

**Board of Finance & Board of Selectmen  
Special Meeting**

**May 12, 2022 06:00 PM**

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/87381676862?pwd=ZCt4bWVpY1JEbmd3VFdib2xWNlV1dz09>

Passcode: 808947

Webinar ID: 873 8167 6862

Join by phone: 646-558-8656

- 1 - Discussion/Decision regarding a proposed list of projects to be funded through American Rescue Plan Act (ARPA) funding which would be the topic of a public hearing and ultimately approved via a machine ballot vote. Rone Baldwin, Board of Finance Chair & Sam Nestor, First Selectwoman.
- 2 - Discussion/decision regarding the Tax Collector's Suspense list. Cathy Neblett, Tax Collector.
- 3 - Discussion regarding the financial report of the Board of Education. Phil Cross, Director of Finance and Operations.
- 4 - Discussion regarding the Town financial update. Rick Darling, Finance Director
- 5- Discussion/decision regarding a supplemental appropriation request in the amount of \$22,000 for engineering services for slope restoration and stabilization at the Transfer Station. Jonathan Luiz, Town Administrator.
- 6 - Discussion/decision regarding a supplemental appropriation of \$250,000 for Road Repaving. Jonathan Luiz, Town Administrator
- 7 - Adjourn



Town of Weston  
American Rescue Plan Act  
Grant Recommendations

**PRESENTATION TO THE WESTON BOARD OF SELECTMEN/BOARD OF FINANCE**

**May 12, 2022**

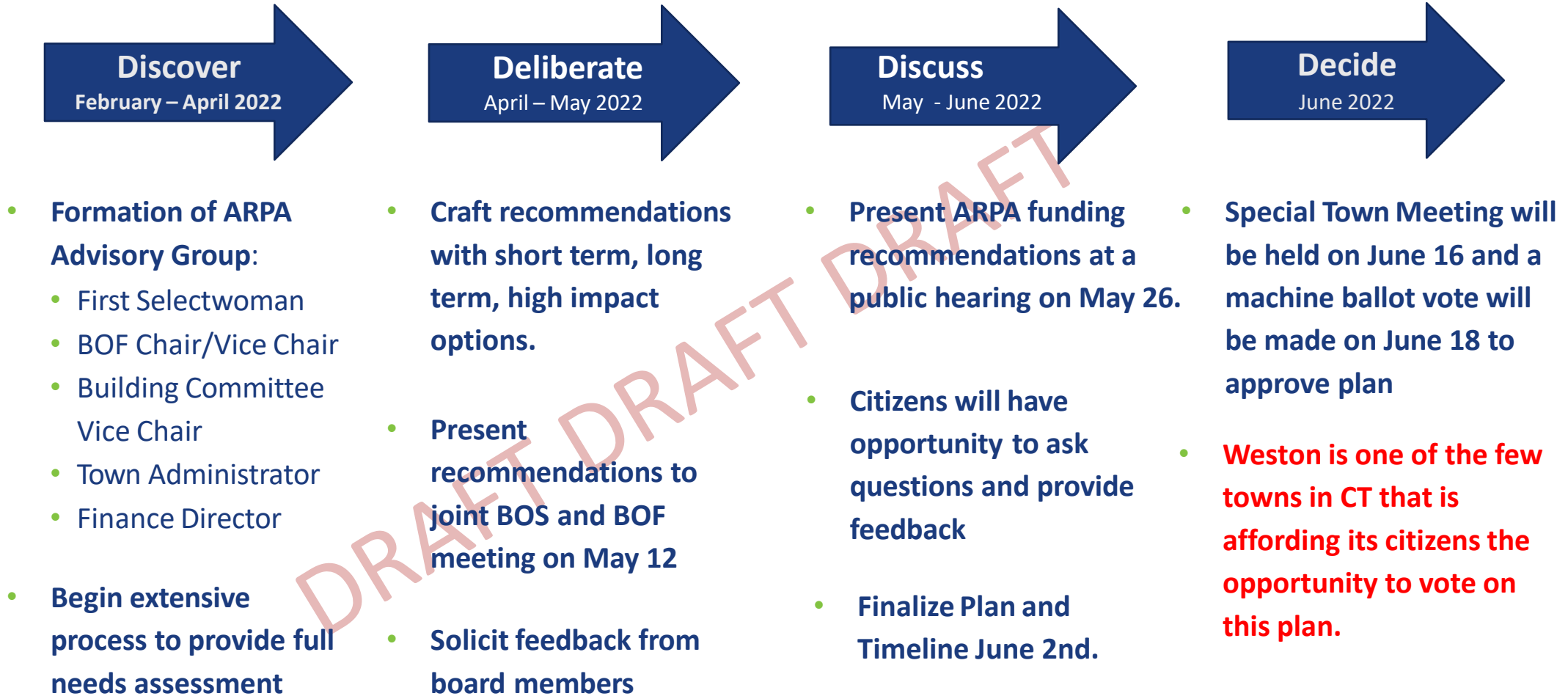
## BOARD OF SELECTMEN & BOARD OF FINANCE PRESENTATION

- ARPA Overview
- Process of determining projects for consideration
- Overview of project ideas to date
- Gather feedback from stakeholders
- Next Steps

## ARPA OVERVIEW

- **The Town of Weston has been awarded a \$3,034,000 grant from the American Rescue Plan Act (ARPA)** <https://www.whitehouse.gov/american-rescue-plan/>
- These monies may be used to remediate economic and public health impact of the pandemic, needed investments, water/sewer/infrastructure, and **replace lost revenue which may be used for government purposes:**
  - 1<sup>st</sup> installment of 50% of the funding has already been received
  - 2<sup>nd</sup> installment will be received June 2022
- Grant will be distributed through the appropriation process.
- Deadlines
  - April 30, 2022 – to elect ARPA funding as “revenue loss”
  - December 2024 – final appropriation deadline
  - December 2026 – complete expenditures deadline

# ARPA PROCESS



## REVENUE LOSS OVERVIEW

- The [Final Rule](#) made in January 2022, delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process.
- Recipients have two options for how to determine their amount of revenue loss.
  - 1. Recipients may elect a **“standard allowance” of the lesser of the total grant amount or \$10 million** to spend on government services through the period of performance.
  - 2. Recipients may calculate their **actual revenue loss according to the formula** articulated in the final rule. Under this option, recipients calculate revenue loss at four distinct points in time, either at the end of each calendar year (e.g., December 31 for years 2020, 2021, 2022, and 2023) or the end of each fiscal year of the recipient.

**The “standard allowance” approach was selected at the joint BOS/BOF meeting on April 14**

## ARPA REVENUE LOSS USES & RESTRICTIONS

- **Specific uses are for any government service which can include but not limited to:**
  - maintenance of infrastructure
  - pay-go spending for building new infrastructure, including roads;
  - modernization of cybersecurity, including hardware,
  - software, and protection of critical infrastructure;
  - health services; environmental remediation;
  - provision of police, fire, and other public safety services
  
- **Weston may NOT use the money to:**
  - pay interest or principal on outstanding debt
  - replenish the rainy day or other reserve funds
  - reduce taxes
  - pay settlements
  - make pension payments, or
  - use for non-federal match where barred by regulation or statute

## PROJECT CRITERIA & CATEGORIES

### ➤ Project Criteria

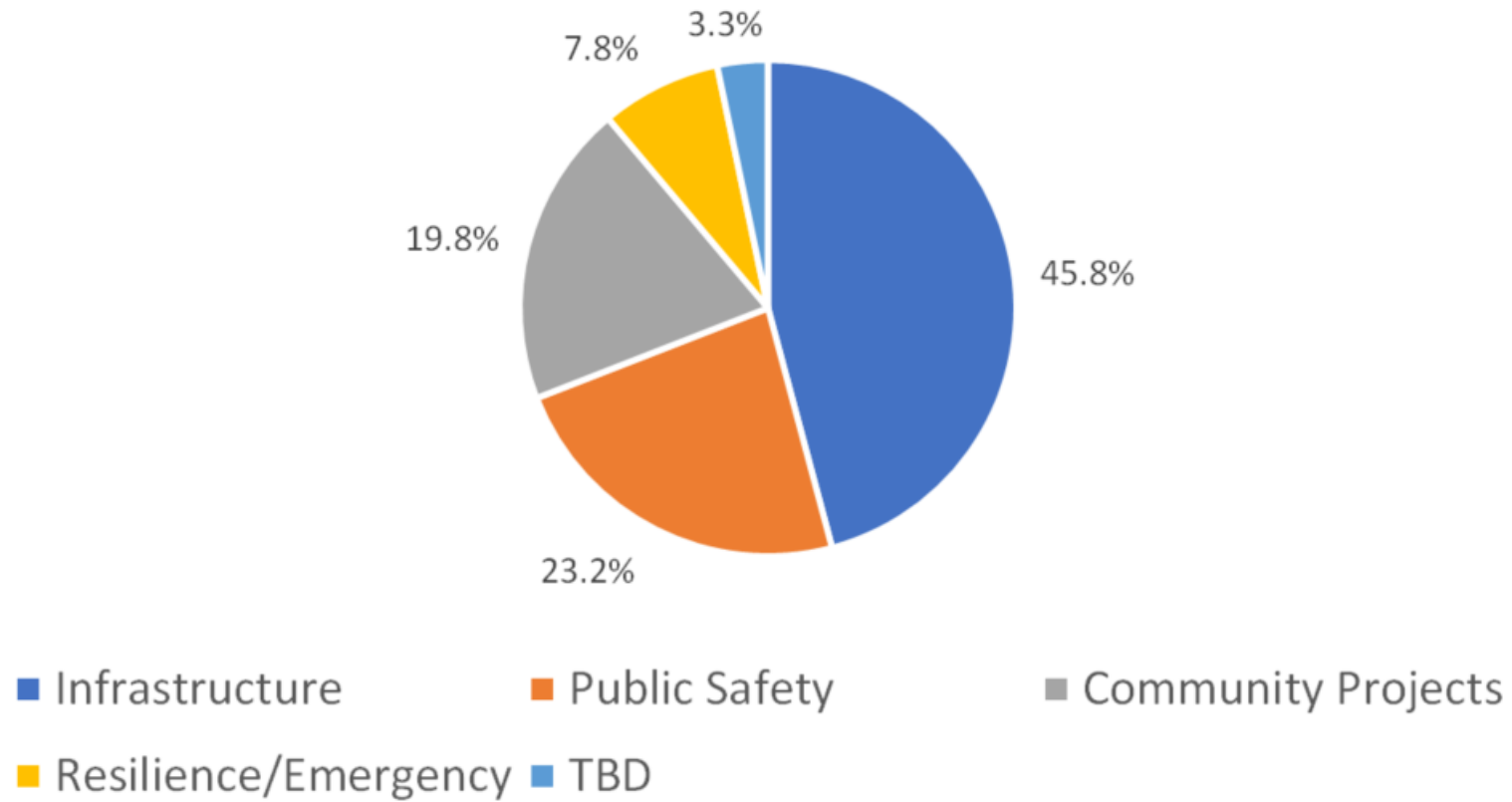
- Eligible use for ARPA
- Can meet timing requirements for being completed
- Use for Town projects (**school received their own grant separately**)
- One Time Capital Projects
- Not Operating Expenses
- Large projects that would otherwise be difficult to fund in normal capital budget
- Make a difference in our citizens lives, benefit by accelerating the timing
- Support long term Town needs and priorities (POCD)

### ➤ Project Categories

- Infrastructure
- Public Safety
- Community Projects | Amenities
- Resilience/Emergency Preparedness



## ARPA Allocation by Category



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## PROJECT IDEAS – Infrastructure / Facilities

- Infrastructure: \***Ravenwood Water System Renovation** \$810K
- Infrastructure: \***Road Paving** \$500K
- Facilities: **Senior Center Bathrooms Renovations (2)** \$31K
- Facilities: **Library generator** \$50K (Matched with 50K from State Library Grant)
  
- Note: Bridges and Sidewalks are funded with Federal \$ and not eligible for ARPA;
- Septic & Water may be financed with IIJA funds through the State Revolving Fund program.
- Municipal Water application sent 3/31/22
- Septic Renovation \$1.2M – TOW will apply to SRF (20 yr. loan 49% forgivable); timing will be dependent on school renovations.

**\$1,391,000**

\* Project is on the current 5-Year Capital Plan full or in part

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## PROJECT IDEAS – Public Safety

\$705,000

- **Police Records Room Construction: \$320K**
- **\*Rescue 5: \$350K** (½ costs of new fire truck)
- **Emergency Services:** Create emergency accessway from Wood Hill Road to School Road - \$35K

\* Project is on the current 5-Year Capital Plan

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## PROJECT IDEAS –Community Projects: Amenities

**\$600,000**

- Public/Private Partnership: Allocation to the **Weston Town Green**: \$150K (Offutt will Match/must be by match Deadline)
- Public/Private Partnership: Allocation to **Lachat Town Farm | Offutt**: \$100K (Offutt will Match/ must be by match Deadline) – Restricted to FFE
- Public/Private Partnership: Allocation to **Dog Park** Accessway, Parking, & Plantings: \$135K (135K match Privately Funded| IN POCD)
- TOW: Allocation to Parks & Recreation for **\*Bisceglie Pond**: \$115K
- TOW: Allocation to Parks & Recreation for **Pickleball Courts**: \$100K

\* Project is on the current 5-Year Capital Plan

## PROJECT IDEAS – Resilience

- **Tree Work: \$120K**
- **Charging Stations: \$18K**
- **Composting Station Pilot Program at Transfer Station: \$10K**
- **Lachat /Nature Conservancy Public Safety /Wetlands Work: \$90K**

**\$238,000**

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## TOTAL COSTS

- Total Project Ideas = **\$2,934,000** | Total Grant = **\$3,034,000**
  - Infrastructure: Ravenwood Water Project, Road Paving
  - Facilities: Weston Library Generator, Senior Center Bathrooms Renovations (2)
  - Public Safety: Police Records Room, Rescue Engine 5, Emergency Access from Wood Hill Road to School Road
  - Community Projects/Amenities: Town Green, Lachat, Dog Park, Pond, Pickle Ball Courts
  - Resilience: Tree Work, Charging Stations, Lachat Wetland Maintenance, Compost Station Pilot

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ARPA ALLOCATION DETAILS			
Project	Allocation	% Total	Category
Ravenwood Water	810,000	26.7%	Infrastructure/Facilities
Road Paving	500,000	16.5%	Infrastructure/Facilities
Library Generator	50,000	1.6%	Infrastructure/Facilities
Senior Center Bathrooms	31,000	1.0%	Infrastructure/Facilities
Rescue 5	350,000	11.5%	Public Safety
Police Records Room	320,000	10.5%	Public Safety
Wood Hill Rd Accessway	35,000	1.2%	Public Safety
Weston Town Green	\$ 150,000	4.9%	Community Projects
Dog Park Accessway & Parki	135,000	4.4%	Community Projects
Bisceglie Pond Resurfacing	115,000	3.8%	Community Projects
Lachat Offutt Center	100,000	3.3%	Community Projects
Pickleball Courts	100,000	3.3%	Community Projects
Tree Removal	120,000	4.0%	Resilience
Lachat Wetland Mitigation	90,000	3.0%	Resilience
Charging Stations	18,000	0.6%	Resilience
Composting Pilot Program	10,000	0.3%	Resilience
TBD	100,000	3.3%	???
<b>TOTAL</b>	<b>\$3,034,000</b>	<b>100.0%</b>	

Category	Allocation	% Total
Infrastructure	1,391,000	45.8%
Public Safety	705,000	23.2%
Community Projects	\$ 600,000	19.8%
Resilience/Emergency	238,000	7.8%
TBD	100,000	3.3%
<b>TOTAL</b>	<b>\$ 3,034,000</b>	<b>100.0%</b>

## ARPA PROJECTS & TIMELINE FY23-FY26

Town of Weston

TASK	START	END	2022				2023				2024				2025				2026				
			I	II	III	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV	
<b>Infrastructure   Facilities (Town Administrator Lead)</b>																							
Ravenwood Water System Renovation	9/1/22	9/1/24																					
Road Paving	7/1/22	11/1/26																					
Senior Center Bathrooms Renovations	7/1/22	9/30/22																					
Weston Library Generator	7/1/23	6/30/24																					
<b>Public Safety (Town Administrator Lead)</b>																							
Police Records Room	7/1/22	6/30/25																					
Rescue Engine 5 1/2 Payment	7/1/23	6/30/24																					
Emergency Accessway to School	10/1/22	8/15/25																					
<b>Community Projects (Town Administrator Lead)</b>																							
Weston Town Green	7/1/22	9/1/23																					
Lachat Town Farm (Offutt FFE)	9/1/22	9/1/23																					
Dog Park Accessway, Parking & Plantings	7/1/22	6/30/23																					
Bisceglie Pond Resurfacing	7/1/23	11/1/23																					
Pickleball Courts	7/1/23	6/30/25																					
<b>Resilience (Town Administrator Lead)</b>																							
Tree Work	7/1/22	9/1/25																					
Charging Stations	7/1/23	8/1/23																					
Lachat Wetland Improvements/Public Safety	7/1/23	10/31/25																					
5/10/2022 Composting Station Pilot at Transfer Station	7/1/23	6/30/24																					

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## NEXT STEPS

- Advisory Group Revises Project Recommendations Based on Feedback
- Via Everbridge send notice to public to review proposal and advise of public hearing 5/26 and email feedback
- BOS Holds Public Hearing - **May 26<sup>th</sup>**
- Advisory Group Develops Final Proposal
- Next stages of approval process
  - Advisory Group presents to BOS | BOF to approve **plan 6/2**; BOS establishes a Special Town Meeting
  - Special Town Meeting/Machine Ballot Vote **June 16<sup>th</sup>/18<sup>th</sup>**
- Project monitoring and reporting to the Treasury and State OPM

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# APPENDIX

## General Project Descriptions & Cost Estimates

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## Infrastructure | Ravenwood Water Project

Weston - Ravenwood Water System 2022 Opinions of Cost  
Water System Solutions & Design, Inc.

