

**Board of Selectmen  
Regular Meeting Agenda  
January 20, 2022 at 7.30 pm**

**Please click the link below to join the webinar:**

**<https://us02web.zoom.us/j/84861617878?pwd=Tmh6dkpjVUxXWG9Vd0FHTzZVWTIGdz09>**

**Webinar ID: 848 6161 7878**

**Passcode: 900745**

**Join by phone: 646 558 8656**

**Meeting held remote due to Covid 19**

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Presentation by the Diversity Equity & Inclusion Advisory (DEI) committee on proposed training (min 30 mins)**
- 4. Discussion/ Decision to approve a supplemental appropriation of \$10,000 for DEI training**
- 5. Review of the most recent dog park plans and cost estimates**
- 6. Discussion about the American Rescue Plan Act final ruling by U.S. Treasury and next steps in Weston**
- 7. Interview of Leslie Stetter for appointment to the Commission of Arts**
- 8. Interview Dana Levin for appointment to the Board of Assessment Appeals as an alternate**
- 9. Discussion / Decision about the Board of Selectmen checking in with Appointed Boards and Commissions**
- 10. Appointment of David Felton to the Facilities Optimization Committee for a term to end September 30, 2022**
- 11. Appointment of Carolyn Hill-Bjerke to the Marketing and Communications Committee for a term to end December 31, 2023**
- 12. Appointment of Tyler Lee to the Marketing and Communications Committee for a term to end December 31, 2023**
- 13. Appointment of Al Fazi to the Veterans Affairs Committee for a term to end December 31, 2023**
- 14. Appointment of Bill Fusco to the DEI Advisory Committee for a term to end June 30, 2022**
- 15. Appointment of Michael Reiner to the Planning and Zoning Commission for a term to end November 7, 2023**
- 16. Appointment of Mary Francois to the Conservation Commission for a term to end December 31, 2023**
- 17. Appointment of Ruth Glazer to the Board of Ethics for a term to end December 31, 2022**
- 18. Appointment of Ruth Glazer as a Justice of the Peace for a term to end January 6, 2025**
- 19. Appointment of Judy Stripp to the Board of Ethics for a term to end December 31, 2023**
- 20. Approval of the unapproved minutes from the Board of Selectmen Regular meeting held January 6, 2022**
- 21. Adjournment**

# DRAFT Motions for 1/20/22 BOS Reg Meeting

1. Call to order: **No motion**
2. Pledge of Allegiance: **No motion**
3. Presentation by the Diversity Equity & Inclusion Advisory (DEI) committee on proposed training (min 30 mins) :  
**No motion**
4. Discussion/ Decision to approve a supplemental appropriation of \$10,000 for DEI training: **I move to approve a supplemental appropriation of \$10,000 for DEI training, as requested**
5. Review of the most recent dog park plans and cost estimates: **No motion**
6. Discussion about the American Rescue Plan Act final ruling by U.S. Treasury and next steps in Weston: **No motion**
7. Interview of Leslie Stetter for appointment to the Commission of Arts: **No motion**
8. Interview Dana Levin for appointment to the Board of Assessment Appeals as an alternate: **No motion**
9. Discussion / Decision about the Board of Selectmen checking in with Appointed Boards and Commissions: **No motion**
10. Appointment of David Felton to the Facilities Optimization Committee for a term to end September 30, 2022: **I move to appoint David Felton to the Facilities Optimization Committee for a term to end September 30, 2022**
11. Appointment of Carolyn Hill-Bjerke to the Marketing and Communications Committee for a term to end December 31, 2023: **I appoint Carolyn Hill-Bjerke to the Marketing and Communications Committee for a term to end December 31, 2023**
12. Appointment of Tyler Lee to the Marketing and Communications Committee for a term to end December 31, 2023: **I move to appoint Tyler Lee to the Marketing and Communications Committee for a term to end December 31, 2023**
13. Appointment of Al Fazi to the Veterans Affairs Committee for a term to end December 31, 2023: **I move to appoint Al Fazi to the Veterans Affairs Committee for a term to end December 31, 2023**
14. Appointment of Bill Fusco to the DEI Advisory Committee for a term to end June 30, 2022: **I move to appoint Bill Fusco to the DEI Advisory Committee for a term to end June 30, 2022**
15. Appointment of Michael Reiner to the Planning and Zoning Commission for a term to end November 7, 2023: **I move to appoint Michael Reiner to the Planning and Zoning Commission for a term to end November 7, 2023**
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17. Appointment of Ruth Glazer to the Board of Ethics for a term to end December 31, 2022: **I move to appoint Ruth Glazer to the Board of Ethics for a term to end December 31, 2022**
18. Appointment of Ruth Glazer as a Justice of the Peace for a term to end January 6, 2025: **I move to appoint Ruth Glazer as a Justice of the Peace for a term to end January 6, 2025**
19. Appointment of Judy Stripp to the Board of Ethics for a term to end December 31, 2023: **I move to appoint Judy Stripp to the Board of Ethics for a term to end December 31, 2023**
20. Approval of the unapproved minutes from the Board of Selectmen Regular meeting held January 6, 2022: **I move to approve the unapproved minutes from the Board of Selectmen Regular meeting held January 6, 2022, as presented**
21. Adjournment: **I move to adjourn**

## DRAFT Motions for 1/20/22 BOS Reg Meeting

1. Call to order: **No motion**
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# 2022 Weston DEI Committee

## Neighborhood Awareness - Offer Training for community members around Anti – Racism and Bias

### Recommendation: 2/5 For Town Residents:

KJR Consulting (KJR) has been engaged to provide consulting and training services to support the Town of Weston's (TOW) town-wide diversity, equity, and inclusion (DEI) initiative. TOW has recognized the need to reexamine its fundamental perspectives and practices in order to create a more welcoming and inclusive community for all. The following outlines our recommendations and proposed scope of work to help advance DEI within the Town. This initiative will support TOW's elected officials, managers, staff, and residents by providing audience-specific learning opportunities and guiding crucial conversations around race and equity among various stakeholder groups.

### About KJR Consulting

KJR Consulting helps leaders and teams Get Enthused about working together more effectively and gives them the tools they need to Make it Happen! KJR is a boutique firm based in Framingham, MA, that offers five distinct services that can be leveraged to help the Town of Weston achieve its town-wide DEI objectives.

### Training for Residents

In order to foster a truly diverse and inclusive community, Town residents must be given an opportunity to engage in meaningful dialogue around DEI topics with Town officials and each other. KJR recommends 4-5, two-hour community conversations be facilitated on a variety of relevant topics such as the current state of DEI in our community, schools, and healthcare. Attendees will be given an opportunity to share their individual experiences and perspectives while putting forth their ideas for advancing DEI within the Town of Weston.

### Cost -

2-Hour Facilitated Discussion (Residents)

\$2,500

2 sessions

\$5,000

# 2022 Weston DEI Advisory Committee

## Neighborhood Awareness - Offer Training for community members around Anti – Racism and Bias

### Recommendation: 3/5 For Town Officials:

As the highest level of leadership within the Town, elected officials must set the tone, lead by example, and create a culture of accountability for diversity, equity, and inclusion to succeed. KJR recommends 2, two-hour training sessions be delivered to elected officials to set the foundation for this work.

- Session 1: Inclusive Leadership – This session explores the critical role leaders play in supporting and advancing DEI. Using the six traits of inclusive leaders, participants in this workshop will develop their commitment to diversity and inclusion, courage to challenge attitudes and practices that yield uniformity, curiosity for openness to different ideals, and ability to foster collaboration.
- Session 2: Managing Unconscious Bias – This session explores bias’s hidden influence on our thoughts, perceptions, interactions, and decisions. Often operating outside our awareness, bias can impact every aspect of a business from recruiting staff, leadership effectiveness, communication, and customer service. Participants will develop skills for recognizing unconscious biases when they appear and learn to apply strategies for intentionally managing them more effectively

### Cost -

2-Hour Facilitated Discussion (Residents)	\$2,500	2 sessions	\$5,000
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# 2022 Weston DEI Committee Strategy Review

“Together we M.U.S.T....”



Together we **MUST** empower each other to continue  
to promote inclusion in Weston.

**2022 Weston DEI Committee to the Board of Selectmen  
January 20, 2022**

**AGENDA**

- 1. Immediate Recommendations and Business**
- 1. Mission, Vision and Objectives**
- 1. Highlight 2022 Initiatives**

# Weston DEI Committee Current Requests

## Mission Statement

Update the DEI Committee's Mission Statement to clarify sphere of activity

## Town Statement

Update the Weston Town Website to include the DEI statement included herein

## Budget & Training

Review budget needs to facilitate unconscious bias and anti-racism trainings and community building initiatives-\$62,000  
The National Coalition Building Institute (NCBI ) Train the Trainer Program

## DEI Onboarding

Inform any interested member of the committee of roles, responsibilities, and commitments

## Marketing

Review DEI's proposed marketing strategy

## CRB

Update on Status of CRB Proposal



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# Mission

To advise the Board of Selectmen (BOS) regarding fostering a culture of diversity, equity, and inclusion, ensuring all community members are accepted, respected, and empowered to participate in the Weston Community



# Vision

A Weston that proactively cultivates, develops and prioritizes an environment where differences are valued, individuals with diverse backgrounds feel a sense of belonging, and town practices, policies, public engagement, and community building align with a culture of inclusion

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REVISED



To advise the Board of Selectmen (BOS) in ways to foster a culture of diversity, equity, and inclusion, and implement strategies to ensure all community members are accepted, respected, and empowered to participate in the Weston Community



A Weston that proactively cultivates, develops and prioritizes an environment where differences are valued, individuals with diverse backgrounds feel a sense of belonging, and town practices, policies, public engagement, and community building align with a culture of inclusion



## We Achieve Our Mission and Vision through Our Strategic Directives



Recommend policies designed to improve and advance the recruitment and retention of employees and officials that are underrepresented, marginalized groups in Weston.



Propose to the BOS programs that foster awareness, build relationships, and actively address systemic and institutional racism.



