

**Board of Selectmen
Regular Meeting Agenda
February 2, 2023
Meeting held via Zoom**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84796824183?pwd=WVB4MWltLzAyRXMyZG4zWjdJMFBJZz09>

Join by Phone: 646 558 8656

Webinar ID: 847 9682 4183

Passcode: 288774

1. Call to Order
2. Pledge of Allegiance
3. Discussion with the Beautification Committee regarding the Weston Town Green project
4. Discussion/Decision to appoint Jeff Goldstein to the Board of Finance to fill the vacancy created by the resignation of Richard Bochinski, for a term ending upon the next biennial election on November 6, 2023 in accordance with section 7.6 of the Town Charter
5. Discussion with the Town Administrator about his findings concerning the Board of Ethics handling of the complaint filed by Mark Harper against Selectwoman Amy Jenner dated November 21, 2022
6. Discussion of formation of a Procurement Policy working group
7. First Selectwoman's Update – Weston Sustainability Plan, Senior Center Director, Senior Center Bathroom Completion, Fiscal Year 2024 budget schedule
8. Acceptance of a \$2,000 donation to the Weston Senior Center
9. Resignation of Amy Rapawy and Tyler Lee from the Marketing Committee
10. Discussion/Decision to establish a charge for a Water Committee
11. Approval of Tax Refunds
12. Approval of minutes from December 15, 2022 Regular Board of Selectmen Meeting and January 5, 2023 Special Board of Selectmen Meeting as presented
13. Adjournment

- 1. Call to Order: no motion**
- 2. Pledge of Allegiance: no motion**
- 3. Discussion with the Beautification Committee regarding the Weston Town Green project: no motion**