- 20,000 gallon atmospheric storage tank, delivered to site **\$125,000**
- Remove old hydro tank, install new storage tank - site work **\$50,000**
- All new piping, electrical, mechanical and controls - interior of pump station **\$100,000**
- New remote well control systems for existing wells - 2 sites - 25K each **\$50,000**
- Automatic backup power systems for well sites - 2 sites - 30K each **\$60,000**
- 2 new wells, located, drilled, tested, tied in. - 50k each **\$100,000**
- Emerging contaminants treatment systems, designed and installed **\$50,000**
- Redundant controls, alarms, pumps, motors controls **\$50,000**
- Building repairs, roof, doors, lights, heat **\$70,000**
- Design, Engineering, submittals, permitting **\$50,000**
- Total Opinion of Costs **\$705,000**
- Contingency, 15% **\$105,750**
- Total with contingency, based on May 2022 material and labor costs **\$810,750**

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## Infrastructure | Road Paving

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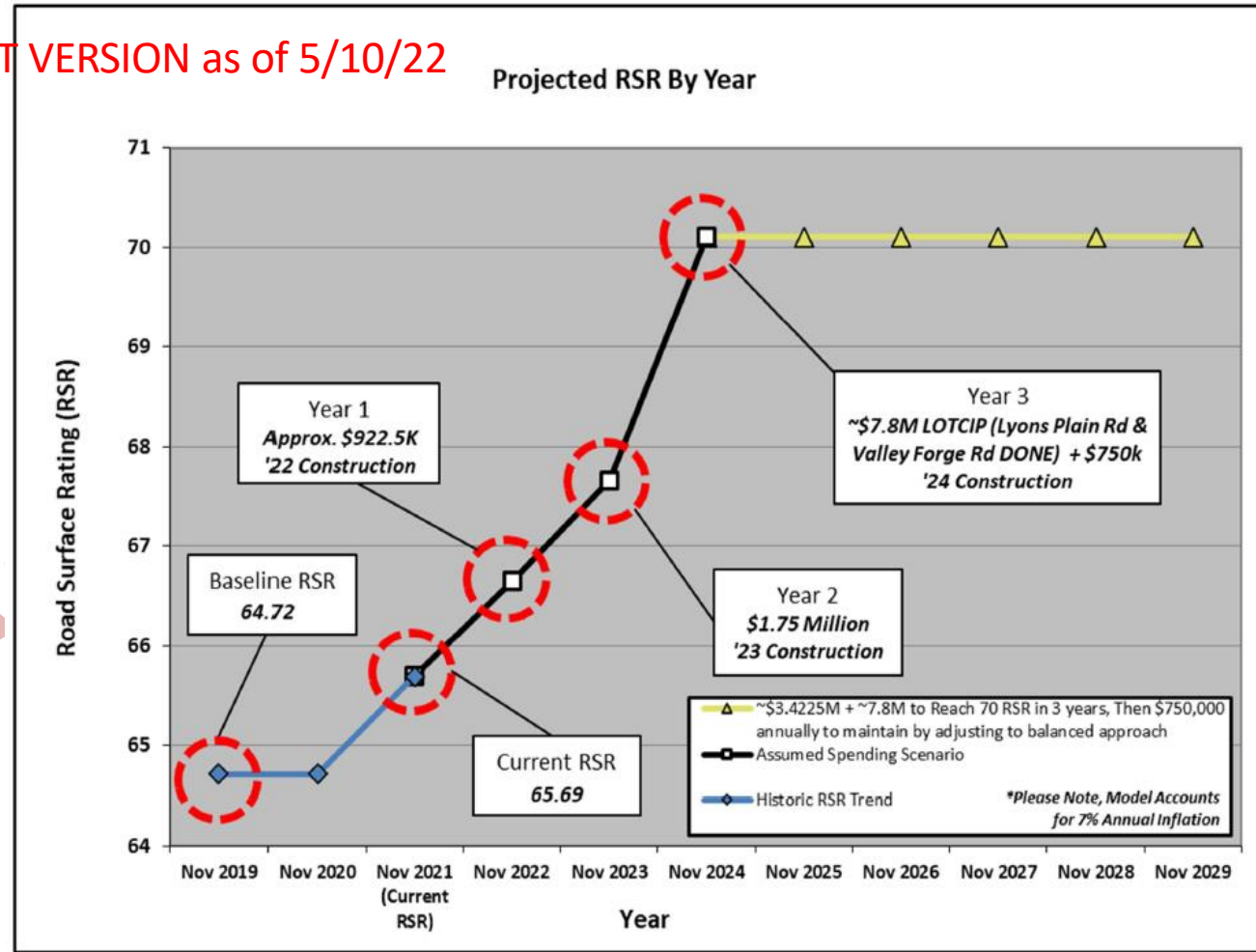
### Funding

FY 22-23  
\$360K capital  
+\$562.5K BOS

FY 23-24  
\$1M Capital +  
\$750K BOS

FY 24-25  
\$7.8M Lotcip  
+ \$750K BOS

FY 25-26  
\$750K BOS



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## Facilities | Weston Public Library Generator

Preliminary Pricing to come from Cannondale  
Generators

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## Facilities | Senior Center Bathrooms Renovations(2)

DRAFT VERSION as of 5/10/22



Price Proposal Review Summary - Category



**Date:** May 04, 2022 Job Order Contract  
**Contract Number:** SW GC CRCOG eziQC  
**Job Order Number:** 104653.00  
**Job Order Title:** Weston Sr. Center Add'l Bathroom Reno  
**Contractor:** BMP Construction Inc.  
**Proposal Value:** \$22,123.47  
**Proposal Submitted:** 05/04/2022

Category - 01: General Conditions:	\$1,521.70
Category - 02: Demolition:	\$1,005.99
Category - 03: Carpentry:	\$2,608.29
Category - 05: Masonry:	\$1,582.99
Category - 06: Plumbing:	\$5,551.84
Category - 07: HVAC:	\$1,886.47
Category - 08: Electrical:	\$1,198.06
Category - 09: Ceramic Tile:	\$4,724.68
Category - 11: Bathroom Hardware:	\$1,010.60
Category - 11: Painting:	\$1,032.85
<b>Proposal Total</b>	<b>\$22,123.47</b>

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 0.00%



Price Proposal Review Summary - Category

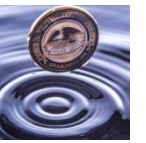


**Date:** May 04, 2022 Job Order Contract  
**Contract Number:** SW GC CRCOG eziQC  
**Job Order Number:** 104915.00  
**Job Order Title:** Weston Gym Restroom Reno  
**Contractor:** BMP Construction Inc.  
**Proposal Value:** \$21,228.60  
**Proposal Submitted:** 05/04/2022

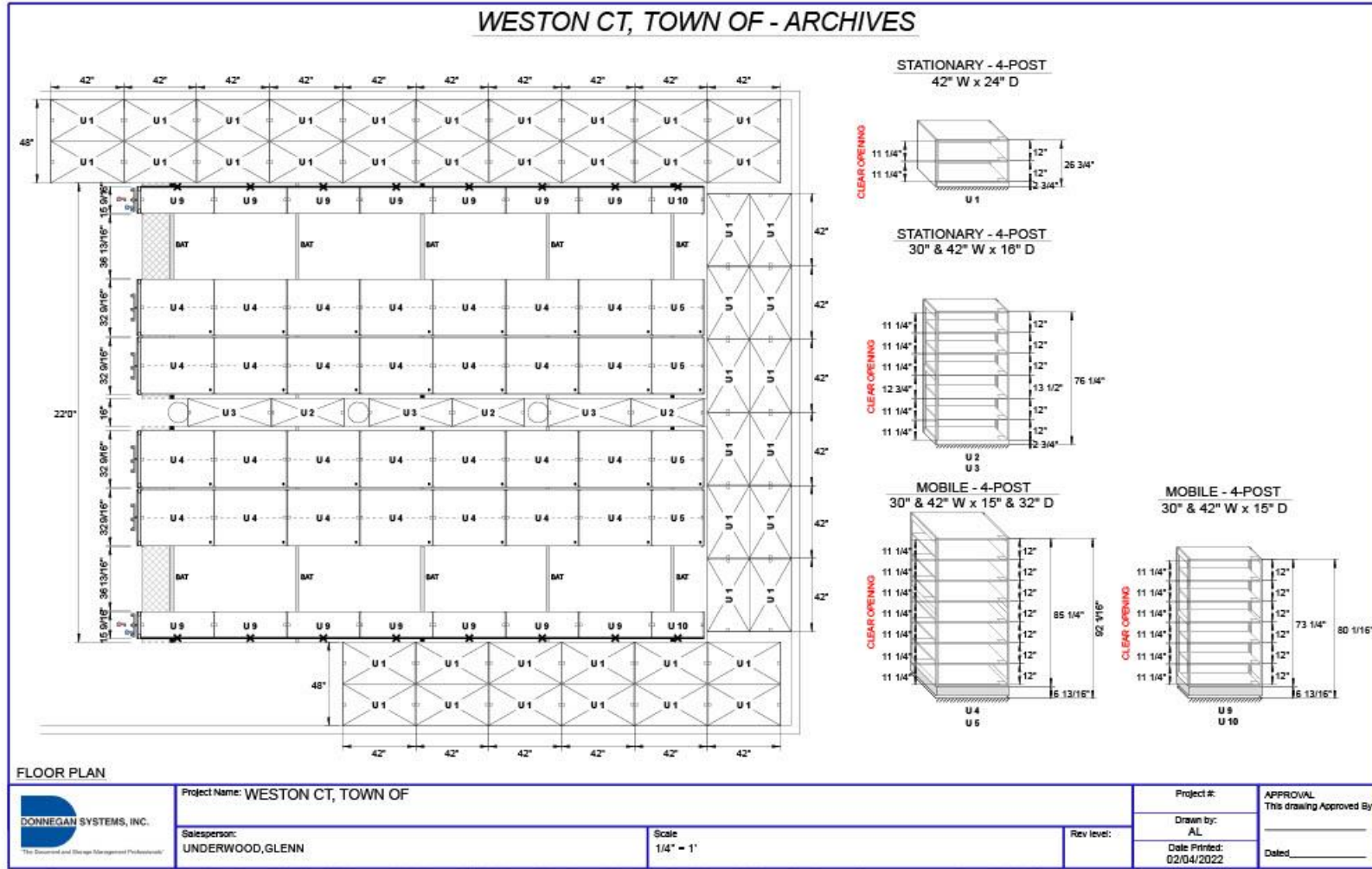
Category - 01: General Conditions:	\$1,521.70
Category - 02: Demolition:	\$1,005.99
Category - 03: Carpentry:	\$2,608.29
Category - 05: Masonry:	\$1,582.99
Category - 06: Plumbing:	\$4,656.97
Category - 07: HVAC:	\$1,886.47
Category - 08: Electrical:	\$1,198.06
Category - 09: Ceramic Tile:	\$4,724.68
Category - 11: Bathroom Hardware:	\$1,010.60
Category - 11: Painting:	\$1,032.85
<b>Proposal Total</b>	<b>\$21,228.60</b>

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

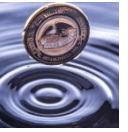
The Percent of NPP on this Proposal: 0.00%



# Public Safety | Police Records Room



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## Public Safety | Police Records Room

The proposed Records Room project in the Town Hall basement would convert an existing unused crawl space into a document storage room. The new room would be the place where the non-police records would go. The non-police records are currently located in a nice basement storage room located near the police department. Once that existing room is vacated, then the police records would go in there. Ultimately, this project is needed because the Police Department needs a place to store its records that cannot be digitized. This project would be a tremendous benefit to the police department and address its most critical need.

The total cost of the project is estimated to be \$485,478. Here is a breakdown:

**\$37,273 Design costs thru bidding**

**\$29,905 Engineering oversight throughout construction**

**\$300,000 Construction costs**

**\$118,900 High Density Storage System**

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**\$485,478 Total**

Since we have already received a Connecticut STEAP grant in the amount of \$128,205 and an additional \$37,273 in the FY 22-23 budget, then the amount of funding necessary to complete this project would be \$320,000.



## Public Safety | ½ Rescue Engine 5

Weston Volunteer Fire Department  
Capital Procurement Plan  
Fiscal Year 2022 - 2033

Rescue 5, a 2003 Hackney light-duty, 2-passenger, Rescue Truck, was purchased in 2003.

- At the time funding was limited and no additional funds were provided despite our request.
- Rescue 5 was undersized from day 1.
- Specific rescue equipment cannot be carried on it due to size and weight restrictions.
- As a result we have been forced to stage equipment in the firehouse rather than on the Rescue. This is less than optimal for an agency providing emergency response.
- We have maintained the Rescue to ensure it's mechanical readiness however it is at the end of its useful life.
- It is difficult to drive due to its poor turning radius, poor site lines, slow acceleration and poor braking capability.
- In addition we are unable to upgrade specific rescue tools, such as Hurst EDraulic extrication tools, as they will not fit on the apparatus.

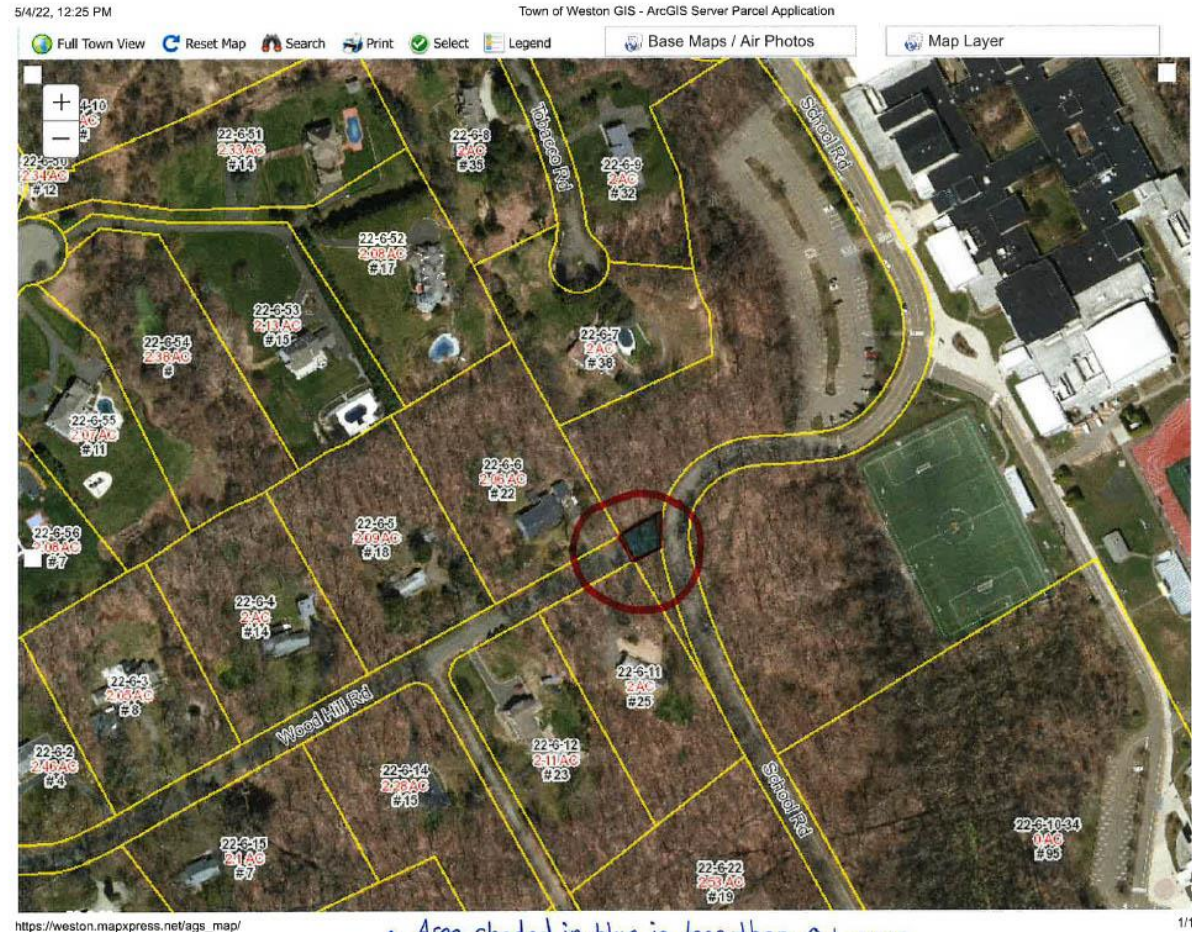
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## Public Safety | School Emergency Access via Wood Hill Road

Total costs include gravel, tree removal  
& gate  
Itemization TK from John Pokorny

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• Area shaded in blue is less than 0.1 acres

## Community Projects | Amenities Town Green

### Weston Town Green Project:

The quintessential front yard for a handsome neo-colonial town hall, Weston Town Green will host proclamations, civic celebrations and casual gatherings. A graceful elliptical walkway invites visitors to enjoy the refurbished Gazebo, a new Veterans Memorial and new bench seating - all overlooking a revived landscape of red, white and blue perennials, a pollinator meadow, and a hearty luxuriant lawn. Weston Town Green offers a much needed gathering space for this charming small town in Fairfield County, Connecticut.

The project includes:

- A new Veterans' memorial
- A 9/11 memorial garden
- All ADA-accessible walkways
- New lighting and directional signage
- An elliptical walkway with benches surrounding a lush green lawn
- New gardens and a demonstration pollinator meadow
- Capability of holding a variety of events

**DRAFT VERSION as of 5/10/22**

The Daniel E. Offutt Charitable Trust has pledge a matching contribution of \$250,000. By making a donation towards this wonderful new public meeting place, you will help create a vibrant park for neighbors and visitors to gather and celebrate the best of small town living in downtown Weston. A bronze plaque, mounted by the front door of Weston Town Hall, will list the major donors of the project. **See the below links for more information including drawings and renderings:**

•[Weston Town Green](#)

•[Weston Town Green Proposal 21-10-11](#)

**All donations are being handled by the 501c3 organization, [The Weston Community Foundation](#).**



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## Community Projects | Amenities Town Green

For a full accounting of the items for the Weston Town Green please see the link below.

