

Board of Selectmen and Board of Finance

Special Meeting Agenda

March 17, 2022 at 7:00 PM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84030219283?pwd=YzdrTnEwemd1ZWxjSHA4U0Q2bERkdz09>

Webinar ID: 840 3021 9283

Passcode: 371442

Join by phone: 646 558 8656

Meeting held remotely due to COVID 19

1. Call to order
2. Pledge of Allegiance
3. Discussion/decision concerning the Town submitting an application to the State of CT Department of Public Health regarding drinking water revolving fund
4. Adjournment of the Board of Finance Meeting
5. Proclamation honoring Harriet Tubman and announcing Harriet Tubman Day
6. Update on Memorial Day Parade by Peter Stack
7. Acceptance of the resignation of Nancy Theil from the Beautification Commission
8. Acceptance of the resignation of Patricia Perez-Goodrich from the Commission for the Arts
9. Interview of Debbie Sollinger for a position on the Commission for Children and Youth
10. Interview of Susan Hershey for a position on the Commission for Children and Youth
11. Appointment of Pat Glass to the Beautification Committee for a term to end June 30, 2025
12. First Selectwoman's update about the collection box for Ukraine
13. First Selectwoman's reminder/ update of the Fiscal Year 2022-23 budget process
14. Approval of Minutes from the Board of Selectmen Special Meetings of February 15, 2022 and February 22, 2022, as well as the Board of Selectmen Regular meetings on February 24, 2022 and March 3, 2022
15. Adjournment of the Board of Selectmen Meeting

DRAFT Motions of the 3/17/22 BOS & BOF Special Meeting

1. Call to order: **No motion**
2. Pledge of Allegiance: **No motion**
3. Discussion/decision concerning the Town submitting an application to the State of CT Department of Public Health regarding drinking water revolving fund: **No motion**
4. Motion to adjourn the Board of Finance Meeting: **I move to adjourn the meeting of the Board of Finance**
5. Proclamation honoring Harriet Tubman and announcing Harriet Tubman Day: **No motion**
6. Update on Memorial Day Parade by Peter Stack: **No motion**
7. Acceptance of the resignation of Nancy Theil from the Beautification Commission: **I move to accept the resignation of Nancy Theil from the Beautification Commission effective immediately**
8. Acceptance of the resignation of Patricia Perez-Goodrich from the Commission for the Arts: **I move to accept the resignation of Patricia Perez-Goodrich from the Commission for the Arts**
9. Interview of Debbie Sollinger for a position on the Commission for Children and Youth: **No motion**
10. Interview of Susan Hershey for a position on the Commission for Children and Youth: **No motion**
11. Appointment of Pat Glass to the Beautification Committee for a term to end June 30, 2025: **I move to appoint Pat Glass to the Beautification Committee for a term to end June 30, 2025**
12. First Selectwoman's update about the collection box for Ukraine: **No motion**
13. First Selectwoman's reminder/ update of the Fiscal Year 2022-23 budget process: **No motion**
14. Approval of Minutes from the Board of Selectmen Special Meetings of February 15, 2022 and February 22, 2022, as well as the Board of Selectmen Regular meetings on February 24, 2022 and March 3, 2022: **I move approve the unapproved minutes of the Board of Selectmen held February 15, 2022, February 22, 2022, February 24, 2022, and March 3, 2022, as presented.**
15. Motion to adjourn the Board of Selectmen Meeting: **I move to adjourn the meeting of the Board of Selectmen**

1. Call to order: **No motion**
2. Pledge of Allegiance: **No motion**
3. Discussion/decision concerning the Town submitting an application to the State of CT Department of Public Health regarding drinking water revolving fund: **No motion**

Connecticut State Department of Public Health

(/DPH)

[CT.gov Home](#) [\(/\)](#) [Department of Public Health](#) [\(/DPH\)](#) Call for Projects, Review and Ranking of Projects

Call for Projects, Review and Ranking of Projects

The annual Call for Projects is issued via e-mail to all PWSs eligible to receive DWSRF loans, municipal Chief Elected Officials and local Directors of Health. The Call for Projects is also posted on the DPH Drinking Water Section's (DWS) website. The solicitation period for annual PPL projects runs for approximately 60-90 days. PWSs are encouraged to submit projects which promote green infrastructure and energy or water efficiency. Please refer to the [Green Project Reserve \(/DPH/Drinking-Water/DWSRF/Green-Project-Reserve\)](#) webpage from more information and to find the "Green Project Information Form" and guidance.

Call for Projects The annual Call For Projects notice announces the deadline by which Eligibility Applications must be received in order to be considered for inclusion on the annual Project Priority List (PPL). The PPL details the projects to which the DPH is expecting to commit the available DWSRF funds for the state fiscal year. Applications received after that deadline will be assigned appropriate priority points according to the Priority Ranking System and periodically (expected to be done quarterly) added to the DPH's Comprehensive Project List (CPL). The CPL is essentially a "waiting list" for funding. Occasionally, projects on the PPL get delayed or withdrawn from funding, or otherwise bypassed, which opens those funds up to projects on the CPL. The highest ranking project(s) on the CPL that are ready to proceed are then moved to the PPL to replace the delayed or withdrawn project(s). In the event that funding does not become available for a CPL project during the course of the year, all CPL projects will be considered for inclusion on the following year's PPL if they are ready to proceed.

The DPH has announced the Call for Projects for SFY 2023 (July 1, 2022 – June 30, 2023). Eligibility Applications are now being accepted for projects that are expected to be funded during this time period. For more information, please refer to the Call for Projects notice and Circular Letter #2022-09 below. All applications must be submitted electronically to [DPH.DWSRF@ct.gov \(mailto:\)](mailto:DPH.DWSRF@ct.gov) no later than noon on Thursday, March 31, 2022 in order to be considered for inclusion on the SFY 2023 Project Priority List.

This Call for Projects includes projects seeking funding under the federal Bipartisan Infrastructure Law (BIL). Please note that we are working on updates to the Eligibility Application and Priority Ranking Criteria to account for priorities within this BIL funding and expect that both will be available soon. Please visit the new Bipartisan Infrastructure Law webpage for more information.