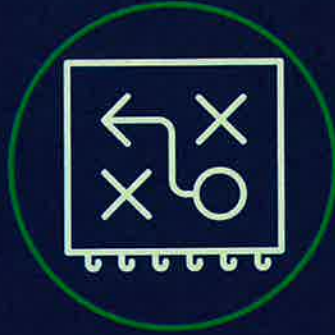
Propose to the BOS means to facilitate the increase in representation of diverse populations throughout the community and maintain a welcoming and affirming town environment.



Advise the BOS with respect to other matters concerning Diversity, Equity, and Inclusion that provide a pathway to inclusive excellence throughout the Weston community.



**Achievement of Our Mission and Vision  
Requires One Additional Directive**



**Plan and execute the recommended programming and initiatives proposed to the BOS to satisfy the mission and vision set forth for this Committee.**

# Together We M.U.S.T. Take the Vision into Reality

**Magnify**

Systematic problems, implicit and explicit biases, and underrepresented groups

**Unite**

The community through safe space engagement and education

**Support**

Recruiting efforts to ensure diversity in hiring committees and accountability

**Train**

Elected and appointed officials, town staff and neighbors of Weston in diversity, equity and inclusion

## Proposed Town of Weston Diversity Statement

The Town of Weston is committed to be proactive in welcoming, accepting and including all people in the community. We believe and acknowledge the importance of diversity and fostering an environment that will encourage people from different ethnic backgrounds, race, gender, gender identity and expression, sexual orientation, age, socioeconomic status, religious affiliation, and national origin to thrive in Weston. We believe in inclusion and vouch to be intentional in our efforts to create a community that encourages contributions of all people while ensuring that these beliefs are ingrained in the fabric of everyday practices and priorities.

We believe in the significance of embracing equity and implementing policies and procedures that will mitigate discrimination and develop a unified vision for the future of our community.

In order to support these beliefs, The Town of Weston commits to the following:

- Provide training in equity and inclusion for elected officials, town employees and neighbors;
  - Ensure diversity is a key pillar in hiring of all town employees;
  - Support the systemic implementation of policies and procedures that will prioritize, promote and cultivate diversity
- Equity and Inclusion in Weston Public Schools;
- Increase recruitment and retention measures that are transparent and seek to draw talent of diverse candidates;
  - Proactively support equity initiatives that increase community engagement and represent all town residents; and
  - Ensure policing protocols and policies are updated, representative of all town residents, and enforced fairly.

## 2022 Training Budget Requirements

1st Quarter 2022						
Service	Cost/Each	Anticipated Sessions Needed	Total Cost	Program Schedule	Funding Source	
2-Hour Training Session (Elected Officials)	\$2,500	2	\$5,000	Feb. and March	WEF	
2-Hour Facilitated Discussion (Residents)	\$2,500	2	\$5,000	Feb. and March	<b>BOS Request</b>	
Total			\$10,000			

## 2022 Training Budget Requirements

2nd Quarter 2022						
Service	Cost/Each	Anticipated Sessions Needed	Total Cost	Program Schedule	Funding Source	
4 Half-Day Training Session (Department Heads)	\$4,000	4	\$16,000	April	OPEN	
Half-Day Training Session (Staff)	\$4,000	2	\$ 8,000	May/June	OPEN	
Speaker Led Event	\$500	1	\$ 500	June	OPEN	
Total Q2			\$24,500			



5. Review of the most recent dog park plans and cost estimates: **No motion**



**McChord Engineering Associates, Inc.**  
Civil Engineers and Land Planners

1 Grumman Hill Road  
Wilton, CT 06897  
(203) 834-0569

January 18, 2022

Jonathan Luiz  
Weston Town Administrator  
Weston Town Hall – 56 Norfield Road  
Weston, CT 06883

Re: Engineering Summary of Changes  
Weston Dog Park  
Davis Hill Road and Lord's Highway East, Weston, CT  
Map 17, Block 1, Lot 17

Dear Mr. Luiz:

The purpose of this letter is to summarize changes made to the Town of Weston Dog Park site plan during the design development process. The summary will compare the original site plans provided to this office and the final site plans prepared by this office. Reference is made to the following documents:

- Original Design:
  - "Site Plan Alternate Road Access to Weston Dog Park" prepared by Town of Weston, dated October 30, 2017 and last revised January 20, 2021.
  - "Weston Dog Park – Lord's Highway East, Amended Drainage Evaluation" prepared by WMC Consulting Engineers, dated April 25, 2018.
- Current Design:
  - "Overall Site Plan, 'Weston Dog Park'" prepared for The Town of Weston, prepared by McChord Engineering Associates Inc., dated May 26, 2021 and last revised January 18, 2022.
  - "Stormwater Management Report" prepared for The Town of Weston Dog Park, prepared by McChord Engineering Associates Inc., dated January 18, 2022.

The following is a summary of the changes made:

- Driveway/Parking
  - The length of the driveway decreased from  $\pm 1,285$ -ft to  $\pm 453$ -ft. An existing wood road will remain as a walking path for pedestrians to access the dog park from the parking area.

- The amount of parking spaces decreased from 39 to 20.
- The alignment of the driveway shifted to follow the existing wood road. This change significantly decreased the amount of earthwork and tree removal that was required to construct the new driveway.
- The driveway now ends before an existing stone wall, which will no longer need to be removed for the driveway construction.
- The driveway is still 20-ft wide, gravel and has an 80-ft diameter cul-de-sac at the end for emergency vehicles to turnaround.
  
- Dog Park Area
  - The size decreased from 3.6 acres to 2.8 acres.
  - The entrance to the dog park was relocated to where there is an existing break in the stone wall as opposed to creating a new break in the stone wall to access the dog park.
  - Approximate locations for benches, signs, waste bag dispensers, etc. were added to the plan.
  
- Drainage Design
  - A new drainage design was performed due to the significant decrease in proposed impervious area as a result of shortening the driveway.
  - The footprint of the proposed detention system was essentially cut in half as a result of the new drainage study, see below:
    - Original Design – Three (3) rows of 105 linear feet of Cultec Recharger 330XLHD chambers.
    - Current Design – Three (3) rows of 56 linear feet of 24"x48" precast concrete galleries.
  - A high level overflow pipe from the detention system will still be connected to the existing catch basin on Lord's Highway East.
  - The cross-section of the proposed rip-rap swale decreased as the amount of runoff that it is required to be conveyed decreased.
  
- Mitigation Measures
  - A Conceptual Planting Plan was prepared by Dr. Tom Failla (Weston Tree Warden) to mitigate any disturbance to the property from the proposed site development. Locations for proposed plantings are reflected on the site plan.
  - Location of proposed silt fence was added to ensure that downgradient properties are protected during construction.

This concludes the summary of changes to the proposed site development.

Sincerely,

  
Harry M Rocheville Jr, P.E.  
Senior Engineer

# Weston Dog Park - Construction Cost Estimate

## ROAD CONSTRUCTION - TOWN OF WESTON

### SITE CLEARING/EROSION AND SEDIMENTATION CONTROLS

ITEM	QTY	UNIT	UNIT COST	AMT
Dust Control	2	Months	\$ 150.00	\$ 300.00
Clear/Grub, Cut Trees, Remove Invasives for Access Road Construction (Est.)	1.0	LS	\$ 40,000.00	\$ 40,000.00
Landscaping (Including New Plantings and Trees)	1.0	LS	\$ 20,000.00	\$ 20,000.00
Construction Entrance and Maintenance	2	Months	\$ 500.00	\$ 1,000.00
Haybales	20	LF	\$ 25.00	\$ 500.00
Silt Fence & Maintenance	1,405	LF	\$ 4.00	\$ 5,620.00
Staked Haybale Ring	2	EA	\$ 300.00	\$ 600.00
<b>TOTAL</b>				<b>\$ 68,020.00</b>

### SITE EARTHWORK

ITEM	QTY	UNIT	UNIT COST	AMT
Excavate Cut @ Driveway & Parking	400	CY	\$ 12.00	\$ 4,800.00
Excavate Cut @ Detention System	115	CY	\$ 12.00	\$ 1,380.00
Excavate Cut @ Swale	200	CY	\$ 12.00	\$ 2,400.00
Maintain Native Soil Excavation for Fill Or Haul Off	715	CY	\$ 12.00	\$ 8,580.00
Grading & Placement of Material @ Driveway & Parking	17,050	SF	\$ 1.30	\$ 22,165.00
Grading & Placement of Material @ Detention Systems	1,040	SF	\$ 1.30	\$ 1,352.00
Grading & Placement of Material @ Rip Rap Swale	3,080	SF	\$ 1.30	\$ 4,004.00
Topsoil, Seed and Mulch Disturbed Areas Next to Road	9,000	SF	\$ 1.20	\$ 10,800.00
<b>TOTAL</b>				<b>\$ 55,481.00</b>

### MATERIALS

ITEM	QTY	UNIT	UNIT COST	AMT
3/4" Process (Delivered) (Driveway)	474	TON	\$ 28.00	\$ 13,272.00
1-1/4" Process (Delivered) (Driveway)	632	TON	\$ 26.00	\$ 16,419.00
Modified Rip Rap (Delivered)	110	TON	\$ 34.00	\$ 3,740.00
Detention System Crushed Stone (Delivered)	58	TON	\$ 25.00	\$ 1,450.00
<b>TOTAL</b>				<b>\$ 34,881.00</b>

### STORM WATER STRUCTURES

ITEM	QTY	UNIT	UNIT COST	AMT
Catch Basin (Material and Install)	1	EA	\$ 2,500.00	\$ 2,500.00
HDPE Pipe (Material and Install)	110	LF	\$ 40.00	\$ 4,400.00
24"x48"x96" Concrete Galleries (Material and Install)	21	EA	\$ 500.00	\$ 10,500.00
<b>TOTAL</b>				<b>\$ 17,400.00</b>

**TOTAL COST EST. \$ 175,782.00**

## DOG PARK CONSTRUCTION - DOG PARK COMMITTEE

### SITE CLEARING/EROSION AND SEDIMENTATION CONTROLS

ITEM	QTY	UNIT	UNIT COST	AMT
Clear Dead Trees, Remove Invasives, Leaners, Branches to 7' at Dog Park	1	LS	\$ 40,000.00	\$ 40,000.00
Silt Fence & Maintenance	1,045	LF	\$ 4.00	\$ 4,180.00
<b>TOTAL</b>				<b>\$ 44,180.00</b>

