

**Board of Selectmen
Special Meeting Agenda
April 20, 2022 at 7pm**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82920793929?pwd=Rnhaa0VVM0Rhd3VlVlVlVlYy92TWlWUT09>

Webinar ID: 829 2079 3929

Passcode: 046530

Join by phone: 646 558 8656

Meeting held remotely due to Covid 19

1. Call to order
2. Pledge of Allegiance
3. Interview of Al Fazi for a position on the Building Committee
4. Interview of Richard Albrecht for a position on the Conservation Commission
5. Appointment of Fran Sheff Mauer as an alternate to the Historic District Commission for a term to end December 31, 2025
6. Appointment of Zach Lemle from alternate to full member of the Historic District Commission for a term to end December 31, 2026
7. Appointment of Umberto Torrielli to the Marketing and Communications Advisory Committee for a term to end December 31, 2023
8. Appointment of Ellen Scherer Crafts to the Marketing and Communications Advisory Committee for a term to end December 31, 2023
9. Discussion/ Decision to ratify a new collective bargaining agreement with the Public Works Union
10. Discussion/ Decision about the process for clarifying charges for appointed boards, committees and commissions
11. Discussion/ Decision about the Town of Weston participating in the SmartBuildings CT Program
12. Discussion/ Decision to terminate the bleacher/booster barn payment effective 7/1/2023
13. Update on National Drug Take Back Day on April 30, 2022
14. Approval of the minutes from the Board of Selectmen Special Meetings on April 6 and April 8, 2022
15. Approval of tax refunds
16. Adjournment

DRAFT motions for the 4/20/22 BOS meeting

1. Call to order: **No motion**
2. Pledge of Allegiance: **No motion**
3. Interview of Al Fazi for a position on the Building Committee: **No motion**
4. Interview of Richard Albrecht for a position on the Conservation Commission: **No motion**
5. Appointment of Fran Sheff Mauer as an alternate to the Historic District Commission for a term to end December 31, 2025: **I move to appoint Fran Sheff Mauer as an alternate to the Historic District Commission for a term to end December 31, 2025**
6. Appointment of Zach Lemle from alternate to full member of the Historic District Commission for a term to end December 31, 2026: **I move to appoint Zach Lemle from alternate to full member of the Historic District Commission for a term to end December 31, 2026**
7. Appointment of Umberto Torrielli to the Marketing and Communications Advisory Committee for a term to end December 31, 2023: **I move to appoint Umberto Torrielli to the Marketing and Communications Advisory Committee for a term to end December 31, 2023**
8. Appointment of Ellen Scherer Crafts to the Marketing and Communications Advisory Committee for a term to end December 31, 2023: **I move to appoint Ellen Scherer Crafts to the Marketing and Communications Advisory Committee for a term to end December 31, 2023**
9. Discussion/ Decision to ratify a new collective bargaining agreement with the Public Works Union: **I move to ratify a new collective bargaining agreement with the Public Works Union covering the time period of 7/1/21 thru 6/30/25, as presented.**
10. Discussion/ Decision about the process for clarifying charges for appointed boards, committees and commissions: **no motion**
11. Discussion/ Decision about the Town of Weston participating in the SmartBuildings CT Program: **no motion**
12. Discussion/ Decision to terminate the bleacher/booster barn repayment effective 7/1/2023: **I move that the Town inform the Weston Soccer Club, Weston Gridiron Club, Weston Lacrosse Club, and the Weston Boosters that they do not have to pay the town back for the bleacher/booster barn project effective 7/1/23.**
13. Update on National Drug Take Back Day on April 30, 2022: **no motion**
14. Approval of the minutes from the Board of Selectmen Special Meetings on April 6 and April 8, 2022: **I move to approve the unapproved minutes from the April 6, 2022 and April 8, 2022 Board of Selectmen meetings, as presented.**
15. Approval of tax refunds: **I move to approve tax refunds totaling \$10,273.90, as presented.**
16. Adjournment: **I move to adjourn**

DRAFT motions for the 4/20/22 BOS meeting

- 1. Call to order: No motion**
- 2. Pledge of Allegiance: No motion**
- 3. Interview of Al Fazi for a position on the Building Committee: No motion**

12-2-2021

To: Samantha Nestor, First Selectwoman

From: Alan A. Fazi, 20 Cannondale Road, Weston, Ct 06883

Ref: Town of Weston Veterans Affairs Committee

I would like to be considered for an appointment to the Town of Weston Veterans Affairs Committee.

I have recently moved from Ridgefield to Weston and am now a Registered Voter, (Democrat), and Tax Payer in the Town of Weston.

My possible qualifications to serve on the Committee:

- 1. First and foremost, I am a Disabled Vietnam Veteran. I was Honorably Retired, due to disability, from the U.S. Army after having served in Viet Nam in 1969 and 1970.**
- 2. I like to give back to the Community I live in. While in Ridgefield, I was appointed and served for over 20 years on the Town of Ridgefield Golf Committee as a Member and as Recording Secretary. The main purpose of the Committee was to advise the Board of Selectmen on all phases of operations at the Town Golf Course. I am familiar with local as well as Statutory Procedural Requirements for Town Committees.**
- 3. Prior to my retirement, my last employment for over 30 years was as Owner of a Residential Custom Remodeling Company. Skills I utilized while running the business involved Human Resources, Budgeting, Designing and Planning, Supervision, Record Keeping as well as Project Cost Analysis.**
- 4. After the Military, I employed by the State of Connecticut Labor Department for 15 years. My last position was Office Manager, managing over 50 individuals who were responsible for finding suitable employment and or training for unemployed individuals.**

I have 3 years of college. I do not have a degree.

I look forward to having an opportunity to contribute to the Weston Community.

I am available for interview at your convenience.

Sincerely yours,

Al Fazi

4. Interview of Richard Albrecht for a position on the Conservation Commission: **No motion**



Weston Republican Town Committee
westonrtc.org

April 4, 2021

The Weston Republican Town Committee would like to recommend and support the appointment of Richard L. "Rick" Albrecht to fill the Republican vacancy on the Weston Conservation Commission. Rick, an attorney with Cohen and Wolf, P.C., has resided in Weston for more than 20 years and treasures the quality of life in our town.

After graduating from Cornell Law School in 1962, Rick served as a Captain in the U.S. Air Force Reserve. He then served for three years as an Assistant District Attorney for the New York County District Attorney's Office. Rick joined Cohen and Wolf in 1970, which at that time was a small firm of just seven attorneys. He has since been an integral part of the firm's Litigation Practice Group. Rick's outside interests include skiing, sailing, flying and hiking. Rick has been an instrument rated pilot for many years, and he explores Weston's many hiking trails on a daily basis.

We feel Rick Albrecht would be an excellent addition to the work of this important committee, and we appreciate your consideration of him for this position.

Best regards,

A handwritten signature in black ink that reads "Matt Carrothers". The signature is written in a cursive, flowing style.

Matt Carrothers
Chairman
Weston Republican Town Committee

COHEN *and* WOLF

Richard L. Albrecht

PRINCIPAL

203.337.4118

ralbrecht@cohenandwolf.com



Rick has represented clients in a myriad of trial matters, often by jury, in cases involving high profile business disputes, federal and state felony criminal charges, estate disputes, and high net worth marital matters. His extensive experience in utilizing mechanisms of the law, coupled with his capacity to present compelling arguments and his understanding of human conduct, sets the stage for courtroom success.

After graduating from Cornell Law School in 1962, Rick served as a Captain in the U.S. Airforce Reserve. He then served for three years as an Assistant District Attorney for the New York County District Attorney's Office. Rick joined Cohen and Wolf in 1970, which at that time was a small firm of just seven attorneys. He has since been an integral part of the firm's Litigation Practice Group.

Rick's outside interests include skiing, sailing, and flying. He has been an instrument rated pilot for many years.

PRACTICE AREAS

Family Law

Litigation & Dispute Resolution

Legal Ethics

Appellate

EDUCATION

Cornell University Law School, J.D., 1962

Bucknell University, B.S., 1959

ADMISSIONS

Connecticut

New York

U.S. District Court Southern District of New York

U.S. District Court Eastern District of New York

U.S. Court of Appeals 2nd Circuit

HONORS & AWARDS

Best Lawyers in America® 2018 "Lawyer of the Year" for Family Law in the Stamford, CT area

Best Lawyers in America® 2016-2022, Family Law

Martindale-Hubbell®, AV® Preeminent™ Peer Rating

Connecticut Super Lawyers® 2006-2021

NEWS

Cohen and Wolf Attorneys Named to 2021 Connecticut Super Lawyers® and Rising Stars List
Connecticut Super Lawyers®, 10.12.2021

Cohen and Wolf Attorneys Named in *Best Lawyers®* 2022 Edition
08.19.2021

Cohen and Wolf, P.C. Attorneys Named to 2020 Connecticut Super Lawyers® and Rising Stars List
10.14.2020

Cohen and Wolf, P.C. Attorneys Named in *Best Lawyers®* 2021 Edition
08.20.2020

Cohen and Wolf Attorneys Named to 2019 CT Super Lawyers and Rising Stars List
Super Lawyers®, 10.17.2019

Twenty Cohen and Wolf, P.C. Attorneys Named to the 2020 Best Lawyers® List
Best Lawyers®, 08.15.2019

Cohen and Wolf Attorneys Named to 2018 Connecticut Super Lawyers and Rising Stars List
Super Lawyers®, 10.18.2018

Nineteen Cohen and Wolf, P.C. Lawyers Recognized in The Best Lawyers In America© 2019
Best Lawyers®, 08.15.2018

Twenty-Three Cohen and Wolf, P.C. Attorneys Named to 2017 Connecticut Super Lawyers
10.17.2017

Nineteen Cohen and Wolf Attorneys Named Among "*The Best Lawyers in America*"© 2018
The Best Lawyers in America®, 08.15.2017

Cohen and Wolf Attorneys Named to 2016 Connecticut Super Lawyers and Rising Stars List
Super Lawyers®, 10.18.2016

Cohen and Wolf, P.C. Attorneys Named Among The Best Lawyers in America© 2017
The Best Lawyers in America© 2017, 08.15.2016

Cohen and Wolf, P.C. Attorneys Named 2015 Connecticut Super Lawyers
Super Lawyers®, 10.22.2015

Cohen and Wolf Attorneys Named Among "Best Lawyers in America" for 2016
Best Lawyers®, 08.17.2015

Twenty-Nine Cohen and Wolf Lawyers Named to 2014 List of Connecticut Super Lawyers and Rising Stars
Super Lawyers®, 10.17.2014

27 Cohen and Wolf Attorneys Named 2013 Connecticut Super Lawyers & Rising Stars
Connecticut Super Lawyers, 10.21.2013

Cohen and Wolf Attorneys Named to 2012 Connecticut Super Lawyers and Rising Stars List
Connecticut Super Lawyers, 11.05.2012

Cohen and Wolf Super Lawyers Announced
10.24.2011

PROFESSIONAL AFFILIATIONS

American Academy of Matrimonial Lawyers, Fellow

American Bar Association

Appellate Advocacy Institute

City of New York Bar Association

Connecticut Bar Association, Professional Ethics Committee

5. Appointment of Fran Sheff Mauer as an alternate to the Historic District Commission for a term to end December 31, 2025: **I move to appoint Fran Sheff Mauer as an alternate to the Historic District Commission for a term to end December 31, 2025**



Thu, Feb 3, 10:19 AM

Fran Sheff-Mauer

to me

Hi Sara,
I hope this works for info about me. I pulled it off my website.
Plus, I have renovated 4 homes in the past 30 years.