<https://drive.google.com/file/d/1mxloGVpboY9VV8pDPeGa1IWTW1H2krw2/view?usp=sharing>

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## Community Projects | Amenities Lachat Offut Center FFE

### Daniel E. Offutt III Education Center

The Friends of Lachat have received a pledge of \$2 million with matching funds of another \$1 million from the Daniel E. Offutt estate to build a new educational center at the Farm. The building, with a demonstration kitchen, art studio space, indoor classroom area, and an open design to permit fireside concerts and lectures from October to May, would help to address Town demand for cooking classes, canning lessons, instruction on composting and bee raising, and other topics related to the Farm's mission to engage with the community to provide education about farming, gardening, and sustainability. Architectural renderings are to scale.

The building's size has been reduced subsequent to these drawings and animations being produced. Current architectural plans can be viewed [here](#).  
[View architectural animation video.](#)



## Community Projects | Amenities Lachat Offut Center FFE

Daniel E. Offutt III Education Center FF&E would include:

Main Gathering Space:

Stacking chairs on rolling racks  
Work/Craft tables  
Audio/video components including speakers  
Projection screen  
Mobile coat hanging racks

Lighting fixtures throughout the Center

Art studio/Nature's Classroom:

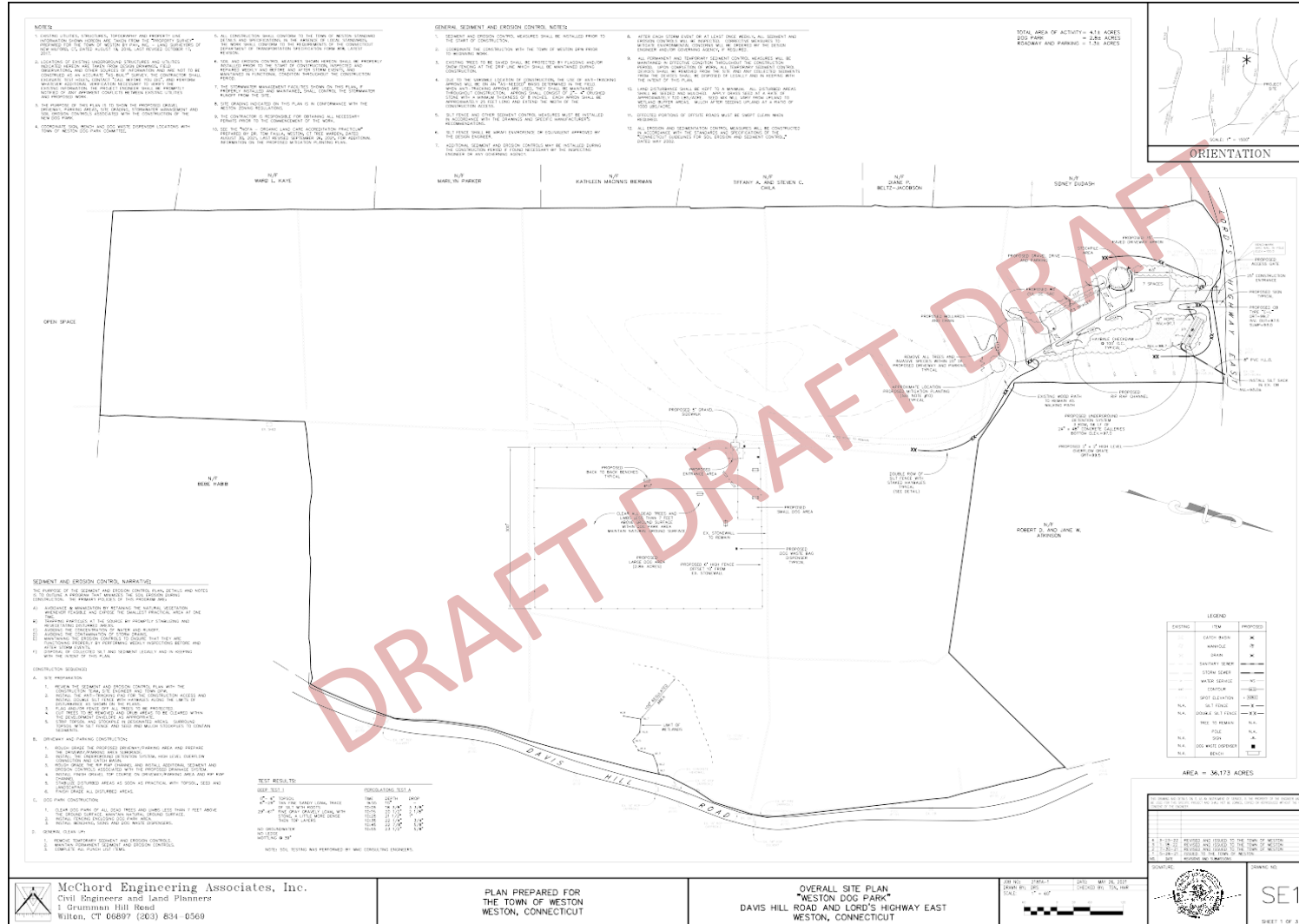
Work tables  
Easels  
Stacking art stools  
Small chairs and tables for children  
Art drying racks  
Rolling lights for illuminating art subject  
Grow light system for starting seedlings

Kitchen outfitting:

Appliances including dishwasher, stove, ovens, refrigerator, freezer  
Induction burner portable unit for countertop teaching demonstrations  
Baking sheets, mixer, and other baking needs  
  
Pots & pans  
Silverware  
Mixing bowls  
Video camera projection system or mirrors for cooking demonstrations  
Refrigerator for produce grown in the Giving Garden

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# Community Projects | Amenities | Dog Park Accessway and Parking - Illustration



## Community Projects | Amenities

### Dog Park Accessway and Parking

- Current Design:
  - "Overall Site Plan, 'Weston Dog Park'" prepared for The Town of Weston, prepared by McChord Engineering Associates Inc., dated May 26, 2021 and last revised January 18, 2022. "Stormwater Management Report" prepared for The Town of Weston Dog Park, prepared by McChord Engineering Associates Inc., dated January 18, 2022.
- Driveway/Parking
  - The length of the driveway decreased from  $\pm 1,285$ -ft to  $\pm 453$ -ft. An existing wood road will remain as a walking path for pedestrians to access the dog park
  - The amount of parking spaces decreased from 39 to 20.
  - The alignment of the driveway shifted to follow the existing wood road. This change significantly decreased the amount of earthwork and tree removal that was required to construct the new driveway.
  - The driveway now ends before an existing stone wall, which will no longer need to be removed for the driveway construction.
  - The driveway is still 20-ft wide, gravel and has an 80-ft diameter cul-de-sac at the end for emergency vehicles to turnaround.
- Dog Park Area
  - The size decreased from 3.6 acres to 2.8 acres.
  - The entrance to the dog park was relocated to where there is an existing break in the stone wall as opposed to creating a new break in the stone wall to access the dog park.
    - Approximate locations for benches, signs, waste bag dispensers, etc. were added to the plan.
- Drainage Design
  - A new drainage design was performed due to the significant decrease in proposed impervious area as a result of shortening the driveway.
  - The footprint of the proposed detention system was essentially cut in half as a result of the new drainage study, see below:
    - Original Design - Three (3) rows of 105 linear feet of Cultec Recharger 330XLHD chambers.
    - Current Design - Three (3) rows of 56 linear feet of 24"x48" precast concrete galleries.
  - A high level overflow pipe from the detention system will still be connected to the existing catch basin on Lord's Highway East.
  - The cross-section of the proposed rip-rap swale decreased as the amount of runoff that it is required to be conveyed decreased.
- Mitigation Measures
  - A Conceptual Planting Plan was prepared by Dr. Tom Failla (Weston Tree Warden) to mitigate any disturbance to the property from the proposed site development. Locations for proposed plantings are reflected on the site plan.
  - Location of proposed silt fence was added to ensure that downgradient properties are protected during construction.

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## Community Projects | Amenities Pond Resurfacing



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## Community Projects | Amenities Pickleball Courts

**PROCEDURE TO BE AS FOLLOWS:**

Furnish all materials, labor and insurance to perform the **HINDING TENNIS COURT CONSTRUCTION** of (2) 34' x 128' pickleball court only.

**Specifications of Services to be Provided:**

**MOBILIZATION** - Mobilize the necessary equipment to perform the required work for your project as itemized below. This fee is associated with the work that is necessary to set up your job and organize the necessary equipment that is needed to load and mobilize to and from the job site each day.

**EXCAVATION**- Excavate area.

**GRADING**- Install Process Stone - 8" and compact to 1% pitch.

**NET POSTS**- Furnish and install 1 set of net post footings, net posts and nets.

**FENCE**- Furnish and install 404 l.f. 6' H black chain link with 3 pedestrian gates.

**POST TENSION CONCRETE**-

Form work will be installed around the entire perimeter of the tennis courts.  
New net post sleeves to be set in their own concrete footings.  
Two layers of 6 mil poly will be placed over the entire court area.  
Encapsulated Post-tensioning tendons will be laid out according to PTI specifications.  
A 5" thick, 3000 psi concrete slab will be poured monolithically inside the forms.  
Post-tensioning cables will be stressed according to PTI specifications and procedures.  
The concrete surface will be checked for flatness, according to the ASBA guidelines. Any deviations will be brought to proper tolerances with 5000 psi epoxy concrete.  
After final cable stress, cable ends will be cut off inside the cone holes, and the holes filled with no-shrink grout. Sand entire court surface. **Guarantee:** Hinding Tennis, LLC will guarantee the post-tensioned slab against structural cracking for a period of Ten

(10) years from date of install. Hairline cracks (surface cracks not structural as defined above) are not covered. If structural cracks do develop, the contractor will repair the crack as he deems necessary to make the surface playable again. Abuse, neglect, acts of God, are not covered.

**ACID ETCH**- Acid etch and pressure wash court.

**TI-COAT**- Apply Ti-Coat epoxy and first coat of acrylic resurfacer to entire court.

**COLOR COATING AND LINE STRIPING**- Furnish and install the (3) coat acrylic color coating surface system to entire area. The Hinding surfacing system consists 1 Resurfacer Coat and 2 Coats of Color. Layout and stripe lines per USAPA. Apply one coat of acrylic Line primer. Once Line primer has cured apply One (1) coat of textured White Line Paint. This (2) two coat application provides sharp lines and greater durability and longevity. The line paint is textured.

**TOTAL COST: \$95,744.00**

*\*\* cost for surveys, plans, design or drainage if needed, cleaning up on entrance roadway (growing grass and plantings) or tree removal to be paid for by P&R Enterprise fund.*





## Resilience | Tree work

1. Tree work with the Phase One of Community Connectivity \$40,000.
2. Tree work Bisceglie, Keane and Morehouse \$80,000.

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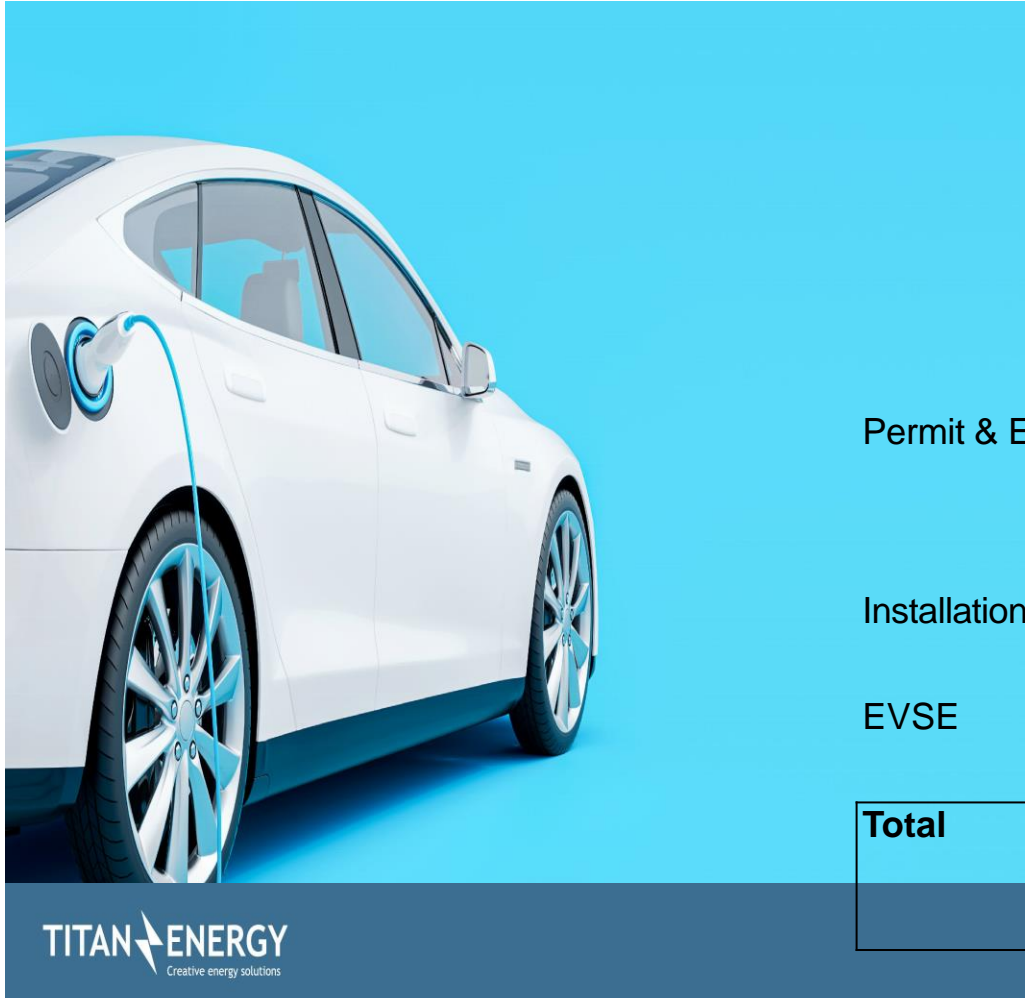
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VERSION



## Resilience | Charging Stations

Estimated Project Costs for 2 Chargers: \* 12,380

\*Estimated Contingency: 5,500



	Gross	Incentive	Net
Permit & Engineering	\$ 1,500	\$ 1,500	\$ -
Installation	24,306	18,500	5,806
EVSE	6,574	-	6,574
<b>Total</b>	<b>\$ 32,380</b>	<b>\$ 20,000</b>	<b>\$ 12,380</b>

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## Resilience: Lachat Wetlands | Public Safety Investments

### Stream/Wetlands Crossing for Tractor:

#### Option A - Culvert:

Install double barrel or box culvert to create 16' wide crossing.  
Culvert designed to minimize channelization of existing stream.  
Reinforce stream banks with large stones from site.  
Stabilize inlet and outlet of culvert with rip-rap.  
Install processed stone roadway over culverts and ramp both sides.

*Cost Estimate: \$25,000 - \$30,000*

#### Option B - Timber Bridge:

Form and pour concrete abutments on each side of stream.  
Construct timber bridge of suitable width and load bearing capacity for farm equipment.  
Reinforce stream banks adjacent to abutments with large stones from site.  
Install processed stone ramp on both sides up to bridge deck.

*Cost Estimate : \$30,000 - \$40,000*

### Improve Hillside Hiking Path Adjacent to Goat Barn:

Designate starting point of the pathway.  
Remove root and stone tripping hazards within pathway.  
Install large fieldstone stepping stone on the steeper portions of the path.

*Cost Estimate: \$5,000- \$10,000*

### Widen the Ladder Hill Road South Entrance to the Upper Field:

Remove existing stonewall as necessary.  
Excavate existing berm on south side of entrance in order to improve sight lines.  
Widen existing entrance to 20'+.  
Extend existing trench drain to match new driveway width.  
Pave the driveway apron between the trench drain and road.  
Install 50'+ length of processed stone driveway into field.

*Cost Estimate: \$22,000 - \$28,000*

### Fix Erosion on Tractor Path to Upper Field:

Create berm at top of path to divert runoff from upper field into the wood.  
Regrade tractor path to prevent concentration of runoff.  
Rebuild a portion of the stone edging on the down-slope side. Place additional processed stone as necessary.

*Cost Estimate : \$5,000 - \$10,000*

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## Resilience: Compost Pilot Program At Transfer Station

Town of Weston Composting Analysis		
<b>Assumed Costs</b>		
<b>Upfront Costs:</b>		\$ 2,500.00
<i>Create Compost Area - add hose bibb and catch basin</i>		
<i>Add Signage / Public Awareness campaign</i>		
<i>Buy 10 totes - 64 gallon totes with animal latch</i>		
<i>Buy home composting bin sets to sell at cost - \$20 each</i>		
<b>Annual Operating Costs:</b>		\$ 5,000.00
<i>Approx. \$400/month haulage</i>		
<b>TOTAL YEAR 1 COST</b>		<b>\$ 7,500.00</b>
<b>Calculated Costs</b>		
<b>Upfront Costs:</b>		\$ 2,500.00
<b>Diversions Savings:</b>		
<i>Average house creates 10lbs trash per day of which 20% is compostible</i>	2 lbs compost/day	
<i>Average house creates this much compost per year</i>	730 lbs compost/year	
<i>Assume 10% residents use the service</i>		
<i>Assume 15% of 3250 households = 480 households</i>	159 ton compost/year	
<i>Assume \$70/tonne food scrap hauling rate per Scarsdale</i>	\$70/tonne	\$ 11,128.86
<i>Deduct \$92/tonne MSW hauling rate per CC proposal</i>	\$92/tonne	\$ (14,626.50)
<b>TOTAL YEAR 1 COST</b>		<b>\$ (997.64)</b>

1.27.20

### Municipal Composting Operation - Cost Analysis

cost scenarios for creating a municipal composting station at the transfer station: Assumed costs take into consideration the composting haulage costs only, as recommended by the Town of Scarsdale. The calculated costs factor the cost benefits of moving the food scraps out of the MSW stream.