### MATERIALS

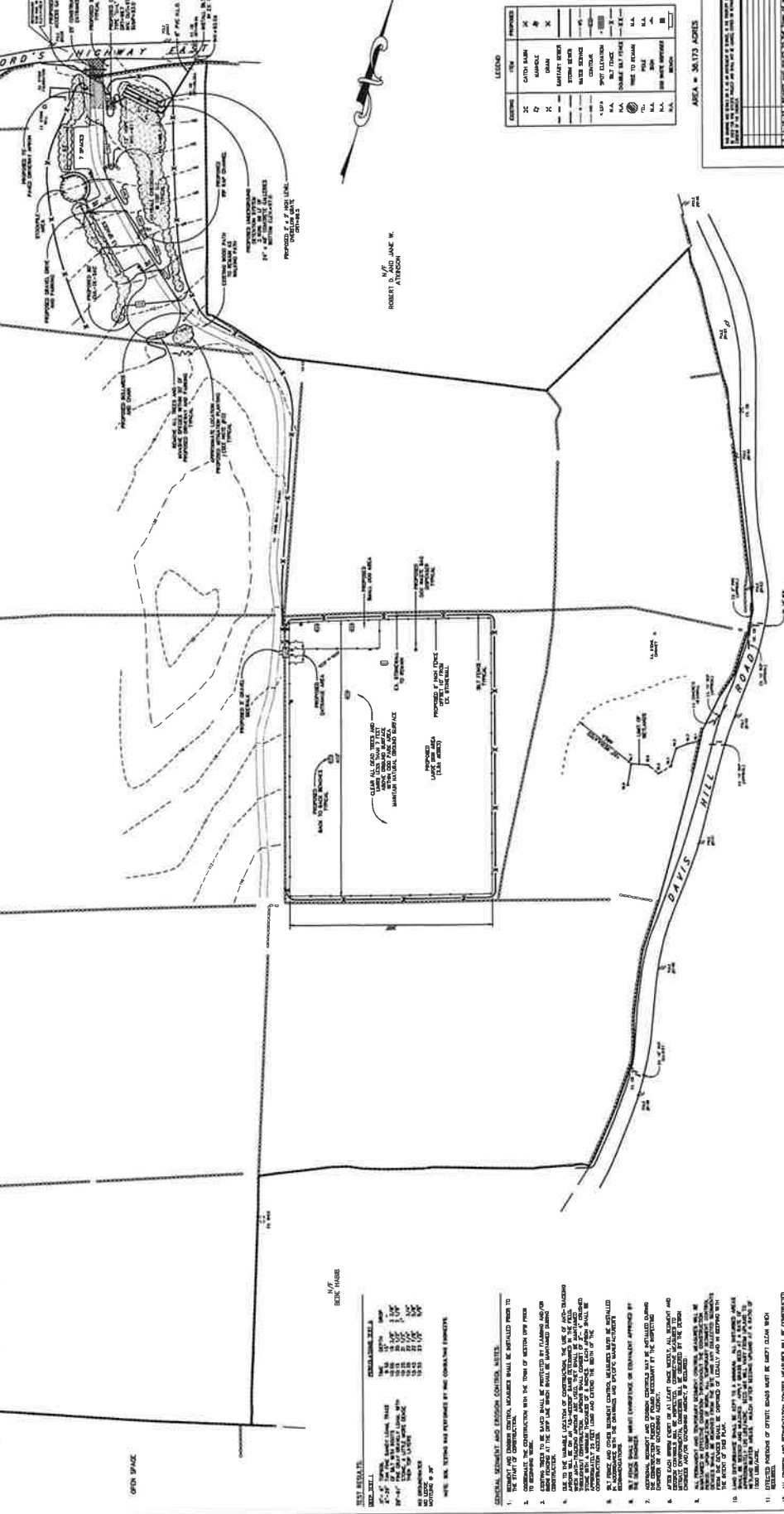
ITEM	QTY	UNIT	UNIT COST	AMT
6-ft Chainlink Fence (Material and Labor)	1,690	LF	\$ 20.00	\$ 33,800.00
Benches, Signage, Waste Dispensors, Etc. (Estimated, Refer to Committee)	1	LS	\$ 15,000.00	\$ 15,000.00
<b>TOTAL</b>				<b>\$ 48,800.00</b>

**TOTAL COST EST. \$ 92,980.00**

TOTAL AREA OF DISTURBANCE = 4.18 ACRES  
 AREA OF DISTURBANCE AND PARKING = 2.88 ACRES  
 AREA OF DISTURBANCE AND PARKING = 1.30 ACRES

1. CONSTRUCTION SHALL BE LIMITED TO THE AREA OF DISTURBANCE AND SHALL NOT BE EXTENDED TO ANY OTHER AREA OF THE PROPERTY UNLESS OTHERWISE SPECIFIED ON THE PLANS.
2. ALL DISTURBED AREAS SHALL BE RESTORED TO ORIGINAL OR BETTER CONDITION AND SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE TOWN ENGINEER.
3. THE LOCATION OF EXISTING UNDERGROUND UTILITIES SHALL BE DETERMINED BY THE CONTRACTOR PRIOR TO CONSTRUCTION AND SHALL BE MARKED ON THE PLANS.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE TOWN ENGINEER AND THE STATE DEPARTMENT OF CONSTRUCTION.
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**ORIENTATION**



**LEGEND**

SYMBOL	DESCRIPTION
(Symbol)	EXISTING BOUNDARY
(Symbol)	PROPOSED BOUNDARY
(Symbol)	EXISTING DRIVE
(Symbol)	PROPOSED DRIVE
(Symbol)	EXISTING SIDEWALK
(Symbol)	PROPOSED SIDEWALK
(Symbol)	EXISTING UTILITY
(Symbol)	PROPOSED UTILITY
(Symbol)	EXISTING CONCRETE
(Symbol)	PROPOSED CONCRETE
(Symbol)	EXISTING ASPHALT
(Symbol)	PROPOSED ASPHALT
(Symbol)	EXISTING GRAVEL
(Symbol)	PROPOSED GRAVEL
(Symbol)	EXISTING SAND
(Symbol)	PROPOSED SAND
(Symbol)	EXISTING GRAVE
(Symbol)	PROPOSED GRAVE
(Symbol)	EXISTING FENCE
(Symbol)	PROPOSED FENCE
(Symbol)	EXISTING SIGN
(Symbol)	PROPOSED SIGN
(Symbol)	EXISTING LIGHT
(Symbol)	PROPOSED LIGHT
(Symbol)	EXISTING TREE
(Symbol)	PROPOSED TREE
(Symbol)	EXISTING BENCH
(Symbol)	PROPOSED BENCH
(Symbol)	EXISTING BIKEWAY
(Symbol)	PROPOSED BIKEWAY
(Symbol)	EXISTING BIKEWAY
(Symbol)	PROPOSED BIKEWAY

**McChord Engineering Associates, Inc.**  
 Civil Engineers and Land Planners  
 1 Gramman Hill Road  
 Wilton, CT 06897 (803) 854-0569