Fran Sheff-Mauer

I am a creative director whose work has been seen everywhere from the Super Bowl to YouTube and beyond.

My traditional and digital work has been recognized nationally and internationally with Cannes Lions, Effie Gold and Silvers (also a finalist for the Grand Effie), One Show Interactive, and more.

As I have evolved, I am doing branding and design work for non-profit organizations and small businesses.

I am a do-gooder.

Working in New York on 9/11— like many of my colleagues, I felt at a loss to do something to help my fellow New Yorkers. To do something meaningful and to teach my young daughter that we needed to make a difference.

What I learned then is what I know now. We need the courage to show up. Show up in communities that need help, hope, and healing - Volunteer in your hometown to make a difference, do an afternoon of service. We all can find the time.

And that no matter our age, we can make a difference in the world.

Combining my love of New York, design, and my personal need to Pay-It-Forward, I am a Consultant for Marketing and Branding for New York Says Thank You Foundation. A growing national and global "Pay-It-Forward service movement. We have done projects in all 50 states and around the world. I am responsible for branding and developing content and print, video, and digital materials. In 2015 we launched Stars of HOPE® Box of HOPE, the first service project that people can do at home or in the office. I have designed all materials and packaging for this project. We have developed a social campaign, "LOVE is stronger than hate." (LISTH). Merchandise is sold at the 9/11

Memorial Museum Store. During the 4th quarter of 2019, we have begun the HOPE Across America Tour; I designed a custom-designed 36-foot bus traveling the country to communities suffering from disaster and loss.

Since COVID, developed a digital version of the Stars of HOPE project. Over 6000 stars were turned into 250 banners for hospitals, nursing homes, schools, and firehouses to honor First Responders across the country (and Italy!)

I grew up in New York graduated from Newhouse School of Communications and the College of Visual and Performing Arts at Syracuse University. I continue to take design classes at SVA. I have lectured at Syracuse University, College of VPA, and Johns Hopkins University on advertising and design. After six years, I stepped off the Weston Historical Society Board and the Board of DailyClout. This technology company created tools to make it easy to find bills and legislation and help make the government more transparent.

6. Appointment of Zach Lemle from alternate to full member of the Historic District Commission for a term to end December 31, 2026: **I move to appoint Zach Lemle from alternate to full member of the Historic District Commission for a term to end December 31, 2026**

Zachary H. Lemle
Historic Preservationist

EXPERIENCE

Assistant to Osteoarchaeologist, Museum of London Archaeology Service — July 1999
Worked on one of London's largest archaeological excavations at Spitalfields Market, the site of a medieval cemetery and hospital. Cataloged human remains excavated from the site for storage and helped excavate Victorian era basements on the perimeter of the dig.

Author, Old Long Island (www.oldlongisland.com) — 2007 - Present
Created a catalog of historic estates on Long Island dating from the late 19th century through WWII. Photographed, documented and researched hundreds of historic homes and built a searchable platform on Blogger for others to use. Have been a source for numerous publications and at least one major motion picture (The Great Gatsby, 2013).

Director of Strategy, Copperwood Real Estate, New York, NY — 2010 - Present
Oversee strategic decisions related to both the direction of the company and development of the portfolio. Helped develop a plan to convert two 1905 tenement buildings into modern rental units while preserving the historic aspects of the structure.

EDUCATION

George Washington University, Washington D.C. — 2001 - 2005

The New School, New York, NY - 2005 - 2006 Bachelor's Degree - American History

The Pratt Institute, Brooklyn, NY - 2008 - 2010 Master's Degree - Historic Preservation

SKILLS

Property management, real estate development, historic research, social media management, photography.

"Unaffiliated"

4 Ridge Lane Weston CT 06883

7. Appointment of Umberto Torrielli to the Marketing and Communications Advisory Committee for a term to end December 31, 2023:
I move to appoint Umberto Torrielli to the Marketing and Communications Advisory Committee for a term to end December 31, 2023

Hi Sara,

Lovely to speak with you just now -

As mentioned, my name is Umberto Torrielli and I've been a resident of Weston since November 2020 over at 100 Georgetown Rd. Please feel free to view my LinkedIn profile here for a most up to date view of my career / experience: <https://www.linkedin.com/in/umbertotorrielli/>

My education background includes a Cum Laude BA in Communications & Technology as well as an MBA with concentration in Marketing Management & Leadership.

Presently, I am the Co-Founder and Chief Strategy Officer for a publicly listed global data marketing consulting & technology group HQ'd in London, and have been working in the advertising & marketing industry for over 16 years.

I'm interested in joining the Marketing & Communications Advisory Committee as I believe my experience in the sector can be beneficial to support Weston's ambition as it relates to the foundational communications framework and strategic marketing initiatives that should drive visibility, extol virtues, and ultimately provide tangible benefits to the current and future communities of the town.

Please do let me know what potential next steps may look like-

All the best,

Umberto Torrielli

Contact

www.linkedin.com/in/umbertotorrielli (LinkedIn)
www.wearesilverbullet.com
(Company)

Top Skills

Digital Media
Digital Marketing
Online Advertising

Languages

English (Native or Bilingual)
Italian (Native or Bilingual)
French (Native or Bilingual)
Spanish (Limited Working)

Umberto Torrielli

Chief Strategy Officer & Co-Founder - building innovative enterprise products and delivering best-in-class data services
New York City Metropolitan Area

Summary

Entrepreneur, thought leader, and mentor with extensive experience in the data and media technologies including:

- *data-driven digital transformation
- *innovation and product development
- *architecting technical implementations & SaaS onboarding
- *strategic consulting
- *ad operations management
- *content monetization
- *new business development
- *data driven strategy.

Experienced in hand crafting and leading high performing, specialized, multi-disciplined team:

- *implementation/solutions consultants
- *product development
- *client success/account managers
- *ad operations

Driving audience strategy & true data driven decisioning, DMP & CDP selection & deployments.
Empowering brand performance and results with data.

Currently building an industry-leading contextual intelligence and brand suitability enterprise platform fueled by 1st party data
Leading the Product, Strategy, and Delivery teams as co-founder & Chief Strategy Officer of Silverbullet

Experience

4D: Contextual Outcomes Engine
Co-Founder & General Manager

January 2021 - Present (1 year 4 months)

New York, United States

Silverbullet

5 years 7 months

Group Chief Strategy Officer

July 2019 - Present (2 years 10 months)

London, United Kingdom

Silverbullet is a global intelligence-driven marketing services company. We live and breathe data.

Co-Founder & Managing Partner

October 2016 - June 2019 (2 years 9 months)

London, United Kingdom

Ogury

VP, Data Partnerships & Strategy

January 2016 - October 2016 (10 months)

Oracle

2 years 8 months

Director, Implementation - BlueKai DMP - EMEA, Oracle Marketing Cloud

June 2013 - January 2016 (2 years 8 months)

London, United Kingdom

Sr. Principal Solutions Consultant

June 2013 - March 2015 (1 year 10 months)

The only Modern Marketing solution that integrates cross-channel, content, and social marketing with data management for the enterprise.

BlueKai

Sr. Solutions Consultant - DMP Implementations

June 2013 - June 2014 (1 year 1 month)

Greater New York City Area

FreeWheel

Advisory Services Manager

July 2011 - June 2013 (2 years)

Formerly: Business Services Consultant

Multi-functional role working with Fortune 500 companies focusing on:

- A) executive-level strategic consulting including revenue/ad operations, digital video ad strategy, internal business operations
- B) technical advisory role directly in charge of ad server technology implementation, network designs, partner integrations, indepth client analysis

Kontera

East Coast Region Manager, Client Services
October 2010 - July 2011 (10 months)

Manage Eastern Region Client Services Team ensuring strong client service, strategic direction, relationship development, and account/campaign/client retention & upsell. Primary responsibilities include supervising, training, and leading Account Managers on the East Coast Client Services Team as well as working directly with key strategic accounts driving Kontera's direct revenue stream.

The Taunton Press

Manager, Digital Advertising Solutions & Ad Operations
January 2009 - December 2010 (2 years)
Formerly: Manager- Digital Inventory, Yield, & Pricing

Broad scope of responsibility including direct management of ad operations team in charge of trafficking, troubleshooting, and measurement of advertiser web campaigns, management of digital advertising related functions (including inventory/yield analysis, pricing, RFP response, and asset monetization) within a highly functional national ad marketing and sales team. Directly responsible for affiliate revenue streams and overall digital monetization strategies.

NBC Sports

Producer, Interactive Sports & Olympics
January 2008 - December 2008 (1 year)

Led the the online production team to successfully generate content under deadline for over 150 affiliated websites before, during, and after the 2008 Summer Olympics while managing and processing over 900 affiliate online ad campaign RFPs by working with the ad operations department to schedule and traffic orders within a time-critical environment.

Digitas

Analyst, Media Optimization & Technology
January 2007 - January 2008 (1 year 1 month)
Formerly: Ad Operations Associate

Media advertisement operations analyst specializing in the implementation and measurement of complex campaigns using third-party ad servers and various analytics packages.

Creative Factor
Marketing Assistant
January 2007 - May 2007 (5 months)

World Wrestling Entertainment
Corporate Communications
January 2006 - December 2006 (1 year)

Education

Quantic School of Business and Technology
Master of Business Administration - MBA

Sacred Heart University
Graduate MBA Certificate, Leadership with concentration in Marketing
Management

Sacred Heart University
BA, Cum Laude, Silver Medal of Excellence, Communications & Technology

8. Appointment of Ellen Scherer Crafts to the Marketing and Communications Advisory Committee for a term to end December 31, 2023:
I move to appoint Ellen Scherer Crafts to the Marketing and Communications Advisory Committee for a term to end December 31, 2023

Ellen Scherer Crafts

Creator, Producer, Communications & Marketing

Address Weston, CT, 06883

Twitter [@EllenSchCrafts](#)

Phone [\(860\) 219-7111](#)

E-mail [ellen@ellenschcrafts.com](#)

My 25+ year professional career has centered around producing and marketing top tier content. I have produced promotional campaigns and experiential events around the world for Fortune 100 clients and for my own entertainment production company Macrocosm Entertainment.