'LEST WE FORGET' Weston CT Veterans Memorial 2023



Memorial design by Julie Hanselmann Davies, New York, NY

Prepared for the Weston CT Beautification Committee / January 26th, 2023

Weston CT Veterans Memorial

EXISTING MEMORIAL

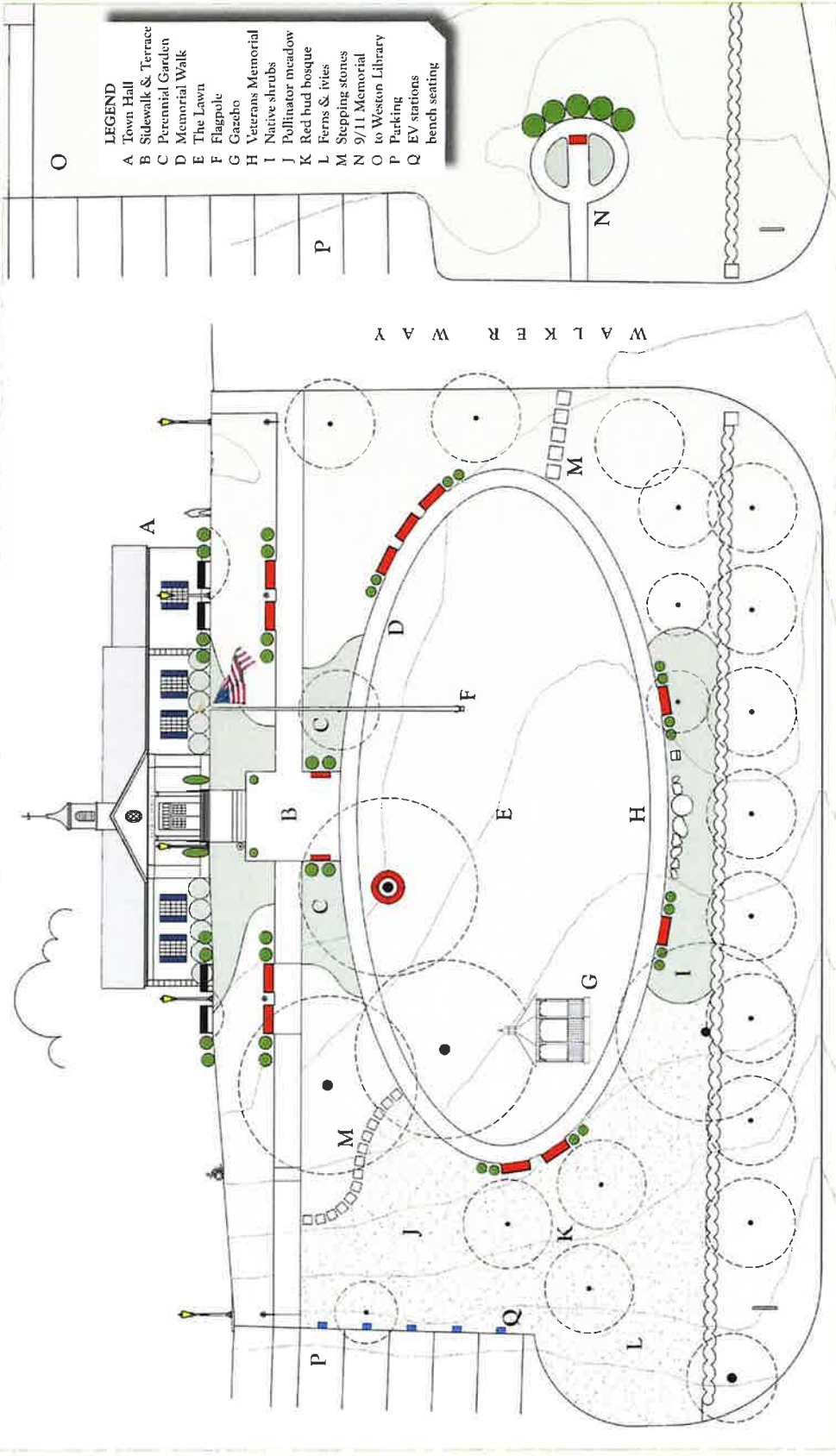


**RE-USE IF POSSIBLE FOR
DEDICATION MARKER**

RE-LOCATE

Weston CT Veterans Memorial

TOWN GREEN CAMPUS



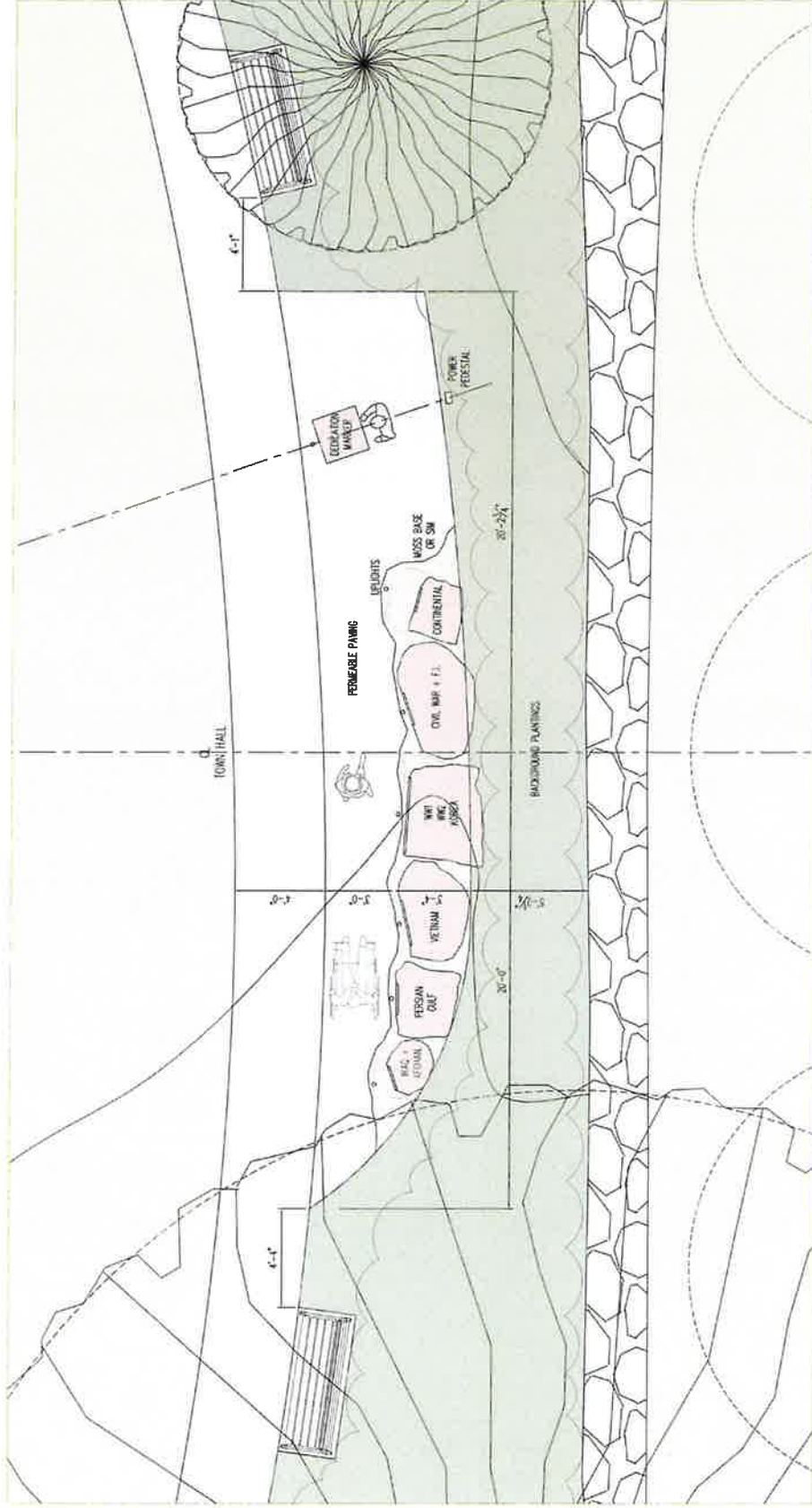
Weston CT Veterans Memorial

VIEW from TOWN HALL
looking south



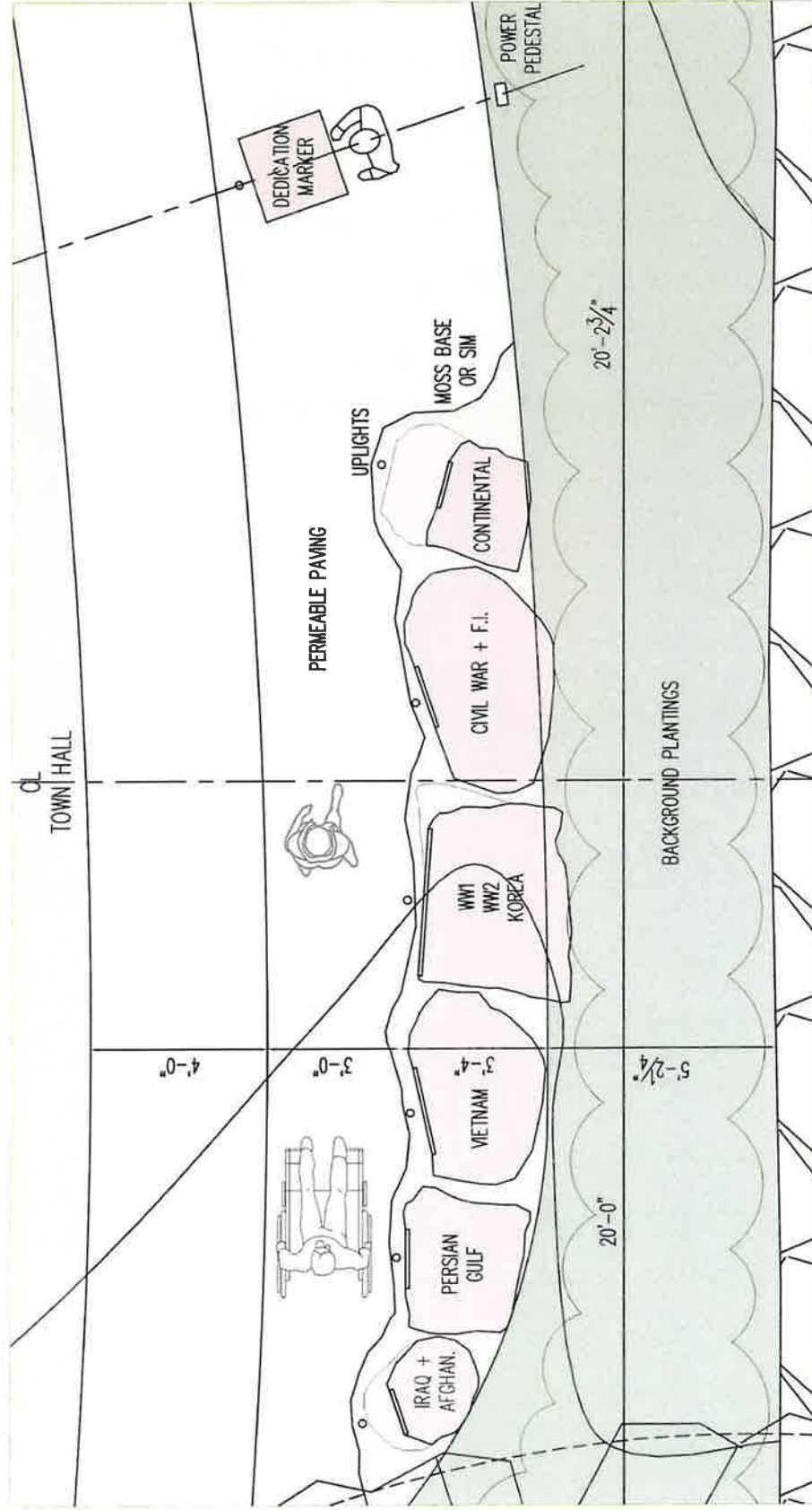
Weston CT Veterans Memorial

MEMORIAL PLAN

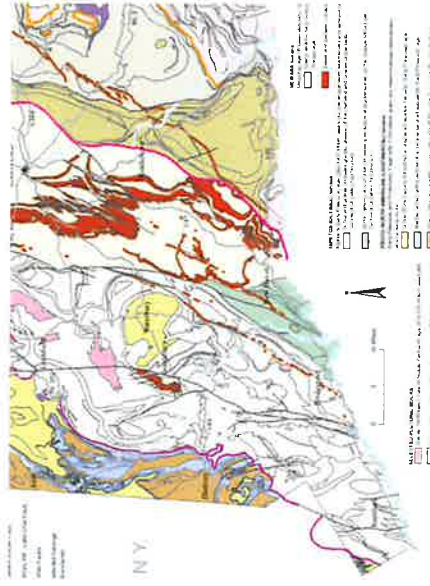


Weston CT Veterans Memorial

MEMORIAL PLAN



Weston CT Veterans Memorial



CONNECTICUT GEOLOGY



UPLIGHTING

Prepared for the Weston CT Beautification Committee by Memorial designer Julie Hanselmann Davies / Design Development / January 26th, 2023