**PLAN PREPARED FOR**  
 THE TOWN OF WESTON  
 WESTON, CONNECTICUT

**OVERALL SITE PLAN**  
**WESTON PARK**  
 DAVIS HILL ROAD AND LORDS HIGHWAY EAST  
 WESTON, CONNECTICUT

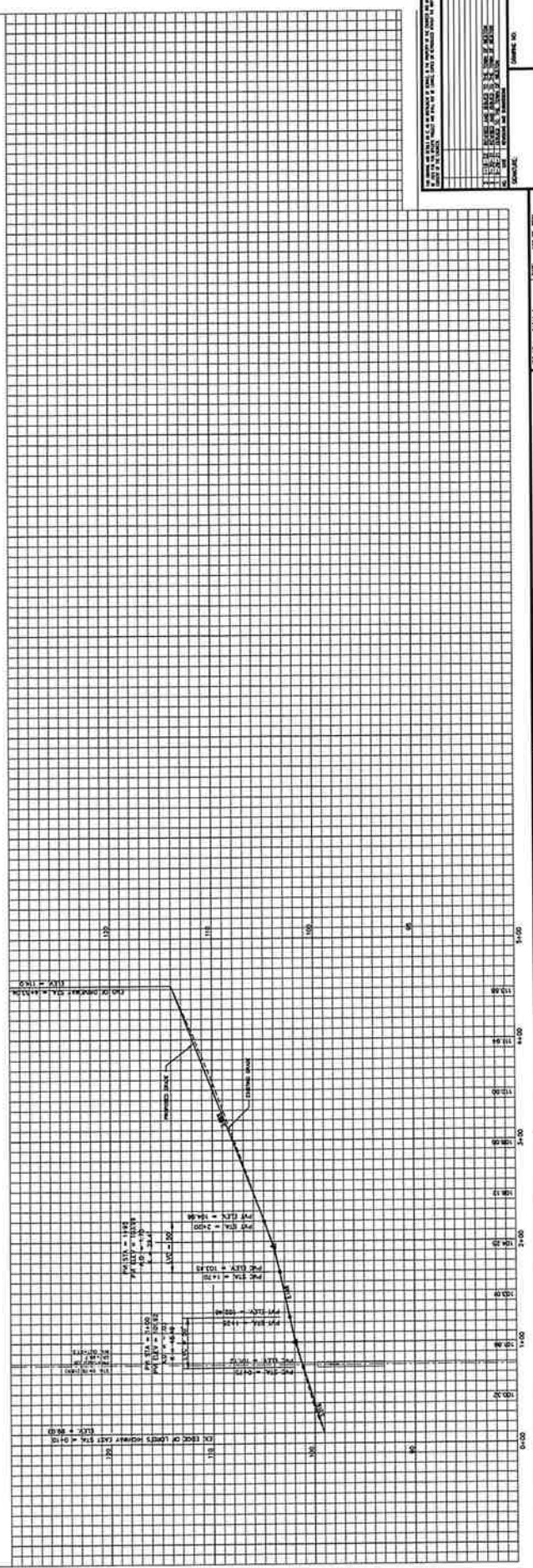
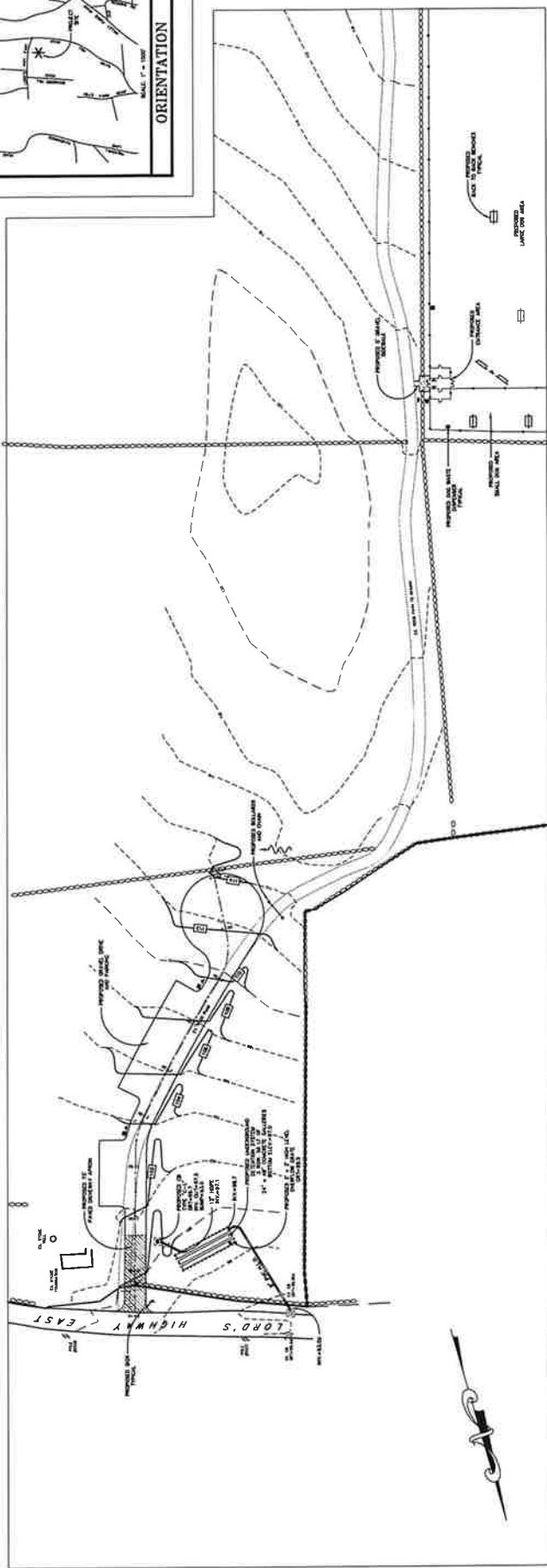
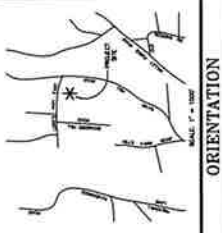
AREA = 30,173 SQUARE FEET

DATE: 10/15/2010

SCALE: 1" = 40'

PROJECT NO. 10-001

SHEET 1 OF 3



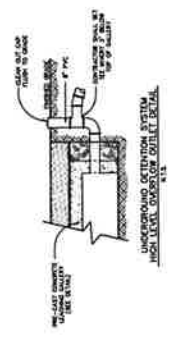
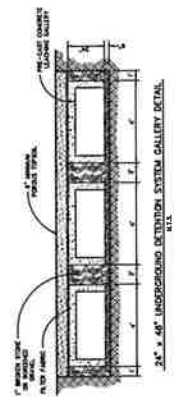
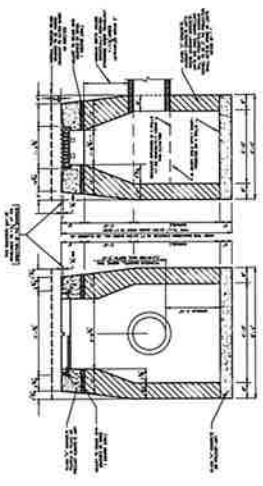
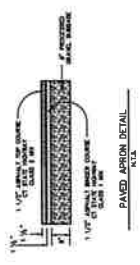
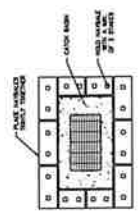
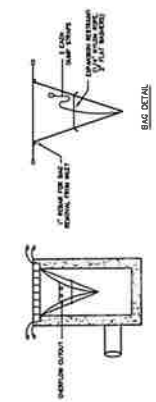
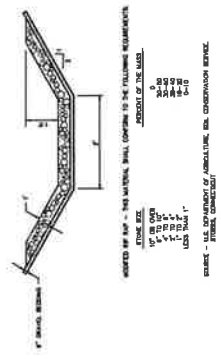
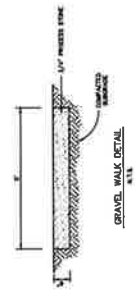
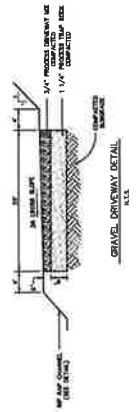
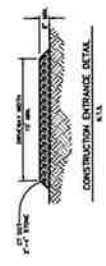
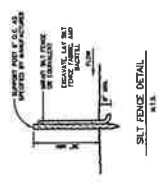
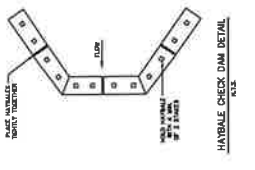
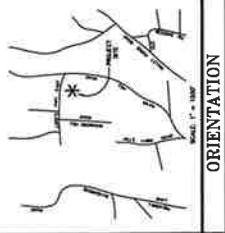
DATE: 10/1/2023	PROJECT: WESTON DOG PARK HIGHWAY EAST
DRAWN BY: [Name]	CHECKED BY: [Name]
SCALE: 1" = 100'	SCALE: 1" = 100'
PROJECT NO: [Number]	SHEET NO: PP1
THIS DRAWING IS THE PROPERTY OF MCHORD ENGINEERING ASSOCIATES, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF MCHORD ENGINEERING ASSOCIATES, INC.	

PLAN AND PROFILE  
WESTON DOG PARK HIGHWAY EAST  
DAMS HILL  
WESTON, CONNECTICUT

PLAN PREPARED FOR  
THE TOWN OF WESTON  
WESTON, CONNECTICUT

McChord Engineering Associates, Inc.  
Civil Engineers and Land Planners  
1 Gramman Hill Road  
Wilton, CT 06897 (203) 834-0589





DATE	DESCRIPTION

DT1

SCALE: 1" = 500'

CONSTRUCTION NOTES AND DETAILS  
"WESTON DIGG PARK"  
DAVIS HILL ROAD AND LORD'S HIGHWAY EAST  
WESTON, CONNECTICUT

PLAN PREPARED FOR  
THE TOWN OF WESTON  
WESTON, CONNECTICUT

McChord Engineering Associates, Inc.  
Civil Engineers and Land Planners  
1 Grumman Hill Road  
Wilton, CT 06897 (203) 654-0568



6. Discussion about the American Rescue Plan Act final ruling by U.S. Treasury and next steps in Weston: **No motion**



# U.S. DEPARTMENT OF THE TREASURY

**AN INTRODUCTION TO THE**

## **Final Rule: Coronavirus State and Local Fiscal Recovery Funds**

**FOR RECIPIENTS AND STAKEHOLDERS**

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January 2022



## About this Webinar

The U.S. Department of the Treasury is providing this webinar, the State and Local Fiscal Recovery Funds contact channels, and other resources for informational purposes.

The descriptions provided in this document are non-exhaustive, do not describe all terms and conditions associated with the use of Coronavirus State and Local Fiscal Recovery Funds, and do not describe all requirements that may apply to this funding.

Any award from the Coronavirus State and Local Fiscal Recovery Funds will be subject to the terms and conditions of the agreement entered into by Treasury and the respective jurisdiction, which incorporate the provisions of the Final Rule and guidance that implements this program.

Recipients should note that Treasury does not pre-approve specific projects under the Coronavirus State and Local Fiscal Recovery Funds; each recipient should review the final rule to make its own assessment of whether its intended projects meets the eligibility criteria in the rule.



## Overview: Key Objectives of This Funding

The Coronavirus State and Local Fiscal Recovery Funds deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and lead a strong, resilient, and equitable recovery.

### Key objectives of this funding:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts
- Maintain vital public services, even amid declines in revenue resulting from the crisis
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity



## Overview: Early Program Implementation

The Coronavirus State and Local Fiscal Recovery Funds deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and lead a strong, resilient, and equitable recovery.

### Early program implementation:

- Over \$245 billion disbursed to state, local, and Tribal governments, with over 99 percent of funds available in 2021 in the hands of governments across the country, as of today
- Recipients have used SLFRF funds to meet immediate pandemic needs and make investments in long-term growth and opportunity for their communities, with examples including:
  - **Supporting the public health response:** testing and vaccination clinics, expansion of rapid testing, vaccination incentive programs, distribution of PPE, contact tracing operations & COVID-19 mitigation in congregate settings
  - **Strengthening the economic recovery:** youth jobs programming, jobs and workforce training for dislocated workers, technical support to small businesses in underserved communities, creation and preservation of affordable housing, rental assistance, expansion of childcare, education programs for disproportionately impacted communities & rehiring government workers
  - **Making longer term investments:** expanding high-speed broadband access to unserved and underserved communities
- Treasury has carefully considered feedback from recipients and stakeholders, including over 1,500 comments, and hundreds of meetings and correspondence with recipients and stakeholders



## **Important Note: Projects Already Underway in SLFRF Program**

- The final rule takes effect on April 1, 2022
- If a use of funds complies with the final rule, Treasury will not take action to enforce the interim final rule, regardless of when the funds were used (e.g., if the IFR would not permit that use of funds); recipients can take advantage of the expanded flexibilities in the final rule now
- Until April 1, the interim final rule remains in effect; funds used consistently with the IFR while it is in effect are in compliance with the SLFRF program

**For more, please see the Statement Regarding Compliance with the  
Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule**



## Reminder: Four Key Eligible Use Categories

The American Rescue Plan provides four major categories of eligible uses to tackle the broad range of public health and economic challenges caused or exacerbated by the COVID-19 emergency.