Skills

Production
Strategic Planning
Brand Management
Relationship Building
Marketing and Communications
Content Development

Work History

2015-02 - Current

Managing Partner/Producer

Macrocosm Entertainment, LA & NYC

Macrocosm creates original content in print, television and film to bring new worlds to life. Learn more by visiting: www.macrocosm.tv, www.streetgangmovie.com, www.teamns3.com, www.lanterncitytv.com:

- Research, develop and pitch stories that reflected unique sensibilities of multi-media platforms to include: Apple, Netflix, HBO Documentary Films, HBO Max, Universal, Screen Media, Abrams Publishing, and BOOM! Studios.
- Deploy well-coordinated campaigns, events and public relations strategies to promote film and publishing projects to include: "Street Gang: How We Got to Sesame Street", "The Unseen Photos of Street Gang: How We Got to Sesame Street", "The Not-So Secret Society", and "Lantern City".
- Developed and implemented marketing and communications plan in the US (and for some internationally) for Macrocosm projects to include: "Street Gang: How We Got to Sesame Street", "The Unseen Photos of Street Gang: How We Got to Sesame Street", "The Not-So Secret Society", and "Lantern City".

2013-12 - 2015-02

VP/Director of Marketing

MUFG Union Bank, Los Angeles, CA

- Led marketing and event production for a multinational financial organization with headquarters in Japan, New York and California.
- Managed a team of marketing professionals who organized and executed robust, creative experiential marketing events and campaigns.
- Was part of the marketing team that oversaw the complete rebranding of Union Bank to MUFG Union Bank in the US.
- Identified and led areas of process improvement for marketing and events resulting in cost savings and operational efficiencies of 23% after one year of implementation.
- Coordinated with creative team to generate dynamic marketing content and communication tools for promotional campaigns.
- Oversaw the deployment of well-coordinated campaigns, events and public relations strategies to promote brand in rebranding campaign from Union Bank to MUFG Union Bank.
- Boosted brand awareness and generated leads while managing internal and external marketing campaigns and programs.
- Created innovative strategies to drive customer engagement.
- Collaborated with designers and editorial team on marketing materials.
- Created the Strategic Meetings Management program which included: implementing and enforcing meeting procurement and logistics policies for the organization and its personnel; created competitive hotel and venue sourcing strategies to , implemented a vendor management program, and created SOPs (Standard Operating Procedures) for marketing's international teams.
- Developed and presented marketing plans and reports to CEO and shareholders.

2013-01 - 2013-10

Account Director

Aimia Inc, Los Angeles, CA

- Responsible for account creation and development to include strategic meetings management initiatives, technology trends (platforms and mobilization), employee engagement solutions, and business loyalty programs.

2005-09 - 2012-12

Merck Account Director

Aimia Inc.(previously Carlson Marketing Group), New Jersey & Pennsylvania

- Strategic business partner to key Merck meeting stakeholders in C-Suite, Sales and Marketing, Training and Development, and MRL divisions of Merck, providing customized service solutions for each unique operating area and staffing to support.
- Responsible for creating and delivering Strategic Meetings Management Program for Merck internal and external programs globally
- Successfully oversaw 80-150 meetings and events per year, ranging from 10 to 3,000 attendees.

- Achieved progressive promotion during tenure from Project Manager to Lead Project Manager - Sales and Marketing Meetings to Account Manager to Account Director.
- Managed and developed Aimia Project Manager Team of 10-15 employees that provided account management support by business area within Merck, presenting end-to-end solutions for live, virtual and hybrid meetings, as well as loyalty and engagement platforms to support client meeting objectives
- SME for Sales and Marketing Product Drug Launch Meetings, providing management for cross functional project teams to support client's launch objectives and drive financial compliance and risk mitigation.
- Decreased spending by 30% in one year through effectively designing budgets and managing costs through Strategic Meetings Management (SMM).
- Was appointed the external logistics lead for the Merck-Schering Plough merger logistics team and helped to create the new company processes for event and meeting management. Led the corporate on-boarding communication for leadership teams around the world post merger, and designed the internal campaign for education and compliance around meeting management and drug launches.

2002-01 - 2005-09

Catering & Convention Services Manager

Harrah's Entertainment, Bally's Casino, Atlantic City, NJ

- Managed a large portfolio of corporate, association and internal marketing clients for convention programs and special events for the largest convention hotel in Atlantic City.
- Supervised onsite teams of union and non-union personnel in food and beverage, audio-visual, facility management and convention services to execute internal and external events.
- Supported senior leadership by developing status reports on activities related to planning, scheduling, cancellation, inquiries, resourcing, risk mitigation and proposal development for various events.
- Provided friendly, courteous service to create memorable moments for guests and drive customer loyalty to the casino.

2001-01 - 2002-01

Meetings Manager

American Express, Marlton, NJ

- Planned and executed major aspects of meeting management for American Express's corporate and pharmaceutical and healthcare vertical clients to include US Food Service, Siemens, Astra Zeneca, Allergan and Aventis.
- Part of the Amex Sales and Operations consolidation team to support the growth and development of the Aventis account and provide strategic management solutions for their HCP meetings in the US
- Developed the meeting support structure and service level agreement for Aventis meetings for use by client stakeholders and for the planning teams assigned to Aventis meetings.

Education

BSW

Rutgers University - New Brunswick, NJ

Volunteer Work

I was one of the founders of the Women's March Los Angeles Foundation (a 501 c3 non-profit) and served as the Director of Communications for the organization for two years. During that time I helped to produce the largest event in the country in January 2017 in Los Angeles, responsible for communications and PR. For 2018's event I was responsible for securing Facebook for an unprecedented partnership and worked with them to have them help produce and stream the event via Facebook Live/ Facebook TV nationally.

I also volunteered for three years as Co-Community Outreach Lead for San Fernando Valley Moms Demand Action for Gun Sense in America, working to help communities impacted by gun violence. I help lead a team of volunteers who lobbied the California State Assembly and Governor's office to fund community based gun violence prevention programs and secured over \$9 million dollars in funding for that initiative in 2019. In 2020 I served as the California State Lead for Wear Orange in 2020 producing during the pandemic the first virtual live event "California Community Conversation on Gun Violence Prevention" that honored the victims and survivors of gun violence with founder Shannon Watts, representatives from CA State Assembly, and gun violence survivors.

I am honored to have been recognized by the City of Los Angeles, The Board of Los Angeles County Supervisors, and The City of West Hollywood for my volunteer work and civic actions.

9. Discussion/ Decision to ratify a new collective bargaining agreement with the Public Works Union: **I move to ratify a new collective bargaining agreement with the Public Works Union covering the time period of 7/1/21 thru 6/30/25, as presented.**

10. Discussion/ Decision about the process for clarifying charges for appointed boards, committees and commissions: **no motion**

**11. Discussion/ Decision about the Town of Weston participating in the SmartBuildings CT Program:
no motion**

Discussion Decision

Town Energy Data Collection

A Proposal for the Board of Selectman

April 20, 2022

Executive Summary

- An energy audit can provide valuable insight
- 50 municipalities currently participate in this project
- The UCONN/Eversource project is independent of, but affiliated with, Sustainable CT
- Some of the data is already publicly available
 - We would need to share provider account numbers

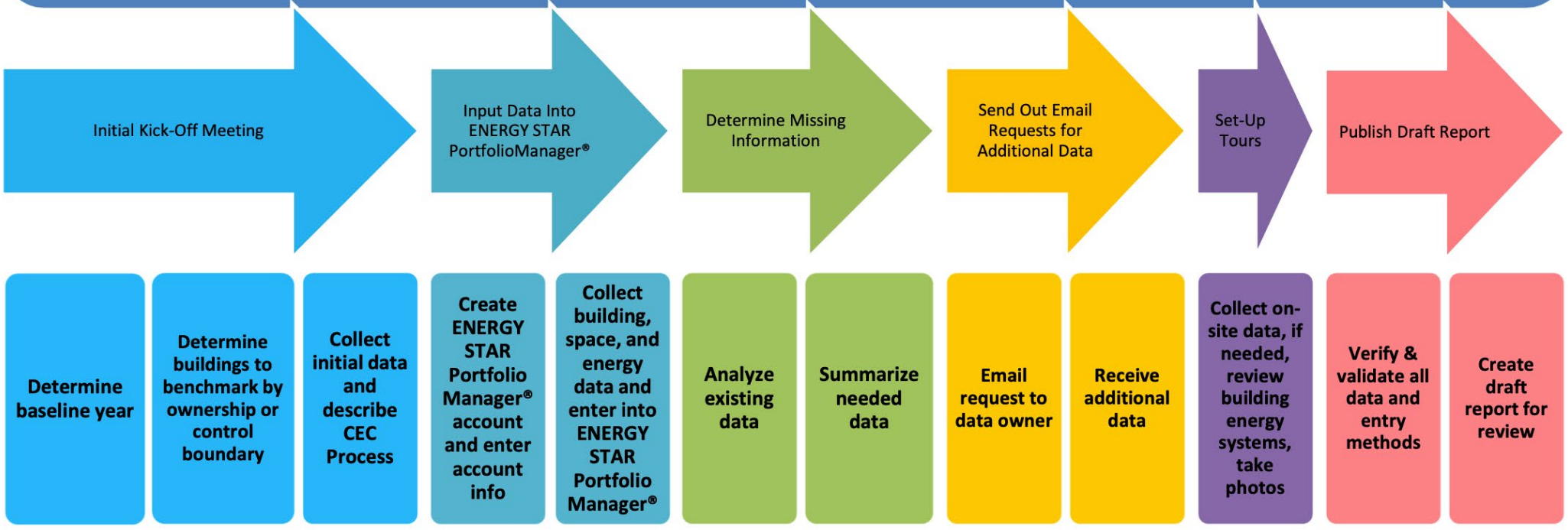
Today's Ask:

Permission for Sustainable Weston Committee to access BOE and TOW departments to gather the data necessary to participate in both the benchmarking and ongoing energy usage studies



Building Energy Benchmarking Process

Let Us Support Your Process



Project Data Collection Required

- **Buildings**

- Identify which buildings to benchmark with street addresses
- Pull assessor sheets to get sq. footage, year built, other information
- Operating data for the buildings. (Use templates)
- Match electric and gas meters to the buildings.