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# Item 2

# TOWN of WESTON, CT



Incorporated 1787

Office of the Tax Collector

Date: May 9, 2021

To: Board of Finance

From: Cathleen Neblett, Tax Collector

Re: Proposed List of Outstanding Bills to be transferred to Suspense

Attached please find the proposed list of Motor Vehicle and Personal Property tax bills to be transferred to suspense upon your approval. The list includes:

Outstanding 2010-2016 Grand List motor vehicle tax bills totaling \$32,722.05.

Outstanding 2006-2016 Grand List personal property tax bills totaling \$34,196.54.

This includes 4 years (2013-2016) of Peters Weston Market, of which collection methods have been exhausted. That portion alone is \$26,020.92.

There are 199 tax bills totaling \$66,918.59. The bills will still be actively pursued for payment by the Tax Collector's office and the current collection agency, TaxServ.

I am seeking your approval of this transfer to suspense to comply with Connecticut General Statute 12-165 which requires annual additions to the suspense tax book of those bills deemed unlikely to collect.



Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Total
2016-03-0050203	ANDRADE INACIO J JR	04	UNCOLLECTABLE	05/03/2022	74.01		74.01
2016-03-0050389	BARBER DYLAN D	04	UNCOLLECTABLE	05/03/2022	74.01		74.01
2016-03-0050394	BARBER JEFFERY	04	UNCOLLECTABLE	05/03/2022	319.74		319.74
2016-03-0050507	BELLEMARE JONATHAN M	04	UNCOLLECTABLE	05/03/2022	120.55		120.55
2016-03-0050514	BENDEROTH SAMANTHA L	04	UNCOLLECTABLE	05/03/2022	659.73		659.73
2016-03-0050781	BRODAX ALBERT P	04	UNCOLLECTABLE	05/03/2022	80.08		80.08
2016-03-0050856	BUCHANAN ARIELLE C	04	UNCOLLECTABLE	05/03/2022	193.70		193.70
2016-03-0050917	BYRON CHRISTOPHER M	04	UNCOLLECTABLE	05/03/2022	198.90		198.90
2016-03-0050986	CANNON MARGARET G	04	UNCOLLECTABLE	05/03/2022	461.40		461.40
2016-03-0051031	CARLEY EDWARD J	04	UNCOLLECTABLE	05/03/2022	114.77		114.77
2016-03-0051037	CAROUSEL DEVELOPMENT INC.	04	UNCOLLECTABLE	05/03/2022	128.07		128.07
2016-03-0051038	CAROUSEL DEVELOPMENT INC.	04	UNCOLLECTABLE	05/03/2022	202.95		202.95
2016-03-0051065	CASEY RYAN P	04	UNCOLLECTABLE	05/03/2022	272.62		272.62
2016-03-0051326	COBB JEFFREY B	04	UNCOLLECTABLE	05/03/2022	86.44		86.44
2016-03-0051499	CROSS STEVEN R	04	UNCOLLECTABLE	05/03/2022	207.86		207.86
2016-03-0051677	DANNENBAUM RICHARD	04	UNCOLLECTABLE	05/03/2022	615.78		615.78
2016-03-0051731	DEABREU-FERNANDES ALESSA	04	UNCOLLECTABLE	05/03/2022	179.24		179.24
2016-03-0051753	DEITZ TERESE A	04	UNCOLLECTABLE	05/03/2022	274.36		274.36
2016-03-0051767	DELGADO ISABELO III	04	UNCOLLECTABLE	05/03/2022	118.82		118.82
2016-03-0051768	DELGADO ISABELO III	04	UNCOLLECTABLE	05/03/2022	238.22		238.22
2016-03-0051769	DELGADO-HERNANDEZ EVAR J	04	UNCOLLECTABLE	05/03/2022	95.11		95.11
2016-03-0051906	DOOLITTLE AUSTEN W	04	UNCOLLECTABLE	05/03/2022	12.48		12.48
2016-03-0052088	ERIK INTERIOR DESIGNS LLC	04	UNCOLLECTABLE	05/03/2022	189.65		189.65
2016-03-0052612	FRANCIS JOYCE M	04	UNCOLLECTABLE	05/03/2022	51.17		51.17
2016-03-0052617	FRANK PHILIP C	04	UNCOLLECTABLE	05/03/2022	703.38		703.38
2016-03-0052771	GEIGER FRANK	04	UNCOLLECTABLE	05/03/2022	504.25		504.25
2016-03-0052952	GORDON WILLIAM E 3RD	04	UNCOLLECTABLE	05/03/2022	101.19		101.19
2016-03-0053052	GUILLEN MARIA I	04	UNCOLLECTABLE	05/03/2022	10.81		10.81
2016-03-0053285	HILE DAVID C	04	UNCOLLECTABLE	05/03/2022	388.98		388.98
2016-03-0053286	HILE LISA M	04	UNCOLLECTABLE	05/03/2022	0.71		0.71
2016-03-0053499	HOOLEY RICHARD W	04	UNCOLLECTABLE	05/03/2022	13.27		13.27
2016-03-0053674	JACOBSEN MARCUS	04	UNCOLLECTABLE	05/03/2022	71.99		71.99
2016-03-0053710	JEANTHEAU GABRIEL G	04	UNCOLLECTABLE	05/03/2022	397.22		397.22
2016-03-0054248	KOPROSKI RICHARD A	04	UNCOLLECTABLE	05/03/2022	840.99		840.99
2016-03-0054478	LEE YOUNG S	04	UNCOLLECTABLE	05/03/2022	240.82		240.82
2016-03-0054599	LIPTON ARTHUR J	04	UNCOLLECTABLE	05/03/2022	182.13		182.13
2016-03-0054694	LUGOSSY FRANK C	04	UNCOLLECTABLE	05/03/2022	83.43		83.43
2016-03-0054695	LUGOSSY FRANK C	04	UNCOLLECTABLE	05/03/2022	82.08		82.08
2016-03-0054710	LUFULIO MARLO C	04	UNCOLLECTABLE	05/03/2022	134.14		134.14
2016-03-0054825	MANNE GARY J	04	UNCOLLECTABLE	05/03/2022	126.05		126.05
2016-03-0054826	MANNE GREER L	04	UNCOLLECTABLE	05/03/2022	150.91		150.91
2016-03-0054833	MANSONO LAMBERT A	04	UNCOLLECTABLE	05/03/2022	102.63		102.63
2016-03-0054909	MARVIN LYNNE R	04	UNCOLLECTABLE	05/03/2022	211.04		211.04
2016-03-0054917	MATA MARYSHELL	04	UNCOLLECTABLE	05/03/2022	274.65		274.65
2016-03-0055193	MILLIKEN SAMUEL A	04	UNCOLLECTABLE	05/03/2022	114.77		114.77
2016-03-0055261	MOLESWORTH JASON R	04	UNCOLLECTABLE	05/03/2022	5.48		5.48
2016-03-0055279	MOONBEAM GARDENS LLC	04	UNCOLLECTABLE	05/03/2022	16.48		16.48
2016-03-0055388	MURRAY BRIAN C	04	UNCOLLECTABLE	05/03/2022	207.57		207.57
2016-03-0055442	NAVIN JEANETTE L	04	UNCOLLECTABLE	05/03/2022	14.46		14.46
2016-03-00555781	OTOOLE SEAN E	04	UNCOLLECTABLE	05/03/2022	0.01		0.01
2016-03-0055827	PALESTRINI KRIS J	04	UNCOLLECTABLE	05/03/2022	586.29		586.29
2016-03-0056266	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022	149.75		149.75
2016-03-0056267	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022	548.42		548.42
2016-03-0056268	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022	282.45		282.45
2016-03-0056269	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022	201.79		201.79
2016-03-0056270	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022	117.37		117.37

Modify Suspense Report

TOWN OF WESTON Date: 05/03/2022 Time: 10:18:10  
 Condition (s): Year: 2020, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/SuspSewer	Due/Susp	Total
2016-03-0056271	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022	167.97		167.97	
2016-03-0056729	SCHAPER JAMES C	04	UNCOLLECTABLE	05/03/2022	187.34		187.34	
2016-03-0056730	SCHAPER JAMES C	04	UNCOLLECTABLE	05/03/2022	55.80		55.80	
2016-03-0056782	SCHNURR JAMES V	04	UNCOLLECTABLE	05/03/2022	89.04		89.04	
2016-03-0056785	SCHORNSTER ANDREW J	04	UNCOLLECTABLE	05/03/2022	503.90		503.90	
2016-03-0056845	SCRIMWAGER ARLENE A	04	UNCOLLECTABLE	05/03/2022	135.59		135.59	
2016-03-0056846	SCRIMWAGER ARLENE A	04	UNCOLLECTABLE	05/03/2022	311.07		311.07	
2016-03-0056847	SCRIMWAGER LEON	04	UNCOLLECTABLE	05/03/2022	387.68		387.68	
2016-03-0056868	SEIRAFI AMIN M	04	UNCOLLECTABLE	05/03/2022	320.90		320.90	
2016-03-0057017	SIMONE CHRISTOPHER J	04	UNCOLLECTABLE	05/03/2022	428.45		428.45	
2016-03-0057102	SMYTH JASON F	04	UNCOLLECTABLE	05/03/2022	71.99		71.99	
2016-03-0057169	SPETLY JOSEPH O	04	UNCOLLECTABLE	05/03/2022	4.34		4.34	
2016-03-0057443	TERRY BRIAN E	04	UNCOLLECTABLE	05/03/2022	187.63		187.63	
2016-03-0057493	THOMPSON WILLIAM P	04	UNCOLLECTABLE	05/03/2022	73.43		73.43	
2016-03-0057877	USB LEASING LT	04	UNCOLLECTABLE	05/03/2022	0.01		0.01	
2016-03-0058356	WASSERMAN DANIELLE S	04	UNCOLLECTABLE	05/03/2022	73.32		73.32	
2016-03-0058469	WHEELER LYNN	04	UNCOLLECTABLE	05/03/2022	103.79		103.79	
2016-03-0058569	WOLFENDALE DAVID T	04	UNCOLLECTABLE	05/03/2022	1.00		1.00	
2016-03-0058642	YORKE AARON J IV	04	UNCOLLECTABLE	05/03/2022	81.53		81.53	
2016-03-0058675	ZAMOR FRANCO	04	UNCOLLECTABLE	05/03/2022	14.46		14.46	
2016-03-0058676	ZAMOR FRANCO	04	UNCOLLECTABLE	05/03/2022	71.99		71.99	
2016-03-0058677	ZAMOR FRANCO	04	UNCOLLECTABLE	05/03/2022	526.74		526.74	
2016-03-0058842	CANNON TREE SERVICE	04	UNCOLLECTABLE	05/03/2022	170.28		170.28	
2016-03-0058843	TRIA AGATA	04	UNCOLLECTABLE	05/03/2022	635.44		635.44	
2016-03-0058844	TRIA AMBROSIO	04	UNCOLLECTABLE	05/03/2022	148.31		148.31	
2016-03-0058845	TRIA AMBROSIO	04	UNCOLLECTABLE	05/03/2022	841.86		841.86	
	# Of Acct: 82				17,429.03		17,429.03	
2016-04-0080054	ALSTON CHRISTI L	04	UNCOLLECTABLE	05/03/2022	492.71		492.71	
2016-04-0080248	COBB JEFFREY B	04	UNCOLLECTABLE	05/03/2022	71.81		71.81	
2016-04-0080376	ERIK INTERIOR DESIGNS LLC	04	UNCOLLECTABLE	05/03/2022	8.01		8.01	
2016-04-0080504	GALLO DANIEL J	04	UNCOLLECTABLE	05/03/2022	123.45		123.45	
2016-04-0080534	GOULD SCOTT R	04	UNCOLLECTABLE	05/03/2022	162.47		162.47	
2016-04-0080573	HEALEY MARTHA E	04	UNCOLLECTABLE	05/03/2022	2.99		2.99	
2016-04-0080669	JACOBY DOUGLAS E	04	UNCOLLECTABLE	05/03/2022	39.81		39.81	
2016-04-0081061	PECORA SOPHIA M	04	UNCOLLECTABLE	05/03/2022	146.66		146.66	
2016-04-0081199	SCHUMACHER ELIZABETH L	04	UNCOLLECTABLE	05/03/2022	79.36		79.36	
2016-04-0081254	STAMPER ALLEN M	04	UNCOLLECTABLE	05/03/2022	36.40		36.40	
2016-04-0081297	THEWATERPEOPLE.NET LLC	04	UNCOLLECTABLE	05/03/2022	738.65		738.65	
2016-04-0081533	WISTRAND MARK S	04	UNCOLLECTABLE	05/03/2022	1.24		1.24	
2016-04-0081555	ZAMOR FRANCO	04	UNCOLLECTABLE	05/03/2022	96.50		96.50	
	# Of Acct: 13				2,000.06		2,000.06	
	<b>MV SUPPLEMENTAL</b>							
<b>YR : 2016</b>					<b>17,429.09</b>		<b>17,429.09</b>	
<b>Grand Total: 95</b>								<b>19,429.09</b>

**Process Suspense Report**

TOWN OF WESTON Date: 05/03/2022 Time: 12:42:20  
 Condition (s): Year: 2020, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/SuspSewer	Due/Susp	Total
2010-03-0058962	CANNON TREE SERVICE	04	UNCOLLECTABLE	05/03/2022	146.03		146.03	
<b>MV REGULAR</b>	<b># Of Acct: 1</b>				<b>146.03</b>			
<b>YR : 2010</b>	<b>TOTAL : 1</b>				<b>146.03</b>			
2011-03-0058901	CANNON TREE SERVICE	04	UNCOLLECTABLE	05/03/2022	145.32		145.32	
<b>MV REGULAR</b>	<b># Of Acct: 1</b>				<b>145.32</b>			
<b>YR : 2011</b>	<b>TOTAL : 1</b>				<b>145.32</b>			
2012-03-0058848	CANNON TREE SERVICE	04	UNCOLLECTABLE	05/03/2022	143.34		143.34	
<b>MV REGULAR</b>	<b># Of Acct: 1</b>				<b>143.34</b>			
<b>YR : 2012</b>	<b>TOTAL : 1</b>				<b>143.34</b>			
2013-03-0056062	PHILLIPS-MACCABE CONOR J	04	UNCOLLECTABLE	05/03/2022	0.01		0.01	
2013-03-0058665	WISTRAND MARK S	04	UNCOLLECTABLE	05/03/2022	172.55		172.55	
2013-03-0058666	WISTRAND MARK S	04	UNCOLLECTABLE	05/03/2022	94.32		94.32	
2013-03-0058667	WISTRAND MARK S	04	UNCOLLECTABLE	05/03/2022	41.80		41.80	
2013-03-0058911	CANNON TREE SERVICE	04	UNCOLLECTABLE	05/03/2022	169.16		169.16	
<b>MV REGULAR</b>	<b># Of Acct: 5</b>				<b>477.84</b>			
<b>YR : 2013</b>	<b>TOTAL : 5</b>				<b>477.84</b>			
2014-03-0050730	BRAVO JULIO	04	UNCOLLECTABLE	05/03/2022	71.39		71.39	
2014-03-0058646	WISTRAND MARK S	04	UNCOLLECTABLE	05/03/2022	147.94		147.94	
2014-03-0058647	WISTRAND MARK S	04	UNCOLLECTABLE	05/03/2022	90.31		90.31	
2014-03-0058648	WISTRAND MARK S	04	UNCOLLECTABLE	05/03/2022	38.99		38.99	
2014-03-0058945	CANNON TREE SERVICE	04	UNCOLLECTABLE	05/03/2022	166.86		166.86	
<b>MV REGULAR</b>	<b># Of Acct: 5</b>				<b>515.49</b>			
<b>YR : 2014</b>	<b>TOTAL : 5</b>				<b>515.49</b>			
2014-04-0080925	MURRAY BRIAN C	04	UNCOLLECTABLE	05/03/2022	218.24		218.24	
<b>MV SUPPLEMENTAL</b>	<b># Of Acct: 1</b>				<b>218.24</b>			
<b>YR : 2014</b>	<b>TOTAL : 6</b>				<b>733.73</b>			
2015-03-0050343	BARBER DYLAN D	04	UNCOLLECTABLE	05/03/2022	83.40		83.40	
2015-03-0050463	BENDEROTH SAMANTHA L	04	UNCOLLECTABLE	05/03/2022	703.15		703.15	
2015-03-0050464	BENDEROTH SAMANTHA L	04	UNCOLLECTABLE	05/03/2022	369.85		369.85	
2015-03-0050465	BENDEROTH SAMANTHA L	04	UNCOLLECTABLE	05/03/2022	160.51		160.51	
2015-03-0050704	BRAVO JULIO	04	UNCOLLECTABLE	05/03/2022	65.40		65.40	
2015-03-0050789	BUCHANAN ARIELLE C	04	UNCOLLECTABLE	05/03/2022	207.92		207.92	
2015-03-0050923	CANNON MARGARET C	04	UNCOLLECTABLE	05/03/2022	517.22		517.22	
2015-03-0051626	DANNENBAUM RICHARD	04	UNCOLLECTABLE	05/03/2022	4.50		4.50	
2015-03-0052037	ESSAGHOF ROGER	04	UNCOLLECTABLE	05/03/2022	230.48		230.48	
2015-03-0052532	FRANCIS JOYCE M	04	UNCOLLECTABLE	05/03/2022	56.26		56.26	
2015-03-0052536	FRANK PHILIP C	04	UNCOLLECTABLE	05/03/2022	254.47		254.47	
2015-03-0052864	GORDON WILLIAM E 3RD	04	UNCOLLECTABLE	05/03/2022	121.09		121.09	
2015-03-0053126	HAWKINS PATRICK A	04	UNCOLLECTABLE	05/03/2022	0.32		0.32	
2015-03-0053585	JACOBSEN MARCUS	04	UNCOLLECTABLE	05/03/2022	77.11		77.11	
2015-03-0053832	KAMISAR JONATHAN R	04	UNCOLLECTABLE	05/03/2022	0.14		0.14	
2015-03-0054066	KOHLER JANE E	04	UNCOLLECTABLE	05/03/2022	0.01		0.01	
2015-03-0054582	LUPULIO MARLO C	04	UNCOLLECTABLE	05/03/2022	153.37		153.37	
2015-03-0054710	MANSONO LAMBERT A	04	UNCOLLECTABLE	05/03/2022	121.38		121.38	
2015-03-0055062	MILLIKEN SAMUEL A	04	UNCOLLECTABLE	05/03/2022	129.38		129.38	