- 1 Public Sector Revenues**
  - Providing government services up to the amount of revenue loss due to the pandemic
- 2 Public Health & Economic Response**
  - Responding to COVID-19's public health impact, along with its economic harms
- 3 Premium Pay for Essential Workers**
  - Offering additional support to workers who bear the greatest health risks because of their service in critical sectors
- 4 Water, Sewer & Broadband Infrastructure**
  - Providing funding to critical water and sewer projects, along with high-speed broadband infrastructure

**Recipients have requested greater flexibility, simplicity & clarity in the final rule to respond to new pandemic needs and make transformative investments**



## Approach to the Final Rule

Treasury's final rule provides greater flexibility and simplicity for recipients to turn the tide on the pandemic, maintain vital public services amid revenue shortfalls, and build a strong, resilient, and equitable recovery.

### KEY NEW FEATURES IN THE FINAL RULE

- 1 **Public Sector Revenues**
  - Major simplification for thousands of recipients through the **\$10 million revenue loss standard allowance**
- 2 **Public Health & Economic Response**
  - Providing a **broader set of eligible uses** for impacted and disproportionately impacted populations
  - Clarifying that reasonably proportional **capital expenditures** may be allowable (e.g., affordable housing, hospitals)
- 3 **Premium Pay for Essential Workers**
  - **Streamlining options to provide premium pay** by broadening the share of essential workers who can receive premium pay without a written justification
- 4 **Water, Sewer & Broadband Infrastructure**
  - **Expanding water and sewer projects** that are eligible
  - **Broadening eligible broadband investments** to allow recipients to address access, affordability & reliability challenges



1

Public Sector  
Revenues

## Replace Public Sector Revenue Loss

Recipients may use these funds to provide government services, up to the amount of revenue loss experienced due to the COVID-19 public health emergency.

### 1 Determine revenue loss, using one of two available options:

- A Elect “standard allowance” of up to \$10 million to spend on government services through the life of the program, which greatly simplifies the program for small localities NEW
- B Calculate actual revenue loss according to Treasury formula
  - » Calculate revenue loss either on a calendar or fiscal year basis NEW
  - » Must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after January 6, 2022, to more accurately reflect revenue loss due to the pandemic NEW

### 2 Spend on government services up to the revenue loss amount

- Government services generally include **any service traditionally provided by a government** unless Treasury has stated otherwise, such as:
  - ✓ Construction of schools and hospitals
  - ✓ Road building and maintenance, and other infrastructure
  - ✓ Health and other services
  - ✓ Environmental remediation
  - ✓ Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)





## Respond to COVID-19's Public Health and Economic Impacts

Recipients may use these funds to respond to a broad range of public health and economic impacts of the pandemic for households, communities, businesses, and the public sector.

**1**

**Eligible Use Categories**

- Public health impacts
- Negative economic impacts, including assistance to:
  - ✓ Households
  - ✓ Small businesses
  - ✓ Non-profits
  - ✓ Impacted industries
  - ✓ Public sector capacity and workforce

**2**

**Determining Eligible Uses**

- To identify eligible uses of funds, recipients should generally:
  1. Identify a public health or economic impact to an individual or a class
  2. Design a related and reasonably proportional response (e.g., a program, service, or capital expenditure)
- For convenience, Treasury has provided a non-exhaustive list of eligible uses and populations presumed eligible to receive these services
- Recipients may identify additional eligible uses beyond those enumerated by Treasury based on the standards provided in the rule



## Support the Public Health Response

Recipients may use these funds to support their COVID-19 public health response.

### 1 COVID-19 Mitigation & Containment

- A very broad range of services and programming that are needed to contain COVID-19, including vaccination and testing programs and other COVID mitigation tactics
- May include certain capital expenditures, such as medical facilities generally dedicated to COVID-19 treatment & mitigation
- Expenses to households, medical providers, or others that incurred medical costs due to the pandemic
- Includes unreimbursed expenses for COVID-19 testing or treatment & emergency medical response expenses

### 2 Medical Expenses

- A broad range of prevention, treatment, harm reduction, and recovery services that may be needed to meet mental health, substance use, and other behavioral health needs
- May include certain capital expenditures, such as behavioral health facilities & equipment

### 3 Behavioral Healthcare

- Responses to communities that experienced an increase in violence, particularly gun violence
- Includes community violence intervention programs & enforcement efforts to reduce gun violence

### 4 Preventing & Responding to Violence

## Provide Assistance to Households

Recipients may use these funds to respond to the negative economic impacts of the COVID-19 public health emergency on households and communities.

### Impacted Households

Impacted households are those that have experienced an impact from the COVID-19 pandemic.

Treasury presumes that the following households are impacted:

- ✓ Low- and- moderate income (LMI) households, defined as those at or below 300% of FPG or 65% of AMI
- ✓ Households experiencing unemployment or food or housing insecurity
- ✓ Households that qualify for certain federal programs NEW

### Disproportionately Impacted Households

Disproportionately impacted households are those that have experienced a disproportionate impact from the COVID-19 pandemic.

Treasury presumes that the following households are disproportionately impacted:

- ✓ Low income (LI) households, defined as those at or below 185% of FPG or 40% of AMI NEW
- ✓ Households located in QCTs
- ✓ Households receiving services from Tribal govts
- ✓ Households residing in the U.S. territories or receiving services from territorial governments NEW
- ✓ Households that qualify for certain fed programs NEW

Recipients can identify other impacted or disproportionately impacted households, beyond those presumed eligible



## Provide Assistance to Households

Recipients may use these funds to respond to the negative economic impacts of the COVID-19 public health emergency on households and communities.

### Impacted Households

All impacted households, including households presumed impacted by Treasury, are eligible for uses that respond to the impact.

Over a dozen eligible uses, including:

- ✓ Food assistance
- ✓ Re-employment and job training
- ✓ Rent, mortgage, or utility assistance & Internet subsidies
- ✓ Cash assistance
- ✓ Health insurance coverage expansion and paid sick & family leave
- ✓ Financial services for unbanked and underbanked
- ✓ Affordable housing development and permanent supportive housing
- ✓ Childcare, early learning, and addressing learning loss for K-12 students

### Disproportionately Impacted Households

All disproportionately impacted households, including households presumed disproportionately impacted by Treasury, are eligible for uses that respond to the impact & the disparities that led to the disproportionate impact.

Many additional eligible uses, including:

- ✓ Addressing health disparities: e.g., community health workers, lead remediation, health facilities
- ✓ Addressing educational disparities: e.g., enhanced funding to high-poverty schools & educational facilities
- ✓ Improvements to vacant and abandoned property
- ✓ Investments in neighborhoods to promote health outcomes



## Provide Assistance to Small Businesses

Recipients may use these funds to respond to the negative economic impacts of the COVID-19 public health emergency on small businesses.

### Impacted Small Businesses

- ✓ **To assess which small businesses were impacted**, recipients may consider:
  - ✓ Decreased revenue or gross receipts
  - ✓ Financial insecurity
  - ✓ Increased costs NEW
  - ✓ And more
- ✓ **Eligible uses include:**
  - ✓ Loans or grants to mitigate financial hardship, such as by supporting payroll and benefits
  - ✓ Technical assistance, counseling or other services to support business planning

### Disproportionately Impacted Small Businesses

- ✓ **SB presumed disproportionately impacted:**
  - ✓ Operating in QCTs
  - ✓ Operated by Tribal governments or on Tribal lands
  - ✓ Operating in the U.S. territories NEW
- ✓ **Eligible uses include:** NEW
  - ✓ Rehabilitation of commercial properties, storefront & façade improvements
  - ✓ Technical assistance, business incubators & grants for start-up or expansions
  - ✓ Support for microbusinesses (e.g., childcare, transportation)



2

Public Health and  
Economic Response

## Provide Assistance to Non-Profits

Recipients may use these funds to respond to the negative economic impacts of the COVID-19 public health emergency on non-profits.

### Impacted Non-Profits

- ✓ To assess which nonprofits were impacted, recipients may consider:
  - ✓ Decreased revenue (e.g., lower donations or fees)
  - ✓ Financial insecurity
  - ✓ Increased costs (e.g., uncompensated increases in service need) NEW
  - ✓ And more
- ✓ Eligible uses include :
  - ✓ Loans or grants to mitigate financial hardship
  - ✓ Technical or in-kind assistance or other services to mitigate negative economic impact

### Disproportionately Impacted Non-Profits

- ✓ Non-profits presumed disproportionately impacted:
  - ✓ Operating in QCTs
  - ✓ Operated by Tribal governments or on Tribal lands
  - ✓ Operating in the U.S. territories NEW
- ✓ Eligible uses include:
  - ✓ Responses that are related and reasonably proportional to addressing disparities that led to disproportionate impacts



2

Public Health and  
Economic Response

## Provide Aid to Impacted Industries

Recipients may use these funds to provide aid to impacted industries.

### 1 Designating an impacted industry

- If industry is in the **travel, tourism, or hospitality sectors** (including Tribal development districts), the industry is impacted.
- If industry is **outside the sectors above**, the industry is impacted if it either:
  - » Experienced **at least 8 percent employment loss** from pre-pandemic levels, or **NEW**
  - » Is experiencing **comparable or worse economic impacts** as the national travel, tourism, and hospitality sectors as of the date of the Final Rule and the impacts resulted from the COVID-19 public health emergency

### 2 Provide eligible aid to the impacted industry

- Many eligible uses, including:
  - ✓ Aid to mitigate financial hardship, such as supporting payroll costs
  - ✓ COVID-19 mitigation and infection prevention measures
  - ✓ Technical assistance, counseling or other services to support business planning
- Aid limited to entities operating prior to the pandemic and affected by required closures and other efforts to contain the pandemic



## 2 Public Health and Economic Response

### Restore and Bolster Public Sector Capacity

Recipients may use these funds to restore and bolster public sector capacity, which supports governments' ability to deliver critical COVID-19 services.