MEMORIAL BOULDERS



EYE-LEVEL VIEWING

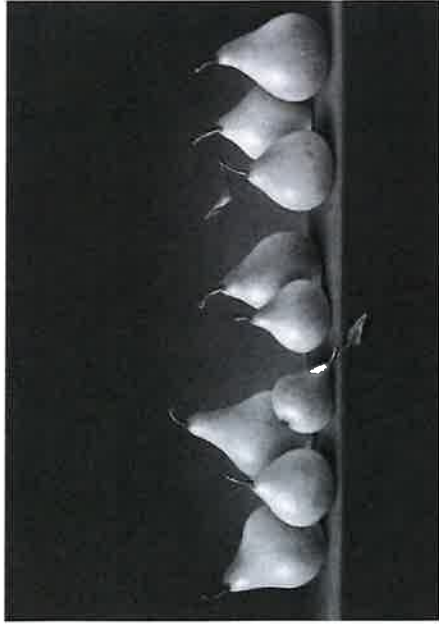


VERTICAL PLAQUES

Weston CT Veterans Memorial



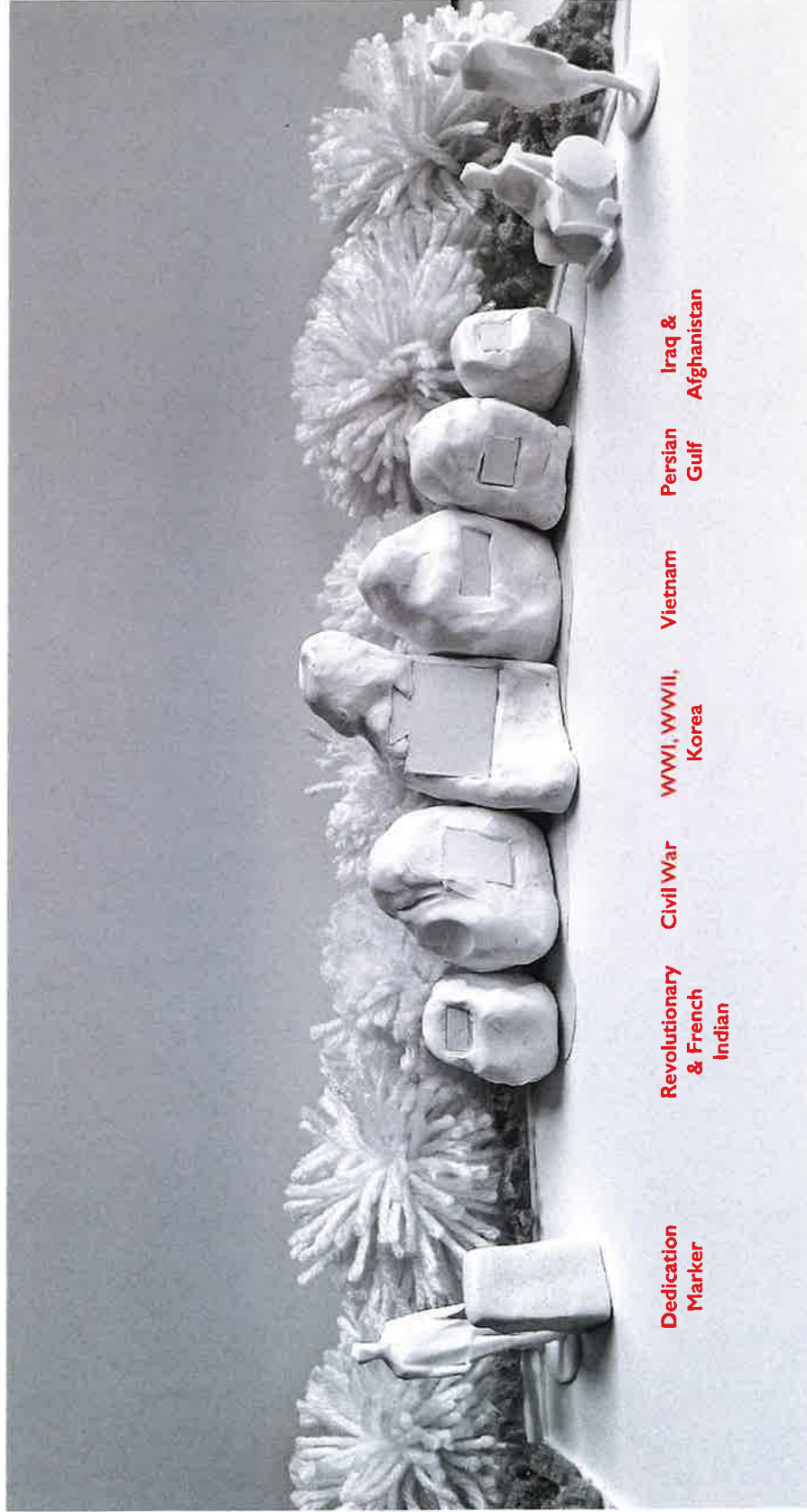
COMPOSITION



Weston CT Veterans Memorial

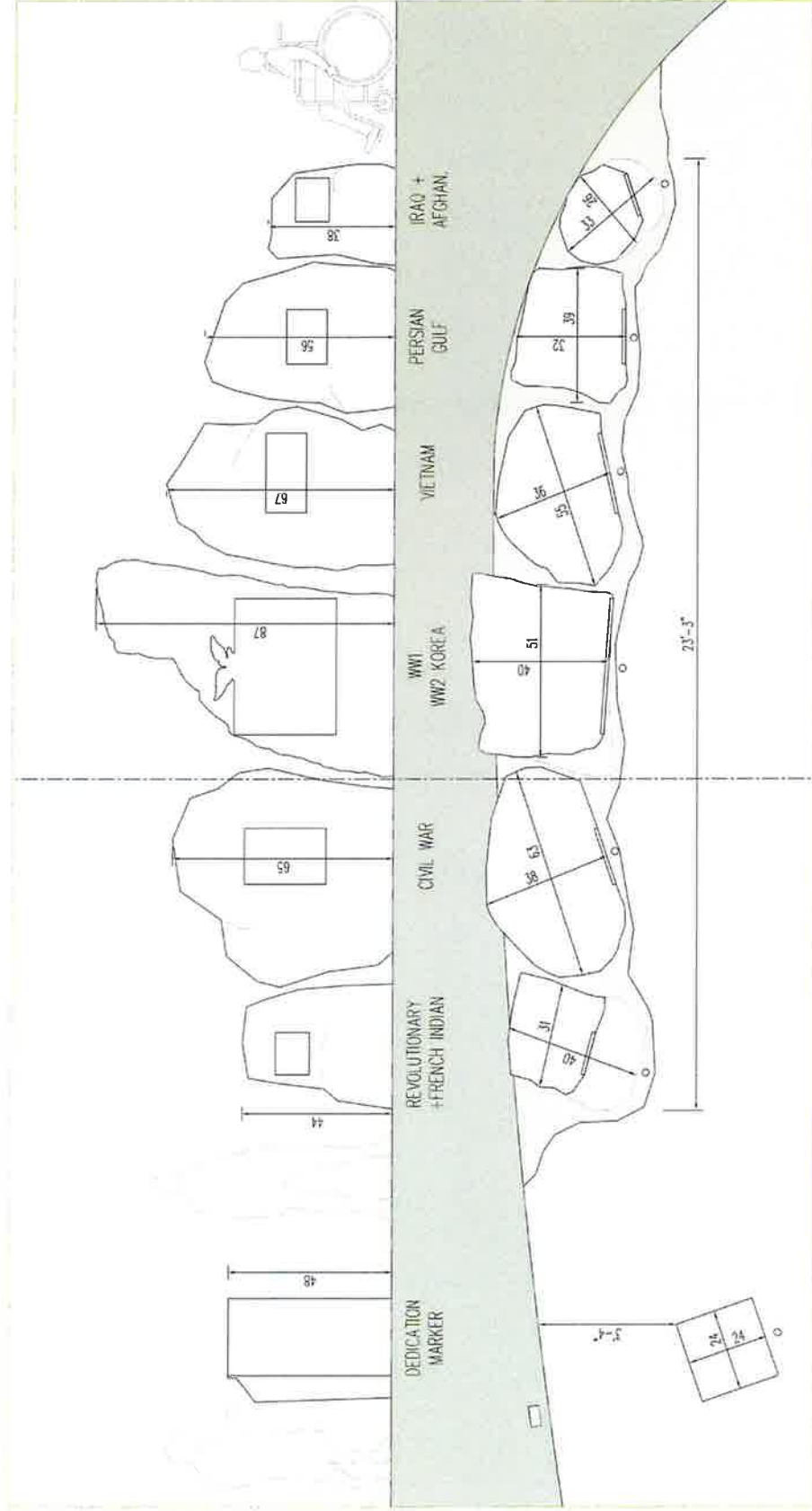
PROPOSED MEMORIAL

looking south



Weston CT Veterans Memorial

BOULDER SIZES



Weston CT Veterans Memorial

MEMORIAL PLAQUES

CONTINENTAL ARMY
 1776-1782
 1st Continental Congress
 2nd Continental Congress
 3rd Continental Congress
 4th Continental Congress
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REVOLUTIONARY WAR + FRENCH & INDIAN WAR 10 x 13

CIVIL WAR 1861-1865
 1st US Cavalry
 2nd US Cavalry
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CIVIL WAR 24 x 16