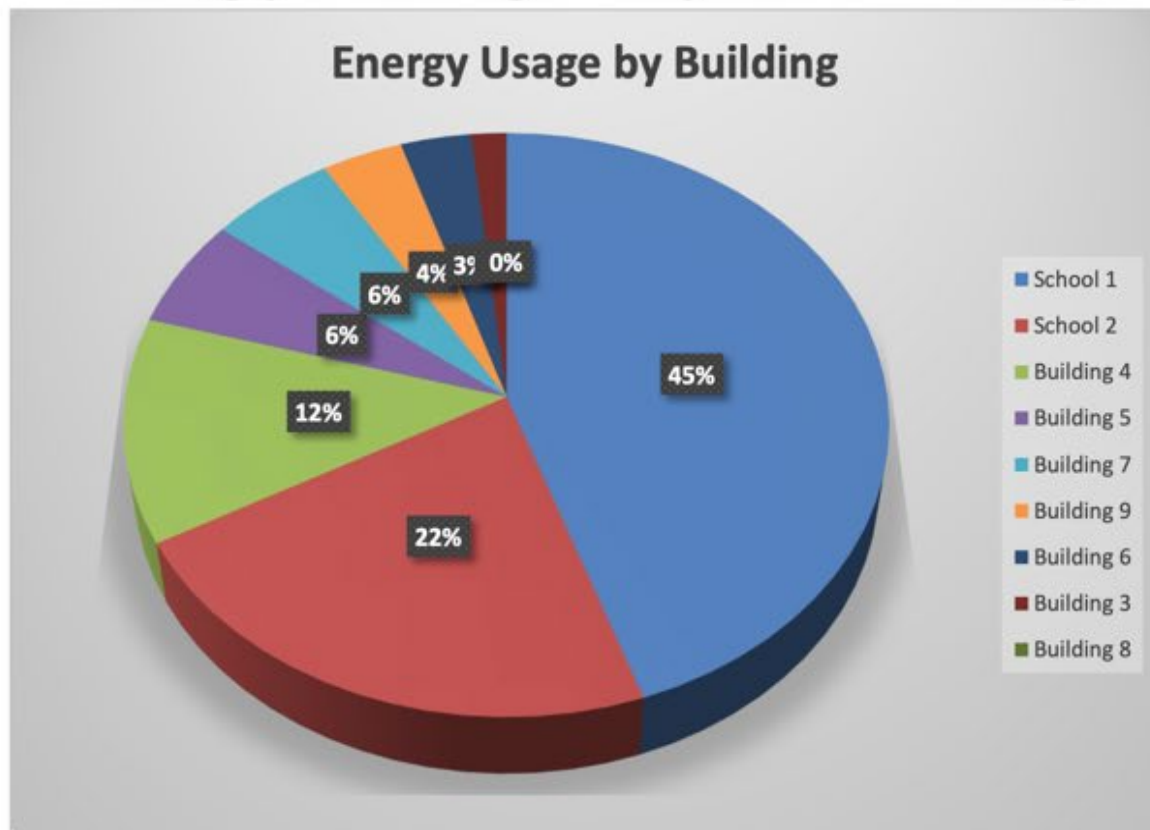
- **Utility Information**

- Complete list of account numbers for Eversource, UI, CNG, and SCG with match to buildings.
- Identify oil and propane and collect billing data in excel format to upload.(Delivery date, amount, and cost).
- Identify if there is separate cost data for 3rd party suppliers and receive 3rd party billing data in excel format to upload.
- Solar lease statements for all solar systems.



Example: What you can learn

Energy Usage By Building

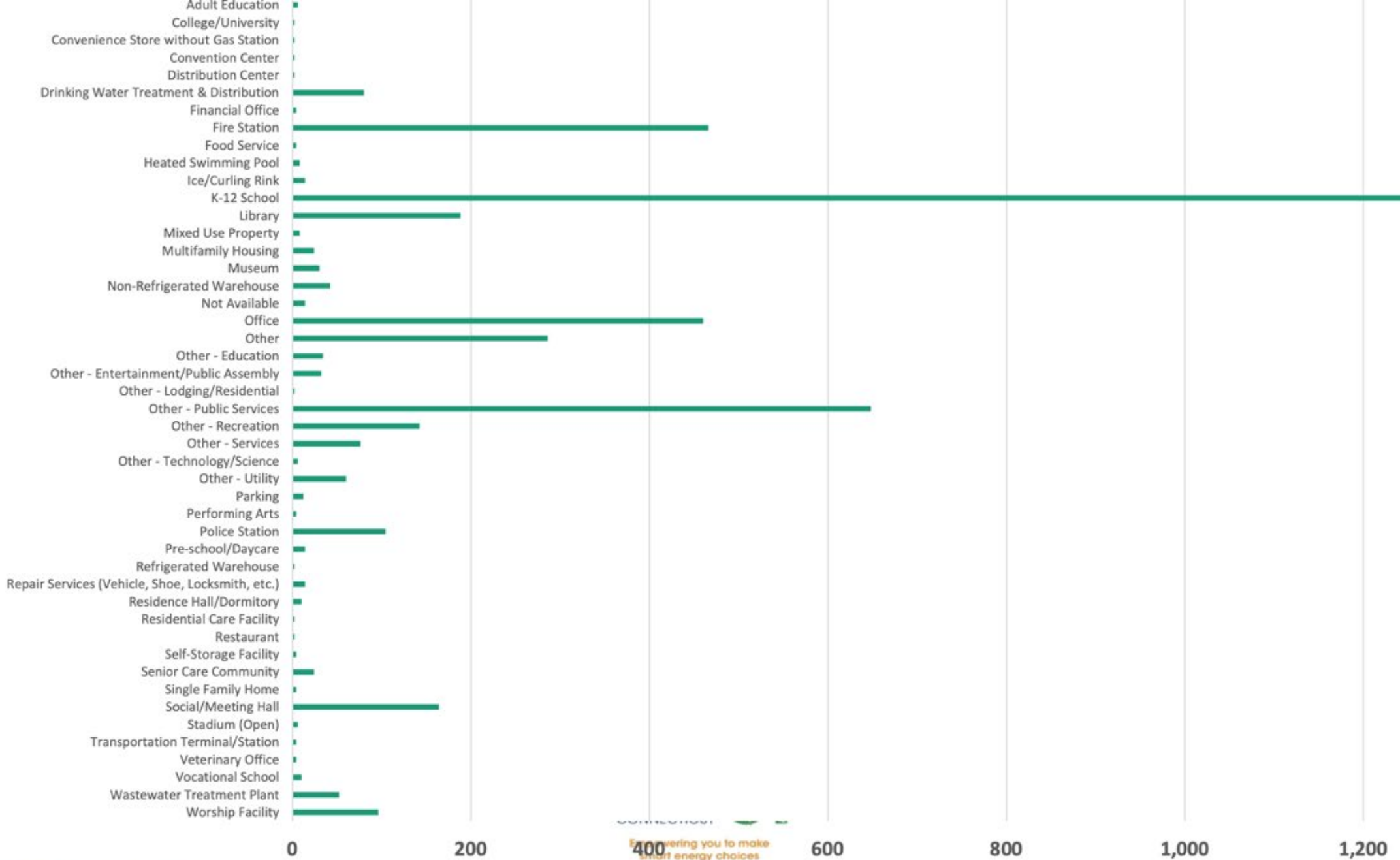


What Can I Learn?

- Which buildings are my highest energy users?
- Where should I focus my effort?

Example Benchmarking Report

Number of properties in report: 36														
Property Name	Year Ending	Weather Normalized Site Energy Use (kBtu)	Weather Normalized Source Energy Use (kBtu)	Total GHG Emissions (Metric Tons CO2e)	Electricity (Grid Purchase) Cost (\$)	Natural Gas Cost (\$)	Fuel Oil (No. 2) Cost (\$)	Propane Cost (\$)	Energy Cost (\$)	National Median Energy Cost (\$)	ENERGY STAR Score	% Difference from National Median Site EUI	Energy Cost Intensity (\$/ft ²)	Site EUI (kBtu/ft ²)
Building 1	8/31/21	2,253,194	2,942,038	114	\$ 19,479	\$ 11,699	\$ -	\$ -	\$ 31,012	\$ 32,680	54	-5.1	\$ 1.33	89
Building 1	12/31/18	2,084,128	2,817,328	115	\$ 19,748	\$ 18,659	\$ -	\$ -	\$ 38,408	\$ 40,464	54	-5.1	\$ 1.65	89
Building 2	8/31/21	3,800,373	5,972,344	210	\$ 577	\$ 18,088	\$ -	\$ -	\$ 29,329	\$ 42,753	82	-31.4	\$ 0.39	48
Building 2	12/31/19	4,496,610	7,736,886	258	\$ 555	\$ 28,685	\$ -	\$ -	\$ 29,239	\$ 32,951	62	-11.3	\$ 0.39	59
Building 3	9/30/21	2,677,057	2,677,057	148	\$ 19,342	\$ 15,567	\$ -	\$ -	\$ 41,619	\$ 43,285	53	-3.8	\$ 1.31	84
Building 3	6/30/18	2,890,679	4,031,819	159	\$ 27,649	\$ 22,841	\$ -	\$ -	\$ 50,490	\$ 44,870	37	12.5	\$ 1.58	89
Building 15	2/28/22	306,844	381,352	15	\$ 2,565	\$ 4,241	\$ -	\$ -	\$ 6,805	\$ 5,964	Not Available	14.1	\$ 2.73	113



Summary

- The Town of Weston can get valuable insights from an energy audit
 - Benchmarking
 - Aggregate Data
 - Usage over time
- There are potential benefits to participating in a statewide project
 - Consortium opportunities
 - Public private partnerships
- This does require, however, sharing data with Uconn

Questions?

UTC Institute for Advanced Systems Engineering

SmartBuildings CT

Project Summary

We work with commercial and industrial customers in Connecticut to provide information about the operation and maintenance of buildings and their systems to help building owners and operators:

- Lower building energy usage and costs
- Lower carbon emissions
- Reduce water usage
- Improve building occupant experience
- Upgrade building data analysis methods and technologies
- Our work is focused on implementing systems and solutions that provide better information to decision-makers for investments, operations, and maintenance of buildings.

Support EPA's Portfolio Manager online tool for commercial & industrial organizations in Connecticut.

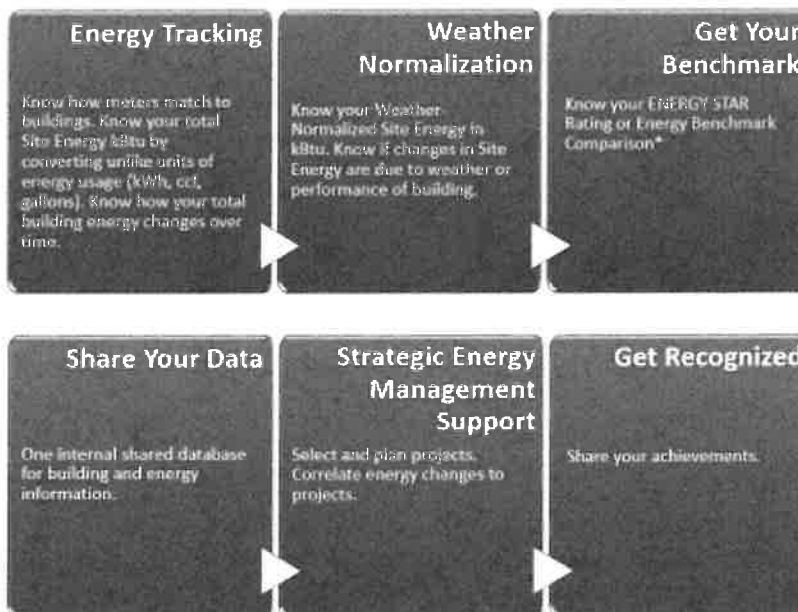
Help organizations setup EPA PM *automatic data exchange in their portfolios*.