[Call for Projects notice for SFY 2023 Project Priority List](#)

[Circular Letter #2022-09](#)

[Deadline: Noon on Thursday, March 31, 2022](#)

The annual Call For Projects notice announces the deadline by which Eligibility Applications must be received in order to be considered for inclusion on the annual Project Priority List (PPL). The PPL details the projects to which the DPH is expecting to commit the available DWSRF funds for the state fiscal year. Applications received after that deadline will be assigned appropriate priority points according to the Priority Ranking System and periodically (expected to be done quarterly) added to the DPH's Comprehensive Project List (CPL). The CPL is essentially a "waiting list" for funding. Occasionally, projects on the PPL get delayed or withdrawn from funding, or otherwise bypassed, which opens those funds up to projects on the CPL. The highest ranking project(s) on the CPL that are ready to proceed are then moved to the PPL to replace the delayed or withdrawn project(s). In the event that funding does not become available for a CPL project during the course of the year, all CPL projects will be considered for inclusion on the following year's PPL if they are ready to proceed.

Eligibility Application

PWSs must submit an Eligibility Application for each independent DWSRF project. A project's eligibility for funding, its **priority ranking** point score and its readiness to proceed is based on the information submitted with this application. Please note, this application is for eligibility and inclusion in DPH's Intended Use Plan; it is not the application for a loan from the DWSRF program. Please

review the Priority Ranking System (below) before completing the application. If you have a project which proposes to consolidate or connect to another PWS, or connect private wells with water quality or quantity issues, please complete and attach the appropriate form(s) to the Eligibility Application.

- [Eligibility Application](#) | [Eligibility Application Instructions](#)
- [Public Water System Consolidation Form](#)
- [Private Well Consolidation Form](#)

A new [Small Loan Program \(/DPH/Drinking-Water/DWSRF/Small-Loan-Program\)](#) has been created for non-construction projects if you have with a total project cost of less than \$100,000. This program is intended for the purchase and installation of drinking water equipment and will follow similar procedures that have been used within the Emergency Power Generator Program. A different Eligibility Application is required for projects seeking funding through this program. Please visit the [Small Loan Program \(/DPH/Drinking-Water/DWSRF/Small-Loan-Program\)](#) webpage for more information.

For an emergency power generator project with a total project cost of less than \$100,000, please visit the [Emergency Power Generator Program \(/DPH/Drinking-Water/DWSRF/Emergency-Power-Generator-Program\)](#) webpage. A different Eligibility Application is required for projects seeking funding through this program.

Project Examples

For some ideas of eligible and ineligible projects, please view our [SRF Project Examples](#) document. The DWSRF program may be able to fund the planning phase, design phase, and construction phase of an eligible drinking water project.

The U.S. Environmental Protection Agency (EPA) clarified funding for service line replacements on private property. The DWSRF program may fund the complete service line replacement, regardless of pipe material and ownership of the property on which the service line is located. Please refer to their [May 9, 2016 memo](#) for more information.

Review and Ranking of Projects

The DWS reviews project Eligibility Applications for completeness and eligibility for DWSRF funding. Points are assigned based on [Priority Ranking System](#) established by the DPH and approved by the EPA. The total points assigned to each project along with each project's readiness to proceed will be used to prepare the Project Priority List.

The Priority Ranking System has undergone major revisions to update the overall document as well as reflect current drinking water issues. In addition, some changes were made to address comments received from PWSs during the IUP public hearing process. Please review this document prior to completing the Eligibility Application. Major changes have been made to the project point table. If you have any questions, contact the DPH DWSRF Unit.

Intended Use Plan and Project Priority List

The DPH prepares an annual Intended Use Plan (IUP) that identifies how the State intends to use the DWSRF funding available for that year. The IUP is provided to the EPA as part of the DPH's annual capitalization grant application for federal DWSRF funds.

The DPH is federally required to solicit meaningful public input when each IUP is developed. The DPH is also required by State law to hold a public hearing on the draft Project Priority List (PPL) that is included in the IUP. The DPH publishes the draft IUP and PPL for a 30 day public comment period followed by a public hearing.

The DPH periodically amends the annual IUP to add new funding applications to the annual IUP's Comprehensive Project List after the annual IUP has been finalized. These amendments are posted to this website for a 30 day public comment period before they are finalized. Projects on the Comprehensive Project List are eligible to receive funding if there is a surplus of DWSRF funds available, or if a project on the annual IUP's PPL is bypassed, and they are ready to proceed during the State Fiscal Year. Projects on the Comprehensive Project List are prioritized based on the priority ranking score.

Connecticut State Department of Public Health

(/DPH)

[CT.gov Home](#) (/) [Department of Public Health](#) (/DPH) Bipartisan Infrastructure Law

Bipartisan Infrastructure Law

The **Bipartisan Infrastructure Law (BIL)** (<https://www.whitehouse.gov/bipartisan-infrastructure-law/>), also known as the Infrastructure and Investments and Jobs Act (IIJA), was signed by President Biden on November 15, 2021. The BIL will provide additional federal funding for eligible **Drinking Water State Revolving Fund (DWSRF)** (</DPH/Drinking-Water/DWS/Drinking-Water-State-Revolving-Fund-Program>) infrastructure projects in Connecticut over five (5) federal fiscal years (Fiscal Years 2022 – 2026). The federal Environmental Protection Agency (EPA) is working diligently to establish timelines for states to apply for this funding and to develop BIL implementation guidance. This webpage is intended to provide information on the BIL with a focus on the additional funding opportunities that will be made available through the DWSRF for various public drinking water infrastructure projects in Connecticut. The BIL provides for three (3) additional DWSRF grants to states in each of Federal Fiscal Years 2022-2026. A brief description of each of those grants is provided below along with the anticipated amounts the Connecticut DWSRF Program will receive in the first year:

- 1. Supplemental Capitalization Grant (\$17,955,000)** – This is an additional capitalization grant that can be used for any eligible DWSRF drinking water project
- 2. Lead Service Line Replacement Grant (\$28,275,000)** – This a capitalization grant that can be used only for drinking water lead service line replacement (LSLR) projects
- 3. Emerging Contaminant Grant (\$7,540,000)** – This is a capitalization grant that can be used only to address emerging contaminants in drinking water with a focus on poly and perfluoroalkyl substances (PFAS/PFOA)

Who can apply for BIL Funding? Only Community and Non-Profit Non-Community Public Water Systems are eligible for BIL funding. This is the same eligibility as it is for the DPH's base DWSRF Program.

Application Process:

In an effort to prepare for the first year availability of these grants, the DPH is requesting that eligible public water systems submit DWSRF applications for funding from any or all of these grant opportunities during our annual **DWSRF Call for Projects** (</DPH/Drinking-Water/DWS/Call-for-Projects-Review-and-Ranking-of-Projects>). The DPH will determine which projects will be eligible to receive funding from these grants as we obtain additional guidance on eligibility requirements from EPA.