**Process Suspense Report**

TOWN OF WESTON Date: 05/03/2022 Time: 12:42:20  
 Condition (s): Year: 2020, Type: 88 - MV/MVS, Order: 88 - MV/MVS, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2015-03-0055063	MILLIKEN SAMUEL A	04	UNCOLLECTABLE	05/03/2022			210.77	
2015-03-0055259	MURRAY BRIAN C	04	UNCOLLECTABLE	05/03/2022			259.04	
2015-03-0056148	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022			177.36	
2015-03-0056149	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022			123.09	
2015-03-0056150	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022			565.77	
2015-03-0056151	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022			159.94	
2015-03-0056152	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022			320.44	
2015-03-0056153	RATNER DANIEL J	04	UNCOLLECTABLE	05/03/2022			237.90	
2015-03-0056353	ROSEBOOM BECCA M	04	UNCOLLECTABLE	05/03/2022			97.96	
2015-03-0056677	SCHOENSTER ANDREW J	04	UNCOLLECTABLE	05/03/2022			524.93	
2015-03-0056734	SCRIMMAGER ARLENE A	04	UNCOLLECTABLE	05/03/2022			168.50	
2015-03-0056735	SCRIMMAGER ARLENE A	04	UNCOLLECTABLE	05/03/2022			325.30	
2015-03-0056736	SCRIMMAGER LEON	04	UNCOLLECTABLE	05/03/2022			429.83	
2015-03-0056756	SEIRAFI AMIN M	04	UNCOLLECTABLE	05/03/2022			435.83	
2015-03-0056910	SIMONE CHRISTOPHER J	04	UNCOLLECTABLE	05/03/2022			0.84	
2015-03-0057153	STEWART MEREDITH C	04	UNCOLLECTABLE	05/03/2022			0.01	
2015-03-0057204	STUDWELLIII ROBERT R	04	UNCOLLECTABLE	05/03/2022			0.01	
2015-03-0057206	STUDWELLIII ROBERT R	04	UNCOLLECTABLE	05/03/2022			205.92	
2015-03-0057330	TERRY BRIAN E	04	UNCOLLECTABLE	05/03/2022			87.11	
2015-03-0058492	YORKE AARON J IV	04	UNCOLLECTABLE	05/03/2022			637.17	
2015-03-0058524	ZAMOR FRANCO	04	UNCOLLECTABLE	05/03/2022			14.28	
2015-03-0058525	ZAMOR FRANCO	04	UNCOLLECTABLE	05/03/2022			2.00	
2015-03-0058722	SCHMEISER KRISTEN A	04	UNCOLLECTABLE	05/03/2022			171.07	
2015-03-0058725	CANNON TREE SERVICE	04	UNCOLLECTABLE	05/03/2022			8,774.31	
MV REGULAR	# Of Acct: 43							
2015-04-0080203	CASEY RYAN P	04	UNCOLLECTABLE	05/03/2022			137.54	
2015-04-0080274	CROSS STEVEN R	04	UNCOLLECTABLE	05/03/2022			130.95	
2015-04-0080331	DANNENBAUM RICHARD	04	UNCOLLECTABLE	05/03/2022			279.43	
2015-04-0080338	DELGADO ISABELO III	04	UNCOLLECTABLE	05/03/2022			33.33	
2015-04-0080339	DELGADO ISABELO III	04	UNCOLLECTABLE	05/03/2022			92.91	
2015-04-0080340	DELGADO-HERNANDEZ EVAR J	04	UNCOLLECTABLE	05/03/2022			78.28	
2015-04-0080476	FINLEY NICOLE	04	UNCOLLECTABLE	05/03/2022			0.33	
2015-04-0080495	FRANK PHILIP C	04	UNCOLLECTABLE	05/03/2022			867.65	
2015-04-0080603	HILE DAVID C	04	UNCOLLECTABLE	05/03/2022			425.83	
2015-04-0080787	KENNEDY MARY A	04	UNCOLLECTABLE	05/03/2022			149.23	
2015-04-0080929	MATA MARYSHELL	04	UNCOLLECTABLE	05/03/2022			104.53	
2015-04-0081101	PALESTRINI KRIS J	04	UNCOLLECTABLE	05/03/2022			458.39	
2015-04-0081272	SMYTH JASON F	04	UNCOLLECTABLE	05/03/2022			62.55	
2015-04-0081636	ZAMOR FRANCO	04	UNCOLLECTABLE	05/03/2022			51.44	
MV SUPPLEMENTAL	# Of Acct: 14							
							2,872.39	
<b>YR : 2015</b>	<b>TOTAL : 57</b>						<b>11,646.70</b>	
<b>Grand Total: 71</b>							<b>13,292.96</b>	

Modify Suspense

Date: 05/03/2022 Time: 10:12:37

Page: 1

Condition (s): Year: 2020, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Name	Prop Loc	Dist/MBL	AMT/SUSP	S	Year	Reason
2016-02-0040205 P00182	PETERS WESTON MARKET	[D 0]		0.00 6,593.76**	Y	2020	-
2014-02-0040202 P00182	PETERS WESTON MARKET	[D 0]		0.00 6,405.46**	Y	2020	-
2015-02-0040197 P00182	PETERS WESTON MARKET	[D 0]		0.00 6,531.68**	Y	2020	-
2016-02-0040038 2003000060	CANNON TREE SERVICE	12 FARRELL ROAD		0.00 749.50**	Y	2020	-
2016-02-0040047 P00349	CHRISTOPHER RICE			0.00 465.84**	Y	2020	-
2016-02-0040054 200900021	COLLECTIONS CLASSIFICATION			0.00 32.21**	Y	2020	-
2016-02-0040064 200400025	DAVID KOPIS			0.00 69.04**	Y	2020	-
2016-02-0040080 200400061	EVC INC			0.00 173.84**	Y	2020	-
2016-02-0040096 P00096	GEORGETOWN GARDENS	[D 2]		0.00 19.90**	Y	2020	-
2016-02-0040178 P00182	PETERS WESTON MARKET	[D 0]		0.00 6,490.02**	Y	2020	-
2016-02-0040184 200900003	PLIMPTON JOHN R			0.00 0.19**	Y	2020	-
TOTAL	11			0.00 27,531.44**			

Process Suspense Report  
 TOWN OF WESTON Date: 05/03/2022 Time: 12:20:00  
 Condition (s): Year: 2020, Type: 02 - PERS PROP, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/SuspSewer Due/Susp	Total
2006-02-0040083 0	FAIRWAY IRRIGATION+LIGHTSCAPING	04 UNCOLLECTABLE	05/03/2022	45.34		45.34
PERS PROP	# Of Acct: 1			45.34		45.34
<b>YR : 2006</b>	<b>TOTAL : 1</b>			<b>45.34</b>		<b>45.34</b>
2007-02-0040082 0	FAIRWAY IRRIGATION+LIGHTSCAPING	04 UNCOLLECTABLE	05/03/2022	46.61		46.61
2007-02-0040188	NEXT DAY DUPES NATIONAL	04 UNCOLLECTABLE	05/03/2022	115.76		115.76
PERS PROP	# Of Acct: 2			162.37		162.37
<b>YR : 2007</b>	<b>TOTAL : 2</b>			<b>162.37</b>		<b>162.37</b>
2008-02-0040043	CANNON TREE SERVICE	04 UNCOLLECTABLE	05/03/2022	612.10		612.10
2008-02-0040075	EVC INC	04 UNCOLLECTABLE	05/03/2022	141.98		141.98
2008-02-0040079 0	FAIRWAY IRRIGATION+LIGHTSCAPING	04 UNCOLLECTABLE	05/03/2022	45.76		45.76
2008-02-0040096 2	GEORGETOWN GARDENS	04 UNCOLLECTABLE	05/03/2022	1,474.76		1,474.76
2008-02-0040112	HAVAL DAAR INC	04 UNCOLLECTABLE	05/03/2022	227.26		227.26
2008-02-0040157	LOESER & COMPANY LLC	04 UNCOLLECTABLE	05/03/2022	88.54		88.54
2008-02-0040172 0	MAGEE JAMES ET AL	04 UNCOLLECTABLE	05/03/2022	499.06		499.06
2008-02-0040189	NEXT DAY DUPES NATIONAL	04 UNCOLLECTABLE	05/03/2022	113.64		113.64
PERS PROP	# Of Acct: 8			3,203.10		3,203.10
<b>YR : 2008</b>	<b>TOTAL : 8</b>			<b>3,203.10</b>		<b>3,203.10</b>
2013-02-0040036	CANNON TREE SERVICE	04 UNCOLLECTABLE	05/03/2022	732.12		732.12
2013-02-0040076	EVC INC	04 UNCOLLECTABLE	05/03/2022	169.82		169.82
2013-02-0040205 0	PETERS WESTON MARKET	04 UNCOLLECTABLE	05/03/2022	6,598.76		6,598.76
PERS PROP	# Of Acct: 3			7,495.70		7,495.70
<b>YR : 2013</b>	<b>TOTAL : 3</b>			<b>7,495.70</b>		<b>7,495.70</b>
2014-02-0040039	CANNON TREE SERVICE	04 UNCOLLECTABLE	05/03/2022	743.28		743.28
2014-02-0040066	DAVID KOPIS	04 UNCOLLECTABLE	05/03/2022	68.46		68.46
2014-02-0040083	EVC INC	04 UNCOLLECTABLE	05/03/2022	172.40		172.40
2014-02-0040202 0	PETERS WESTON MARKET	04 UNCOLLECTABLE	05/03/2022	6,405.46		6,405.46
PERS PROP	# Of Acct: 4			7,389.60		7,389.60
<b>YR : 2014</b>	<b>TOTAL : 4</b>			<b>7,389.60</b>		<b>7,389.60</b>
2015-02-0040036	CANNON TREE SERVICE	04 UNCOLLECTABLE	05/03/2022	740.42		740.42
2015-02-0040045	CHRISTOPHER RICE	04 UNCOLLECTABLE	05/03/2022	368.14		368.14
2015-02-0040065	DAVID KOPIS	04 UNCOLLECTABLE	05/03/2022	68.20		68.20
2015-02-0040086	EVC INC	04 UNCOLLECTABLE	05/03/2022	171.74		171.74
2015-02-0040107 2	GEORGETOWN GARDENS	04 UNCOLLECTABLE	05/03/2022	19.66		19.66
2015-02-0040119 0	HAIRLINE INC THE	04 UNCOLLECTABLE	05/03/2022	0.48		0.48
2015-02-0040197 0	PETERS WESTON MARKET	04 UNCOLLECTABLE	05/03/2022	6,531.98		6,531.98
PERS PROP	# Of Acct: 7			7,900.32		7,900.32
<b>YR : 2015</b>	<b>TOTAL : 7</b>			<b>7,900.32</b>		<b>7,900.32</b>

*included on prior report*

*6665.10*

*267196-43*

Grand Total: *26*  
*22*

# Item 3



April 8, 2022

**TO:** BOE Financial, Facilities and Operations Committee

**FROM:** Phillip Cross, Director of Finance and Operations

**SUBJECT:** March Financial Report for FY 21-22

Below is a summary report of the FY 22 Budget through April 7, 2022.

Object Series	FY 22 Adjusted Budget	FY 22 YTD Actuals	FY 22 Encumbrance	FY 22 Anticipated	FY 22 Projected to EOY	FY 22 Balance Available	Previous Month Balance
Salaries (1000's)	33,625,349	22,895,103	9,427,658	661,764	32,984,525	640,824	415,523
Benefits (2000's)	10,005,820	7,824,986	1,951,084	3,604	9,779,675	226,146	226,146
Professional Services	1,570,858	808,845	581,546	50,000	1,440,391	130,466.62	-
Property Services	2,218,193	1,196,655	695,444	228,078	2,120,177	98,016	13,803
Other Services (5000s)	6,202,448	4,211,329	1,693,636	155,411	6,060,375	142,073	(4,781)
Supplies (6000s)	2,500,140	1,712,401	739,852	94,500	2,546,754	(46,614)	(78,928)
Equipment (7000s)	127,750	305,523	1,218	7,451	314,191	(186,441)	(186,441)
Other Objects (8000s)	122,205	95,418	9,704	17,083	122,205	-	-
Revenue (9000s)	(1,302,675)	(744,624)	8,200	(456,163)	(1,192,587)	(110,088)	(117,629)
<b>Total</b>	<b>\$55,070,090</b>	<b>\$38,305,636</b>	<b>\$15,108,342</b>	<b>\$761,728</b>	<b>\$54,175,706</b>	<b>\$894,383</b>	<b>\$267,694</b>

**Month over Month Changes:**

Typically, at the end of the third quarter, the projected holds are reviewed. Based on the anticipated needs through the end of the fiscal year, these amounts will be either encumbered or released.

The net month over month change is \$626,689. This will increase the projected end of year balance to \$894,383. To mitigate the FY22-23 budget, \$140,031 of this amount will be added to a non-lapsing



account. This amount will pay for the third and final installment of the ERIP. The remaining balance after ERIP payment will be \$754,352.

We anticipate, as we get closer to the year-end, that there will be fluctuations in all the categories.

***Salaries - \$225,301***

- Turnover Savings - \$255,010
- Transfer to Grant Title 1 - \$18,460
- Substitutes (\$115,803). This amount was included in the anticipated column last month.
- Other – \$67,634

***Professional Services - \$130,466***

***Property Services - \$84,214***

- Equipment Repairs – \$30,000
- Rental for graduation (chairs, stage, etc. – (\$4,924)
- Repair Allowance- \$100,000
- Special Projects
  - MS School Multi-Bay Art Sink Replacement (\$18,928)
  - Bottled Water for Schools – (\$40,000)
- Other -\$18,066

***Other Services – \$146,853***

- Tuition Settlements - \$200,000
- Travel & Conference - \$15,000
- Mileage Reimbursement - \$4,000
- Diesel – (\$44,490)
- Transportation – (\$21,797)- Unanticipated transportation need
- Other – (\$5,860)

***Supplies & Materials- \$32,314***

- Materials - \$60,000
- Textbooks Net- (\$27,686) – Include pre-purchase of \$83,040

***Revenue Offset – \$7,540***

**Internal Services Fund**

Continues to trend as anticipated.

**WESTON PUBLIC SCHOOLS  
INTERNAL SERVICES FUND  
FOR HEALTH BENEFITS PROGRAM**

**4/8/2022**

Fiscal Year Ended 2022

**STATEMENT OF REVENUES AND EXPENDITURES :**

Fund Balance -July 1, 2021 (Unaudited)		\$	810,666
<b>Revenues:</b>			
General Fund Appropriation		\$	-
Reimbursements		\$	-
Total Contributions		\$	-
Total Revenues (A)		<u>\$</u>	<u>-</u>
<b>Budgeted Expenditures</b>			
Delta Dental:			
Claims		\$	397,726
Administrative Fees		\$	23,954
Total Health Plan Costs (B)		\$	421,680
Net Change (A-B)		<u>\$</u>	<u>(421,680)</u>
Fund balance June 30, 2022 (Estimated)		\$	388,986

**Delta Dental- Actual Claims**

Month	Claims & Fees
July	28,735
August	32,487
September	<b>37,735</b>
October	27,212
November	26,204
December	47,939
January	34,334
February	28,894
March	32,352
<b>Total</b>	<u><b>\$ 295,892</b></u>

Actual YTD Spend Rate	70.1%
Theoretical YTD Spend Rate	<u>75.0%</u>
YTD Theoretical variance %	-4.9%
YTD Theoretical variance \$	<u>\$ 20,452</u>



