



Lachat Town Farm Commission Meeting Agenda

Meeting Held Remotely via Zoom:

<https://us06web.zoom.us/j/84011320781?pwd=WUwxTmZzUmltekVVMnVXRHVYSDcwUT09>

Phone: 1-312-626-6799 **Meeting ID:** 840 1132 0781 **Passcode:** 426786

Date: 5/3/22

Time: 7:30pm

1. Call to Order
2. Approval of Special Meeting Minutes from 4/27/22
3. Discussion and Decisions:
 - a. Commission Vacancy
 - b. Review and Update the Lachat Commission Mission Statement
 - c. Summer Event Calendar and Commission Oversight
 - d. Estimate from Salvatore Giannitti for upgrade to electric in Dairy Barn
 - e. Offutt Education Center Update
4. Audience of Citizens: 3 Minutes or less per person
5. Motion to Adjourn



Lachat Schedule of Spring/Summer Events- 2022

The following list is a plan for large events in which the Lachat Events Team could use Commission presence. This is not the complete list of events but rather events where we will need a large volunteer force. The times listed are the exact time that the events will take place but we will probably need volunteers slightly earlier or later for set up and break down. Thank you for checking these dates with your calendar and for all you do for Lachat.

May:

-May 14 - Spring Fundraiser - 5:30pm - 9pm (Evening)

June:

-Friday June 3 - Music in the Meadow - 6pm - 9pm (Evening)

-Friday June 24 - Farmers Market - 4pm - 8pm (Evening)

July:

-Saturday July 23 - Music in the Meadow – 6pm – 9pm (Evening)

-Friday July 29 - Farmers Market - 4pm - 8pm (Evening)

August:

-Saturday August 20 - Music in the Meadow - 6pm - 9pm (Evening)

-Friday August 26 - Farmers Market - 4pm - 8pm (Evening)

September:

-September 17 - Music in the Meadow - 6pm - 9pm (Evening)

-September 30 - Farmers Market - 4pm - 8pm (Evening)

October:

-October 8 - HoeDown- 4pm – 8pm (Evening)

-October 15 – International Festival - 12pm – 5pm (Daytime)

-October 29 - Halloween – 6pm – 9pm (Evening)

December:

-December 3 - Holiday Market – 10am – 2pm (Day time)

Mission Statement

Lachat Town Farm Commission

The mission of the Lachat Town Farm Commission (the “Commission”) is to establish appropriate policies and practices for the development and operation of the Lachat Town Farm, and to oversee the implementation of such policies and practices in a manner that will best serve the Town of Weston and its residents. The Commission shall perform its responsibilities in accordance with the directions and overall guidance of the Board of Selectmen with the concurrence of appropriate Town boards and department heads as appropriate.

The Commission shall:

- oversee the development of the Lachat Town Farm, including all programs, educational activities, gardening and farming activities, and special events
- establish policies and procedures for the operation of the Lachat Town Farm and to implement such policies and procedures
- oversee the renovation, maintenance and use of the Lachat Farmhouse and other buildings on the Lachat Property
- oversee the activities of all employees, contractors and volunteers who perform services on, or for the benefit of, the Lachat Town Farm
- interface with the Town, the School District and the community
- prepare annual budgets; to oversee the collection of fees and other revenues and the payment of debts; and to maintain accurate books and records
- report regularly to the Board of Selectmen on the development and operation of the Lachat Town Farm and the Lachat Farmhouse
- ensure compliance with all federal, state and local requirements applicable to the Lachat Town Farm and Lachat Farmhouse
- In keeping with the intent of the original deed as agreed upon with Leon Lachat and the Town to ensure compliance

The Commission shall be composed of seven members of the Weston Community who have no conflicts of interest, each of whom shall serve a term of three years from the date of appointment unless he/she shall earlier resign or be removed by the Board of Selectmen. One member will be designated Chair, who shall serve as Chair until his/her term shall expire or he/she shall be removed or resign. The Commission shall engage such volunteer advisors as they deem appropriate including a Board of Advisors.

Unapproved Lachat Town Farm SPECIAL Meeting Minutes
April 27, 2022

In Attendance: Elizabeth Zeppernick, Terry Cho, Erica Reiner, Carol Baldwin, Christina Koether, Alissa Stoltz, Nick Bell, Stirling Collins, Ellen McCormick

Guests: Rob Sanders, David Allon, Derek Hutchison, Dierdre Doran

The meeting was called to order at 7:34 pm.

Motion made to approve the April 5th, 2022 minutes. Motion by Carol Baldwin and seconded by Christina Koether with corrections of spelling of Gemma and addition of last name Richards.

Friends of Lachat presented the process for the selection of the builder for the construction of the Offutt Center.

The bid set was sent to 5 companies. Four companies responded to the bid set. The Board of FOL met with each company and each company sent in bids for the project.

The proposal includes the new building, septic for 2 buildings, and water for the buildings and the gardens.

Verdi was chosen for the Offutt Center project.

Contracts are being finalized. The goal for groundbreaking is between May 16 - Memorial Day. Estimated construction term is 14 months with a completion goal of the end of summer 2023.

Voting record of the Lachat Town Farm Commission members: Motion to approve the proposed bid by Verdi and the request of FOL to engage Verdi for the project.

Motion to approve made by Ellen McCormick and seconded by Christina Koether.

Elizabeth Zeppernick: aye

Terry Cho: aye

Carol Baldwin: aye

Ellen McCormick: aye

Christina Koether: aye

Alissa Stoltz: aye

Erica Reiner: aye

Stirling Collins: absent (left before vote)

Nick Bell: aye

Motion passes to approve the bid submitted and for FOL to engage Verdi in construction of the Offutt Center.

Mention of tickets for the Spring Fundraiser and ticket availability.

Audience of Citizens: Cate Hewitt

Motion made to adjourn by Carol Baldwin at 8:22 pm. Motioned seconded by Ellen McCormick.

Next meeting will be held on May 3, 2022.

Minutes recorded by Terry Cho.



Salvatore Giannitti

9 Christopher Hill Road Weston, CT 06883
203-515-0356 CT Lic: E1-184594

QUOTE

4/26/2022

To

LACHAT TOWN FARM
ATTN: CAROL BALDWIN
106 GODFREY ROAD WEST
WESTON, CT 06883
CAROLBALDWIN@GMAIL.COM

For

WORK & MATERIALS

Item Description		
- UPGRADE POWER SUPPLY FROM 30 AMPS TO 60 AMPS & & INSTALL A 20 CIRCUIT PANEL IN THE BARN		
	LABOR & MATERIALS	\$1,100
- EACH CIRCUIT, WIRING & RECEPTACLE FOR HEATERS		
	LABOR & MATERIALS	\$220 EACH
CIRCUIT, WIRING, MULTIPLE GFI RECEPTACLES FOR EXTERNAL CONCERT VENUE		
	LABOR & MATERIALS	\$320

If you have any questions concerning this quote, use the following contact information:

Sal Giannitti
203-515-0356
racegoer3@aol.com

Thank you for your business