Within each of these grants there will be opportunities to use some of the funding to subsidize loans to eligible community and non-profit non-community public water systems (PWS) for eligible drinking water infrastructure projects. The amount, or percentage of subsidy that will be "passed-through" to DWSRF applicants for their specific projects has not been determined. These amounts, or percentages, will be evaluated and published in the Draft State Fiscal Year 2023 DWSRF Intended Use Plan (IUP) once all requests for DWSRF funding have been received and federal guidance to state DWSRF Programs has been published. The Draft IUP will be made available for a minimum 30-day public review and comment period which will be followed by a public hearing to receive testimony on it before it is finalized.

NEW Requirements for the DWSRF:

Build America Buy America: Division G of the BIL includes a Build America Buy America Act (BABAA) provision that will expand the current American Iron and Steel provisions within the DWSRF and include a domestic preference requirement for "manufactured goods". The new BABAA requirement will become effective 180 days from the November 15, 2021 signing of the BIL and will apply to all DWSRF funding from that point forward. EPA is also currently working on implementation guidance for BABAA and this guidance will be provided on this webpage as soon as it becomes available.

Justice40: The DWSRF is a pilot program for the federal Justice40 initiative. The goal of this initiative is to deliver at least 40% of the benefits of federal investments to disadvantaged communities. EPA is currently preparing guidance for states on this new initiative, and it may require states to update their Disadvantaged Community Assistance Programs (DCAP) for consistency with Justice40.

Connecticut's DCAP for the DWSRF is provided as Attachment F in our annual DWSRF IUP. Please visit our [Call for Projects \(/DPH/Drinking-Water/DWS/Call-for-Projects-Review-and-Ranking-of-Projects\)](#) webpage and scroll down to the latest IUP to view the current DCAP program.

Links to Additional Information:

[H.R. 3684 Infrastructure Investment and Jobs Act \(https://www.congress.gov/bill/117th-congress/house-bill/3684/text\)](https://www.congress.gov/bill/117th-congress/house-bill/3684/text) (full text)

[Environmental Protection Agency \(EPA\) BIL Website \(https://www.epa.gov/infrastructure\)](https://www.epa.gov/infrastructure)

[Association of State Drinking Water Administrators \(ASDWA\) Summary of BIL](#)

[Council of Infrastructure Finance Authority's \(CIFA\) Summary of BIL](#)

DEPT	DESCRIPTION	Budgeted Appropriations FY 21-22	Proposed Appropriations FY 22-23	Proposed Appropriations FY 23-24	Proposed Appropriations FY 24-25	Proposed Appropriations FY 25-26
BOE	District Wide: Ductwork Cleaning, Tri-Annual					291,500
BOE	HES: Upgrade Bathrooms: (3 of 5)					259,000
BOE	HES: North House: Abate and Replace Gym Floor					100,000
DPW	Road Grader					200,000
DPW	Plow Truck					200,000
DPW	Mason Dump w/ sander					85,000
DPW	Renovations at the Ravenwoods Drinking Water Plant					700,000
DPW	Renovations at the School/Town Drinking Water Plant					1,000,000
DPW	Old Redding Road Bridge (Easton border)					600,000
Police	One SUV, fully outfitted including a tri-band radio					66,589
Fire	Replace Truck 6					80,000
Multiple	Town Building Repairs					90,000
Regional Paramedic	2 Emergency Response vehicles, including lights & sirens					27,378
Parks & Recreation	Turf replacement					25,000
Parks & Recreation	Infield Replacement BSP #1					13,000
Total Appropriations		\$2,059,666	\$3,444,767	\$3,537,203	\$4,831,795	\$3,737,467
Less budgeted offsets		-\$1,035,427	-\$129,767			
Funded by property taxes		\$1,024,239	\$3,315,000			

Note: Proposed appropriations for FY 22-23 would be offset by \$129,767 from recently closed out capital projects.

4. Motion to adjourn the Board of Finance Meeting:
I move to adjourn the meeting of the Board of Finance

5. Proclamation honoring Harriet Tubman and announcing Harriet Tubman Day: **No motion**



Incorporated 1787

Proclamation

Whereas, Harriet Tubman was born a slave in Maryland around 1820 and escaped to Philadelphia in 1849,

Whereas, Harriet Tubman risked her life by making 19 trips back to the South to help slaves escape to the North, and successfully escorted over 70 slaves to freedom, becoming the most famous “Conductor” of the Underground Railroad,

Whereas, Harriet Tubman served as a nurse and scout for the Union Army during the civil war, and joined the woman’s suffrage movement after the war ended,

Whereas, Harriet Tubman is widely recognized, respected and adored as an American icon, abolitionist and hero,

Whereas, Harriet Tubman, through her invaluable contributions, is a model of courage, determination, vision, and leadership,

Now, Therefore, BE IT RESOLVED that I, Samantha Nestor, First Selectwoman of the Town of Weston, Connecticut, do hereby proclaim Thursday, March 10, 2022 as

Harriet Tubman Day

And urge our entire community to join together in recognition of Harriet Tubman’s dedication and legacy to freedom and equality in our nation.

Witness by my hand and the Seal of the Town of Weston, this 10th day of March, 2022.

Samantha Nestor
First Selectwoman

6. Update on Memorial Day Parade by Peter Stack:
No motion



Fwd: [EXTERNAL] Re: [EXTERNAL] Re: [EXTERNAL] Memorial Day Fair

1 message

Sara Beer <executiveassistant@westonct.gov>
To: Jonathan Luiz <jluiz@westonct.gov>

Tue, Mar 15, 2022 at 5:30 PM

FYI :)

----- Forwarded message -----

From: **Peter Stack** <peter.stack17@gmail.com>
Date: Tue, Mar 15, 2022 at 4:51 PM
Subject: [EXTERNAL] Re: [EXTERNAL] Re: [EXTERNAL] Memorial Day Fair
To: Sara Beer <executiveassistant@westonct.gov>

Hi Sara,

Yes, I can be there. Pretty basic update - we have started the process of informing about 40 town organizations that the Parade is on and that they are invited to participate. With your help we are reaching out to the the National Guard for participation and hopefully a flyover. The town veterans group is selecting a grand marshall. The Fire Department will again organize a short ceremony with remarks at the gazebo, a flag raising, taps, a wreath laying and hotdogs at the firehouse afterwards. WVFD is coordinating with Weston PD for traffic control and road closures. That's about it.