WESTON PUBLIC SCHOOLS  
FY22 FINANCIAL REPORT  
As of April 7, 2022

Period: 9 of 12

2018-2019	2019-2020	2020-2021	Object Code	Description	2021-2022 Adopted Budget	2021-2022 Budget Transfers	2021-2022 Adjusted Budget	2021-2022 YTD Expended	2021-2022 Encumbered	2021-2022 Anticipated	2021-2022 Projected To EOY	2021-2022 Balance Available
				<b>Non-Certified Salaries</b>								
402,812	406,422	373,111	1210	Non-Cert. Supervisors	381,306		381,306	286,607	94,900		381,506	(200)
165,325	215,220	234,060	1211	Nurses	226,804		226,804	158,379	65,141		223,520	3,284
282,664	295,567	297,217	1215	Occupational Therapist	312,724		312,724	220,727	91,496		312,222	502
1,385,590	1,267,185	1,199,438	1221	Secretarial	1,302,616		1,302,616	841,202	289,718	27,724	1,158,643	143,973
1,681,669	1,761,865	1,837,631	1231	Para Educators	1,896,850		1,896,850	1,298,900	564,314		1,863,214	33,635
185,209	165,721	129,307	1234	Bus Aides	200,000		200,000	105,805		54,195	160,000	40,000
523,875	525,426	600,663	1235	Technicians	501,502		501,502	378,756	97,053	14,539	490,348	11,154
58,429	61,021	61,157	1237	Vocational Specialist	62,421		62,421	45,290	17,277		62,567	(146)
236,482	239,373	246,331	1241	Safety Monitors	251,742		251,742	180,581	66,594		247,175	4,567
483,773	476,898	509,851	1251	Custodians	511,351		511,351	378,890	128,415		507,305	4,046
538,862	455,850	492,769	1261	Maintenance Mechanics & Grounds	469,629		469,629	348,972	120,661		469,633	(4)
80,700	77,573	74,781	1268	Athletic Support Staff	91,963		91,963	58,315	17,455	16,193	91,963	-
151,098	168,675	182,698	1280	Non-Certified Stipends	184,299		184,299	124,425	28,154	31,720	184,299	-
<b>\$ 6,176,488</b>	<b>\$ 6,111,794</b>	<b>\$ 6,239,015</b>		<b>Sub-Total Non-Certified Salaries</b>	<b>\$ 6,393,207</b>	<b>\$ -</b>	<b>\$ 6,393,207</b>	<b>\$ 4,426,849</b>	<b>\$ 1,581,178</b>	<b>\$ 144,370</b>	<b>\$ 6,152,986</b>	<b>\$ 240,810</b>
				<b>Other Non-Certified Salaries</b>				69.2%	24.7%	2.3%	96.2%	3.8%
77,702	50,209	28,910	1213/122	Non-Certified Substitutes	47,500		47,500	22,250		25,210	47,500	-
			1214/22/38/42/52	Over-time				119,264		84,436	203,700	-
217,202	163,643	135,970	1268	Summer Work-Non-Cert.	203,700		203,700	119,264		84,436	203,700	-
121,616	155,964	104,948	1270	Salary Differential	162,974		162,974	122,850		20,124	142,974	20,000
264,365	202		1295	School Van Drivers								
<b>\$ 680,885</b>	<b>\$ 370,019</b>	<b>\$ 269,828</b>		<b>Sub-Total Other Salaries</b>	<b>\$ 414,174</b>	<b>\$ -</b>	<b>\$ 414,174</b>	<b>\$ 264,404</b>	<b>\$ -</b>	<b>\$ 129,770</b>	<b>\$ 394,174</b>	<b>\$ 20,000</b>
								63.8%	0.0%	31.3%	95.2%	4.8%
<b>\$ 32,286,495</b>	<b>\$ 32,247,621</b>	<b>\$ 32,338,250</b>		<b>TOTAL SALARIES</b>	<b>\$ 33,625,349</b>	<b>\$ -</b>	<b>\$ 33,625,349</b>	<b>\$ 22,895,103</b>	<b>\$ 9,427,658</b>	<b>\$ 661,764</b>	<b>\$ 37,984,525</b>	<b>\$ 640,824</b>
					3.98%			68.1%	28.0%	2.0%	98.1%	1.9%

**WESTON PUBLIC SCHOOLS**  
**FY22 FINANCIAL REPORT**  
 As of April 7, 2022  
 Period: 9 of 12

2018-2019	2019-2020	2020-2021	Object Code	Description	2021-2022 Adopted Budget	2021-2022 Budget Transfers	2021-2022 Adjusted Budget	2021-2022 YTD Expended	2021-2022 Encumbered	2021-2022 Anticipated	2021-2022 Projected To EOY	2021-2022 Balance Available
7,478,831	7,790,363	8,324,773	2000	Benefits (2000's)								
(1,302,538)	(1,361,419)	(1,438,037)	2000	Health Insurance	8,982,394		8,982,394	7,059,366	1,454,059		8,513,425	468,969
575,004	552,072	562,991	2022	Premium Cost Share	(1,599,744)		(1,599,744)	(1,072,858)	*	(418,187)	(1,491,045)	(108,699)
465,995	460,986	464,653	2001	Social Security	493,274		493,274	391,391	101,883		493,274	*
248,136	205,411	175,279	2002	Medicare	496,891		496,891	324,158	172,732		496,891	*
7,395	60,043	56,973	2003	Workers Compensation	190,868		190,868	175,275	*		175,275	15,594
247,561	315,665	468,582	2004	Unemployment Compensation	49,066		49,066	25,608	23,458		49,066	*
922,605	1,088,303	1,072,696	2005	Early Retirement Incentive	*		*	*	149,718		149,718	(149,718)
70,000	58,565	75,005	2007	Pension Contributions	1,200,471		1,200,471	859,663	29,903	310,906	1,200,471	*
63,868	64,926	63,528	2010	Tuition Reimbursement	80,000		80,000	47,822	19,330	80,000	80,000	*
*	24,556	86,591	2011-12	Life Insurance	67,600		67,600	14,563	*	30,438	48	*
			2014	Sick Bank	45,000		45,000	*	*	*	45,000	*
<b>8,776,857</b>	<b>\$9,259,470</b>	<b>\$9,913,035</b>		<b>TOTAL BENEFITS</b>	<b>\$10,005,820</b>	<b>\$0</b>	<b>\$10,005,820</b>	<b>\$7,624,986</b>	<b>\$1,951,084</b>	<b>\$3,604</b>	<b>\$9,779,675</b>	<b>\$226,146</b>
			1		0.94%			78.2%	19.5%	0.0%	97.7%	
				<b>Professional &amp; Technical Services (3000s)</b>								
271,992	195,184	174,773	3210	Contracted Services Educational	335,700		335,700	311,472	188,641	50,000	550,114	(214,414)
141,932	265,218	139,888	3220-21	Consulting Services	216,268		216,268	87,285	30,082	*	117,367	98,901
92,231	80,956	93,201	3235	Testing	84,250		84,250	54,833	52,173		107,006	(22,750)
183,616	217,617	210,355	3239	Other Pupil Services	182,085		182,085	5,783	*	*	5,783	176,302
75,010	72,230	220,134	3303	Management Services	69,370		69,370	50,901	14,982	*	65,283	4,087
4,615	2,335	2,015	3304	License Fees-Facilities	3,500		3,500	1,675	1,800	*	3,475	25
197,578	237,145	204,996	3306	Legal Fees-SPED	240,000		240,000	124,769	115,231	*	240,000	*
95,587	186,270	164,948	3306	Legal Fees-Districtwide	150,000		150,000	95,654	54,346	*	150,000	*
88,934	68,638	83,415	3308	Police/Fire	109,007		109,007	49,644	59,363	*	109,007	*
169,754	148,442	72,208	3309	Professional Technical Services	128,314		128,314	27,428	12,564	*	39,992	88,322
48,649	52,043	21,917	3310	Sports Officials	52,364		52,364	*	52,364	*	52,364	*
<b>1,369,896</b>	<b>\$ 1,526,084</b>	<b>\$ 1,387,859</b>		<b>TOTAL PROF. &amp; TECH SERVICES</b>	<b>\$ 1,570,858</b>	<b>\$ -</b>	<b>\$ 1,570,858</b>	<b>\$ 808,845</b>	<b>\$ 581,546</b>	<b>\$ 50,000</b>	<b>\$ 1,440,391</b>	<b>\$ 130,467</b>
								51.5%	37.0%	3.2%	91.7%	



**WESTON PUBLIC SCHOOLS  
FY22 FINANCIAL REPORT  
As of April 7, 2022**

Period: 9 of 12

2018-2019 Year-End Expense	2019-2020 Year-End Expense	2020-2021 Year-End Expense	Object Code	Description	2021-2022 Adopted Budget	2021-2022 Budget Transfers	2021-2022 Adjusted Budget	2021-2022 YTD Expended	2021-2022 Encumbered	2021-2022 Anticipated	2021-2022 Projected To EOY	2021-2022 Balance Available
1,305,393	1,252,415	1,509,156	5100	Other Services (5000s)	1,582,458		1,582,458	1,568,782	22,067		1,590,849	(8,391)
85,138	685,161	490,473	5101	Regular Transportation	778,444		778,444	526,585	265,265		791,850	(13,406)
90,340	61,557	54,105	5104	SPED Transportation	101,546		101,546	55,603	36,743	9,200	101,546	-
11,237	6,816	-	5105	Athletic Transportation	17,020		17,020	51		16,969	17,020	-
103,121	91,051	67,457	5112	Extra-Curricular Transportation	83,988		83,988	49,664	87,326		136,990	(53,002)
93,719	70,605	89,784	5200	Diesel & Gasoline	103,389		103,389	103,321			103,321	68
22,529	16,650	16,650	5202	General Liability Insurance	17,483		17,483	15,525			15,525	1,958
110,645	96,485	97,536	5205	Athletic Insurance	102,413		102,413	100,707			100,707	1,706
115,430	91,922	87,620	5300	Property Insurance	91,355		91,355	60,397	27,197	3,761	91,355	-
28,676	32,786	30,801	5400	Communications	33,144		33,144	23,096	2,500	1,540	33,144	-
14,991	16,283	14,386	5500	Postage	6,000		6,000	1,960	2,500	1,540	6,000	-
1,224,097	1,143,427	1,528,352	5600	Advertising	29,989		29,989	11,974	6,008	12,007	29,989	-
1,560,894	1,247,870	1,044,742	5601	Printing	2,048,562		2,048,562	1,324,135	723,383	1,044	2,048,562	-
280,500	286,110	286,110	5605	Out of District Tuition	1,150,000		1,150,000	352,062	512,431	85,506	950,000	200,000
				Tuition Settlements	(5,860)		(5,860)					(5,860)
			5800	Tuition - ESS Contract	44,312		44,312	14,307	100	14,905	29,312	15,000
			2-5880	Travel & Conference	11,365		11,365	2,006		5,359	7,365	4,000
			5801	Mileage Reimbursement	6,840		6,840	1,153	3,411	2,276	6,840	-
			5900	Other Purchased Services								
<b>5,120,537</b>	<b>\$ 5,155,714</b>	<b>\$ 5,358,780</b>		<b>TOTAL OTHER SERVICES</b>	<b>\$ 6,202,448</b>	<b>\$ -</b>	<b>\$ 6,202,448</b>	<b>\$ 4,211,329</b>	<b>\$ 1,693,636</b>	<b>\$ 155,411</b>	<b>\$ 6,060,375</b>	<b>\$ 142,073</b>
								67.9%	27.3%	2.5%	97.7%	
				<b>Supplies &amp; Materials (6000's)</b>								
490,336	449,521	418,014	6110	Materials	482,112		482,112	271,788	107,406	42,918	422,112	60,000
26,770	21,452	17,064	6120	Office Materials	33,465		33,465	10,807	9,373	13,285	33,465	-
183,156	143,209	144,591	6130	Maintenance Materials	181,624		181,624	84,001	86,282	11,341	181,624	-
59,514	88,739	38,155	6131	Custodial Materials	78,348		78,348	57,070	5,987	15,291	78,348	-
18,616	16,200	12,891	6132	Security Materials	17,184		17,184	13,572	2,679	934	17,184	-
463,940	467,463	489,133	6140	Software	517,976		517,976	500,326	7,118	10,532	517,976	-
153,849	163,396	324,134	6410	Books	105,220		105,220	67,000	65,905		132,906	(27,686)
379,379	338,642	358,623	6510	Heating Oil	402,574		402,574	235,657	166,917		402,574	-
646,742	619,849	705,182	6520	Electricity	678,638		678,638	470,585	286,980		757,565	(78,927)
1,988	1,745	1,431	6530	Propane gas	3,000		3,000	1,596	1,204	200	3,000	-
<b>2,424,280</b>	<b>\$ 2,310,217</b>	<b>\$ 2,509,218</b>		<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>\$ 2,500,140</b>	<b>\$ -</b>	<b>\$ 2,500,140</b>	<b>\$ 1,712,401</b>	<b>\$ 739,852</b>	<b>\$ 94,500</b>	<b>\$ 2,546,794</b>	<b>\$ (46,614)</b>
								68.5%	29.6%	3.8%	101.9%	





# Item 4

**Town of Weston  
FY 2021-22 Budget Report**

	2020-21	2021-22	Additions, (Deletions), Transfers	Final Revised Budget	Estimated Actual	Variance From Original Budget	Variance From Revised Budget
	Actuals	Original Budget					
<b>REVENUES</b>							
<b>TAX COLLECTIONS</b>							
CURRENT TAXES	72,749,433	73,158,879		73,158,879	73,408,879	250,000.00	250,000.00
BACK TAXES	790,933	575,000		575,000	800,000	225,000.00	225,000.00
INTEREST/PENALTIES	828,028	325,000		325,000	400,000	75,000.00	75,000.00
SUPPLEMENTAL AUTO TAX	incl above	500,000		500,000	800,000	300,000.00	300,000.00
ELDERLY TAX RELIEF	(412,392)	(451,500)		(451,500)	(392,227)	59,273.00	59,273.00
FIRE/EMS ABATEMENT	(73,745)	(77,000)		(77,000)	(77,597)	(597.00)	(597.00)
<b>TOTAL TAX COLLECTIONS</b>	<b>73,892,257</b>	<b>74,030,379</b>	<b>-</b>	<b>74,030,379</b>	<b>74,939,055</b>	<b>908,676.00</b>	<b>908,676.00</b>
<b>DEPARTMENTAL RECEIPTS</b>							
INVESTMENT INCOME	99,703	200,000		200,000	(75,000)	(275,000.00)	(275,000.00)
BUILDING DEPARTMENT	360,146	217,000		217,000	325,000	108,000.00	108,000.00
TOWN CLERK	1,049,248	500,000		500,000	850,000	350,000.00	350,000.00
POLICE	12,002	4,000		4,000	5,000	1,000.00	1,000.00
ZBA HEARING FEES	2,096	1,000		1,000	2,000	1,000.00	1,000.00
PLANNING AND ZONING	22,803	16,000		16,000	23,000	7,000.00	7,000.00
CONSERVATION COMM.	9,887	6,000		6,000	10,000	4,000.00	4,000.00
SELECTMAN'S OFFICE	680	600		600	500	(100.00)	(100.00)
ASSESSOR COPIES	100	300		300	200	(100.00)	(100.00)
PUBLIC LIBRARY	684	-		-	2,000	2,000.00	2,000.00
POLICE SPECIAL DUTY ADMIN FEES	15,078	15,000		15,000	16,000	1,000.00	1,000.00
MISCELLANEOUS	35,322	5,000		5,000	45,000	40,000.00	40,000.00
MISCELLANEOUS BOE	110,566	-		-	-	0.00	0.00
SALE OF ASSETS (AUCTION)	-	-		-	10,000	10,000.00	10,000.00
TELECOMMUNICATIONS TAX	21,334	22,500		22,500	20,425	(2,075.00)	(2,075.00)
ANIMAL CONTROL FEES	11,052	10,000		10,000	10,000	0.00	0.00
BOOSTER BARN REPAYMENT	17,060	16,500		16,500	12,000	(4,500.00)	(4,500.00)
<b>DEPARTMENTAL/MISC. RECEIPTS</b>	<b>1,767,761</b>	<b>1,013,900</b>	<b>-</b>	<b>1,013,900</b>	<b>1,256,125</b>	<b>242,225.00</b>	<b>242,225.00</b>
<b>STATE GRANTS</b>							
ELDERLY TAX RELIEF LOCAL	-	-		-	4,695	4,695.00	4,695.00
GENERAL EDUCATION - ECS	304,213	263,792		263,792	263,792	0.00	0.00
TOWN ROAD AID	251,306	251,306	-	251,306	251,184	(122.00)	(122.00)
LOCIP	65,918	65,800		65,800	66,122	322.00	322.00
OTHER/MISCELLANEOUS	1,629	800		800	1,284	484.00	484.00
COVID and STORM REIMBURSEMENTS FEMA	84,895	-		-	128,000	128,000.00	128,000.00
MUNICIPAL STABILIZATION GRANT	70,181	70,181		70,181	70,181	0.00	0.00
<b>STATE GRANTS</b>	<b>778,142</b>	<b>651,879</b>	<b>-</b>	<b>651,879</b>	<b>785,258</b>	<b>133,379.00</b>	<b>133,379.00</b>
<b>TOTAL REVENUES</b>	<b>76,428,160</b>	<b>75,696,158</b>	<b>-</b>	<b>75,696,158</b>	<b>76,980,438</b>	<b>1,284,280</b>	<b>1,284,280</b>