This project has supported 47 municipalities in Connecticut since 2012.

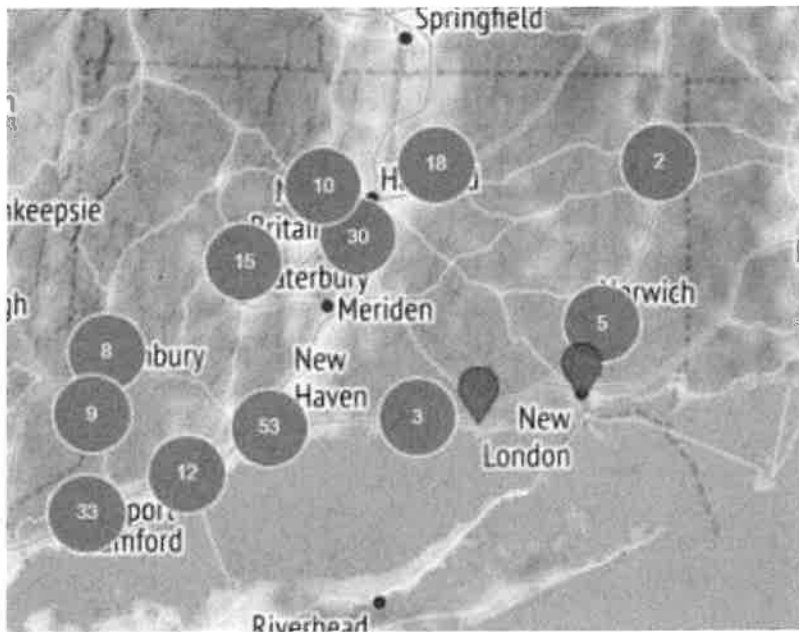
Sustainable CT Towns We Have Supported

SILVER	BRONZE	Ansonia	Easton	Pomfret
		Branford	Hamden	Shelton
		Bridgeport	Ledyard	Southbury
		Brookfield	Litchfield	Storington
		Brooklyn	Lyme	Tolland
		Cheshire	Manchester	Washington
		Chester	Marlborough	Weston
		Clinton	Monroe	Wilton
		Deep River	North Branford	Windham
		Derby	North Haven	Woodbury
East Hartford	Orange			
East Haven	Plymouth			

Portfolio Manager Capabilities



ENERGY STAR Certified Buildings in Connecticut as of 2021



The Difference One Building Can Make

Compared with their peers, an ENERGY STAR certified office building, on average:

- Uses 35% less energy
- Generates 35% fewer greenhouse gas emissions
- Costs \$0.54 less per square foot to operate.

Portfolio-Wide Reductions

Annual Energy Savings: 189 MMBTU

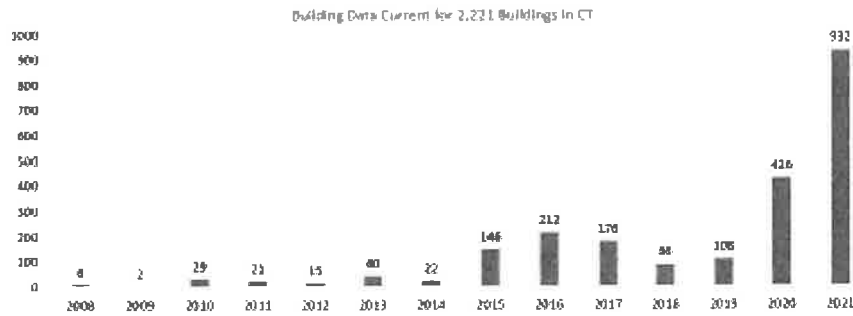
- 5,632,003,354 kBtu Baseline
- 5,443,048,948 kBtu Current
- 3% Reduction

Annual GHG Emissions Reductions: 26,000 MTCDE

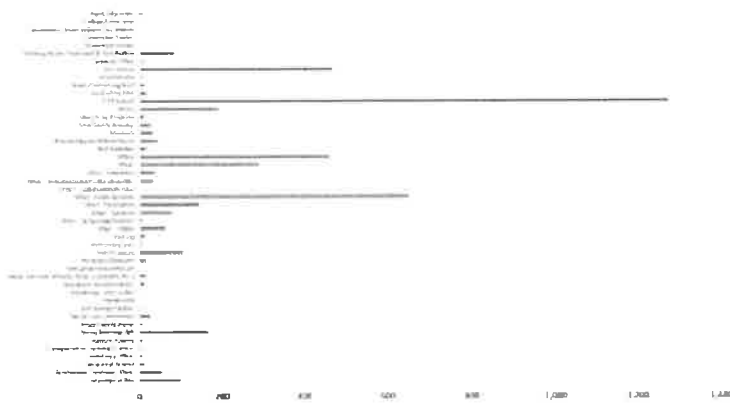
- 350,001 MTCDE Baseline
- 324,001 MTCDE Current

- 7% Reduction

Connecticut Buildings in our Energy Portfolio



Types of Buildings in Our Energy Portfolio



Project Sponsors

Sheri Borrelli and Elizabeth Murphy, the United Illuminating Company
 Steve Bruno, Eversource

Investigators





Amy Thompson, Ph.D.

amy.2.thompson@uconn.edu

Dr. Amy Thompson joined UConn in August 2017 as an Associate Professor-In-Residence of Systems Engineering and as the Associate Director of Academic Programs with the United Technologies Corporation Institute of Advanced Systems Engineering (UTC-IASE) at the University of Connecticut. She currently teaches model-based systems engineering and coordinates the online graduate programs in Advanced Systems Engineering for the UTC-IASE. Prior to joining UConn, she received her BS in Industrial Engineering, MS in Manufacturing Engineering, and PhD in Industrial and Systems from the University of Rhode Island and she taught Systems Engineering to undergraduate and graduate students for six years at the University of New Haven. She also worked with an interdisciplinary team to create a BS and BA in Sustainability Studies at the University of New Haven and taught courses in design for environment and sustainability. Her current research portfolio includes the application of model-based systems engineering for the design and optimization of complex systems, model-based fault detection and diagnostics (FDD) for HVAC-R systems; design of smart manufacturing systems, facilities, and buildings; supply chain design; and undergraduate, graduate, and online systems engineering education development and assessment. Dr. Thompson is the recipient of the US EPA Environment Merit Award (2017) and the University of New Haven Faculty Excellence Award for Student Advising (2013).



Mohammed Albayati

Mohammed Albayati is current a doctoral student in Mechanical Engineering at the University of Connecticut and has received a Graduate Certificate in Advanced System Engineering. He is working as a graduate research assistant at the United Technologies Corporation Institute for Advanced Systems Engineering (UTC-IASE) on two projects, the first sponsored by AFRL, "Model-Based Systems Engineering for Manufacturing Lifecycles" and the 2 nd sponsored by

the US Department of Energy, "Bringing Fault Detection and Diagnosis (FDD) Tools into the Mainstream." He is also part of the UConn UTC-IASE team and conducts training sessions for ENERGIZCT for EPA Portfolio Manager to help organizations better manage building energy.



Jordan Weber

Jordan Weber is an undergraduate student at the University of Connecticut graduating in May 2021 with a Mechanical Engineering degree with an Aerospace Concentration. She has been assisting Dr. Thompson in her energy benchmarking work since 2020, and has worked with many towns throughout the state. Her internship and project experience are in the energy and aerospace fields, and she hopes to pursue a career in the aerospace industry, bringing with

her the knowledge she has gained through her work with Dr. Thompson. Post-graduation she will be working at the Naval Underseas Warfare Center (NUWC) in Rhode Island, completing a rotational leadership program.



Julia De'Oliveira

Julia De Oliveira is a Mechanical Engineering undergraduate student at the University of Connecticut. She is pursuing a minor in Computer Science and is an undergraduate teaching assistant for the thermodynamic courses ME 2233 and ME 2234. In addition, she has been a Building Energy and Sustainability Intern at the United Technologies Corporation Institute for Advanced Systems Engineering since July 2020. She has helped over 20 towns in Connecticut benchmark their energy use using ENERGY STAR Portfolio Manager. Julia has also been contributing to the US Department of Energy project, "Bringing Fault Detection and Diagnosis (FDD) Tools into the Mainstream," since August 2020 focusing on the market and process

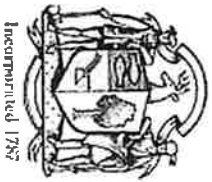
Contact

Phone: (860) 486-3355
E-mail: utc-iase@uconn.edu
Address: 159 Discovery drive Unit 5183, 06269-5183

Connect



12. Discussion/ Decision to terminate the bleacher/booster barn repayment effective 7/1/2023: I move that the Town inform the Weston Soccer Club, Weston Gridiron Club, Weston Lacrosse Club, and the Weston Boosters that they do not have to pay the town back for the bleacher/booster barn project effective 7/1/23.



Trojans Weston Sports Complex

Bleachers & Booster Barn Project Update

August 14, 2008



PROGRESS TO DATE:

- ✓ Kaestle Boos Field Study Completed & Schematic Received
- ✓ Board of Education Has Identified Preferred Location for Placement of Bleachers and Booster Barn
- ✓ Kaestle Boos has Designed a Modified Floor Plan and Exterior View. Facility is 100% ADA Compliant
- ✓ Bidding for Bleachers (750 Seats) and Press Box Has Been Completed. Five Bids Received.
- ✓ Winning Bid For Bleachers and Press Box Selected
- ✓ Commitments From Sports Clubs and Teams Formalized with 2 Clubs Providing Formal Letters and Third Letter Expected By End of Week.