Best,

Peter

On Tue, Mar 15, 2022 at 1:56 PM Sara Beer <executiveassistant@westonct.gov> wrote:

Hi Peter,

The First Selectwoman was hoping that you would be able to provide an update on the Memorial Day Parade to the Board of Selectmen in their meeting this Thursday night 3/17. The meeting is held via zoom and starts at 7pm.

Please let me know if you are available and ready to provide an update.

Thanks so much,

Sara

Sara Beer, Executive Administrative Assistant
Town of Weston
Selectmen's Office
203-222-2656

On Mon, Mar 7, 2022 at 11:34 AM Peter Stack <peter.stack17@gmail.com> wrote:

Wonderful. Thank you very much!

Best,

Peter

On Mon, Mar 7, 2022 at 11:22 AM Sara Beer <executiveassistant@westonct.gov> wrote:

Hi Peter,

Thanks for sending - I will have this sent out today or tomorrow :)

Thanks,
Sara

Sara Beer, Executive Administrative Assistant
Town of Weston
Selectmen's Office
203-222-2656

- 7. Acceptance of the resignation of Nancy Theil from the Beautification Commission: I move to accept the resignation of Nancy Theil from the Beautification Commission effective immediately**



Jonathan Luiz <jluiz@westonct.gov>

[EXTERNAL] Re: Letter of Resignation

1 message

Claudia Hahn <cchahn@mac.com>

Wed, Mar 2, 2022 at 12:53 PM

To: Nancy Thiel <nancy@thielfdesign.com>

Cc: Samantha Nestor <snestor@westonct.gov>, Jonathan Luiz <jluiz@westonct.gov>, Sara Beer <executiveassistant@westonct.gov>

Oh this is a sad day.
Claudia

On Mar 2, 2022, at 12:49 PM, Nancy Thiel <nancy@thielfdesign.com> wrote:

Dear Sam,

Please accept this letter of resignation from my position on the Beautification Committee.

My best,
Nancy

Nancy Thiel, Founding Principal

THIEL ARCHITECTURE + DESIGN

na n



Facebook

Instagram

Twitter

<Thiel BC resignation letter.pdf>

8. Acceptance of the resignation of Patricia Perez-Goodrich from the Commission for the Arts: **I move to accept the resignation of Patricia Perez-Goodrich from the Commission for the Arts**

FROM THE DESK OF
Patricia Perez-Goodrich

March 13, 2022

First Selectwoman, Samantha Nestor
The Town of Weston
PO Box 1007
Weston, CT 06883

Re: Town of Weston Commission for the Arts; 6/2015 - 3/2022

Dear First Selectwoman Samantha Nestor,

I am writing to tender my resignation from the Town of Weston Commission For The Arts, effective March 3, 2022, or such date as the Commission elects a replacement. If, in your opinion my contributions are needed, I am happy to help when possible. My decision to resign from the commission is due to our recent relocation to the town of Norwalk, CT.

I have appreciated the opportunity to serve on the Town of Weston Commission For The Arts. I wish you and the Commission the best as you continue to move forward with the generous and creatives forces that exist in Town of Weston. I applaud the initiatives in support of the arts and humanities you are pursuing.
Sincerely,

Patricia Perez-Goodrich

CC : Paul A Levin , Chair

9. Interview of Debbie Sollinger for a position on the Commission for Children and Youth: **No motion**

Debbie Sollinger

1

Work Experience

Camp Laurel (www.camplareel.com)

Readfield, ME

Owner/Director

- Operate and direct, along with my husband, one of the Northeast's premier children's summer camps, comprised of 520 campers and 330 staff
- Provide and oversee ongoing counseling (both formal and informal) to all members of the camp community, both children and staff
- Oversee & implement all staff leadership training and staff orientation
- Provide ongoing management and communication with parent clientele regarding camper issues
- Manage Camp Health Center, made up of in-house doctor and 18 registered nurses
- Meet with prospective families throughout summer, providing on-site tours for future campers
- Plan & execute a myriad of camper programs and special events

The Ackerman Institute for the Family

New York, NY

Live Clinical Supervision

- Trained in Live Clinical Supervision with a Family Therapy Treatment Team, gaining hands-on therapeutic experience
- Conducted therapy sessions focusing on individuals' emotions and behaviors within the context of their family system
- Completed Core Curriculum program which combined clinical experience with family system theory, equipping me with skills necessary to succeed as a couples and family therapist

Kaplan House, Jewish Board of Family & Children's Services

New York, NY

Field Placement, Masters of Social Work

- Mentored and tutored young men ages, 17 - 21 who were referred through the New York State Juvenile Justice System

- Worked with residents who had experienced significant trauma, often resulting in behavioral, emotional, and functional issues (and sometimes developmental deficiencies)
- Supported The Kaplan House mission of providing a safe, nurturing environment to help residents heal from and cope with past traumas
- Assisted with delivery and execution of therapeutic services, independent living skills, vocational preparation and educational services

American Committee for the Weizmann Institute of Science

New York, NY

Assistant Director of Development

UJA Federation of New York

New York, NY

Campaign Director, Wall Street Division

Education

The University of Texas at Austin

Austin, TX

Bachelors of Science, Communications, 1992

The Yeshiva University, Wurzweiler School of Social Work

New York, NY

Masters of Social Work

Professional and Volunteer Affiliations

- Weston High School, PTO General Board (Staff Appreciation Chair, Pie Fundraiser Chair, New Family Liaison)
- Weston Soccer Club, Team Manager
- Foundation for Jewish Camping, Former Board Member
- Facing History and Ourselves
- Women in Camping, Founding Member

10. Interview of Susan Hershey for a position on the Commission for Children and Youth: No motion

11. Appointment of Pat Glass to the Beautification Committee for a term to end June 30, 2025: I move to appoint Pat Glass to the Beautification Committee for a term to end June 30, 2025

PATRICIA GLASS

Background Information

- Weston resident since 1987
- Children attended to the Weston School System from elementary through high school.
- Served on many educational committees including a year as Weston Middle School PTO President.
- Adjunct professor of Psychology at Norwalk Community College for four years.
- Member of the Weston Garden Club for over 15 years. Served as co-president for five years.
- Obtained my Master Gardening Certificate at the Bartlett Arboretum in 2014.
- Presently, a sales agent at William Raveis Real Estate in Westport.
- Avid gardener, beach walker, dog lover, bird watcher and grandmother to four lovely and lively grandchildren under the age of six.

