

Marketing & Communications Advisory Committee
Special Meeting Minutes
Monday, May 7, 2018, 7:30 pm
Town Hall Commission Room

- 1) Call to order: First Selectman Chris Spaulding called the meeting to order at 7:30 pm. Present were Committee members Sharon Murphy, Andrew Palladino, Peter Blau, Jon Achar, Barbara Reynolds, Samantha Nestor, Sara Grigerick. Town Administrator Jonathan Luiz was also present.
- 2) Committee member introductions: Members introduced themselves.
- 3) Discussion with the First Selectman about the role of the Committee: The First Selectman discussed the role of the Committee. He reviewed the initial charge created by the Board of Selectmen.
- 4) Discussion about conducting business in accordance with State Freedom of Information laws: The First Selectman provided information about how to conduct business in accordance with State Freedom of Information laws.
- 5) Election of Chair, Vice Chair and Secretary: Barbara Reynolds moved and Sharon Murphy seconded to nominate Samantha Nestor as Chair. The motion was approved unanimously. Barbara Reynolds moved and Sara Grigerick seconded to nominate Sharron Murphy as Vice Chair. The motion was approved unanimously. Samantha Nestor moved and Jon Achar seconded to appoint Andrew Palladino as Secretary. The motion was approved unanimously.
- 6) Establishment of future meeting dates: Chairwoman Nestor will send out a Doodle poll.
- 7) Adjournment: Peter Blau moved and Barbara Reynolds seconded to adjourn. The motion was approved unanimously at 9:30 pm.

Minutes submitted by Jon Achar.