NEXT STEPS:

- Board of Education To Request Modified Booster Barn Exterior Drawings
- Booster Barn Construction Put Out To Bid – Pre-Fabricated Structure First Choice
- Finalize Cost Estimates
- Present Proposal To Board of Selectmen on August 25, 2008



Trojans Weston Sports Complex

Bleachers & Booster Barn Project Update

August 14, 2008



Financial Discussion:

1. Current Estimated Costs:

Bleachers (750 seats plus Press Box)	\$235,870
Booster Barn (14'w x 36'l – Pitched Roof)	\$ 98,000
Kitchen Equipment	\$ 20,000
Subtotal	\$353,870
Site Work	\$ 67,000
Subtotal	\$420,870
Contingency (@ 10%)	\$ 42,087
Soft Costs	\$ 50,504
Total Estimated Costs	<u>\$513,461</u>

2. Sources of Loan Repayment Funds:

SEE NEXT PAGES

Source of Funds	Number of Players	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7
Bleacher Seat Sponsors - 72 Rows								
5 Sponsors	2 year term	\$ 64,000	\$	\$ 64,000	\$	\$ 64,000	\$	\$ 64,000
	7 year term	\$ 25,000						
3 Sponsors	15 year Term	\$ 30,000						
Total Bleachers Sponsorship		\$ 119,000	\$ -	\$ 64,000	\$ -	\$ 64,000	\$ -	\$ 64,000
Private Donations								
		\$ 30,000						

\$10 Per Player Usage Fees									
- Weston Soccer Club	600	\$ -	\$ 500	\$ -	\$ 500	\$ -	\$ 500	\$ -	\$ 500
- Adult Soccer Club	50	\$ 500	\$	\$ 500	\$	\$ 500	\$	\$ 500	\$
- Weston Lacrosse Club	200	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
- Aspetuck Wildcats Football	250	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
- Camps - various	325	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Contributions From Clubs		\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250

Other Revenue Sources									
- Boosters Club Commitment		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
- Track & Field Parents Club		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
- Gridiron Club		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
- SWC Track Events		\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
- SWC Soccer Events		\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
- Pop Warner/AYF Tournaments/Lamborees		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
- Lacrosse Tournaments		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
- Adult/Premier Soccer Tournaments		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Subtotal Other Revenue Sources		\$ 14,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000

Total Annual Funding	\$ 171,250	\$ 26,250	\$ 90,250	\$ 26,250	\$ 90,250	\$ 26,250	\$ 90,250	\$ 26,250	\$ 90,250
Cumulative Funding	\$ 197,500	\$ 287,750	\$ 314,000	\$ 404,250	\$ 430,500	\$ 520,750			



Trojans Weston Sports Complex Bleachers & Booster Barn Project Update

August 14, 2008



3. Loan Payoff Schedule:

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7
Balance Carried Forward	\$ 513,461						
Net Project Costs To Be Funded	\$ 171,250	\$ 26,250	\$ 90,250	\$ 26,250	\$ 90,250	\$ 26,250	\$ 90,250
Funding (see attached schedule)							
Remaining Project Costs To Be Funded	\$ 342,211	\$ 315,961	\$ 225,711	\$ 199,461	\$ 109,211	\$ 82,961	\$(7,289)

Weston Trojan's Sports Complex
Cost and Funding Summary

Balance Carried Forward

\$	342,211	\$	315,961	\$	225,711	\$	199,461	\$	109,211	\$	82,961
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Costs Of Construction

- Architectural Fees - Absorbed By Board Of Education	\$	10,000									
SITE WORK											
- Water/Sewer	\$	15,000									
- Electricity to Bleachers & Booster Barn	\$	30,000									
- Handicap Access	\$	5,000									
- Walkways	\$	12,000									
- Landscaping	\$	5,000									
Subtotal - Site Costs	\$	67,000									
- Booster Barn	\$	98,000									
- 14' x 36' x 8' Pitched Roof - precast construction	\$	20,000									
- Kitchen Equipment	\$	118,000									
Total Cost For Booster Barn	\$	235,870									
- Bleachers - Main Stadium	\$	42,087									
- 750 Seats	\$	50,504									
Contingency (@10%)	\$	92,591									
Soft Costs	\$										
Total Project Costs	\$	523,461	\$	-	\$	-	\$	-	\$	-	\$
Less: Amount Absorbed By BOE Budget											
	\$	(10,000)									
Net Project Costs To Be Funded	\$	513,461	\$	-	\$	-	\$	-	\$	-	\$
Funding (see attached schedule)	\$	171,250	\$	26,250	\$	90,250	\$	26,250	\$	90,250	\$
Remaining Project Costs To Be Funded	\$	342,211	\$	315,961	\$	225,711	\$	199,461	\$	109,211	\$
	\$		\$		\$		\$		\$		\$
Balance Carried Forward	\$	513,461	\$	342,211	\$	315,961	\$	225,711	\$	199,461	\$
Net Project Costs To Be Funded	\$	171,250	\$	26,250	\$	90,250	\$	26,250	\$	90,250	\$
Funding (see attached schedule)	\$	342,211	\$	315,961	\$	225,711	\$	199,461	\$	109,211	\$
Remaining Project Costs To Be Funded	\$	342,211	\$	315,961	\$	225,711	\$	199,461	\$	109,211	\$

Source of Funds	Number of Players	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7
Bleacher Seat Sponsors - 72 Rows								
5 Sponsors	2 year term	\$ 64,000		\$ 64,000		\$ 64,000		\$ 64,000
3 Sponsors	7 year term	\$ 25,000						\$ 2,000
	15 year Term	\$ 30,000						\$ 2,500
Total Bleachers Sponsorship		\$ 119,000	\$ -	\$ 64,000	\$ -	\$ 64,000	\$ -	\$ 64,000
Private Donations								
		\$ 30,000						

		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7
§10 Per Player Usage Fees								
- Weston Soccer Club	600	\$ -	\$ 500	\$ -	\$ 500	\$ -	\$ 500	\$ -
- Adult Soccer Club	50	\$ 500	\$ -	\$ 500	\$ -	\$ 500	\$ -	\$ 500
- Weston Lacrosse Club	200	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
- Aspetuck Wildcats Football	250	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
- Camps - Various	325	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250
Subtotal Contributions From Clubs		\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250

Other Revenue Sources		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7
- Boosters Club Commitment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
- Track & Field Parents Club	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
- Gridiron Club	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
- SWC Track Events	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
- SWC Soccer Events	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
- Pop Warner/VYF Tournaments/Jamborees	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
- Lacrosse Tournaments	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
- Adult/Premier Soccer Tournaments	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Subtotal Other Revenue Sources	\$ 14,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000

Total Annual Funding	\$ 171,250	\$ 26,250	\$ 90,250	\$ 26,250	\$ 90,250	\$ 26,250	\$ 90,250	\$ 26,250	\$ 90,250
Cumulative Funding	\$ 197,500	\$ 287,750	\$ 314,000	\$ 404,250	\$ 430,500	\$ 520,750			

Ms. Weinstein qualified that it was a maximum of \$900,000. Larry Roberts said that the only way they would come back to the Town was if there was a new mandate established by the Town or State that was beyond their control. Anything beyond the \$900,000 that was not a mandate, would be raised through fund raising.

Mr. Bliss asked about the three year schedule. He asked if the first payment would be in the spring of 2009. Mr. Gunn said it would. Mr. Bliss further stated that the proposal would have to be approved by both the Board of Selectmen and the Board of Finance and go to a Town meeting. Curtis Gunn asked if they could ask for the full \$900,000 at one meeting with the understanding that the increments of \$300,000 would be issued every year. Mr. Bliss said yes. Mr. Major said that it would be written in such a way that we do not get into a situation like Lachat where it was approved at a Town Meeting and then turned down at a budget meeting.

Mr. Major said he felt that it was appropriate that they get real hard evidence that was the right number. Dana Coates said that the building is designed and there are no changes scheduled because they have a footprint to work with and they can only do so much with it.

Mr. Major said that they have not seen the financials. They have seen the operating budget, but not the financials. He said that they have been asked that we have a public hearing before a Town meeting and he would like to have a public hearing before the Town meeting. Ms. Weinstein asked if they could tentatively schedule the meeting. Mr. Bliss said that we could take action on this to approve it and set a schedule which encompasses all the steps along the way.

Mr. Major said he needs to see some real numbers, because of what had happened with auditorium. Mr. Bliss said that this is different because from what the fire department said, they would make up the short fall. Ms. Weinstein said she looks at it as a gift or donation to the fire department. If the project comes in under the \$1.8 million the town would fund 50% of the project to a maximum of \$900,000.

Mr. Landry said that they could call the Town meeting after the bids come in. Mr. Roberts said they are looking for the Town's commitment because they are starting to spend real money. Mr. Major asked what the fire department endowment was. Mr. Gunn said that it was \$1.25 million and EMS has a similar amount.

Ms. Weinstein made a motion to approve up to one half of the cost up to a total contribution from the Town of \$900,000, \$300,000 per financial year, to take to a Town meeting for approval, to make a donation to the Weston Fire Department to be utilized to rebuild the fire house subject to Board of Finance approval with a public hearing and two weeks for a Town Meeting. Mr. Major seconded and the motion passed unanimously.

Discussion/decision regarding the Booster Barn and Bleachers. Peter Figliola made a presentation to the Board of Selectmen. He first went through where this all started in March of 2001. He said in the Budget that was approved in September of 2001 for 80 million dollars the construction of the Booster Barn and stands were included. When the building committee came back with a cost of the project and it exceeded \$1 million the project fell out of the budget. In September 2004, the turf went down on the varsity field, and September 2005 is when the turf went down on the upper field and the school building project was completed.

Currently where the Booster Barn was supposed to be is a dirt field. In January 2008, the Board of Directors of the Grid Iron Club asked the High School football team members to take a vote as to what

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the Grid Iron bleachers.

The Board look at the initially it not a good Education

Dan Clark placement Boos and t exterior an

The bids w came in at High Scho

The estima \$235,870,

They are r be repaid c source of f breakdown sources of

They are p pays the lo the project

Ms. Weins the Booste question al

Ms. Weins she would about the l keep in mi we can ma

Ms. Uzenc bring the s they will o

Ms. Uzenc the field h box and it the eye be that can be

the Grid Iron Club could do for them and they came back with constructing the Booster Barn and the bleachers.

The Board of Education took \$10,000 out of their budget to fund a study by Kaestle Boos which would look at the field behind the stadium complex and identify the proper location for the Booster Barn. Initially it was to be close to the access road, but after the study came back it was determined that was not a good location. Kaestle Boos came back with three different alternatives and the Board of Education had decided that their choice was to locate it behind the bleacher structure.

Dan Clarke was assigned to be the project manager and to oversee the Kaestle Boos project. The placement of the Booster Barn was selected and ADA compliance issues were researched by Kaestle Boos and the issues were identified to them. Kaestle Boos came forward with a rough sketch of an exterior and interior drawing of what the Booster Barn potentially could look like.

The bids went out for the bleachers. Five bids were returned and one was rejected. The winning bid came in at \$236,000 and is the same company that constructed the bleachers at Immaculate, Ridgefield High School and WestConn.

The estimated cost from Kaestle Boos is site work-\$67,000, Booster Barn-\$118,000, bleachers-\$235,870, contingency (10%) \$42,087, soft cost- \$50,504 for a total project cost of \$513,461.

They are requesting the approval of an interest free loan of \$513,000 to fund this project. The loan will be repaid over a number of years by various athletic clubs and High School Athletic Teams. Another source of funding will be sponsorship dollars from bleacher rows. Mr. Figliola went through a breakdown of the sources of funds for repayment. There were letters of commitment attached to the sources of funds from each club.

They are planning on applying for a STEAP Grant. Mr. Figliola went through a payoff schedule that pays the loan off in a little less than nine years. He said there is the potential to accelerate the payoff of the project. He then asked for the Board of Selectmen's commitment.

Ms. Weinstein said that she would like to break up the discussion, one about the bleachers and one about the Booster Barn. She was comfortable with everyone's comfort level with the bleachers and no question about that.