Education

B.A. St. John's University, New York

M.A. St. John's University, New York

Master Gardener Certification

Licensed Realtor

12. First Selectwoman's update about the collection box for Ukraine: **No motion**

Support Ukraine

Town Hall: We are committed to providing needed humanitarian supplies to suffering Ukrainians. As such, we will be having Bins outside of the Town Clerk's office to collect donations for Ukraine. Everyday items that are needed include:

- Flashlights & Batteries
- Knee pads.
- Walkie talkies.
- Yoga Matts
- Over the counter pain medication, such as Tylenol, Aleve (ibuprofen), and aspirin.

**13. First Selectwoman's reminder/ update of the
Fiscal Year 2022-23 budget process: **No motion****

It's Budget Season!

The public is highly encouraged to participate in this year's budget process. Below is the remaining meeting schedule.

-Tuesday, March 29, 2022, 6 pm – Board of Finance holds public hearing on budget request via Zoom

-Thursday, March 31, 2022, 6 pm – Board of Finance budget deliberation meeting.

-Thursday, April 7, 2022, 6 pm – Board of Finance budget deliberation meeting (if necessary).

-Thursday, April 28, 2022, 7 pm check-in & 8 pm Start. – Annual Town Budget Meeting (ATBM) at the High School Auditorium.

-Saturday, May 7, 2022, 12pm to 8 pm –Annual Town Budget Referendum at the Town Hall.

-Monday, May 9, 2021, 6 pm – Board of Finance meets to set mill rate.

The public can view budget materials by visiting the Town website and the Board of Education website. Those websites are <https://www.westonct.gov/government/municipal-departments/finance> and <https://westonps.org/board-of-education/budget/>

Since the majority of the meetings listed above will be conducted remotely (due to Covid), the public can visit the Town Website and Board of Education website for information about how to participate via computer or phone. Those websites are <https://www.westonct.gov/our-community/meeting-calendar> and <https://meetings.boardbook.org/Public/Organization/2468>

14. Approval of Minutes from the Board of Selectmen Special Meetings of February 15, 2022 and February 22, 2022, as well as the Board of Selectmen Regular meetings on February 24, 2022 and March 3, 2022: I move approve the unapproved minutes of the Board of Selectmen held February 15, 2022, February 22, 2022, February 24, 2022, and March 3, 2022, as presented.

**Board of Selectmen
Special Meeting Minutes
Feb 15, 2022 07:30 PM
Meeting held remotely due to COVID 19**

1. **Call to order:** First Selectwoman Samantha Nestor called the meeting to order at 7.32 pm. Also in attendance were Selectman Martin Mohabeer, Selectwoman Amy Jenner, Town of Weston Departmental Heads, Town Administrator Jonathan Luiz and Finance Director Rick Darling.
2. **Pledge of Allegiance:** Town Administrator Jonathan Luiz led in the recitation of the Pledge of Allegiance.
3. **Discussion concerning the First Selectwoman's proposed budget for FY 2022-2023: for background information visit: <https://www.westonct.gov/government/municipal-departments/finance>** First Selectwoman Nestor presented the proposed budget via PowerPoint, this was followed by a detailed review of each department's budget. Questions were asked in the following areas:
 - **Assessor's office:** Selectmen Mohabeer asked a number of questions with regards to the grand list with Tax Assessor Denise Hames providing background into these items.
 - **Legal Counsel:** Selectwoman Jenner questioned the reasoning for budgeting for litigation costs, saying that she believes these should be a special appropriation requests as needed. Mr. Luiz responded saying that these costs were based on spending as well as a knowledge of what is forthcoming. First Selectwoman Nestor explained that there are numerous FOIA hearings upcoming. Selectwoman Jenner said that she would like to keep the mill rate flat and cutting the litigation costs would help achieve this. Selectman Mohabeer said that he thinks it is necessary to budget for the anticipated cost.
 - **Land Use:** Selectwoman Jenner asked what the contractual engineering expenses were. Mr. Luiz explained that the engineer position John Conte held was outsourced after he became Public Works Director and that we currently use an engineering company consultant to perform the work John did. This was done as a cost saving measure, and still costs us less than having a full time Town Engineer.
 - **Police Department:** Selectman Mohabeer asked what training was listed in the Police Department budget specifically relating to Diversity Equity and Inclusion initiatives. Police Chief Ed Henion responded saying that this reflects all of the mandatory training that police officers are required to take including "implicit bias training." He said that each of his officers have currently had 4 hours of this training. Selectman Mohabeer asked if there was funding for further education. Chief Henion responded saying that yes there was, and that the Town is contractually obligated to provide up to \$2k annually for either their bachelors or masters degrees.
 - **Communications Center:** Selectwoman Jenner asked if by increasing the number of part time staff there be a reduction in overtime charges. Communications Director, Larry Roberts answered saying that part timers are currently working only 17 hours a month, he would hesitate hiring more part timers at this point because there is a limit in the Union contract as to how much part-time non-union work we can use to cover open shifts.
 - **Regional Paramedic:** Selectwoman Jenner said that in looking at the number she was nervous about cutting services. Weston EMS President Jon Weingarten explained that Weston EMS no longer has the financial capability to help pay for some of the Town of Weston's Reginal Paramedic obligations. He went on to provide background information about the Wilton Weston Advanced Life Support Corporation.
 - **Public Works:** Selectwoman Jenner asked if there were leasing programs available for Plow trucks. Mr. Luiz responded saying yes, there are, however the Town historically does not do this because the department uses these trucks for their full life expectancy and after that either donate the trucks to the Board of Education or sell them off at auction.