**Town of Weston  
FY 2021-22 Budget Report**

	2020-21 Actuals	2021-22 Original Budget	Additions, (Deletions), Transfers	Final Revised Budget	Estimated Actual	Variance From Original Budget	Variance From Revised Budget
<b>EXPENDITURES</b>							
<b>GENERAL GOVERNMENT</b>							
Administration	667,547	729,025	(18,658)	710,367	708,000	21,025.00	2,367.00
General Administration							
Social Security	457,122	495,250	-	495,250	490,000	5,250.00	5,250.00
Pension	1,059,575	1,142,740	-	1,142,740	1,170,000	(27,260.00)	(27,260.00)
Health Insurance	2,074,817	2,325,124	-	2,325,124	2,250,000	75,124.00	75,124.00
Other Insurances	344,278	362,999	-	362,999	378,000	(15,001.00)	(15,001.00)
All Other	407,640	405,543	-	405,543	395,000	10,543.00	10,543.00
General Administration	4,343,440	4,731,656	-	4,731,656	4,683,000	48,656.00	48,656.00
Information Services	201,146	205,135	-	205,135	203,000	2,135.00	2,135.00
Probate Court	3,298	4,612	-	4,612	4,200	412.00	412.00
Elections/Registrars	70,339	65,956	3,521	69,477	66,000	(44.00)	3,477.00
Board of Finance	53,700	55,100	-	55,100	55,100	0.00	0.00
Assessor	156,838	156,854	5,000	161,854	163,000	(6,146.00)	(1,146.00)
Tax Collector	129,742	124,307	300	124,607	126,000	(1,693.00)	(1,393.00)
Legal	217,731	246,000	-	246,000	325,000	(79,000.00)	(79,000.00)
Town Clerk	157,993	165,687	-	165,687	163,000	2,687.00	2,687.00
Land Use	410,298	412,969	-	412,969	400,000	12,969.00	12,969.00
<b>Total General Government</b>	<b>6,412,064</b>	<b>6,897,301</b>	<b>(9,837)</b>	<b>6,887,464</b>	<b>6,896,300</b>	<b>1,001.00</b>	<b>(8,836.00)</b>
<b>PUBLIC SAFETY</b>							
Police Services							
Regular Wages	1,953,104	1,904,990	35,000	1,939,990	1,920,000	(15,010.00)	19,990.00
Overtime	211,459	216,594	-	216,594	225,000	(8,406.00)	(8,406.00)
All Other	246,153	256,907	-	256,907	256,907	0.00	0.00
Police Services	2,410,716	2,378,491	35,000	2,413,491	2,401,907	(23,416.00)	11,584.00
Volunteer Fire Dept.	271,985	273,180	-	273,180	273,180	0.00	0.00
Fire Marshal	63,785	66,501	328	66,829	65,500	1,001.00	1,329.00
Animal Control	89,267	91,825	-	91,825	90,000	1,825.00	1,825.00
Communication Center	309,885	292,260	2,344	294,604	278,000	14,260.00	16,604.00
<b>Total Public Safety</b>	<b>3,145,638</b>	<b>3,102,257</b>	<b>37,672</b>	<b>3,139,929</b>	<b>3,108,587</b>	<b>(6,330.00)</b>	<b>31,342.00</b>
<b>PUBLIC WORKS</b>							
Public Works - Highway							
Salaries	867,457	941,670	-	941,670	938,000	3,670.00	3,670.00
Snow Removal Expenses	206,284	209,341	-	209,341	190,322	19,019.00	19,019.00
Road resurfacing	624,427	561,000	-	561,000	541,000	20,000.00	20,000.00
Gen Maintenance/Other Contractual	135,278	182,108	3,537	185,645	218,000	(35,992.00)	(32,355.00)
All Other	220,257	219,970	-	219,970	225,000	(5,030.00)	(5,030.00)
Public Works - Highway	2,053,703	2,114,089	3,537	2,117,626	2,112,322	1,767.00	5,304.00
Tree Warden	87,303	92,030	-	92,030	92,030	0.00	0.00
Solid Waste Disposal	146,607	60,122	-	60,122	53,000	7,122.00	7,122.00
<b>Total Public Works</b>	<b>2,287,613</b>	<b>2,266,241</b>	<b>3,537</b>	<b>2,269,778</b>	<b>2,257,352</b>	<b>8,889.00</b>	<b>12,426.00</b>
<b>HEALTH, CULTURE &amp; WELFARE</b>							
Westport/Weston Health District	225,520	235,251	-	235,251	235,251	0.00	0.00
Emergency Med. Comm. Service	15,049	15,269	-	15,269	15,269	0.00	0.00
Regional Paramedic	136,987	140,344	-	140,344	140,344	0.00	0.00
Weston Water Utility	35,000	22,225	-	22,225	22,225	0.00	0.00
School/Town Water Supply	34,589	38,964	-	38,964	38,964	0.00	0.00
Human Services	90,611	94,123	-	94,123	93,400	723.00	723.00
Youth Services Department	29,399	32,373	-	32,373	32,373	0.00	0.00
Commission for the Elderly	178,357	205,419	-	205,419	200,000	5,419.00	5,419.00
Public Library	516,782	565,497	1,500	566,997	575,000	(9,503.00)	(8,003.00)
Recreation Department	421,628	462,225	1,219	463,444	458,000	4,225.00	5,444.00
<b>Total Health, Culture &amp; Welfare</b>	<b>1,683,922</b>	<b>1,811,690</b>	<b>2,719</b>	<b>1,814,409</b>	<b>1,810,826</b>	<b>864.00</b>	<b>3,583.00</b>
27th period payroll impact (refer to detailed attachment)	**	-	-	-	307,132	(307,132.00)	(307,132.00)
<b>TOTAL SELECTMANS BUDGET</b>	<b>13,529,237</b>	<b>14,077,489</b>	<b>34,091</b>	<b>14,111,580</b>	<b>14,073,065</b>	<b>4,424</b>	<b>38,515</b>
<b>NET SELECTMAN'S BUDGET</b>	<b>13,529,237</b>	<b>14,077,489</b>	<b>34,091</b>	<b>14,111,580</b>	<b>14,380,197</b>	<b>(302,708)</b>	<b>(268,617)</b>
Debt Service							
Interest	673,094	484,340	-	484,340	484,340	0.00	0.00
Principal	4,940,000	5,040,000	-	5,040,000	5,040,000	0.00	0.00
Debt Service	5,613,094	5,524,340	-	5,524,340	5,524,340	-	-
Board of Education	52,905,813	55,070,090	-	55,070,090	54,175,706	894,384.00	894,384.00
Capital Outlay	1,380,664	1,024,239	734,515	1,758,754	1,758,754	(734,515.00)	0.00
Transfers to Special Revenue funds	91,677	-	-	-	-	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>73,520,485</b>	<b>75,696,158</b>	<b>768,606</b>	<b>76,464,764</b>	<b>75,838,997</b>	<b>(142,839)</b>	<b>625,767</b>

\*\* 27th pay period occurs once every 11 years due to the fact that the Town pays bi-weekly (26 pay periods X 14 days = 364 days). \$325k reserve reflected on page 3.

**Town of Weston  
FY 2021-22 Budget Report**

	2020-21 Actuals	2021-22 Original Budget	Additions, (Deletions), Transfers	Final Revised Budget	Estimated Actual	Variance From Original Budget	Variance From Revised Budget
<b>FUND BALANCE ANALYSIS:</b>							
FUND BALANCE 6/30/2020,2021	14,462,717	17,221,658	-	17,221,658	17,221,658		
TOTAL REVENUES	76,428,160	75,696,158	-	75,696,158	76,980,438	1,284,280.00	1,284,280.00
TOTAL EXPENDITURES	73,520,485	75,696,158	768,606	76,464,764	75,838,997	(142,839.00)	625,767.00
REVENUES MINUS EXPENDITURES	2,907,675	-	(768,606)	(768,606)	1,141,441	1,141,441.00	1,910,047.00
SUBTOTAL	17,370,392	17,221,658	(768,606)	16,453,052	18,363,099		
PLUS/MINUS: Various Estimates and Adjust.					(270,206)		
Budgeted transfer to Capital budget					325,000		
Changes in Reserves/GAAP Adjustments **	(148,734)				25,899		
BOE non-lapsing account (net)					-		
Dispatch Console Project							
UNASSIGNED FUND BALANCE 6/30/21,22	17,221,658	17,221,658			18,443,792	1,222,134.00	
NEXT YEAR APPROVED TOTAL BUDGET	75,696,158				77,895,644		
FUND BALANCE AS % OF NEXT YEAR BUDGET	22.8%				23.7%		

# Item 5

# Barton & Loguidice

February 11, 2022

Jonathan Luiz, Town Administrator  
Town of Weston  
56 Norfield Rd.  
Weston, CT 06883

Re: Weston Transfer Station/Landfill Slope Stabilization

P701.1996

Dear Mr. Luiz,

Barton and Loguidice, LLC (B&L) is pleased to provide this proposal to assist the Town of Weston its restoration of slope erosion – slope stabilization effort. Our proposed Scope of Services and fee schedule follow.

## Proposed Scope of Services

### Task 1: Review of Available Information and Preparation of Base Mapping

- Part 1: B&L will review available mapping at the DEEP files and any information to Town provides pertaining to the landfill and transfer station property. B&L will visit the town hall staff (land use, engineering, others as may be appropriate) to borrow any maps for scanning and return to the Town. These may pertain to the landfill, transfer station or cellular tower. B&L will visit the archives of DEEP to obtain copies of available mapping and file information.
- Part 2: B&L will conduct a field topographic survey of the area of slope erosion/area requiring restoration. The area of field topographic survey is a sloped area with a plateau at the top and comparatively flat wooded area on the attached sketch. The field topography will be a two and five foot contour intervals as appropriate to terrain, prepared to class T-2 standards of the Connecticut Association of Land Surveyors.
- Part 3: B&L will prepare a composite base map based on the field topography and other available mapping. The boundaries shown for information purposes well outside the anticipated scope of work will be a compilation of available information, primarily assessor's boundaries, prepared to class D standards of the Connecticut Association of Land Surveyors.

### Task 2: Conceptual Restoration Plan and Meetings with Town

- Part 1: B&L will prepare a Conceptual Restoration Plan for suitable restoration of the slope erosion/unstable area. B&L will test dig test holes on slope.
- Part 2: B&L will meet via zoom with the Town Administrator and/or those designated by the Town Administrator to discuss the proposed conceptual restoration plan.

Task 3: DEEP Coordination

Part 1: B&L will request a meeting with DEEP to assess DEEP's requirements if any. Based on our review of available documents, the area of concern appears to be regulated as part of a closed solid waste disposal area, which may subject the Town submitting an *Authorization Application for Disruption of a Solid Waste Disposal Area* for the restoration effort.

Part 2: If required by CT DEEP, an *Authorization Application for Disruption of a Solid Waste Disposal Area* will be prepared for the Town's review. After incorporation of any Town comments, the application will be submitted to the CT DEEP.

Part 3: B&L will address comments from CT DEEP regarding the *Authorization Application for Disruption of a Solid Waste Disposal Area*.

Task 4: Restoration Plan Final Construction Documents

Part 1: B & L will prepare 90 % construction documents for review by the Town. These will include plans, cross sections, restoration details, a stormwater management plan for the work area, soil erosion and sediment control plans and details.

B & L will incorporate town comments into 100 % contract documents.

Part 2: If the town anticipates a bid process for construction, i.e. Town forces will not complete the work, B&L will prepare technical specifications and bid documents and will work with the Town purchasing department, risk manager/insurance coordinator and Town attorney to prepare the Bid package for construction bidding.

Task 5: Construction Bid Services, Administration and Periodic Monitoring

Part 1: Bid Phase Services. B&L will assist in public bid of the restoration effort. B&L will attend and provide meeting notes for a pre-bid meeting B&L will prepare responses to contractor's questions to the town for review and will distribute the response to the bidders. B&L will review bids and make a recommendation of bid award.

Part 2: Construction Administration. B&L will review contractor submittals, schedule of values and pay requests. A forty-five day contract period from notice-to-proceed is anticipated. B&L will attend a pre-construction meeting and four other meetings under this effort.

Part 3: Periodic Inspection. B&L will conduct twice weekly inspections of the work. If requested by the Town, B&L will conduct daily inspections of the work on days that the contractor is actively working on site.



Jonathan Luiz, Town Administrator  
February 11, 2022  
Page 3

**Proposed Fees**

**Task 1: Review of Available Information and Preparation of Base Mapping**

- Part 1: \$ 1500 lump sum
- Part 2: \$ 3500 lump sum (field and office, travel and materials)
- Part 3: \$ 1000

**Task 2: Conceptual Restoration Plan and Meetings with Town**

- Part 1: \$ 3500 lump sum
- Part 2: \$ 500 lump sum

**Task 3: DEEP Coordination**

- Part 1: \$ 800 lump sum
- Part 2: \$ 2,500 lump sum
- Part 3: \$ 1,000, lump sum

**Task 4: Restoration Plan Final Construction Documents**

- Part 1: \$ 3,500 lump sum
- Part 2: \$ 3,000 lump sum

**Task 5: Construction Bid Services, Administration and Periodic Monitoring**

- Part 1: \$ 4,000 lump sum
- Part 2: \$ 5,000 lump sum
- Part 3: Hourly with budget depending on desired level of monitoring

**Our proposed fees summary is as follows:**

<b>Assessment Phase:</b>	<b>Tasks 1-4</b>	<b>\$ 20,800</b>
<b>Construction Phase</b>	<b>Task 5</b>	<b>\$ 9,000 plus hourly depending level of monitoring</b>

**Schedule**

Presuming prompt authorization to proceed, B&L expects to complete the Assessment Phase by June 30, 2022 and Completion of the Construction Phase by September 30, 2022.

Should you have any questions or require additional information, please feel free to contact me. In order to proceed, please sign the authorization below and return one copy to me. I look forward to working with you.

Regards,  
BARTON & LOGUIDICE, LLC



Mark M. Zessin, P.E.  
Senior Vice President





Jonathan Luiz, Town Administrator  
February 11, 2022  
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**AUTHORIZATION TO PROCEED**

Barton & Loguidice, LLC is hereby authorized by the Town of Weston ("Owner") to proceed with the services described herein in accordance with the attached Terms and Conditions.

\_\_\_\_\_  
Authorized Signature  
Town of Weston

\_\_\_\_\_  
Date



May 6, 2022

Jonathan Luiz  
Town Administrator  
Town of Weston  
56 Norfield Road  
Weston, CT 06883

**Re: Weston Transfer Station / Landfill Slope Stabilization  
Weston, CT**

Dear Mr. Luiz:

Thank you for the opportunity to work with the Town of Weston on this project. As requested, Cardinal Engineering Associates has prepared the following Scope of Services and Fee Proposal for completing the design and permitting for the repair of the slope failure at the site of the former landfill. We have also prepared a scope and fee proposal for the preparation of bid documents, bidding services and construction administration and inspection services.

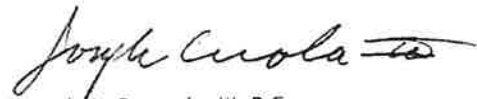
The project area is located at the Weston Transfer Station. The slope failure occurred along the southern edge of the former landfill. During a severe rainfall event, runoff from the area at the top of the landfill eroded the embankment, causing the slope to fail, exposing the buried waste.

The project involves providing civil engineering design services to remedy the slope failure to provide a reclosure of the landfill and prevent future failures.

We look forward to working with the Town of Weston. If you have questions or require additional information, please do not hesitate to call.

Very truly yours,

**CARDINAL ENGINEERING ASSOCIATES, INC.**



Joseph A. Cermola, III, P.E.  
President

**PROPOSAL FOR  
CIVIL ENGINEERING DESIGN SERVICES FOR  
WESTON TRANSFER STATION / LANDFILL SLOPE STABILIZATION  
TOWN OF WESTON, CT**

**SCOPE OF SERVICES**

Work includes preparation of construction plans and specifications, determination of bid items, quantity computations and development of engineer's cost estimate. Any required permits will be obtained by the Town.

**Task 1: Review of Available Information and Preparation of Base Mapping**

1. Attend Kick-off meeting with Town of Weston Staff (land use, engineering, others as may be appropriate). Review available mapping and any information Town provides pertaining to the landfill and transfer station property. Borrow from the Town Hall Staff or obtain copies of any maps for scanning and return to the Town. These may pertain to the landfill, transfer station or cellular tower.
2. Obtain from the archives of CTDEEP copies of available mapping and file information regarding the landfill and/or transfer station.
3. Conduct a field topographic survey of the area of slope erosion/area requiring restoration. The area of field topographic survey is a sloped area with a plateau at the top and comparatively flat wooded area on the attached sketch. The field topography will be two- and five-foot contour intervals as appropriate to terrain, prepared to class T-2 standards of the Connecticut Association of Land Surveyors. UCONN CTECO mapping will be used if necessary to supplement
4. the field survey for any areas outside of the project area.
5. Prepare a composite base map based on the field topography and other available mapping. The boundaries shown for information purposes well outside the anticipated scope of work will be a compilation of available information, primarily assessor's boundaries, prepared to class D standards of the Connecticut Association of Land Surveyors.

**Task 2: Conceptual Restoration Plan and Meetings with Town**

1. Perform test pits on slope. One day of test pits is assumed. The Town of Weston will provide an excavator / backhoe and operator
2. Prepare a Conceptual Restoration Plan for suitable restoration of the slope erosion/unstable area. The plan will include re-establishment of the landfill embankment and proposed stabilization methods including the installation of geotextile slope stabilization matting and/or installing additional fill to reduce the slope of the landfill. Existing waste materials will be disposed of on site. One final option will be submitted.
3. Meet via Zoom with the Town Administrator and/or those designated by the Town Administrator to discuss the proposed conceptual restoration plan.

**Task 3: CTDEEP Coordination**

1. Meet with CTDEEP to assess CTDEEP's requirements if any. Based on the Town's review of available documents, the area of concern appears to be regulated as part of a closed solid waste disposal area,

which may subject the Town submitting an Authorization Application for Disruption of a Solid Waste Disposal Area for the restoration effort.

2. If required by CT DEEP, an Authorization Application for Disruption of a Solid Waste Disposal Area will be prepared for the Town's review. After incorporation of any Town comments, the application will be submitted to the CT DEEP.
3. Address comments from CT DEEP regarding the Authorization Application for Disruption of a Solid Waste Disposal Area.

**Task 4: Restoration Plan Final Construction Documents**

1. Engineer will prepare 90 % construction documents for review by the Town. The following plans will be included:
  - Title Sheet
  - General Notes
  - Proposed Site Plan
  - Cross Sections
  - Restoration Details
  - Stormwater Management Plan / Water Handling for the work area
  - Soil Erosion and Sediment Control Plans, Notes and Details.
2. Submit one (1) hard copy and a digital file (PDF) of the 90% plans for review.
3. Revise the plans to incorporate Town comments into 100 % contract documents.

**Task 5: Construction Bid Services, Administration and Periodic Monitoring**

IF the Town chooses to put this project out to a public bid, Cardinal will provide the services below as an added service.

1. Bid Documents: For the purposes of this proposal, it is assumed that the Town of Weston will perform this work with Town forces. However, if the Town anticipates a bid process for construction, Cardinal can provide as an add alternate, the preparation of technical specifications and bid documents and will work with the Town purchasing department, risk manager/insurance coordinator and Town attorney to prepare the Bid package for construction bidding.
2. Bid Phase Services.
  - Assist in public bid of the restoration effort
  - Attend and provide meeting notes for a pre-bid meeting
  - Prepare responses to contractor's questions to the Town for review and will distribute the response to the bidders.
  - Review bids and make a recommendation of bid award.
3. Construction Administration. These services will be provided on an hourly basis and will be invoiced at the actual labor cost times 2.8.
  - Review contractor submittals, schedule of values and pay requests.
  - Attend a pre-construction meeting and four other meetings under this effort.