**WWI, WWII, KOREA (existing)
30 x 40**



**VIETNAM (existing)
12 x 24**



**PERSIAN GULF (existing)
12 x 16**



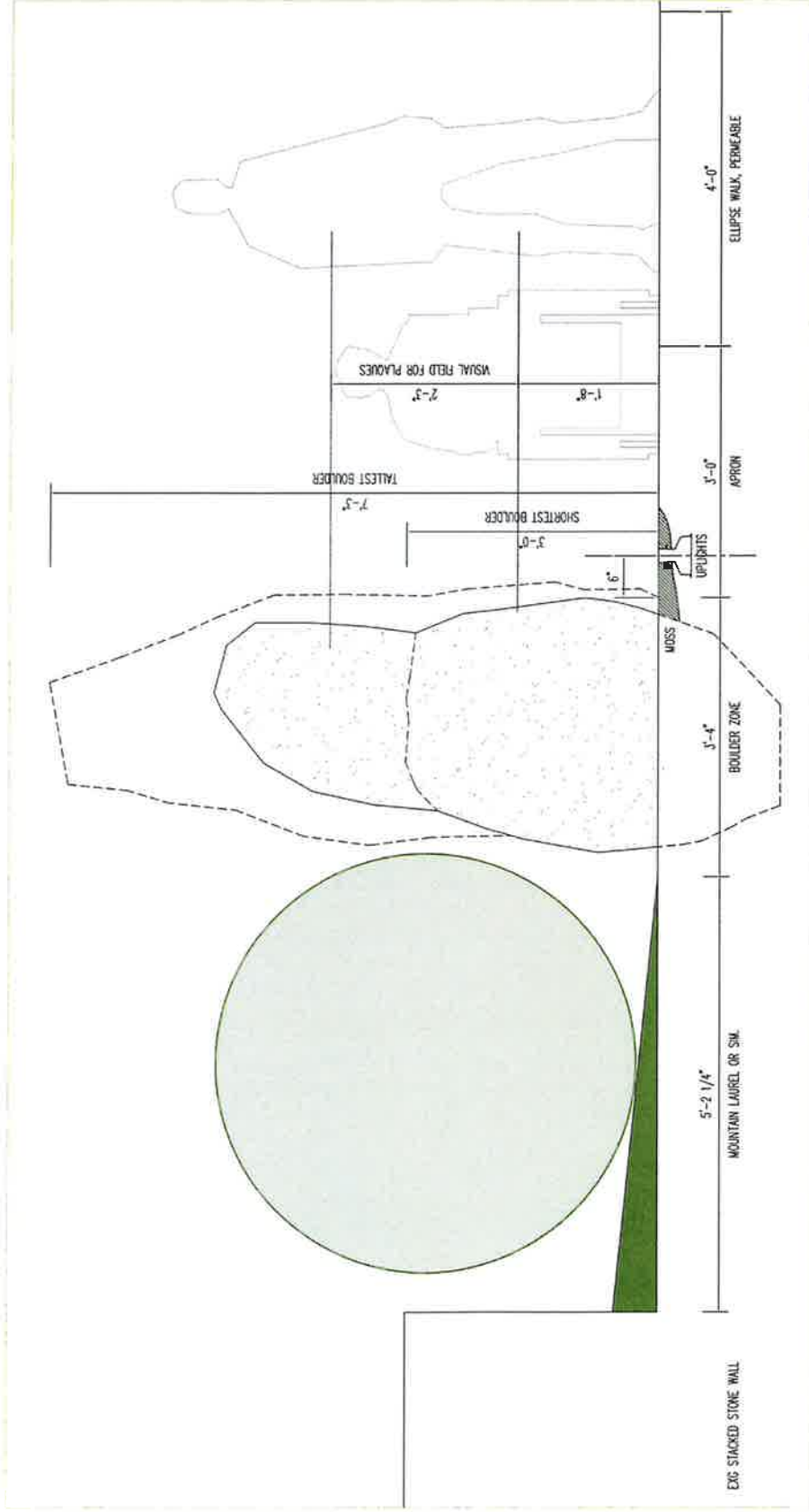
**IRAQ & AFGHANISTAN
10 x 13**

Plaque illustrations for scale purposes only. Typography pending approved content.

Prepared for the Weston CT Beautification Committee by Memorial designer Julie Hanselmann Davies / Design Development / January 26th, 2023

Weston CT Veterans Memorial

MEMORIAL X-SECTION



Weston CT Veterans Memorial

MEMORIAL GARDEN
Karin Feingold

Kalmia latifolia 'Forever Red'



Ilex glabra (shamrock inkberry)