- **Tree Warden:** Selectman Mohabeer asked about the delta in the budget. First Selectwoman Nestor said that they recognized that we will need to invest more in the following year and catch up on tree maintenance. Finance Director Rick Darling mentioned that this used to be a part of the Department of Public Works line item and only for around \$30 – \$40K and now we have budgeted tree cutting for \$90k and making headway in that regard.
- **Library:** Selectman Mohabeer asked if we have we looked at utilizing neighboring town libraries and not having a library in Weston. Mr. Luiz answered saying that Weston is part of a sharing consortium with other Connecticut libraries that allows us to share certain materials. Karen Tatarka explained that if Weston no longer had its own library, then residents would not be allowed to borrow materials at out-of-town libraries. There was a discussion on a proposed increase in hours for existing part time employees. Library Director Karen Tatarka explained that this will enable the Library to maintain the same level of service for residents, as it has been difficult filling shifts. Library Board Member, Amy Sanborn, provided further information into the extra staff request. Selectman Mohabeer asked if there is a morale issue and whether the staff are being over worked? Ms. Tatarka said that there has been a big shift with how the library runs over Covid – digital resources, virtual programming is here to stay and will evolve into hybrid programming, new services have been added like curbside pickup, all of these services have contributed to the increased work load.
- **Administration and Finance:** Selectwoman Jenner and Selectman Mohabeer had questions regarding hiring a records coordinator. Mr. Luiz responded saying that this request was based on the number of FOIA records requested and one family has submitted voluminous requests which have increased over the past year. Selectman Mohabeer said the Town should look at investing in digitizing documents to cut down on time it takes to do the searches, he also said that he would prefer that this is position does not become a union position. Mr. Luiz said that this role has not traditionally been a union position.
- **General Administration:** Selectwoman Jenner asked for details on the CIRMA consortium letter 5% but this is listed as 10% on the budget, Mr. Luiz stated that the 5% increase referenced in the CIRMA letter covers basic Liability Auto Property coverage, but that other costs such as cyber coverage are set to increase much more than 5% due to general market conditions. . He mentioned that they were still in negotiations and were hoping to bring that 5% fee down.
- **Debt Service:** Selectwoman Jenner asked about using the Fromson Strassler funds against the capital budget. Mr. Darling responded saying that we are obligated to make those bond payments. Mr. Luiz said that by using the Fromson Stassler sale proceeds for this purpose we are essentially buying down the mill rate. First Selectwoman Nestor mentioned a letter from bond counsel that would be sent to the Board of Selectmen on the subject of the suitability of using the Fromson Strassler sale proceeds to go towards paying off debt.
- **Capital Budget:** Mr. Luiz mentioned that First Selectwoman Nestor was in favor of pushing off the parking lot repaving requested by the Board of Ed from FY 22-23 to FY 23-24. He also said that First Selectwoman Nestor recommended that the Board of Selectmen support the idea of moving the FY 22-23 duct work cleaning cost into the Board of Education's operating budget. First Selectwoman Nestor said she has proposed that the BOE use \$200,000 of its internal fund in FY 22-23 towards dental expenses.
 - Mr. Luiz went through each request on the Capital budget.
 - Selectwoman Jenner asked about the cost projections for road fixes and whether the costs were linear. Mr Luiz responded saying that no, the costs differed depending on the road and many other factors that could influence the cost like erosion issues etc.
 - Selectman Mohabeer asked for more details about the LOTCIP grant, Mr. Luiz provided these details.
 - Selectman Mohabeer asked for clarification on Town Hall Maintenance line item, Mr. Luiz went into further detail.

The Board of Selectmen agreed that it would be a good idea for the Board of Finance to do the following: 1) Shift the BOE duct work cleaning from the FY 22-23 capital budget to the Board of Education's FY 22-23 operating budget; and 2) Delay the parking lot repaving capital requested made by the Board of Education from FY 22-23 to FY 23-24. First Selectwoman Nestor said that the combined capital request would then be \$2.5m.

4. **Adjournment:** Selectwoman Jenner moved to adjourn 11.07pm. Selectman Mohabeer seconded this. The motion carried unanimously.

Minutes submitted by Sara Beer, Executive Administrative Assistant.

UNAPPROVED

**Board of Selectmen
Special Meeting Minutes
Feb 22, 2022 07:30 PM
Meeting held remotely due to COVID 19**

1. **Call to order:** First Selectwoman Samantha Nestor called the meeting to order at 7.30pm. Also in attendance were Selectwoman Amy Jenner, Selectman Martin Mohabeer, Town Administrator Jonathan Luiz, and Finance Director Rick Darling.
2. **Pledge of Allegiance:** Selectwoman Jenner and Selectman Mohabeer led in the recitation of the Pledge of Allegiance.
3. **Discussion/ Decision to vote on and transmit the Board of Selectmen's proposed Fiscal Year 2022-23 budgets to the Board of Finance:**
 - a. Selectwoman Nestor moved to transmit to the Board of Finance a proposed Fiscal Year '22-'23 Board of Selectmen Operating Budget totaling \$14,773,740. Selectman Mohabeer seconded this. Selectwoman Jenner expressed her concerns regarding the funding of a new records coordinator position and the burden it places on the tax payer. Town Administrator Luiz explained that the Town adds staff to meet the demand and the demand for this work has grown exponentially over the past few years. Selectwoman Jenner then volunteered herself for the position. First Selectwoman Nestor questioned whether that would be legally possible given language in the Town Charter. She mentioned that they needed a candidate with some legal experience that will help defer some of the legal costs by attending hearings and working directly with our Town Attorneys. Selectwoman Jenner reiterated that once again she is not comfortable hiring a person for this position. Selectman Mohabeer supported keeping the position in the budget. Selectwoman Jenner suggested using the fund balance to keep the mill rate flat. There was further discussion around drawing down from the "rainy day fund." First Selectwoman Nestor provided a reminder about the one-time use of funds from the Fromson-Strassler sale proceeds, the capital budget offset, and the proposed utilization of the Internal Service Fund. She said that those are one-time revenue sources that total \$1,473,517. The motion carried unanimously.
 - b. First Selectwoman Nestor moved to transmit to the Board of Finance a proposed Fiscal Year '22-'23 Debt Service Budget totaling \$5,531,395, with an offset of \$1,143,750 from the proceeds of the Fromson-Strassler property sale. Selectwoman Jenner seconded the motion. Mr. Luiz explained that the use of the Fromson-Strassler sale proceeds should not be considered an "extra/advanced payment" on our existing debt, but should rather be considered as a one-time use of available revenue that provides mill rate relief. The motion carried unanimously.
 - c. First Selectwoman Nestor moved to transmit to the Board of Finance a proposed Fiscal Year '22-'23 Capital Budget totaling \$3,444,767, with an offset of \$129,767 from prior capital projects that have been closed-out, resulting in a \$3,315,000 net capital budget to be funded by taxes. Selectman Mohabeer seconded this. Selectwoman Jenner asked about the design of the Valley Forge and Lyons Plains roads. Mr. Luiz explained that for the request for more design funding reflects a revised, more aggressive paving plan, with the state paying for the construction on Lyons Plain, and Valley Forge as well as the drainage on Valley Forge. Selectman Mohabeer inquired as to whether people thought the Board of Finance would accept the recommendations made by the Board of Selectmen concerning the Board of Education's budget. Mr. Luiz said that he thinks the answer depends on how much support the Board of Education would give to the Board of Selectmen's recommendations. Selectwoman Jenner mentioned a number of items that she felt were not mission critical for the schools asking that they be deferred to next year. She cited the 6th grade locker replacement project. There was a discussion around this topic. The motion carried unanimously.