4. Periodic Inspection. A forty-five calendar day contract period from notice-to-proceed is anticipated. These services will be provided on an hourly basis and will be invoiced at the actual labor cost times 2.8.
  - Conduct twice weekly inspections of the work. If requested by the Town, Cardinal will conduct daily inspections of the work on days that the contractor is actively working on site.

#### **ASSUMPTIONS AND EXCLUSIONS**

1. Local land use agency permitting, including Weston Planning and Zoning Commission and Inland Wetlands and Watercourses Commission and US Army Corps of Engineers (ACOE) permits are not included. A CTDEEP General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities is not included. The cost of all permit fees will be the responsibility of the Town of Weston.
2. Scope of design services includes the design of repairs to the embankment slope failure and modifications to prevent future failures.
3. The analysis and design of stormwater runoff, collection and treatment measures to improve water quality are not included in this proposal.
  - The following services are not included in this proposal but can be provided as an additional service.
  - Landscape design services are not included.
  - Inland wetland identification, flagging and evaluation are not included in this proposal and will be depicted on the plan per the existing survey. Vegetation mapping, wetland impact mitigation planning including creation of wetland areas for compensation of disturbed wetlands are not included.
  - Soil borings, geotechnical engineering and report services are not included in this proposal.
4. The Town of Weston will provide the excavator / backhoe for performing the test pits. Cardinal staff will direct and observe the tests and prepare a log of observations.
5. The Town of Weston will provide their standard contract specifications ("Front End"). Cardinal will review the specifications and modify them as required.
6. The fees for Construction Administration and Periodic Inspection are based on a 45-day (6 week) construction period. These services will be invoiced on an hourly basis at the actual labor cost times 2.8. The fee for Construction Administration is based on 6 hours per week times 6 weeks. The fee for Periodic Inspection is based on two visits per week for 6 weeks. It is assumed that each visit will be for a full 8 hour day. The fees for Construction Administration and Periodic Inspection provided below are an estimate only and are for budgeting purposes only.
7. The fee for any additional services, meetings, site visits during construction, additional sets of plans or any item beyond the scope identified above will be negotiated with the Town of Weston.

#### **COMPENSATION**

Cardinal Engineering's fee will be on a lump sum basis. The total fee for the Tasks 1 - 4 is **\$24,500**. The estimated fee for Task 5 is **\$32,500**. The estimated fee for direct costs is **\$1,000**. The following is an approximate breakdown of the cost for major items:

<b>Task 1: Review of Available Information and Preparation of Base Mapping</b>	
For all services under this task, the Lump Sum of	\$ 5,900
<b>Task 2: Conceptual Restoration Plan and Meetings with Town</b>	
For all services under this task, the Lump Sum of	\$ 6,700
<b>Task 3: CTDEEP Coordination</b>	
For all services under this task, the Lump Sum of	\$ 6,900
<b>Task 4: Restoration Plan Final Construction Documents</b>	
For all services under this task, the Lump Sum of	\$ 5,000
<b>TOTAL BASE BID</b>	<b>\$ 24,500</b>

**ADD ALTERNATE**

**Task 5: Construction Bid Services, Administration and Periodic Monitoring**

If the Town of Weston opts to advertise this project for public bid, the following additional services can be provided as an additional service.

<i>1. Bid Documents</i>	
For all services under this task, the Lump Sum of	\$ 6,000
<i>2. Bid Phase Services</i>	
For all services under this task, the Lump Sum of	\$ 4,400
<i>3. Construction Administration</i>	
For all services under this task, to be invoiced on an hourly basis	\$ 6,000 (Est.)
<i>4. Periodic Inspection</i>	
For all services under this task, to be invoiced on an hourly basis	\$ 16,100 (Est.)
<b>TOTAL TASK 5</b>	<b>\$ 32,500</b>

<b>Direct Costs*</b> (Estimated)	
Printing and Mileage	\$ 1,000

\* Direct costs will be billed as incurred plus 10%.

# Item 6

From: **Jonathan Luiz** <[jluiz@westonct.gov](mailto:jluiz@westonct.gov)>  
Date: Wed, May 11, 2022 at 3:36 PM  
Subject: Request for \$250,000 supplemental appropriation for road repaving  
To: Samantha Nestor <[snestor@westonct.gov](mailto:snestor@westonct.gov)>, Rone Baldwin  
<[RBaldwin@westonct.gov](mailto:RBaldwin@westonct.gov)>

Hello Sam and Rone,

I am writing to request that the Board of Selectmen and Board of Finance authorize a supplemental appropriation of \$250,000 for road repaving. Bids for the summer 2022 road repaving were opened today, with American Paving being identified as the lowest responsible bidder. The bids are available on the town's website, here:

Here is a summary of the road paving situation as of today:

\$1,147,750 lowest responsible bid received on 5/11/22  
\$25,000 contingency recommended by John Conte  
**\$1,172,750 Total of above paving expenses**

\$70,250 available in Capital Budget from 2021 paving  
\$290,000 available in FY 22-23 Capital Budget  
\$562,500 available in FY 22-23 Operating Budget  
**\$922,750 Total of above paving appropriations**

**\$250,000 is the difference between above expenses and above appropriations**

For informational purposes, below is a comparison of the low bidder's pricing versus BETA Group's 2/2/22 estimate.

American Paving's Bid Price

Davis Hill Road: \$299,500  
Merry Lane: \$275,500  
Tannery Lane South: \$105,650  
Trails End Road: \$232,600  
Farrell Road: \$89,500  
Lords Highway: \$145,000  
**Total for six roads: \$1,147,750**

BETA Group's 2/2/22 Estimate

Davis Hill Road: \$363,854  
Merry Lane: \$164,737  
Tannery Lane South: \$110,054  
Trails End Road: \$62,014  
Farrell Road: \$56,469  
Lords Highway: \$155,955



**Total for six roads: \$913,083**

The difference between BETA Group's 2/2/22 estimate totalling \$913,083 and American Paving's total bid of \$1,147,750 is \$234,667.

Sincerely,  
Jonathan Luiz  
Weston Town Administrator

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Sincerely,  
Jonathan Luiz  
Weston Town Administrator

## BID FORM

Office of Town Clerk  
 Weston Town Hall  
 56 Norfield Road  
 Weston, CT 06833

PROJECT: Paving Improvements Summer 2022

The undersigned declares he/she has carefully examined the Information for Bidders, Bid Form, Specifications and any other Contract Documents and sites of work for the referenced project and hereby proposes to furnish all labor, materials and equipment and perform all work necessary to complete the project in strict accordance with the requirements of the Contract Documents. *\* Subject to escalation based on \$642.50 per English ton \**

Work	Bid Price (written with words, not numbers)
Davis Hill Road	Two hundred ninety nine thousand, five hundred <sup>00</sup> / <sub>100</sub>
Merry Lane	Two hundred seventy five thousand, five hundred - <sup>00</sup> / <sub>100</sub>
Tannery Lane South	One hundred five thousand, six hundred fifty - <sup>00</sup> / <sub>100</sub>
Trails End Road	Two hundred thirty two thousand, six hundred - <sup>00</sup> / <sub>100</sub>
Add Alternate A: Farrell Road	Eighty nine thousand, five hundred — <sup>00</sup> / <sub>100</sub>
Add Alternate B: Lords Highway	One hundred forty five thousand — <sup>00</sup> / <sub>100</sub>
<b>Total for six roads above</b>	One million one hundred forty seven thousand, seven hundred fifty — <sup>00</sup> / <sub>100</sub>
Add Alternate C: Price per linear foot to install 6 inch bituminous concrete curbing on the six roads listed above	Six dollar + seventy five cents per LF \$6.75

I attest that accompanying this bid is a certified check or cashier's check in the amount of 10% of the Total Price indicated above.

Bidder's legal business name: American Pavement Specialists LLC

Bidder's principal office address: 20 Shelter Rock Ln - Danbury 06811

State in which bidder is incorporated / organized: CT

Date of incorporation / formation: 1997

## BID FORM

Office of Town Clerk  
 Weston Town Hall  
 56 Norfield Road  
 Weston, CT 06833

PROJECT: Paving Improvements Summer 2022

The undersigned declares he/she has carefully examined the Information for Bidders, Bid Form, Specifications and any other Contract Documents and sites of work for the referenced project and hereby proposes to furnish all labor, materials and equipment and perform all work necessary to complete the project in strict accordance with the requirements of the Contract Documents.

Work	Bid Price (written with words, not numbers)
Davis Hill Road	Three Hundred Thirty Four Thousand, Eight Hundred Eighteen Dollars & Zero Cents
Merry Lane	Two Hundred Thirty Six Thousand, Four Hundred Nineteen Dollars & Zero Cents
Tannery Lane South	One Hundred Six Thousand, Two Hundred Thirty Two Dollars & Zero Cents
Trails End Road	Two Hundred Fifty Three Thousand, Four Hundred Thirty Seven & Zero Cents
Add Alternate A: Farrell Road	Seventy Thousand, Nine Hundred Sixty Nine Dollars & Zero Cents
Add Alternate B: Lords Highway	One Hundred Fifty Six Thousand, Six Hundred Forty Dollars & Zero Cents
Total for six roads above	One Million, One Hundred Fifty Eight Thousand, Seventy Five Dollars & Zero Cents
Add Alternate C: Price per linear foot to install 6 inch bituminous concrete curbing on the six roads listed above	Five Dollars & Zero Cents

I attest that accompanying this bid is a certified check or cashier's check in the amount of 10% of the Total Price indicated above.

Bidder's legal business name: Burns Construction Company, Inc.

Bidder's principal office address: 300 Sperry Avenue, Stratford, CT 06615

State in which bidder is incorporated / organized: Connecticut

Date of incorporation / formation: April 1, 1971



## BID FORM

Office of Town Clerk  
 Weston Town Hall  
 56 Norfield Road  
 Weston, CT 06833

PROJECT: Paving Improvements Summer 2022

The undersigned declares he/she has carefully examined the Information for Bidders, Bid Form, Specifications and any other Contract Documents and sites of work for the referenced project and hereby proposes to furnish all labor, materials and equipment and perform all work necessary to complete the project in strict accordance with the requirements of the Contract Documents.

Work	Bid Price (written with words, not numbers)
Davis Hill Road	One Hundred thirty-one thousand two hundred ninety-five dollars and seventy cents
Merry Lane	Three hundred forty-five thousand eighteen dollars and fifty cents
Tannery Lane South	One hundred seventeen thousand seven hundred fifty-eight dollars and fifty cents
Trails End Road	Three hundred twenty thousand seven hundred ninety-one dollars and zero cents
Add Alternate A: Farrell Road	Seventy two thousand seven hundred sixty-nine dollars and zero cents
Add Alternate B: Lords Highway	One hundred ninety-six thousand three hundred twenty-seven dollars and zero cents
<b>Total for six roads above</b>	One Million one hundred eighty-three thousand nine hundred fifty-nine dollars and seventy cents
Add Alternate C: Price per linear foot to install 6 inch bituminous concrete curbing on the six roads listed above	One hundred ninety thousand two hundred one dollars and zero cents

I attest that accompanying this bid is a certified check or cashier's check in the amount of 10% of the Total Price indicated above.

Bidder's legal business name: Tilcon Connecticut Inc

Bidder's principal office address: 642 Black Rock Ave, New Britain CT 06050

State in which bidder is incorporated / organized: Delaware

Date of incorporation / formation: 1980

**BID FORM**

Office of Town Clerk  
 Weston Town Hall  
 56 Norfield Road  
 Weston, CT 06833

PROJECT: Paving Improvements Summer 2022

The undersigned declares he/she has carefully examined the Information for Bidders, Bid Form, Specifications and any other Contract Documents and sites of work for the referenced project and hereby proposes to furnish all labor, materials and equipment and perform all work necessary to complete the project in strict accordance with the requirements of the Contract Documents.

Work	Bid Price (written with words, not numbers)
Davis Hill Road	Three hundred ninety two thousand dollars
Merry Lane	Three hundred thousand dollars
Tannery Lane South	One hundred twenty nine thousand five hundred dollars
Trails End Road	Three hundred and one thousand dollars
Add Alternate A: Farrell Road	ninty thousand dollars
Add Alternate B: Lords Highway	Two hundred and five thousand three hundred dollars
<b>Total for six roads above</b>	<b>One million four hundred and seventeen thousand eight hundred dollars</b>
Add Alternate C: Price per linear foot to install 6 inch bituminous concrete curbing on the six roads listed above	Eight Dollars and seventy cents per linear foot

I attest that accompanying this bid is a certified check or cashier's check in the amount of 10% of the Total Price indicated above.

Bidder's legal business name: Waters Construction Company

Bidder's principal office address: 300 Bostwick Ave Bridgeport, CT 06605

State in which bidder is incorporated / organized: Connecticut

Date of incorporation / formation: 1960

# Weston, CT

## Proposed Roadway Capital Improvement Plan

\*Costs Serve For Estimating Purposes Only. Not to be used for Bidding/Construction.

**DRAFT - 2/2/2022**

**2022**

**Local**

		Repair Type	RSR	Width	Square Yards	Repair	Police	Contingency	Total
<b>DAVIS HILL ROAD</b>		<b>1.54 Miles</b>							
DAVIS HILL RD-05	STEEP HILL RD	HILL FARM RD	69	25	1,666.50	\$23,330.99	\$1,166.55	\$2,333.10	\$26,830.64
DAVIS HILL RD-06	HILL FARM RD	MARTIN RD	64	25	2,086.72	\$29,214.02	\$1,460.70	\$2,921.40	\$33,596.12
DAVIS HILL RD-07	MARTIN RD	LORDS HWY E	64	25	10,842.22	\$151,791.03	\$7,589.55	\$15,179.10	\$174,559.68
DAVIS HILL RD-08	LORDS HWY E	FAWN MEADOW LN	58	25	4,585.85	\$64,201.87	\$3,210.09	\$6,420.19	\$73,832.16
DAVIS HILL RD-09	FAWN MEADOW LN	VALLEY FORGE RD	62	25	3,418.34	\$47,856.71	\$2,392.84	\$4,785.67	\$55,035.21
<b>Project Totals:</b>					<b>22,599.62</b>	<b>\$316,394.62</b>	<b>\$15,819.73</b>	<b>\$31,639.46</b>	<b>\$363,853.81</b>
<b>FARRELL ROAD</b>		<b>0.30 Miles</b>							
FARRELL RD-01	STEEP HILL RD	GLENWOOD RD	52	20	5,290.50	\$49,103.26	\$2,455.16	\$4,910.33	\$56,468.75
<b>Project Totals:</b>					<b>5,290.50</b>	<b>\$49,103.26</b>	<b>\$2,455.16</b>	<b>\$4,910.33</b>	<b>\$56,468.75</b>
<b>LORDS HIGHWAY</b>		<b>0.75 Miles</b>							
LORDS HWY-01	NEWTOWN TPKE	TOBACCO RD	36	22	1,049.89	\$14,698.47	\$734.92	\$1,469.85	\$16,903.24
LORDS HWY-02	TOBACCO RD	SCHOOL RD	29	22	1,475.21	\$20,652.93	\$1,032.65	\$2,065.29	\$23,750.87
LORDS HWY-03	SCHOOL RD	OLD HYDE RD	56	22	2,872.72	\$40,218.05	\$2,010.90	\$4,021.81	\$46,250.76
LORDS HWY-04	OLD HYDE RD	BIRCH HILL RD	44	22	4,288.84	\$60,043.78	\$3,002.19	\$6,004.38	\$69,050.35
<b>Project Totals:</b>					<b>9,686.66</b>	<b>\$135,613.23</b>	<b>\$6,780.66</b>	<b>\$13,561.32</b>	<b>\$155,955.21</b>
<b>MERRY LANE</b>		<b>0.73 Miles</b>							
MERRY LN-01	GEORGETOWN RD	SPLIT	26	24	3,505.81	\$49,081.31	\$2,454.07	\$4,908.13	\$56,443.51
MERRY LN-02	MERRY LN-01	MERRY LN-01	27	24	6,726.34	\$94,168.79	\$4,708.44	\$9,416.88	\$108,294.10
<b>Project Totals:</b>					<b>10,232.15</b>	<b>\$143,250.10</b>	<b>\$7,162.50</b>	<b>\$14,325.01</b>	<b>\$164,737.61</b>
<b>SCHOOL ROAD</b>		<b>1.89 Miles</b>							
SCHOOL RD-01	WESTON RD	WESTON HS	46	24	8,621.09	\$120,695.26	\$6,034.76	\$12,069.53	\$138,799.55
SCHOOL RD-02	WESTON HS	LORDS HWY	55	24	6,755.93	\$94,583.00	\$4,729.15	\$9,458.30	\$108,770.46
<b>Project Totals:</b>					<b>15,377.02</b>	<b>\$215,278.26</b>	<b>\$10,763.91</b>	<b>\$21,527.83</b>	<b>\$247,570.00</b>
<b>TANNERY LANE SOUTH</b>		<b>0.53 Miles</b>							
TANNERY LN S-01	STEEP HILL RD	BANKS DR	41	22	3,940.45	\$55,166.25	\$2,758.31	\$5,516.63	\$63,441.19
TANNERY LN S-02	BANKS DR	STEEP HILL RD	21	22	2,895.18	\$40,532.49	\$2,026.62	\$4,053.25	\$46,612.36
<b>Project Totals:</b>					<b>6,835.62</b>	<b>\$95,698.74</b>	<b>\$4,784.94</b>	<b>\$9,569.87</b>	<b>\$110,053.55</b>
<b>TRAILS END ROAD</b>		<b>0.76 Miles</b>							
TRAILS END RD-01	GEORGETOWN RD	ROSCREA PL	31	24	3,851.83	\$53,925.60	\$2,696.28	\$5,392.56	\$62,014.44

**ManageMyRoads by BETA**