#### 1 Public safety, public health, and human services staff

- Payroll and covered benefits for public safety, public health, health care, human services and similar employees of a recipient government through the period of performance
- limited to the portion of the employee's time spent responding to COVID-19, though public health and safety staff primarily dedicated to COVID-19 response may be fully covered; recipients can use reasonable estimates to determine share of employee time

#### 2 Government employment & rehiring public sector staff

- ✓ Restoring employment by hiring up to 7.5% above pre-pandemic baseline
- ✓ Funding for employees who experienced pay reductions or were furloughed **NEW**
- ✓ Maintaining current compensation levels to prevent layoffs **NEW**
- ✓ Worker retention incentives, including reasonable increases in compensation **NEW**

#### 3 Effective service delivery

- ✓ Supporting use of evidence, program evaluation, data, and outreach
- ✓ Providing administrative expenses for administration of programs that respond to COVID-19
- ✓ Address administrative needs caused or exacerbated by the pandemic (e.g., backlogs from pandemic shutdowns, adapting government operations to the pandemic)





## Invest in Capital Expenditures

The final rule provides clarity for recipients to use SLFRF funds to invest in capital expenditures as part of their public health or economic response.

### 1 Overall eligibility requirements

- Capital expenditures subject to same “related and reasonably proportional” standard as other uses
- Recipients other than Tribal governments must complete Written Justification (WJ) for capital expenditures at or over \$1 million
  - » WJ requires recipients to explain why a capital expenditure is appropriate and why the proposed capital expenditure is superior to alternatives
  - » Depending on project size, recipients may be required to submit WJ with reporting; no pre-approval

### 2 Presumptions for capital expenditures

**Projects presumed eligible, provided the above requirements are met:**

- ✓ Testing labs and equipment
- ✓ Emergency operations center & equipment
- ✓ Affordable housing
- ✓ Childcare facilities
- ✓ Schools (for Disproportionately Impacted communities)
- ✓ Primary care health clinics and hospitals (for Disproportionately Impacted communities)

**Projects generally presumed to be ineligible:**

- × Construction of new correctional facilities as a response to an increase in rate of crime
- × Construction of new congregate facilities to decrease spread of COVID-19 in facility
- × Construction of convention centers, stadiums or other large capital projects for general economic development or aid to impacted industries



## Invest in Eligible Uses Beyond Those Enumerated

Recipients may use these funds to invest in eligible uses beyond those specifically listed as eligible by Treasury.

1  
Step: Identify COVID-19 public health or economic impact

- Can identify impact to a specific household, business or non-profit – or to a class (e.g., group)
- Can also identify disproportionate impacts, or more severe impacts, to a specific beneficiary or to a class

2  
Step: Design a response to address the identified impact

- Response should be related and reasonably proportional to the harm
- Response should also be reasonably designed to benefit impacted individual or class



3

Premium Pay for  
Essential Workers

## Provide Premium Pay for Essential Employees

Recipients may use this funding to provide premium pay to eligible workers performing essential work, either in public sector roles or through grants to third-party employers.

- 1 Eligible workers are those in critical infrastructure sectors
  - 2 Essential work involves regular in-person interactions or physical handling of items handled by others
  - 3 Pay must respond to worker needs:
    - Serves workers who:
      - » Earn at or below 150 percent of their state or county’s average annual wage, or
      - » Are not exempt from Fair Labor Standards Act overtime rules NEW
    - Or recipient provides written justification of how it meets needs
- Example professions and sectors eligible:**
- ✓ Staff at nursing homes, hospitals, and home-care settings
  - ✓ Public health, safety, and emergency response
  - ✓ State, local, and Tribal government workforce
  - ✓ Workers at food production facilities, grocery stores, restaurants, and food delivery services
  - ✓ Janitors and sanitation workers
  - ✓ Truck drivers, transit staff, and warehouse workers
  - ✓ Public health and safety staff
  - ✓ Childcare workers, educators, and school staff
  - ✓ Social service and human services staff
  - ✓ Additional sectors designated by recipients

**Pay can be flexibly awarded up to \$13 per hour in installments or lump sums to hourly, part time, or salaried/non-hourly workers, and may not exceed \$25,000 for any single worker during the program**



## Build Water and Sewer Infrastructure

Recipients may use these funds to make a broad range of necessary investments in water and sewer infrastructure.

- 1 Projects eligible under the EPA's State Revolving Funds, including:
- 2 Additional projects eligible under Final Rule **NEW** include:

<i>Examples of Clean Water State Revolving Fund Projects</i>	✓ Construction of publicly owned treatment works	✓ Broad suite of additional lead remediation activities, including lead testing and lead service line replacement (including replacement of faucets, fixtures, and internal plumbing in schools and childcare facilities)
	✓ Decentralized wastewater treatment systems construction, upgrades & repair	✓ Additional stormwater infrastructure, including culvert repair, resizing and removal, and replacement of storm sewers
	✓ Management & treatment of stormwater or subsurface drainage water	✓ Residential wells
	✓ Water conservation, efficiency, or reuse measures	✓ Certain dam and reservoir rehabilitation
	✓ Reuse or recycling of wastewater, stormwater, or subsurface drainage water	
	✓ New facilities to improve drinking water quality	
<i>Examples of Drinking Water State Revolving Fund Projects</i>	✓ New sources to replace contaminated drinking water or increase drought resilience	
	✓ Green infrastructure	
	✓ Storage of drinking water	
	✓ New community water systems	
	✓ Lead service line replacement	



## Build Broadband Infrastructure

Recipients may use these funds to make a broad range of necessary investments in broadband infrastructure, in order to meet access, affordability, and other challenges.

- 1 **Identify an eligible area for investment**
  - Recipients are encouraged to invest in locations without reliable wireline service of at least 100/20 Mbps speed, but are broadly able to invest in locations where recipient has identified need for additional investment **NEW**
  - Such need can include lack of access to high speeds, affordability & reliability
- 2 **Design project to meet high-speed technical standards**
  - Deliver reliable high-speed service of minimum 100 Mbps symmetrical speeds unless impracticable
- 3 **Require enrollment in a low-income subsidy program** **NEW**
  - Recipients must require service providers for a broadband project that provides service to households to either:
    - ✓ Participate in the FCC's Affordable Connectivity Program
    - ✓ Provide access to a broad-based, low-income affordability program commensurate to the Affordable Connectivity Program

**Flexibility in eligible areas for investment complements IJA broadband funding; recipients are also able to invest in cybersecurity for broadband infrastructure regardless of service delivery standards**



## Restrictions on Use

The final rule maintains the IFR's restrictions on use with additional clarifications.

### 1 Net Reduction in Tax Revenue

**For states and territories:**

- SLFRF may not be used to directly or indirectly offset a reduction in net tax revenue resulting from a change in state or territory law, as required by the American Rescue Plan

**For all recipients except for Tribal governments:**

- SLFRF may not be used for deposits into pension funds, as required by the American Rescue Plan
- A “deposit” is defined as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability
- Recipients may use funds for routine payroll contributions to pensions of employees whose wages and salaries are an eligible use

### 2 Deposits into Pension Funds

**For all recipients:**

- Funds may not be used for debt service, replenishing rainy day funds/financial reserves, or satisfaction of a settlement or judgment
- Uses of funds may not undermine COVID-19 mitigation practices in line with CDC guidance and recommendations
- Uses of funds may not violate Uniform Guidance conflict-of-interest requirements or other applicable laws

### 3 Other Restrictions on Use



## Non-Federal Match and Cost-Share Requirements

**The final rule provides clarity on use of SLFRF funds to meet non-federal match and cost-sharing requirements of other federal programs.**

- Funds available under the “revenue loss” eligible use category generally may be used to meet the non-federal cost-share or matching requirements of other federal programs
  - However, note that SLFRF funds may not be used as the non-federal share for purposes of a state’s Medicaid and CHIP programs, even under the “revenue loss” category
- SLFRF funds beyond those that are available under the “revenue loss” eligible use category above may not be used to meet the non-federal match or cost-share requirements of other federal programs other than as specifically provided for by statute (e.g., the Infrastructure Investment and Jobs Act for Bureau of Reclamation and certain broadband deployment projects)



# Note on Reporting

Recipients should consult Treasury’s reporting guidance and user guide for their reporting.

Recipients	Requirements
<p><b>Quarterly Reports Due January 31</b></p>	<ul style="list-style-type: none"> <li>Recipients should rely on reporting guidance and user guide issued by Treasury</li> <li>Portal will reflect certain final rule changes, including information on capital expenditures as part of public health and economic response, fiscal year revenue loss calculation, standard allowance election, &amp; expanded flexibility in premium pay</li> </ul>
<p><b>Quarterly and Annual Reports Due April 30</b></p>	<ul style="list-style-type: none"> <li>Recipients should rely on reporting guidance ahead of reports due April 30</li> </ul> <p><b>All recipients above, who are required to submit quarterly reports, as well as recipients required to submit annually, which include:</b></p> <ul style="list-style-type: none"> <li>Metropolitan cities and counties with population less than 250,000 that received an award less than \$10 million,</li> <li>Tribal governments that received an award less than \$30 million</li> <li>Nonentitlement units of government</li> </ul>





**For More Information:**

Please visit Treasury's State & Local website at [www.treasury.gov/SLFRP](http://www.treasury.gov/SLFRP)

**To Request Funding:**

Please visit [www.treasury.gov/funding](http://www.treasury.gov/funding)

**For Media Inquiries:**

Please contact the U.S. Treasury Press Office at (202) 622-2960

**For General Inquiries:**

Please email [SLFRP@treasury.gov](mailto:SLFRP@treasury.gov)

# Thank you, and time for Q&A.



**7. Interview of Leslie Stetter for  
appointment to the Commission of Arts:  
No motion**

## Leslie Baldwin Stetter

A: 157 Godfrey Rd E, Weston CT 06883 C: (347) 931-4967 E: [leslie.stetter@gmail.com](mailto:leslie.stetter@gmail.com)

### Professional Experience

#### Compass Real Estate

December 2019 - Present

#### Realtor with Katie O'Grady & Company

- Realtor with one of the top selling teams for Fairfield County covering business across Westport, Weston, Fairfield, Southport, Darien and Norwalk.