- d. First Selectwoman Nestor moved to recommend to the Board of Finance the Board of Education's proposed FY 22-23 Operating Budget totaling \$56,976,717, and the Board of Education's proposed FY 22-23 Capital Budget totaling \$1,666,885 with the following changes: 1) Move the Capital Request of \$550,000 for District-Wide Paving from FY 22-23 to FY 23-34; 2) Move the Capital Budget Request of \$265,000 for HVAC Duct Work Cleaning to the Board of Education's FY 22-23 Operating Budget; and 3) Utilize \$200,000 of the Internal Service Fund in FY 22-23 to pay for dental expenses. Selectman Mohabeer seconded this. Selectwoman Jenner expressed her desire to eliminate the Board of Education's 6th grade locker replacement project. First Selectwoman Nestor noted that WPS Finance Director Phil Cross was not there to speak to this, and that the question was never raised during the two meetings on the Board of Education's budget requests, and that the request for this capital project had been deferred many times before. The motion carried (2-1) with Selectwoman Jenner voting opposed.
4. **Discussion/Decision to nominate from the Panel of Moderators a member to serve as a moderator and a member to serve as alternate member for the Annual Town Budget Meeting:** Selectwoman Jenner moved to nominate Barbara Reynolds as Moderator and Susan Moch as alternate moderator for the annual Town Budget Meeting. Selectman Mohabeer seconded this. The motion carried unanimously.
5. **Adjournment:** The meeting adjourned at 8.46pm

Minutes submitted by: Sara Beer, Executive Administrative Assistant.

**Board of Selectmen
Regular Meeting Minutes
February 24, 2022 at 7.30pm
Meeting held remotely due to Covid 19**

1. **Call to order:** First Selectwoman Samantha Nestor called the meeting to order at 7:30pm. Also in attendance were Selectman Martin Mohabeer and Selectwoman Amy Jenner, Town Administrator Jonathan Luiz, Mark Brennan, Amy Rapawy and Sustainable Weston Committee Chair Nicci Wiese.
2. **Pledge of Allegiance:** The Board of Selectmen led in the Pledge of Allegiance.
3. **Hire of Carla Jegen as Senior Center Assistant Program and Communications Coordinator:** First Selectwoman Nestor introduced Senior Center Director Wendy Petty to provide some more background into the position. Selectman Mohabeer moved to hire Carla Jegen as Senior Center Assistant Program and Communications retroactive to November 1, 2021. Selectwoman Jenner seconded this. The motion carried unanimously.
4. **Interview of Mark Brennan for a position on the Historic District Commission:** The Board of Selectmen interviewed Mark Brennan for a position on the Historic District Commission.
5. **Interview of Amy Rapawy for a position on the Marketing Communications and Advisory Committee:** The Board of Selectmen interviewed Amy Rapawy for a position on the Marketing Communications and Advisory Committee.
6. **Interview of Andrew Palladino for a position on the Conservation Commission:** This item has been tabled
7. **Discussion about the activities of the Sustainable Weston Committee with Committee Chair Nicci Wiese:** First Selectwoman Nestor introduced Sustainable Weston Chair Nicci Wiese who presented a Powerpoint Presentation explaining the current work that the committee is focused on. Ms. Wiese went over a number of items that will help get the Town to the silver or gold accreditation. Selectwoman Jenner explained that she would like to take a more active role within the committee and asked First Selectwoman Nestor to review her proposed tasks list. Selectman Mohabeer expressed his full support for the committee and their goals and asked what it would take for the Town to reach the gold accreditation.
8. **Appointment of Dana Levin as an Alternate on the Board of Assessment Appeals for a term to end December 31, 2023:** Selectwoman Jenner moved to appoint Dana Levin as an alternate to the Board of Assessment Appeals. Selectman Mohabeer seconded this. The motion carried unanimously.
9. **Appointment of Darrel Grigerick to the Parks and Recreation Commission for a term to end December 31, 2025:** Selectman Mohabeer moved to appoint Darrel Grigerick to the Parks and Recreation Commission for a term to end December 31, 2025. Selectwoman Jenner seconded this. The motion carried unanimously.
10. **Appointment of Leslie Stetter to the Commission for the Arts for a term to end June 30, 2023:** Selectwoman Jenner moved to appoint Leslie Stetter to the Commission for the Arts for a term to end June 30, 2023. Selectman Mohabeer seconded this. The motion carried unanimously.
11. **Acceptance of Denise Harvey's resignation from the Commission for Children and Youth:** Selectman Mohabeer moved to accept Denise Harvey's resignation from the Commission for Children and Youth. Selectwoman Jenner seconded this. The motion carried unanimously.

- 12. Acceptance of Leona Peiffer's resignation from the Historic District Commission:** Selectwoman Jenner moved to accept Leona Peiffer's resignation from the Historic District Commission. Selectman Mohabeer seconded this. The motion carried unanimously.
- 13. Acceptance of Bob Turner's resignation from the Conservation Commission effective February 25, 2022:** First Selectwoman Nestor thanked Mr. Turner for his many years of service to the Town of Weston and read a Proclamation honoring his many contributions. Selectwoman Jenner moved to accept Bob Turner's resignation from the Conservation Commission effective February 25, 2022. Selectman Mohabeer seconded this. The motion carried unanimously.
- 14. Acceptance of Harriet Heller's resignation from the Diversity Equity Inclusion Advisory Committee:** Selectman Mohabeer moved to accept Harriet Heller's resignation from the Diversity Equity and Inclusion Advisory Committee. Selectwoman Jenner seconded this. The motion carried unanimously.
- 15. Acceptance of Chris Razaki's resignation from the Diversity Equity Inclusion Advisory Committee:** Selectman Mohabeer moved to accept Chris Razaki's resignation from the Diversity Equity and Inclusion Advisory Committee. Selectwoman Jenner seconded this. The motion carried unanimously.
- 16. Update from the First Selectwoman about disaster declaration related to Hurricane Ida:** First Selectwoman Nestor provided a recap on the damage that the town experienced during Hurricane Ida, saying that the Town has the possibility of being reimbursed up to 75% of the expenses incurred due to this damage. Mr. Luiz mentioned that the Town has already submitted a claim for this but said the timeline for reimbursement is unclear. He said this would also include two projects that have already been funded by the BOS as well as a third erosion issue at the Transfer Station. Selectwoman Jenner asked about the process should this be reimbursed. Mr. Luiz answered her saying that it depended on when the reimbursements came through.
- 17. Update from the First Selectwoman on the Transportation Alternatives Sidewalk grant:** First Selectwoman Nestor said that the Town had received a series of specifications needed for design consultants for this project, saying that they had received 9 RFP responses. These responses have been rated according to the DOT checklist. The top candidate, VN Engineers, was submitted to the DOT for approval. VN Engineers understood what a big deal this project will be for the town, and emphasized the need to communicate well with the community throughout the project. Mr. Luiz explained the next steps in the process are kickoff meeting, contract negotiations, and surveying.
- 18. First Selectwoman's update on the Strategic Town and Educational Assets Masterplan (STEAM):** First Selectwoman Nestor provided a reminder for the upcoming meeting on March 2nd at 7pm. The meeting will be interactive; there will be a short presentation and a Q&A session.
- 19. Approval of the minutes from the Board of Selectmen Regular meeting on January 20, 2022, February 3, 2022 and the Board of Selectmen Special Meetings on January 14, 2022 and February 8, 2022:** Selectwoman Jenner to approve the minutes from the Board of Selectmen Regular meeting on January 20, 2022, February 3, 2022 and the Board of Selectmen Special Meetings on January 14, 2022 and February 8, 2022. Selectman Mohabeer seconded this. The motion carried unanimously.
- 20. Adjournment:** Selectman Mohabeer moved to adjourn at 8.56pm. Selectwoman Jenner seconded this. The motion carried unanimously.