Ms. Weinstein said she is concerned about sticking the Booster Barn in the middle of the field. She said she would like to see it right in front of the bleachers or tucked into the bleachers. She had concerns about the letter that the Selectmen received from the School Building Committee and said we need to keep in mind that the use of the building is to sell hot dogs. She said to make it aesthetically pleasing we can match the bricks that are on the other building then we are okay.

Ms. Uzenoff said as of this afternoon, Kaestle Boos has put forth a tentative plan and the total budget to bring the schematic designs and the bid documents comes to about \$12,200 and for an additional \$8,080 they will offer their services in overseeing the entire project.

Ms. Uzenoff said that the Building Committee is concerned about the esthetics. They are concerned that the field had multiply uses. There is a valid discussion that should take place that if this is a rectangular box and it was recessed as the School Building Committee suggested, the whole thing sits underneath the eye beam construction and it is tucked into bleachers. There would still be space on the other side that can be used for future team meeting rooms, storage space, etc.

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Mr. Bliss asked if the \$20,000 included the drawing to put the Booster Barn under the bleachers. Ms. Uzenoff said yes. Mr. Bliss said he would like to see the bleachers installed as fast as possible. He would like the Booster Barn up and running in the spring.

Ms. Uzenoff said the bids for the bleachers expire September 15th and they have already received an extension on it. She said you should approve the money at least for the bleachers.

Scott Terrel said that it was time to get this done. Ms. Weinstein said that she is committed to this project; however, we can not be penny wise and pound foolish.

Mr. Shaner said that he felt the building committee was coming in late in the game and common sense would suggest that putting the Booster Barn under the bleachers was not the most appropriate place to have the cooking of foods and also the toilet facilities.

Mr. Major asked about the reserve account that they talked about in the presentation. Mr. Bliss said that it was just a pass through account. He asked about the caveat in the commitment letters that indicated that they would make the commitment provided everybody else upheld their commitment. Mr. Major said that he is concerned about the Town if the groups back out of their commitment and the Town has already committed. Mr. Figliola said that that was not the intent.

Mr. Shaner said that it was not meant as a negative, but rather it reflects the fact that they are unified in their commitment to move the project forward and is not an escape hatch. Mr. Bliss said that he has a similar concern. The president of the Weston Lacrosse club said that if there was other suitable language that they would like put in they will put that in.

Ms. Weinstein said she would rather see a supplemental appropriation be made for the bleachers so that they can get up and going. As far as the Booster Barn she felt it would be wiser to go to a Town Meeting and not utilize that money out of our supplemental. Mr. Bliss said last year was the first year that we had ever come close to using the Board of Finance supplemental authority of 2%, since he has been on the Board of Selectmen. Mr. Landry said considering our year-to-date commitments, if we add the \$513,000, we have approximately \$350,000 left.

Mr. Bliss made a motion to move forward to the Board of Finance with a proposal to loan \$513,000 to this project with the understanding that: (1) Kaestle Boos will look at the design of an external Booster Barn versus an internal under the bleachers Booster Barn. (2) We get that design together, so that it will enable us to move ahead with the stands and get everything up and running by March 15, 2008. That way, we will have the Booster Barn for next spring. Mr. Major seconded for purposes of discussion.

Mr. Major said going that process you have eliminated any Town participation. He said approve the funds tonight for the bleachers so that project stays on course, approve the funds that are needed for the design review. It does not slow the March date down. It would at least allow the opportunity for the Town to have some input in the process. Ms. Uzenoff agreed with Mr. Major.

Mr. Weinstein recommended that the project stay under the control of the Board of Educational Facilities sub-committee rather than go back to the Town Building Committee to expedite matters.

Mr. Major said he has never opposed this project. He has a duty as an elected official to vet the process. There is a big difference between opposing the project and vetting the process. We just had it happen with the auditorium and we are trying to prevent it from happening here.

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Mr. Major asked Mr. Bliss to reconsider the motion to do it in two pieces, we do not affect the time frame and we are able to have some Town input before the Board of Selectmen took the action on appropriating the funds for the balance of the Booster Barn. Mr. Bliss said the advance of approving \$513,000 tonight is we cover the bleachers and we cover a solution that we know works for the Booster Barn. He did not see an advantage to splitting it in two pieces. Ms. Weinstein said she absolutely did see an advantage to splitting it in two pieces. She felt that taking that much money out of the general fund would tie their hands in the future. She suggested that the funds for the Booster Barn go to a Town Meeting.

Mr. Bliss said part of the process is fund raising and by approving the whole package we would send a signal to the Town and people are going to be contributing. Ms. Weinstein said that we were showing an absolute commitment and with the bleachers in place it does not hamper the fund raising efforts. Mr. McMahon said the Boosters were the biggest contributors and without the Booster Barn there are no funds.

Mr. Major made a motion to call the question. Ms. Weinstein seconded and the motion passed unanimously.

Mr. Bliss made a motion to commit \$513,000 on an interest free loan for the purposes of creating the stands and the Booster Barn subject to the Board of Finance approval. Mr. Major seconded and the motion passed unanimously.

Discussion/decision regarding First Night- Denise Torv

Denise Torv made a presentation to the Selectmen and asked for an increase from last year's request of \$7,500 to \$10,000. The reason for the increase is because of the increased cost of providing transportation between venues and increased transit costs facing the entertainers traveling to the region. They provide food for the entertainers and also provide food for visitors.

Ms. Weinstein asked how much it cost to run First Night. Denise was not sure, since she had just been back a few weeks. Since they are non-profit any surplus goes back into the event for the following year. Generally if there is a profit it will be under \$10,000.

Mr. Major asked what other Towns contributed and how much the tickets cost. It is only Weston and Westport and the tickets are \$15 and children under 2 are free. Mr. Major said that he has an issue contributing more than \$7,500.

Mr. Major made a motion that we continue with the \$7,500 contribution. Ms. Weinstein seconded and the motion passed unanimously.

Discussion/decision regarding Fuel Efficient Vehicles Ordinance-

Mr. Major suggested that we approve the ordinance so that it is clear that it is only a new purchased car and that we cap it up to a total abatement not to exceed \$7,500. He said what he was trying to achieve was to have the ability to say that the Town had stepped up to the plate. What he would have thought a rather benign type of proposal, the number of people who have weighed in was astronomical. Percentage wise far more people were opposed to it than in favor of it, but he felt that it was appropriate for the Town to take a positive step.

Ms. Weinstein said that she is still one of those people that are opposed. She would rather see the money earmarked towards doing something positive for the Town and being proactive rather than reactive. She did not feel that the State legislative was a good one and was an empty, feel good legislation and the \$7,500 could be used to look into various things that might help with fuel efficiency in the Town.

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Approved 10/23/08
BOARD of FINANCE
Meeting Minutes
September 11, 2008

ATTENDANCE: The meeting was convened at 8:02 pm by Mr. Sargent in the Town Hall meeting room with members Koller, Carter, Atkinson, and Muller present. Town Administrator Landry was also present.

BOOSTER BARN. First Selectman Woody Bliss introduced Peter Figiola of the Boosters Club to make a presentation on the request to approve a supplemental appropriation in the amount of \$513,000 for the purchase of bleachers and a booster barn at the high school field. The Board of Selectmen did approve the request, and recommends Board of Finance concurrence.

Mr. Figiola gave a lengthy power point presentation on the current plans. Members reviewed plans and asked questions regarding the anticipated revenue stream that will repay the Town's fronting of the construction and acquisition costs of these facilities. Mr. Figiola stated that the group will seek Town application for partial funding through the STEAP grant program. Mr. Sargent stated that he was wary of the term "loan" in regards to the payback agreement. The Town does not technically loan money for this or any other group/project, and it is correctly seen as a supplemental appropriation.

Mr. Carter said the repayment commitment letters from the various sports groups provided "wobble room" for non payment. He suggested that the groups by laws might be amended to require this re-payment. Much discussion was spent on this point, and all groups present agreed that they were willing to rewrite the letters in a uniform manner to address the Committee's concerns. He also said that some group needs to quarterback the fund raising and revenue generation planning, as this is a fairly integrated process.

Mr. Sargent said that the Building Committee's desire to place the footprint of the booster barn underneath the bleachers, and allow for future expansion for storage or team rooms should be considered. Mr. Figiola said that the budget did provide some funds for planning and design costs, and perhaps some could be utilized for that purpose.

Ms. Koller suggested that the Board fund the supplemental for the bleachers tonight, with the remainder for landscaping and the barn done at a later time, or at Town Meeting in order to preserve the Board's two percent supplemental appropriation limit. During discussion regarding responsibility for ongoing maintenance of the facilities, Mrs. Uzenoff and Mr. Bliss both agreed it was their position that this would be a responsibility of the school department.

Ultimately, the following motion(DM, MK second) passed by unanimous vote: That the Board of Finance approves a supplemental appropriation in the amount of \$513,000 for the purpose of purchasing and installing a Booster Barn and bleachers at the High School football field. This action is contingent upon the various users amendment of their repayment commitment letters, so that their repayment commitments are unconditional,

and further, that the ongoing issue of bleacher administration of the bleacher sponsorship program be resolved.

FIRE STATION. First Selectman Bliss said that the Board of Selectmen has voted to support convening a special town meeting for the purpose of making a three year financial commitment to the reconstruction of the Lyons Plains Fire Station totaling up to \$900,000. This was necessary because it was a multi- year commitment. It was also prudent, as it would not unduly hamper the Board's ability to meet additional supplemental or emergency expenditures this year if required.

President of the volunteer department, Curtis Gunn, and others, presented the plans for the project to the Board. These were discussed at length. Mr. Carter said he was concerned that the pricing was based upon \$275 per foot, and not hard numbers. He was told that the cost of converting the schematic plans into bid documents was considerable, and the Department did not wish to bear the expense of that process unless the Town's commitment to the project was firm. Various scenarios for dealing with potential cost overruns were discussed.

At the conclusion of the questioning, the Board unanimously approved the following motion (DM, MK second): That the Board support convening a special town meeting for the purpose of seeking appropriation of up to \$900,000, to be raised in equal amounts over the 2008-09, 2009-10, and 2010-11 fiscal years to pay for half of the cost of the project (capped at a \$900,0000 town share) to design, demolish, and replace the Lyons Plain Fire Station.

MINUTES APPROVAL. The Board approved the minutes of August 14 as presented by unanimous vote (RA motion, DM second).

OTHER BUSINESS. None

ADJOURN: At 10:05 pm, a motion (MK, DM second) to adjourn the meeting passed by unanimous vote.

NOTE: The next meeting will be October 16.

Approved Nov 9, 2010

BOARD of FINANCE

Meeting Minutes

October 14, 2010

ATTENDANCE: The meeting was convened at 7:32 pm by Chairman O'Brien in the Town Hall meeting room with members Sargent, Atkinson, Koller and Kopas present. Town Administrator Landry and Finance Director Darling were also present.