#### William Raveis Real Estate

May 2017 - December 2019

#### Realtor with Katie O'Grady & Company

- Realtor with top selling team for William Raveis Southport Office selling business across Fairfield County including Westport, Fairfield, Southport, Darien and Rowayton.

#### PEOPLE Magazine

March 2012 – April 2014

#### Integrated Account Manager

- Integrated seller managing a \$13million+ list including Nestle, Milk, GlaxoSmithKline, PBS, Bic, MediaStorm and ShopStyle.com among other accounts
- Responsible for maintaining and growing business and market share across key accounts such as Nestle where I grew our Gerber and Waters business year-over-year.
- Broke Milk for People.com for only Time Inc digital deal in 2013 in addition to growing print business. For 2014, grew business by 50% year-over-year by securing an Oscars sponsorship for print, digital and mobile in Q1.

#### PARADE

New York, NY

#### Dash Magazine

February 2011 – March 2012

#### Account Director

- Integrated seller responsible for breaking business on a launch with Campbell's, ConAgra, Walmart, Nestle, Smuckers' and MARS.
- Responsible for a list that includes Pernod Ricard, Terlato Wines, Cavit Wines, Campbell Soup, ConAgra, Tyson Foods, General Mills, MilkPep, Mars, Unilever and Walmart, among others
- Responsible for developing marketing programs, ideas, client mailers and email blasts for self and sales staff.

#### Hearst Publications

#### Food Network Magazine

New York, NY

August 2009 – February 2011

#### Account Director

- Sold integrated programs to advertisers such as J&J, FYE, Simply Orange and Terlato Wines in addition to exceeding revenue goals by 91%.
- Sales representative on the launch of Food Network Magazine breaking over \$1.1M in new business in the first year from Terlato Wines, Sun Crystals, Splenda, Rutherford Hill, Simple Orange Juice, Motrin, Pfizer, Stevia, Folger's, FYE and Pompeian

#### Reader's Digest Association

#### Reader's Digest Magazine

New York, NY

May 2007 – August 2009

#### Account Manager

- Achieved historic sale of first C4 advertiser for Reader's Digest to Unilever/Dove for 2008. Partnership was well-received and renewed for 2009
- For 2009, sold \$1M cross-platform partnership to Promise Spreads including digital integration and custom targeted inserts.
- Responsible for 100+ accounts totaling over \$6M in revenue for the magazine

**Conde Nast**  
**Cookie Magazine**  
**Account Executive**

**New York, NY**  
**October 2005 – May 2007**

- In first year at Cookie exceeded sales goals by 50% and was Team Leader on the Papyrus account for CNP Corporate Sales. Broke Papyrus for Conde Nast with a 10-page schedule across Cookie, Domino and Vanity Fair

**Conde Nast**  
**Vitals Man and Vitals Woman Magazines**  
**Assistant to the Publisher**

**New York, NY**  
**September 2004 – October 2005**

- Sole assistant to Publisher for two start-up magazines with advertiser base encompassing men's and women's luxury brands across all lifestyle categories
- Work with HR to hire and train sales assistants and interns. Fully responsible for managing three interns per semester, including daily workflow and performance reviews

## **Education**

**Connecticut Real Estate College**  
**Practice & Principles 60 Hour Course**

**Fairfield, CT**  
**February 2017 - March 2017**

**Georgetown University,**  
**College of Arts & Sciences**  
B.A. in English Literature, Minor in Intra-Arts: Art History

**Washington, DC**  
**September 2000 - May 2004**

## **Skills**

- Microsoft Office, Salesforce, Outlook, ACT!, Windows, Mac systems, MagAdvisor, PowerPoint and AdMarc

**Languages: Studied Italian and Spanish.**

8. Interview Dana Levin for appointment to the Board of Assessment Appeals as an alternate: **No motion**

**Dana A. Levin**  
**241 Georgetown Road**  
**Weston, CT 06883**  
**(203) 803-9981**  
**DanaAynn@aol.com**

**Education:**

The George Washington University, Washington, D.C.  
Masters of Business Administration, Concentration - Marketing

Vassar College, Poughkeepsie, NY  
Bachelor of Arts, Major - Psychology  
Concentrations - Economics, American History

**Experience:**

**Realtor**, Westport, CT - currently with **Keller Williams Prestige Properties**

**Carl Bernstein for the 135<sup>th</sup> Assembly District**, Weston/Easton/Redding, CT  
Assistant Treasurer for political campaign. Responsible for collecting contributions and verifying donor validity, accounts payable, and completing periodic filings with the Connecticut State Elections Enforcement Commission.

**Free-Lance Motion Picture Production Accountant**, Los Angeles, CA and New York, NY

Responsible for accounting functions on motion picture production/post-production including: cash flow, accounts receivable, accounts payable, petty cash handling/reconciliation, analyzing budget variances.

**KCET**, Los Angeles, CA

Television Production Finance Comptroller - assigned to various television series at Los Angeles' PBS station. Responsible for budgets, variance analysis, accounts payable. Interfaced with production and station management/executives.

**Rocketdyne Division, Rockwell International**, Canoga Park, CA

Materials Department Financial Analyst - budget responsibility for the materials portion of major aerospace programs including the National Aerospace Plane (NASP) initiative and the International Space Station. Interfaced with engineers, procurement management, and departmental management. Promoted after six months. Department of Defense Secret Clearance.

**Busby, Rehm and Leonard, P.C.**, Washington, DC

Full-time assistant at boutique international trade law firm while attending graduate school. Assisted partners and associates in preparing cases including financial analysis and photography of exhibits. Interfaced with clients. Attended

Congressional hearings and briefings of Congressional staff. Planned events for trade association clients. Assisted at Democratic presidential candidate fundraiser.

**Neuberger and Berman Management**, New York, NY  
Assistant to the Corporate Secretary.

**Bank of America, NT& SA**, Beverly Hills, CA  
Trust Officer training. Assisted trust officer in handling all aspects of client accounts. Confidential clients included executives, celebrities, and major politicians. Promoted twice in 18 months.

**Community Involvement:**

Member, Saugatuck Rowing Club

Weston Board of Education, Member: 2007-2015

Board Secretary/Treasurer, Chair, Policy Committee, Member, Curriculum Committee. Also served as Chair, Communications Committee and Member

Transportation Committee

Spearheaded SRO Initiative

Weston Democratic Town Committee - Former Search Chair

Hurlbutt Elementary School PTO President: 2006-2007

Weston Intermediate School PTO - Founding editor of monthly parent newsletter

Weston Middle School PTO - Grade Chair: 2006-2007

Weston Newcomers and Neighbors Club - President: 2002-2003

Temple Israel, Westport, CT - Former Youth Committee Chair

9. Discussion / Decision about the Board of Selectmen checking in with Appointed Boards and Commissions: **No motion**
  
10. Appointment of David Felton to the Facilities Optimization Committee for a term to end September 30, 2022: **I move to appoint David Felton to the Facilities Optimization Committee for a term to end September 30, 2022**



# David R. Felton

21 Ridge Road, Weston, Connecticut 06883 | p: (203) 807-8686 | e: [david@felton.net](mailto:david@felton.net)

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## Summary

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David Felton is the owner of Canaan Technology, a Managed Service Provider (IT Services) which he founded in 2002. Canaan Technology provides Proactive IT Services such as Cloud Hosting, Cybersecurity, Business Continuity, Disaster Recovery, VoIP (Telephone), and Surveillance Camera Solutions to Small and Medium Businesses, Municipalities, Schools, and Non-profit Organizations throughout Connecticut. David holds a bachelor's degree in Communications and Criminal Justice from the University of Hartford.

David is a disciplined problem solver with the ability to consider elements of an issue that are not necessarily obvious; seek-out opinions from both like-minded and dissimilar peers; and collaborate with people that have an opposing position.

David's responsibilities at Canaan Technology include development and execution of the Company's strategy, day-to-day management, identifying and evaluating new products and services, and working closely with clients and staff during the entire project lifecycle, including Initiation, Planning, Implementation, and Transitioning to day-to-day support. Under David's leadership, Canaan Technology has received numerous recognitions including CRN's NextGen three consecutive years, and CRN's Managed Service Provider 500 which recognizes the top technology providers and consultants in North America whose forward-thinking approach to providing managed services is changing the landscape of the IT channel.

Prior to founding Canaan Technology, David held management level positions in the IT field at the University of Hartford, Yale University, the Hamden Public Schools, and several privately held companies.

Throughout his career, David has made it a priority to maintain his proficiency with emerging technologies and trends. David's tenacity for troubleshooting and deep understanding of technology is recognized by manufacturers, vendors, peers, and clients. He is frequently called upon by trade publications to provide expert commentary and analysis of technology industry trends and events.

David is married, has two children, a Little League Coach, an avid Yankees Fan, and has taught technology classes for both College Students and Adult Education.

**11. Appointment of Carolyn Hill-Bjerke to the Marketing and Communications Committee for a term to end December 31, 2023: I appoint Carolyn Hill-Bjerke to the Marketing and Communications Committee for a term to end December 31, 2023**

## Contact

[www.linkedin.com/in/carolyn-](http://www.linkedin.com/in/carolyn-hill-6560a75)

[hill-6560a75](https://www.linkedin.com/in/carolyn-hill-6560a75) (LinkedIn)

[www.carolynreps.com](http://www.carolynreps.com) (Company)

## Top Skills

Lead Generation

Digital Media

Advertising

## Honors-Awards

Things I Don't Walk to Talk About

# Carolyn Hill

Board Member at Association of Independent Commercial Producers

New York

## Summary

A consultant who packages brand and advertising projects for film industry professionals. The results are brand sponsored content my clients create. IF YOU HAVE A QUESTION - PLEASE REACH OUT. I WANT to connect with you. I have clients who can help you create ASSETS not just marketing materials that can earn real engagement with consumers. I often assemble highly technical and complicated production projects.