Minutes submitted by: Sara Beer, Executive Assistant

**Board of Selectmen
Special Meeting Agenda
March 3, 2022 at 7.00pm
Meeting held remotely due to Covid**

1. **Call to order:** First Selectwoman Samantha Nestor called the meeting to order at 7:05pm. Also in attendance were Selectman Martin Mohabeer, Selectwoman Amy Jenner, Town Administrator Jonathan Luiz, Town Attorney Ira Bloom and Land Use Director Tracy Kulikowski.
2. **Pledge of Allegiance:** Town Attorney Ira Bloom led in the recitation of the Pledge of Allegiance.
3. **Discussion/ decision to authorize the issuance of Road Opening Permit(s) to Squan Construction Services, Inc. for Optimum/Altice fiber optic cable upgrades pursuant to Chapter 164 of the Weston Town Code:** Land Use Director Tracy Kulikowski provided background on the fiber optic work to be performed by r Squan Construction on behalf of Altice/Optimum. Selectwoman Jenner asked if this would be disruptive to the homeowners and if it would be disruptive. Ms. Kulikowski said that all homeowners would be notified with door hangings with Altice contact information. Selectman Mohabeer asked about creating a hotspot near Town Hall. Mr. Luiz responded saying that he had asked this and apparently there are already hot spots near Town Hall, and asked to have those Hot Spots activated – Altice will get back to him. First Selectwoman Nestor moved to authorize the Public Works Director to issue one or more Road Opening Permit (s) to Squan Construction Services, Inc. upon execution of the Road Opening Permit Bond as drafted by the Town Attorney in the amount of \$30,000 and submission to the Public Works Director. Selectwoman Jenner seconded this. The motion carried unanimously.
4. **Discussion/decision to accept a \$10,000 donation from the Crown Family (Dan, Ellen and Lester Crown) to the Weston Police Department for general operating support:** First Selectwoman Nestor provided a brief explanation of the donation. Selectman Mohabeer moved to accept a \$10,000 donation from the Lester CAIT Trust to the Weston Police Department for general operating support. Selectwoman Jenner seconded this. The motion carried unanimously.
5. **Discussion / Decision to refer the modified plan for the Weston Dog Park to: 1) the Planning & Zoning Commission for a report pursuant to Connecticut General Statute Section 8-24; and 2) the Conservation Commission for review and approval of a permit for the modified plan:** First Selectwoman Nestor provided background info on this matter, explaining that the modified plan calls for less trees to be removed and has reduced construction costs from \$561,000 to \$268,000. She also addressed recent legal issues that have occurred. Selectwoman Jenner moved to refer the modified plan for the Weston Dog Park to: 1) the Planning & Zoning Commission for a report pursuant to Connecticut General Statute Section 8-24; and 2) the Conservation Commission for review and approval of a permit for the modified plan. Selectman Mohabeer seconded this. The motion carried unanimously.
6. **Interview of Fran Sheff-Mauer for Historic District Commission:** This item was tabled.
7. **Interview of Pat Glass for Beautification Committee:** The Board of Selectmen interviewed Pat Glass for a position on the Beautification Committee.
8. **Interview of Debbie Sollinger for the Commission on Children and Youth:** This item has been tabled.

9. **Appointment of Mark Brennan to the Historic District Commission for a term to end December 31, 2024:** Selectwoman Jenner moved to appoint Mark Brennan to the Historic District Commission for a term to end December 31, 2024. Selectman Mohabeer seconded this. The motion carried unanimously.
10. **Appointment of Amy Rapawy to the Marketing and Communications Advisory Committee for a term to end June 30, 2024:** Selectwoman Jenner moved to appoint Amy Rapawy to the Marketing and Communications Advisory Committee for a term to end June 30, 2024. Selectman Mohabeer seconded this. The motion carried unanimously.
11. **Approval of tax refunds totaling \$7,859.81:** Selectman Mohabeer moved to approve tax refunds totaling \$7859.81. Selectwoman Jenner seconded this. The motion carried unanimously.
12. **Approval of the minutes from the Board of Selectmen Special Meeting on February 24, 2022:** Selectwoman Jenner moved to approve the unapproved minutes from the Board of Selectmen Special Meeting on February 24, 2022. Selectman Mohabeer seconded this. The motion carried unanimously.
13. **Executive Session to discuss pending litigation:** First Selectwoman Nestor moved to enter into executive session at 7.35pm for the purpose of discussing pending litigation. Selectwoman Jenner seconded this. Town Administrator Jonathan Luiz was invited to join. The motion carried unanimously. The executive session ended at 8.03pm.
14. **Adjournment:** Selectwoman Jenner moved to adjourn at 8.04pm. Selectman Mohabeer seconded. The motion carried unanimously.

Minutes submitted by: Sara Beer, Executive Administrative Assistant

**15. Motion to adjourn the Board of Selectmen
Meeting: I move to adjourn the meeting of the
Board of Selectmen**