Fothergilla gardenii



Winterberry Holly



Aronia melanocarpa



Lobelia cardinalis



Moss



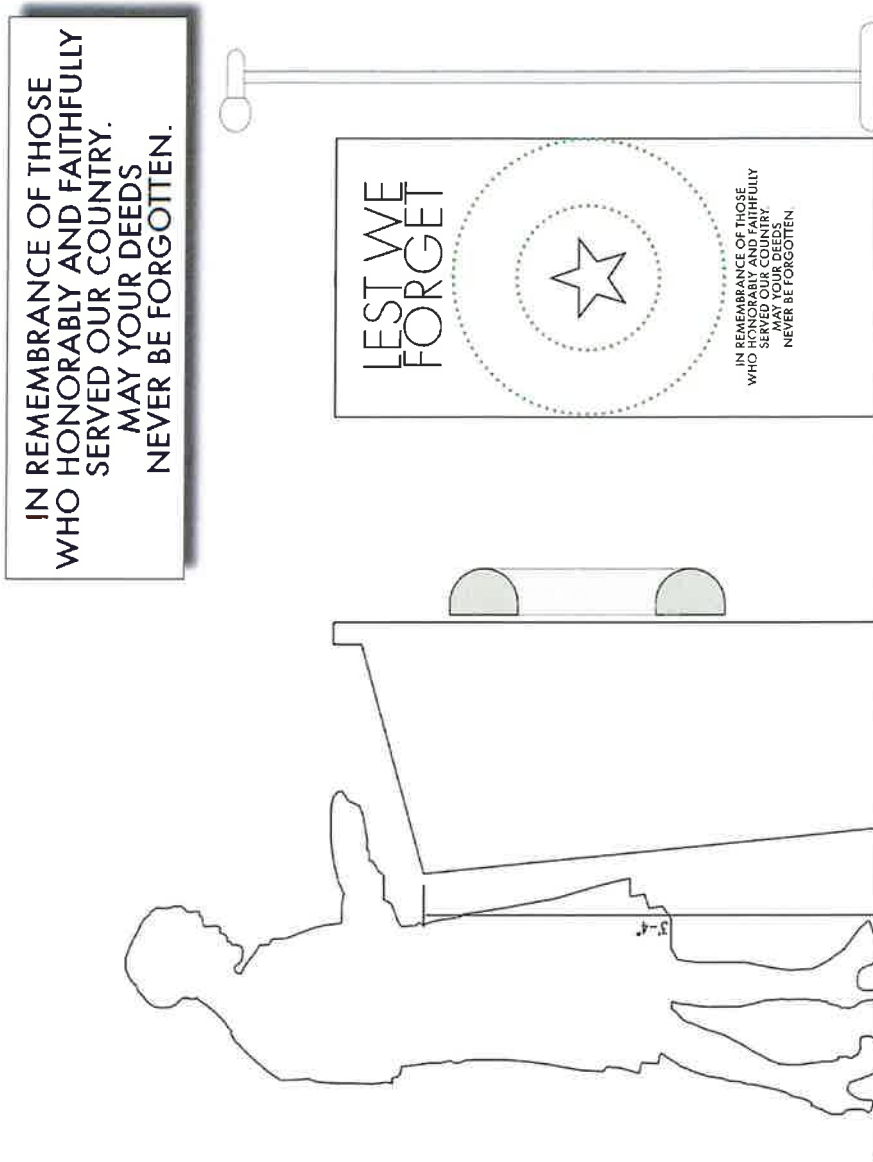
Carex



Weston CT Veterans Memorial



DEDICATION MARKER



Weston CT Veterans Memorial



USA+6 service flags



Scouts posting the colors



High-neck flag stand Back yard umbrella stand

Temporary heavy duty flag stands

REMEMBRANCE CEREMONY



Presentation by the Daisies



High school chorus



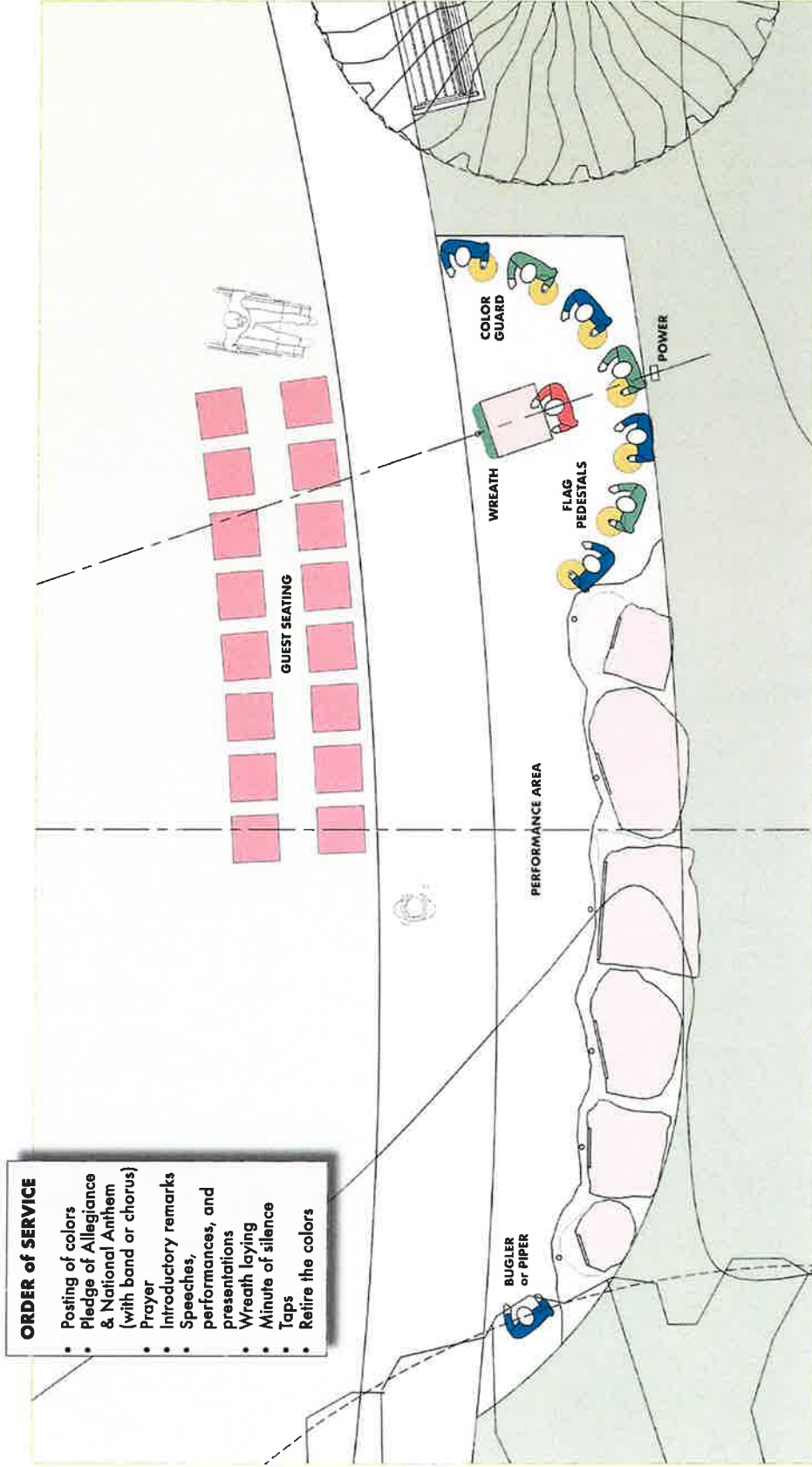
Bugler

ORDER of SERVICE

- Posting of colors
- Pledge of Allegiance & National Anthem (with band or chorus)
- Prayer
- Introductory remarks
- Speeches, performances, and presentations
- Wreath laying
- Minute of silence
- Taps
- Retire the colors

Weston CT Veterans Memorial

REMEMBRANCE CEREMONY



Weston CT Veterans Memorial

PROPOSED MEMORIAL

looking southeast



4. Discussion/Decision to appoint Jeff Goldstein to the Board of Finance to fill the vacancy created by the resignation of Richard Bochinski, for a term ending upon the next biennial election on November 6, 2023 in accordance with section 7.6 of the Town Charter: **I move to appoint Jeff Goldstein to the Board of Finance to fill the vacancy created by the resignation of Richard Bochinski, for a term ending upon the next biennial election on November 6, 2023 in accordance with section 7.6 of the Town Charter**

JEFFREY M. GOLDSTEIN



- Sales & Marketing Leadership • Employee Development • Team Building, Coaching, and Mentoring •
- Customer Relationship Management • Relationship Builder • Revenue Growth • Profit Maximization •

PROFESSIONAL EXPERIENCE:

AGILITY RECOVERY SERVICES, Denver, CO (1/2021 - Present)

Leading Provider of the Business Continuity Management suite of solutions

VP Global Partnerships and Business Development (1/2021 – Present)

- Led sales and operational integration of RecoveryPlanner into Agility upon acquisition
- Provide sales leadership with focus on building Agility Recovery Partnership Network.
- Grew Partnership Network that led to increased international sales by 35% in first year
- Manage month-to-month global sales team forecasting process to ensure monthly goal attainment.
- Developed global pricing strategy.

RECOVERYPLANNER.COM, INC., Trumbull, CT (11/2012 – 12/2020)

Gartner Leader in Business Continuity Management Planning Software

VP of Sales & Alliances (11/2012 – 12/2020)

- Integral part of acquisition team to sell RecoveryPlanner to Agility Recovery
- Provide sales and marketing leadership with focus on building RecoveryPlanner Partnership Network.
- Grew Partnership Network that led to increased international sales by 26%.
- Successfully increased global presence in fourteen (14) new countries.
- Manage month-to-month sales team forecasting process to ensure monthly goal attainment.
- Weekly meetings with CFO and CEO to discuss and ensure alignment around P&L
- Led cross functional teams to ensure company alignment
- Developed global pricing strategy.

NESTLE WATERS NA, Stamford, CT (2000 – 11/2012)

America's foremost bottled water company with \$3.0 billion in sales

Zone Sales Development Manager, Connecticut Zone (10/2005 – 11/2012)

- Provided sales and marketing leadership for business to business sales across 4 locations in the Connecticut, New York and Massachusetts markets. Totals \$45.8 million in revenues with a base of over 80,000 customers.
- Drove sales team to over 50,000 acquisitions for the Zone since 2006.
- Successfully increased customer base by 1,100 customers for 2011, representing a 4.3% increase over prior year.
- AccuPure Product Launch – organic growth within zone of 43% in 2011.
- Managed month-to-month sales team forecasting process to ensure monthly goal attainment.
- Led cross functional teams with Zone Logistics Manager, Zone Business Manager, and Zone Operations Manager.
- Developed pricing strategy within the zone in conjunction with Zone Business Manager in order to meet margin objectives.
- Led sales calibration process for over 200 sales employees across four zones in the East Division.
- Appointed to national sales blitz team (MOAB) to design, present, implement and monitor sales blitz efforts for the entire company.
- Trained and assisted in development of 4 Zone Sales Development Managers across the country.

Zone Employee Development Manager, Connecticut Zone (2/2005 – 9/2005)

- Responsible for all aspects of employee development within 7 facilities located in Connecticut, New York, and Massachusetts. Ensured all 95 front line operations and 17 sales heads fully staffed.
- Executed against core responsibility of fully staffing operational team due to being understaffed by 19% upon taking role. During 8 months in role, fully staffed operational team plus 4 employees on staffing bench.
- Responsible for Targeted Selection hiring processes, hiring better quality new hires, and reducing turnover rate.
- Facilitated Nestle Waters North America core company values and beliefs to new hires across the Northeast.
- Oversaw succession planning process within entire zone.

Zone Sales Development Manager, New Jersey Philly Zone (3/2004 – 1/2005)

- Promoted into role via Nestle Waters North America Succession Planning Process...moved to the state of CT and transferred to Connecticut Zone after 9 months in role.

Zone Employee Development Manager, New Jersey Market (1/2002 – 2/2004)

- Responsible for all aspects of employee development within 2 facilities located in New Jersey and New York. Ensured all 104 front line operations and 25 sales heads fully staffed.
- Responsible for Targeted Selection hiring processes, hiring better quality new hires, and reducing turnover rate.
- Executed against turnover reduction initiative by reducing turnover by 21% during tenure in the position.
- Facilitated Nestle Waters North America core company values and beliefs to new hires across the Northeast.
- Facilitated leadership development programs in the North East and Mid States Divisions including: Communication & Listening, Targeted Selection, Adapting to Change, Interaction Management and Building Trust
- Oversaw succession planning process within entire zone.

Unit Leader, Elmsford, NY (3/2000 – 12/2001)

- Managed, coached and motivated a team of 60 front line employees to deliver world class service to 44,000 customers with annual sales of \$25 million ensuring alignment with Nestle Waters North America aspirations and beliefs while achieving key business objectives.
- Market exceeded profit plan each year of tenure, 2000 and 2001.
- Led through a comprehensive integration of brands, employees and pay structure.
- Played key role in the full route re-engineering of the Market operations to rebalance routes and increase daily unit productivity by 22%.

KRAFT FOODS, INC., (1992 - 2000)

Second largest food company in the world with annual sales exceeding \$49 billion

Customer Business Manager (4/1999 – 3/2000)

- Directed Kraft Foods sales teams with responsibility for Key Food, Krasdale Foods, Inc., General Trading, and Jetro for every Kraft Foods business unit equating to 35 million pounds of sales volume.
- Managed, trained and developed a Customer Business Team comprised of 29 Sales Professionals consisting of 3 Sales Managers, 9 Account Managers and 17 Full Time Sales Representatives.
- Exceeded volume plan by 9% and prior year by 12% during tenure within Customer Business Manager Role.
- Led country in reducing incoming account receivables and average weekly balance.

Region Category Planner (11/1997 – 3/1999)

- Managed Enhancer and Beverage Category businesses for the New York and Philadelphia Trading Areas with annual dollar revenue of \$131 million.
- Built relationships with Customer Business Teams to develop sound customer strategies to ensure efficient spending and maximize volume opportunities.
- Negotiated trade funding and consumer events for 1998 to achieve 5% volume growth versus targeted negotiated volume.

Retail Sales Manager (10/1996 – 10/1997)

- Managed, trained and developed 10 Sales Representatives and 10 Part-time Merchandisers in the Philadelphia Trading Area for SuperValu and Fleming Customer Business Teams.
- Created and successfully implemented Cross Training Program utilized by every Customer Business Team in the New York and Philadelphia Trading Areas.
- Assisted in the development, presentation and implementation of “Customer Category Manager 101.” Workshop designed to assist Sales Representatives in becoming acclimated to Customer Category Managers.
- Received 1997 Sales Leadership Ring for achievement of volume targets in all businesses.