CAPITAL PROJECT CLOSE-OUT Mr. Darling presented the list of capital projects approved in fiscal year 2008-09 and prior (attached), describing which projects were complete, and which had a balance to transfer, or a deficit to address. The Committee reviewed the status of each project. It specifically questioned the status of two of the projects (Middle School Air Conditioning and South House Bathrooms) and asked for further clarification from the BOE before it took action on these items. It did decide to transfer the remaining funds in the generator project account.

A motion to transfer a net total of \$79,051.03 from various accounts into the general fund was made and ultimately tabled after discussion of an alternative proposal to transfer the funds for general capital purposes to be appropriated at a later date. The group determined that it will await an advisory opinion from the Town's auditor before the transfer is reconsidered at the next meeting.

BOOSTER BARN PROJECT Boosters President Dawn Egan, and member Peter Figliola spoke with the Board regarding income generation prospects and their use to pay back to the Town the \$515,000 cost of bleacher and Booster Barn construction at the High School football field. The project has an estimated \$3,900 balance to date, and received a certificate of occupancy for the press box, booster barn, scoreboard, and paving work in the third week of September.

The Board was told that donations should be more forthcoming with the completion of the project, but that the economy certainly makes them rethink the viability of the \$315,000 donation schedule. Additionally, a real point of impact is the Board of Education's policy limiting naming rights and patronage acknowledgements. They will meet with the BOE on November 4 to make their case and to seek some relaxation of the present restrictions, which the Boosters feel will hamper their fund raising efforts. This proved to be the case with Weston Arts and its efforts to raise funds for the High School auditorium renovation.

Resident Robert Machson asked if the turf replacement fund contribution schedule was being met, how the Boosters expected to raise the \$70,000 annually that is projected in tonight's handout. The contributions from the Town are on schedule, but club donations are lagging because they are based on participant numbers, and those numbers are down. In some cases, the drop has been dramatic. The \$70,000 projection breaks down as \$50,000 from private donations and sponsorships, \$18,000 from direct club payments, and \$2,000 from tournaments. However, the contributions outlook will need to be re-

thought at this point. Pledges over time, rather than large up front donations, appear more likely at this juncture.

Mrs. Egan will develop a new projection after the BOE meeting and will come back to the Board of Finance with the results of that meeting and a revised plan going forward.

OPEB ACCOUNT PROFILE The current account investment mix is 55% equities and 45% fixed income. This would be expected to result in a return rate closer to 7% than the currently projected 8%. This difference would require an additional \$625,000 cumulative contribution to the account over the first five years to stay on track. It would take an increased international exposure and an 80% equities mix to get up to an expected 8% annual return. This intimated a greater risk exposure than the comfort level of Board members. After some discussion, the consensus was to have Mr. Darling ask our advisors to identify a return rate for a 60-40 stock and income split, and also to advise where the additional 5% equity exposure might be invested. This will be revisited at the next meeting.

GENERAL FUND INVESTMENT ADVISOR The Board discussed the proposals of the three firms that were interviewed by the screening committee. Mr. Darling checked references for both UBS and Flynn Financial as recommended at the last meeting. The Board voted unanimously (Mr. O'Brien motion, Mr. Atkinson second) to authorize both Flynn Financial Partners and UBS to invest up to \$5 million each for one year, of Town of Weston general fund monies. The Board also directed that the Janney portfolio be reviewed at the next meeting.

MINUTES A motion (Ms. Koller, Mr. Sargent second) to approve the minutes of May 13 as presented passed by unanimous vote, with the addition of inserting " in the first quarter" after the listed amount of "\$3,987,618" on the last line of page one.

OTHER BUSINESS Mr. Atkinson advised the Board that the BOE will likely be pursuing a supplemental appropriation this year for Special Education costs, as three additional students have been enrolled into the program.

ADJOURN: At 9:45 pm, a motion (Ms. Koller, Ms. Kopas second) to adjourn the meeting passed by unanimous vote.

Submitted
Tom Landry, Town Administrator

13. Update on National Drug Take Back Day on April 30, 2022: no motion

14. Approval of the minutes from the Board of Selectmen Special Meetings on April 6 and April 8, 2022: I move to approve the unapproved minutes from the April 6, 2022 and April 8, 2022 Board of Selectmen meetings, as presented.

**Weston Board of Selectmen
Special Meeting Minutes
April 6, 2022 at 6:30 pm
Meeting held remotely due to Covid 19**

Call to order: First Selectwoman Nestor called the meeting to order at 6:33pm. Also in attendance were Selectwoman Amy Jenner, Selectman Martin Mohabeer, Town Administrator Jonathan Luiz, Margaret Wirtenberg, Fran Sheff Mauer, Kirby Brendsel, Andrew Palladino, Umberto Torrielli, Ellen Scherer Crafts.

1. **Pledge of Allegiance:** Margaret Wirtenberg lead in the recitation of the Pledge of Allegiance
2. **Proclamation honoring Margaret Wirtenberg:** First Selectwoman Nestor read a proclamation in honor of Margaret Wirtenberg and thanked her for her many contributions to Weston.
3. **First Selectwoman's update on the budget process:** First Selectwoman Nestor recapped the budget of \$77,895,644 that was recently passed by the Board of Finance. She said it would be an overall spending increase of 2.74% and a proposed mill rate increase of 32.92 or 0.12% increase over last year. She gave a reminder of the upcoming schedule of budget-related events:
 - April 28 – Annual Town Budget Meeting (ATBM): at 7pm check in and 8pm start at the High School Auditorium
 - May 7 – Annual Town Referendum at Town Hall from Noon to 8 pm.
 - May 9 – Board of Finance meets to set the mill rate.
4. **Interview of Fran Sheff Mauer for a position on the Historic District Commission:** The Board of Selectmen interviewed Fran Sheff Mauer for a position on the Historic District Commission.
5. **Interview of Kirby Brendsel for a position on the Conservation Commission:** The Board of Selectmen interviewed Kirby Brendsel for a position on the Conservation Commission.
6. **Appointment of Kirby Brendsel to the Conservation Commission for a term to end December 31, 2025:** This item has been tabled.
7. **Interview of Andrew Palladino for a position on the Conservation Commission:** The Board of Selectmen interviewed Andrew Palladino for a position on the Conservation Commission.
8. **Appointment of Andrew Palladino to the Conservation Commission for a term to end December 31, 2025:** This item has been tabled.
9. **Interview of Umberto Torrielli for a position on the Marketing and Communications Advisory Committee:** The Board of Selectmen interviewed Umberto Torrielli for a position on the Marketing and Communications Advisory Committee.
10. **Interview of Ellen Scherer Crafts for a position on the Marketing and Communications Advisory Committee:** The Board of Selectmen interviewed Ellen Scherer Crafts for a position on the Marketing and Communications Advisory Committee.
11. **Appointment of Debbie Sollinger to the Commission for Children and Youth for a term to end December 31, 2023.** Selectwoman Jenner moved to appoint Debbie Sollinger to the Commission for Children and Youth for a term to end December 21, 2023. Selectman Mohabeer seconded this. The motion carried unanimously.
12. **Discussion/ decision to approve a new collective bargaining agreement with the Weston Police Union:** Selectwoman Jenner asked Town Administrator Jonathan Luiz to give a topline overview of this agreement.

Selectman Mohabeer moved to approve a new collective bargaining agreement with the Weston Police Union for the period of July 1st through June 30, 2021, as presented. Selectwoman Jenner seconded this. The motion carried unanimously.

13. Approval of minutes for the Board of Selectmen Regular meeting held March 17, 2022: Selectwoman Jenner moved to approve the minutes from the Board of Selectmen Regular meeting from March 17, 2022 as presented. Selectman Mohabeer seconded this. The motion carried unanimously.

14. Workshop with the Weston Diversity Equity and Inclusion Advisory Committee: This item has been tabled.

15. Adjourn: Selectwoman Jenner moved to adjourn at 8.01pm Selectman Mohabeer seconded this. The motion carried unanimously.

Minutes submitted by: Sara Beer, Executive Administrative Assistant

**Board of Selectmen
Special Meeting Minutes
Friday, April 8, 2022 12:30 PM
The meeting was held remotely due to Covid**

- 1. Call to order: First Selectwoman Samantha Nestor called the meeting to order at 12:30 pm with Selectman Martin Mohabeer and Selectwoman Amy Jenner present. Town Administrator Jonathan Luiz was also present. The First Selectwoman made a statement reminding the Board of Selectmen of the importance of being civil and respectful to prospective volunteers and to the community.**
- 2. Pledge of Allegiance: Martin Mohabeer led in the recitation of the Pledge of Allegiance.**
- 3. Discussion/decision to appoint of Kirby Brendsel to the Conservation Commission for a term to end 12/31/25: The First Selectwoman moved to appoint Kirby Brendsel to the Conservation Commission for a term to end 12/31/25. Selectman Mohabeer seconded the motion. The motion passed unanimously.**
- 4. Discussion/decision to appoint of Abigail Squance to the Conservation Commission for a term to end 12/31/25: The First Selectwoman moved to appoint Abigail Squance to the Conservation Commission for a term to end 12/31/25. Selectwoman Jenner seconded the motion. The motion passed unanimously.**
- 5. Adjournment: Selectman Mohabeer made a motion to adjourn. The motion was seconded by Selectwoman Jenner. The motion passed unanimously. The meeting adjourned 12:45 pm.**

Minutes recorded by Jonathan Luiz.

15. Approval of Tax Refunds: I move to approve tax refunds totaling \$10,273.90, as presented

2020-3-52694	GOMEZ-ALARCON MIRYAN	\$	156.27	4/11/2022	AS26619
2020-3-51540	DAIMLER TRUST	\$	356.03	4/4/2022	AM09910
2020-1-2952	FIRST COUNTY BANK	\$	6,674.53	3/18/2022	REAL ESTATE
2020-3-53552	JP MORGAN CHASE AUTO	\$	284.10	3/10/2022	AM51735
2020-3-53537	JP MORGAN CHASE AUTO	\$	251.18	3/17/2022	AL47068
2020-3-51540	JP MORGAN CHASE AUTO	\$	356.03	3/31/2022	at26842
2020-3-55240	NISSAN INFINITI LT LLC	\$	143.07	3/10/2022	AR76007
2020-3-58175	NISSAN INFINITI LT LLC	\$	10.42	3/10/2022	AP78856
2020-3-55691	PORSCHE LEASING LTD	\$	864.81	3/10/2022	AM09891
2019-3-56639	SCOTT LANCE A	\$	127.74	4/18/2022	AM68612
2020-3-57012	TOYOTA LEASE TRUST	\$	546.14	3/17/2022	920ZBS
2020-3-57034	TOYOTA LEASE TRUST	\$	297.63	3/31/2022	af15248
2020-4-81617	TOYOTA LEASE TRUST	\$	205.95	4/8/2022	BA98902
	TOTAL	\$	10,273.90	SUBMITTED FOR 4/21/22 MEETING	

16. Adjournment: I move to adjourn