Customer Category Manager III (7/1996 – 9/1996)

- Prepared and presented major corporate promotions to Twin County Grocers for the Kraft Dairy and Jell-O Ready to Eat Divisions. Results included annual sales of over \$14 million, utilizing an annual trade advertising budget of \$1.2 million dollars.
- Responsible for estimating both short and long term profitability, and the planning of specific product and marketing objectives.
- Managed and analyzed product categories, assessed shelving, pricing, merchandising, and profit factors in order to create and implement strategies and tactics.
- Negotiated repayment agreements with customer to achieve accounts receivable objectives.
- Successfully achieved volume plan during only quarter on account.

Customer Category Manager III (4/1995 – 6/1996)

- Prepared and presented major corporate promotions to ACME Markets, Inc. for the Kraft Foods Meals and Enhancers Divisions. Results included annual sales revenue of over \$20 million, utilizing an annual trade advertising budget of \$2 million.
- Estimated both short and long range profitability, and planning of product and marketing objectives.
- Developed and coordinated merchandising programs with 10 Sales Representatives that resulted in incremental sales volumes.
- Negotiated repayment agreements with customer to achieve accounts receivable objectives.
- Achieved volume plan four consecutive quarters.

Customer Category Manager II (1/1994 – 3/1995)

- Prepared and presented major corporate promotions to The Grand Union Company, Krasdale Foods, Inc., and General Trading Company for the Kraft Foods Meals and Enhancers Divisions that resulted in annual sales over \$14 million, utilizing an annual trade budget advertising budget of \$1 million.
- Appointed as Team Leader for Grand Union/Krasdale/General Trading Customer Business Team. Provided leadership for major promotions among sister companies: Maxwell House, General Foods, Oscar Mayer, and various Kraft Divisions.
- Estimated both short and long term profitability, and the planning of product and marketing objectives.
- Achieved 5% increase in sales versus prior year, despite an increase in competition and decline in store count.
- Recipient of Kraft Foods 1994 Account Management Award for excellence in sales presentations, communications, accounts receivables, authorizations and use of research data.

Key Account Sales Representative (8/1992 – 12/1993)

- Prepared and tailored marketing programs to Foodarama ShopRite Headquarters across all divisions.
- Developed and created merchandising ideas at HQ and store level through displays and cross-merchandising.
- Increased sales territory productivity by 14%, route case sales by 12% and displays by 10%.
- Recipient of 1993 Kraft Foods Sales Excellence Award.

EDUCATION:

Villanova University

College of Commerce and Finance, Villanova, PA

Masters of Business Administration, May 1998

Rutgers University

School of Business, New Brunswick, NJ

Bachelor of Science, Business Management, May 1991

Bachelor of Arts, Sociology, May 1991

LEADERSHIP ACTIVITIES:

- Sigma Chi International Fraternity – Life Loyal Member, Mid-Atlantic Province - Grand Praetor, Iota Psi House Corporation – Vice President, Northern New Jersey Sigma Chi Alumni Chapter – Vice Presidency
- Cub Scout Volunteer – Weston Pack 75 Popcorn Kernel

5. Discussion with the Town Administrator about his findings concerning the Board of Ethics handling of the complaint filed by Mark Harper against Selectwoman Amy Jenner dated November 21, 2022: **no motion**

6. Discussion of formation of a Procurement Policy working group: **no motion**

7. First Selectwoman's Update – Weston Sustainability Plan, Senior Center Director, Senior Center Bathroom Completion, Fiscal Year 2024 budget schedule: **no motion**

SUSTAINABILITY ACTION PLAN 2023 - RESIDENT FEEDBACK

The Town of Weston is committed to becoming more sustainable.

Thanks to an ARPA grant we have engaged [Live Green CT](#) to professionally guide us towards a robust set of goals that will make Weston more resilient and sustainable. This survey is for you to let us know what projects you think will have the greatest positive impact on our town. The survey will be live through Friday February 10th.

These goals will be finalized by the end of March 2023 and will identify 5-7 projects to implement within our community. Here are the 10 goals that the Sustainability Committee identified in 2022, we need your input in prioritizing these:

- RECYCLING - Encourage more residents to use transfer station through adding more stations, disseminating an education program, and improving the infrastructure and manpower at the transfer station.
- ORGANICS PROGRAM - Establish a food scrap recycling program at the Transfer Station in parallel to an education program about Organics and other options to recycle them.
- PUBLIC WATER & WATERWAYS – Increase awareness of our well water systems and create more education opportunities around better stewardship of our rivers and waterways.
- RENEWABLE ENERGY - Public education around Renewable energy opportunities for home owners.
- LAND STEWARDSHIP – Pollinator Pathway, Pesticides Ban, Native Plants, Electric lawn equipment, Invasive Removals.
- ZERO WASTE SCHOOLS – Composting on campus, Reusable lunch serve-ware, Refillable water stations etc.
- ELECTRIC FLEETS - school buses and municipal vehicles.
- COMMUTER STATION & SHUTTLE BUS - Commuter corridor to Main Street Westport and Westport Train Station.
- SUSTAINABILITY MANAGER at Town Hall - Specialist staff appointment
- EDUCATION & OUTREACH PROGRAMS - Host regular meetings with local Sustainability experts on ways that Weston and it's residents can be more Sustainable.

DIVERSITY, EQUITY AND INCLUSION - Please note that this is not an option in the drop down menu below. The town of Weston and the DEI Committee is pursuing this goal with our support.

Based on experience from other towns, the success of such action plans hinges gre
community involvement. We hope that some of you can volunteer to help make these

 Request edit access



goals a reality.

Contact us at SustainableWeston@westonct.gov with any questions.

Please complete the survey questions below and submit!

[Sign in to Google](#) to save your progress. [Learn more](#)

* Required

Email *


Your email

Why a Sustainability Action Plan?

Weston Sustainability Plan

Municipal sustainability plans are important because they enable municipalities to attain long-term goals that create environmental, community and financial stability

- 1 Raise awareness within the local community on key challenges and opportunities affecting long-term development and quality of life.
- 2 Develop common goals and build support within the local government and the community for the desired future development of the jurisdiction.
- 3 Increase transparency through a long-term dialogue using public outreach, and demonstrate accountability by openly monitoring and evaluating progress.
- 4 Use resources more efficiently by identifying opportunities to conserve energy and save money through smart sustainable decisions with identifiable payback.
- 5 Improve the environment by monitoring and improving local air quality, reducing greenhouse gas emissions, cleaning up waterways, reducing auto dependency by increasing transportation options, decreasing waste, and reducing urban sprawl.
- 6 Lay the groundwork for major investments that can have a dramatic impact on the overall sustainability of the jurisdiction.

 Request edit access

SUSTAINABILITY ACTION PLAN 2023 - RESIDENT FEEDBACK

Sign in to [Google](#) to save your progress. [Learn more](#)

* Required

SURVEY

List your Number 1 priority for making Weston more sustainable. *

Choose 

List your Number 2 priority for making Weston more sustainable. *

Choose 

List your Number 3 priority for making Weston more sustainable. *

Choose 

 List your Number 4 priority for making Weston more sustainable. *

Choose



List your Number 5 priority for making Weston more sustainable. *

Choose



Please leave any additional comments below.

Your answer

Would you be willing to volunteer your time to assist the Town of Weston with this effort?

- I would like to join the Sustainable Weston Town Committee
- I would like to join the Sustainability Plan Taskforce effective January - April 2023
- I would like to serve on a specific sustainability project
- Other:

 Send me a copy of my responses.

[Back](#)

[Submit](#)

[Clear form](#)

Never submit passwords through Google Forms.

reCAPTCHA
[Privacy](#) [Terms](#)



- 8. Acceptance of a \$2,000 donation to the Weston Senior Center: I move to accept a \$2,000 donation to the Weston Senior Center, as presented**

- 9. Resignation of Amy Rapawy and Tyler Lee from the Marketing Committee. I move to accept the resignation of Amy Rapawy and Tyler Lee from the Marketing Committee.**

January 27, 2023

TO WHOM IT MAY CONCERN,

Please accept this letter as my resignation from the Weston Town marketing committee.

My best,
Amy

Jan 30, 2023

Dear Carolyn Hill (Marketing Committee Chair) and the
Weston Board of Selectmen,

I need to inform you that I must resign from my position on the Weston, Connecticut Marketing Committee. Due to some recent life changes, I am unable to continue serving in this role.

I appreciate you allowing me into this role and sorry that so quickly I need to step away.

Thank you for your understanding and I wish the committee and Weston continued success in the future.

Sincerely,
Tyler Lee

10. Discussion/Decision to establish a charge for a Water Committee: I move to establish a Water Committee consisting of ___ people and that the charge of the Water Committee be

11. Approval of Tax Refunds: I move to approve tax refunds totalling \$14,108.91, as presented

Water Committee

Draft Charge (approved by Stromwall, Farr)

1. Create a baseline understanding of the dynamic nature of our groundwater system. A mass communication to educate the town about its most valuable asset – our groundwater. Engage SME's (eg; Mark Cooper, Joseph Stromwell) to leverage current and ongoing research.
2. Determine if the Weston Water Study of 1989 should be updated.
3. (Contingent on #2) Design and execute a cost-effective program to conduct a town wide water study.
4. Analyze and communicate results and recommendations. (Recommendations will include sunseting/ongoing committee and reporting relationships)

2021-3-51539	DAIMLER TRUST	\$	152.04	1/13/2023	[REDACTED]
2021-3-51507	DAIMLER TRUST	\$	398.64	12/14/2022	[REDACTED]
2021-3-51569	DAIMLER TRUST	\$	159.57	12/8/2022	[REDACTED]
2021-3-51542	DAIMLER TRUST	\$	583.50	12/8/2022	[REDACTED]
2021-3-51508	DAIMLER TRUST	\$	125.33	1/11/2023	[REDACTED]
2021-3-53197	HONDA LEASE TRUST	\$	252.51	12/8/2022	[REDACTED]
2021-3-53158	HONDA LEASE TRUST	\$	154.09	12/8/2022	[REDACTED]
2021-3-53148	HONDA LEASE TRUST	\$	57.81	12/8/2022	[REDACTED]
2021-3-53484	JP MORGAN CHASE BANK NA	\$	825.10	12/8/2022	[REDACTED]
2021-3-54653	MCMILLAN STEPHEN	\$	801.44	12/8/2022	[REDACTED]
2021-3-54655	MCMILLAN STEPHEN	\$	4,269.14	12/8/2022	[REDACTED]
2021-3-54656	MCMILLAN STEPHEN	\$	237.28	12/8/2022	[REDACTED]
2020-3-57050	TOYOTA LEASE TRUST	\$	406.69	12/8/2022	[REDACTED]
2020-3-56972	TOYOTA LEASE TRUST	\$	176.29	12/8/2022	[REDACTED]
2020-3-57055	TOYOTA LEASE TRUST	\$	290.38	12/8/2022	[REDACTED]
2021-3-57045	TOYOTA LEASE TRUST	\$	273.90	12/8/2022	[REDACTED]
2021-3-57302	VAULT TRUST/ALLY FINANCIAL	\$	645.33	12/8/2022	[REDACTED]
2020-3-57326	VAULT TRUST/ALLY FINANCIAL	\$	237.32	12/20/2022	[REDACTED]
2020-3-57320	VAULT TRUST/ALLY FINANCIAL	\$	98.79	12/20/2022	[REDACTED]
2021-3-57413	VCFS AUTO LEASING CO	\$	355.93	12/14/2022	[REDACTED]
2021-3-57374	VCFS AUTO LEASING CO	\$	272.40	1/4/2023	[REDACTED]
2021-3-57371	VCFS AUTO LEASING CO	\$	617.71	1/4/2023	[REDACTED]
2021-3-57356	VCFS AUTO LEASING CO	\$	640.02	1/4/2023	[REDACTED]
2021-3-57350	VCFS AUTO LEASING CO	\$	181.97	1/11/2023	[REDACTED]
2021-3-57370	VCFS AUTO LEASING CO	\$	516.92	1/11/2023	[REDACTED]
2021-3-57368	VCFS AUTO LEASING CO	\$	808.45	1/11/2023	[REDACTED]
2021-3-57349	VCFS AUTO LEASING CO	\$	411.20	1/11/2023	[REDACTED]
2020-4-81764	VW CREDIT LEASING LTD	\$	159.16	12/20/2022	[REDACTED]

TOTAL \$ 14,108.91 SUBMITTED FOR 2/2/2023 MEETING

- 12.** Approval of minutes from December 15, 2022 Regular Board of Selectmen Meeting and January 5, 2023 Special Board of Selectmen Meeting as presented: **I move to approve the unapproved minutes of the December 15, 2022 Regular Board of Selectmen Meeting and January 5, 2023 Special Board of Selectmen Meeting as presented**

- 13.** Adjournment: **I move to adjourn**

**Board of Selectmen
Regular Meeting Minutes
January 5, 2023 at 7:30 pm
Meeting held via Zoom**

1. **Call to Order:** First Selectwoman Samantha Nestor called the meeting to order at 7:31 pm. Also in attendance were Selectman Mohabeer, Selectwoman Jenner, and Town Administrator Jonathan Luiz, and members of the public.
2. **Pledge of Allegiance:** The Board of Selectmen led in the recitation of the Pledge of Allegiance.
3. **Discussion/Decision to revise the Job Description for Senior Center Assistant Program & Communications Coordinator:** Selectman Mohabeer made a motion to revise the job description for Senior Center Director, as presented. Selectwoman Jenner seconded the motion. Motion passed unanimously.
4. **Discussion/Decision to revise the Job Description for Senior Center Director:** Discussion took place regarding the Senior Center job description. Selectwoman Jenner and Mr. Luiz recommended prioritizing the essential functions section and correcting grammatical errors. Selectman Mohabeer made a motion to revise the job description for Senior Center Director, with changes suggested by Selectwoman Jenner and Jonathan Luiz. Selectwoman Jenner seconded the motion. Motion passed unanimously.

Selectwoman Jenner made a motion to add an item to the agenda to discuss regionalization of the Senior Center. Selectman Mohabeer seconded the motion. Motion passed unanimously. Discussion regarding regionalization of the Senior Center took place. Selectwoman Jenner will meet with the Commission on Aging to discuss this matter.

5. **Discussion/Decision to authorize a supplemental appropriation of \$3,000 for overtime for the Assistant to the Assessor for Fiscal Year 2023-23:** Discussion took place. Selectwoman Jenner made a motion to authorize a supplemental appropriation of \$3,000 for overtime for the Assistant to the Assessor for fiscal year 2023. Selectman Mohabeer seconded the motion. Motion passed unanimously.
6. **Discussion/Decision to appoint Andy Bill from an alternate to a full position on the Sustainable Weston Committee for a term expiring December 31, 2024:** Selectwoman Jenner made a motion to appoint Andy Bill from an alternate to a full position on the Sustainable Weston Committee for a term expiring December 31, 2024. Selectman Mohabeer seconded the motion. Motion passed unanimously.
7. **Discussion/Decision to reappoint Cyprian Toczec to the Library Board for a term expiring December 31, 2026:** Selectman Mohabeer made a motion to reappoint Cyprian Toczec to the Library Board for a term expiring December 31, 2026. Selectwoman Jenner seconded the motion. Motion passed unanimously.

Selectwoman Jenner made a motion to add an item to the agenda to discuss the water committee charge. First Selectwoman Nestor seconded. Motion passed unanimously.

Selectwoman Jenner made a motion to add to the agenda, for discussion purposes only, the public hearing schedule for next week on January 11 about the trees on the Moore Property. First Selectwoman Nestor seconded the motion. Motion passed unanimously.

Discussion regarding the water committee charge took place. First Selectwoman said the water committee charge will be on the agenda for the first BOS meeting in February. Joe Stromwall and Jeff Farr will be invited to attend. Selectwoman Jenner will provide the draft committee charge to Jonathan Luiz for distribution.

Discussion took place regarding the public hearing that will take place on January 11, 2023 concerning the trees on the Moore Property.

Selectman Mohabeer made a motion for a discussion/decision to establish a personnel committee for the Town Administrator. First Selectwoman Nestor seconded the motion. Discussion took place. Motion passed unanimously.

Selectman Mohabeer made a motion to establish a personnel search committee for the position of Town Administrator that includes the Board of Selectmen and Jonathan Luiz. Selectwoman Jenner seconded the motion. Discussion took place. Motion passed unanimously.

- 8. Approval of Minutes from the December 1, 2022 Board of Selectmen Meeting:** Selectwoman Jenner made a motion to approve the unapproved minutes from the December 1, 2022 Board of Selectmen Meeting, as presented. Selectman Mohabeer seconded the motion. Motion passed unanimously.
- 9. Adjournment:** Selectman Mohabeer a motion to adjourn. Selectwoman Jenner seconded the motion. Motion passed unanimously. Meeting adjourned at 8:25 pm.

Minutes submitted by Darcy Barrera-Hawes, Executive Administrative Assistant

**Board of Selectmen
Regular Meeting Minutes
December 15, 2022 at 7:30 pm
Meeting held via Zoom**

1. **Call to Order:** First Selectwoman Samantha Nestor called the meeting to order at 7:31 pm. Also in attendance were Selectman Martin Mohabeer, Selectwoman Amy Jenner, Shermon Kerr, Weston Public Schools Finance Director Phil Cross, Eversource representatives Abigail Bowersox, Tracy Alston, Brian Parker, and Steve Burger, and members of the public.
2. **Pledge of Allegiance:** The Board of Selectmen led in the recitation of the Pledge of Allegiance.

First Selectwoman Nestor said that the Ethics Board investigation is in process and will be on the agenda at a later date. Selectwoman Jenner said that she wanted it on record that on December 7th, she called Town Administrator Jonathan Luiz and asked him to put back on the agenda the item tabled at the November 3, 2022 Board of Selectmen meeting for a discussion with the President of the Weston Town Hall Employees Union, Mark Harper, regarding a memo written to the First Selectwoman, she also stated that Mr. Luiz told Ms. Jenner that Mr. Harper is not available until the January 19th meeting and the Board intends to bring back this matter.

3. **Discussion/decision with Eversource representatives regarding possible submission of comments to the Connecticut Siting Council for Petition No. 1549 - – The Connecticut Light and Power Company d/b/a Eversource Energy petition for a declaratory ruling, pursuant to Connecticut General Statutes §4-176 and §16-50k, for the proposed 1714 Line Rebuild Project consisting of the replacement and reconductoring of approximately 9.4 miles of its existing Nos. 1714, 1720, and 1222 115-kilovolt (kV) electric transmission lines and one structure along its 1637 line within existing Eversource electric transmission right-of-way between Eversource’s Weston Substation, 85 Weston Street in Weston and the United Illuminating Company’s Old Town Substation, 122 Kaechele Place in Bridgeport, Connecticut traversing Weston, Fairfield, Easton and Bridgeport and related electric transmission line and substation improvements:** Abigail Bowersox from Eversource reviewed the 1714 /1720 Line Rebuild Project. Discussion took place with the Board of Selectmen and Eversource representatives Abigail Bowersox, Tracy Alston, Brian Parker, and Steve Burger. Ms. Bowersox stated that questions and/or concerns can be directed to the Connecticut Siting Council or to Eversource Project Services Department.
4. **Discussion/decision to increase the hours of Assistant Tax Assessor to 37.5 hours with a special appropriation of \$5,000:** Selectwoman Jenner made a motion to amend the amount from \$5,000 to \$7,680.68. Selectman Mohabeer seconded the motion. Motion passed unanimously. Selectwoman Jenner made a motion to approve a supplemental appropriation of \$7,680.68 for the purpose of increasing the Assistant Tax Assessor’s hours to 37.5 per week for the remainder of fiscal year 2022-23. Selectman Mohabeer seconded the motion. Motion passed unanimously.
5. **Discussion/decision to approve job description changes for Children’s Librarian:** Selectman Mohabeer made a motion to approve the job description changes to the Children’s Librarian position, as presented. Selectwoman Jenner seconded the motion. Motion passed unanimously.
6. **Discussion/decision to hire a Department of Public Works Maintainer:** The Board of Selectmen interviewed Shermon Kerr for the position of Department of Public Works Highway Maintainer. Selectwoman Jenner made a motion to appoint Shermon Kerr as Department of Public Works Highway Maintainer pending the results of a background check and medical exam. Selectman Mohabeer seconded the motion. Motion passed unanimously.
7. **Acceptance of \$10,000 donation to the Weston Police Department from the Crown Family:** Selectwoman Jenner made a motion to accept a donation of \$10,000 for the benefit of the Weston Police Department from the Crown Family. Discussion took place regarding the use of funds. Selectman Mohabeer seconded the motion. Motion passed unanimously.
8. **Authorization of the First Selectwoman to sign the approved multi-year technology replacement lease for the Weston Public Schools:** Discussion took place with Phil Cross, Finance Director for Weston Public Schools. Selectman Mohabeer made a motion to authorize the First Selectwoman to sign a technology replacement lease for the Weston Public Schools, as presented. Selectwoman Jenner seconded the motion. Motion passed unanimously.
9. **Resolution to authorize the First Selectwoman to sign the Memorandum of Understanding for STEAP award totaling \$500,000 to renovate the police lockers and bathrooms in Weston in advance of formal approval by the Attorney**

General's office: Selectwoman Jenner made a motion for a resolution to authorize the First Selectwoman to sign the Memorandum of Understanding for the STEAP award totaling \$500,000 to renovate the police lockers and bathrooms in Weston in advance of the formal approval by the Attorney General's office. Selectman Mohabeer seconded the motion. Discussion took place. Motion passed unanimously.

10. **Reappointment of Mark Harper to the position of Animal Control Officer for a term expiring December 31, 2023:** Selectman Mohabeer made a motion to reappoint Mark Harper as Animal Control Officer for a term ending December 31, 2022. Selectwoman Jenner seconded the motion. First Selectwoman Nestor and Selectman Mohabeer voted in favor, Selectwoman Jenner abstained. Motion passed 2 in favor, 0 opposed, 1 abstention.
11. **Reappointment of Peter Reid to the position of Assistant Animal Control Officer for a term expiring December 31, 2023:** Selectwoman Jenner recused herself, she said that Mr. Reid is a personal friend. Selectman Mohabeer made a motion to reappoint Peter Reid to the position of Assistant Animal Control Officer for a term expiring December 31, 2023. First Selectwoman Nestor seconded the motion. Motion passed 2 in favor, 0 opposed, 1 recused.
12. **Reappointment John Pokorny to the position of Fire Marshal for a term expiring December 31, 2024:** Selectwoman Jenner made a motion to reappoint John Pokorny to the position of Fire Marshal for a term expiring December 31, 2024. Selectman Mohabeer seconded the motion. Motion passed unanimously.

13. **Reappointment to the following Boards and Commissions:**

Bruce Lorentzen to the Commission on Aging for a term expiring December 31, 2024
Terry Castellano to the Commission on Aging for a term expiring December 31, 2024
Lynne Langlois to the Historic District Commission for a term expiring December 31, 2027
Stirling Collins to the Lachat Town Farm Commission for a term expiring December 31, 2025
Nicci Wiese to the Sustainable Weston Committee for a term expiring December 31, 2024
Eric Shrago to the Sustainable Weston Committee for a term expiring December 31, 2024
Tom Socha to the Sustainable Weston Committee for a term expiring December 31, 2024
Benjamin Winglass to the Sustainable Weston Committee for a term expiring December 31, 2024
Andy Bill as an Alternate to the Sustainable Weston Committee for a term expiring December 31, 2024
Ed Hutchins to the Veterans Affairs Committee for a term expiring December 31, 2024
Kevin Dougherty to the Veterans Affairs Committee for a term expiring December 31, 2024

Selectwoman Jenner made a motion to approve reappointments to the following Boards and Commissions:

Bruce Lorentzen to the Commission on Aging for a term expiring December 31, 2024
Terry Castellano to the Commission on Aging for a term expiring December 31, 2024
Lynne Langlois to the Historic District Commission for a term expiring December 31, 2027
Stirling Collins to the Lachat Town Farm Commission for a term expiring December 31, 2025
Nicci Wiese to the Sustainable Weston Committee for a term expiring December 31, 2024
Eric Shrago to the Sustainable Weston Committee for a term expiring December 31, 2024
Tom Socha to the Sustainable Weston Committee for a term expiring December 31, 2024
Benjamin Winglass to the Sustainable Weston Committee for a term expiring December 31, 2024
Andy Bill as an Alternate to the Sustainable Weston Committee for a term expiring December 31, 2024
Ed Hutchins to the Veterans Affairs Committee for a term expiring December 31, 2024
Kevin Dougherty to the Veterans Affairs Committee for a term expiring December 31, 2024

Selectman Mohabeer seconded the motion. Motion passed unanimously.

Selectman Mohabeer made a motion to add an item to the agenda for discussion/decision regarding tagging of trees as it pertains to the dog park. First Selectwoman Nestor seconded the motion. Motion passed unanimously.

Selectwoman Jenner made a motion that the Town of Weston will not remove any living trees on the Moore property associated with the construction of the proposed dog park until the ADA complaint and the current piece of litigation is heard in Superior court. Selectman Mohabeer seconded the motion. Discussion took place. Selectwoman Jenner and Selectman Mohabeer voted in favor, none opposed, First Selectwoman Nestor abstained. Motion passed 2 in favor, 0 opposed, 1 abstention.

14. **Approval of Minutes from the November 30, 2022 Special Board of Selectmen Meeting:** Selectwoman Jenner made a motion to approve the minutes from the November 30, 2022 Special Board of Selectmen Meeting as presented. Selectman Mohabeer seconded the motion. Motion passed unanimously.
15. **Adjournment:** Selectwoman Jenner made a motion to adjourn. Selectman Mohabeer seconded the motion. Motion passed unanimously. Meeting adjourned at 8:57 pm.

Minutes prepared by Darcy Barrera-Hawes, Executive Administrative Assistant