Specialties: VFX, Animation, Feature directors, Design, Live Action, International Production, Special Effects, Archival Footage, and Graphics.

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## Experience

### Carolyn Reps

Carolyn Reps - President

1998 - Present (24 years)

New York, New York

I represent Live directors via Backyard Productions and Saville Productions. I just executive produced a Live Stream show for Meta (FB) via Take 2 Productions. I am a Live Stream expert & consultant. For animation and graphics - Linetest Animation, Two Fresh Creative, and VFX Zoic Studios for brand sponsored projects including commercials, AR, AI, data visualization, brand integration projects. Production Service Network (PSN) for location services and production support all over the world. Saville Productions also does branded entertainment and documentary work. Take 2 Productions for remote, hybrid and live streaming projects. Massive Music/Songtradr for original music, new musicians and licensing. I am an expert in putting together complicated projects. I also do international consulting and have helped to arrange production around the world in countries such as Kazakhstan, Austria, Germany, Australia, Japan, Portugal, Poland, Malaysia, Mexico, Uruguay, Canada, Spain, Turkey, Czech Republic, Malaysia, the UK, the Netherlands,

and France. I have presented at conferences and in agencies and clients.  
Book your virtual screening today !

### **Association of Independent Commercial Producers**

#### **Board Member**

January 2016 - Present (6 years 1 month)

Greater New York City Area

I sit on the Board of the AICP in New York as part of the East Coast chapter. I attend board meetings, help plan events & town halls as well as act as a liaison in the business for new concerns and challenges as advertising and the communications business evolves.

### **Production Service Network**

#### **US Sales Agent/ Production Consultant**

March 2016 - Present (5 years 11 months)

Shepherding US projects with international production needs to vetted service companies throughout the globe.

### **Rhythm & Hues**

#### **Independent Sales Representative**

January 2006 - March 2012 (6 years 3 months)

El Segundo, CA

Represented six-time Oscar winning studio for commercial and branded projects as their only contractor in New York City. R+H created projects for me including Nasonex, Wells Fargo, Robitussin, Nissan, and much more.

### **Curious Pictures**

#### **Independent Sales Representative**

May 2005 - May 2011 (6 years 1 month)

New York, NY

Represented animators and directors. Created commercials and advertising content for brands like Campbell's, Aflac, Accenture, Dannon, Carrabba's, Hall's, AJ Wright, and many others.

### **Brand New School**

#### **Independent Sales Representative**

January 1999 - January 2001 (2 years 1 month)

New York, NY

Represented new motion design company in their first year.



## Education

Syracuse University

BA, English/Magazine Journalism

Columbia University in the City of New York

Master of Fine Arts - MFA, Poetry · (2001 - 2003)

**12. Appointment of Tyler Lee to the Marketing and Communications Committee for a term to end December 31, 2023: I move to appoint Tyler Lee to the Marketing and Communications Committee for a term to end December 31, 2023**

# Tyler Lee

328 Newtown Tpke, Weston, CT 06883    capt99@gmail.com    203.808.5729

## EXPERIENCE

### **Bridgewater Associates**

June 2016 - Present

For the last five years have been building and designing internal tooling and applications for one of the premier money management firms in the world.

#### **UI/Software Architect**

May 2019 - Present

Responsible for the technical and user interface direction for a suite of applications that help visualize, interpret and act upon investment ideas; driving quality, code standards, and product direction across many developers and teams.

I enjoy the unique challenge Bridgewater offers of working to build best-in-class technical applications in a constantly-evolving environment with high standards and a desire to take on big, tough problems.

#### **Software Engineer**

June 2016 - May 2019

### **Director of Design / OrgSync, inc.**

Jan 2010 - Jun 2016

OrgSync was a tool for helping colleges and universities manage their student retention and activities. I worked across both our marketing and development teams: building web and mobile experiences, marketing our applications, driving feature development and building a robust company that successfully exited.

### **Assistant Art Director / Your Lifestyle Austin**

2008 - Jan 2010

Worked closely with the primary art director and editor for this bi-monthly magazine to produce, design and deliver the issues. From copywriting/design in advertisements, to page layout work and final quality control.

## SUMMARY

I've been designing and developing software for most of my life, and have a passion for crafting applications and experiences that are useful and that delight their users.

Note: I do not currently have an active portfolio of work as all activities for the past five years have been private to Bridgewater.

## EDUCATION

BA Government  
University of Texas at Austin  
2009

## SKILLS

**Software Development**  
with a focus on frontend standards, technologies and platforms

**Design**  
with an emphasis on User Interface and experience

**Communication**  
A desire to communicate effectively, in whatever medium that may be: from words to images and web to print

**13. Appointment of Al Fazi to the Veterans Affairs Committee for a term to end December 31, 2023: I move to appoint Al Fazi to the Veterans Affairs Committee for a term to end December 31, 2023**



**12-2-2021**

**To: Samantha Nestor, First Selectwoman**

**From: Alan A. Fazi, 20 Cannondale Road, Weston, Ct 06883**

**Ref: Town of Weston Veterans Affairs Committee**

**I would like to be considered for an appointment to the Town of Weston Veterans Affairs Committee.**

**I have recently moved from Ridgefield to Weston and am now a Registered Voter, (Democrat), and Tax Payer in the Town of Weston.**

**My possible qualifications to serve on the Committee:**

- 1. First and foremost, I am a Disabled Vietnam Veteran. I was Honorably Retired, due to disability, from the U.S. Army after having served in Viet Nam in 1969 and 1970.**
- 2. I like to give back to the Community I live in. While in Ridgefield, I was appointed and served for over 20 years on the Town of Ridgefield Golf Committee as a Member and as Recording Secretary. The main purpose of the Committee was to advise the Board of Selectmen on all phases of operations at the Town Golf Course. I am familiar with local as well as Statutory Procedural Requirements for Town Committees.**
- 3. Prior to my retirement, my last employment for over 30 years was as Owner of a Residential Custom Remodeling Company. Skills I utilized while running the business involved Human Resources, Budgeting, Designing and Planning, Supervision, Record Keeping as well as Project Cost Analysis.**
- 4. After the Military, I employed by the State of Connecticut Labor Department for 15 years. My last position was Office Manager, managing over 50 individuals who were responsible for finding suitable employment and or training for unemployed individuals.**

**I have 3 years of college. I do not have a degree.**

**I look forward to having an opportunity to contribute to the Weston Community.**

**I am available for interview at your convenience.**

**Sincerely yours,**

**Al Fazi**

**203-788-3323**

**alfazi@att.net**

**14. Appointment of Bill Fusco to the DEI Advisory Committee for a term to end June 30, 2022: I move to appoint Bill Fusco to the DEI Advisory Committee for a term to end June 30, 2022**

# WILLIAM A. FUSCO

## EDUCATION

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**University of Connecticut School of Business**

**Storrs, CT**

**Storrs, CT**

Master of Business Administration (MBA)  
Concentration: Marketing Intelligence

May 2012

**Loyola University Maryland**

Bachelor of Arts (BA)

Concentration: Economics, Political Science

**Baltimore, MD**

May 2008

**Universiteit van Amsterdam – HES School of Economics and Business**

Multicultural Exchange Program

Concentrations: International Communications, Cultural Diversity

**Amsterdam, Netherlands**

Spring term 2007

## EMPLOYMENT

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**Concord Restoration**

**New York, NY**

2012 – Present

2012 – Present

***Chief Operations Manager***

- Acted as Vice President of all business operations
- Prepare and evaluate project cost benefit analysis
- Create project budgets and schedules

**Connecticut Center for Entrepreneurship & Innovation**

***Business Development Consultant, Market Research Analyst***

- Elected head consultant; Managed all team operations
- Developed roll-out strategies and business plans for venture capitalists and angel investors

**Hartford, CT**

2011 - 2012

## ADDITIONAL INFORMATION

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**Boy Scouts of America - Eagle Scout**

- Completed over 500 hours of community service
- Organized and led a 300 man-hour community service project to restore a dilapidated historical cemetery

wafusco@gmail.com

21 Old Farm Rd. Weston, CT 06883

(203) 313-2911

**15. Appointment of Michael Reiner to the Planning and Zoning Commission for a term to end November 7, 2023: I move to appoint Michael Reiner to the Planning and Zoning Commission for a term to end November 7, 2023**

Michael Reiner  
187 Steep Hill Road  
Weston CT 06883

Business professional with 45 years of experience in leadership positions for domestic and European firms in the homewares, jewelry, gift and stationery industries. For the last 25 years, co-owner (with wife, Erica) and President of Resource International.

- |                                      |                         |                |
|--------------------------------------|-------------------------|----------------|
| - Resource International Inc.        | Co-Founder / President  | 1997 - Present |
| - Elfa Corp (div. of Elfa of Sweden) | President               | 1986 – 1996    |
| - Hirsch USA (div. of Hirsh Austria) | National Sales Director | 1978 – 1986    |

Raised 2 daughters (Sarah and Leah) in Tenafly, New Jersey, where we resided for 30 years.

Arrived in Weston 6 years ago to begin our “next chapter”. Sarah (with husband Jason and granddaughter Cara) followed us to Weston. Leah and family live in Brooklyn.

I have served our town for the last 3 years as a member of the Weston Conservation Commission; and am a member of the Weston Democratic Town Committee.

I am also a very active volunteer at the Lachat Town Farm (Erica serves on the Lachat Town Farm Commission).

We have been members of Temple Israel in Westport for nearly 6 years...and (pre-Covid) was active in the TI Men's Club.

Board of Directors of the Sigma Pi / Mu Chapter Educational Foundation.

Bachelor of Science / Industrial & Labor Relations - Cornell University 1974-1978

**16. Appointment of Mary Francois to the Conservation Commission for a term to end December 31, 2023: I move to appoint Mary Francois to the Conservation Commission for a term to end December 31, 2023**

# Mary Welch Francois

73 Kellogg Hill Road, Weston, CT 06883 (615) 417-4629  
francois.maryw@gmail.com

## *Juris Doctor*

University of Iowa College of Law, 2005

## *B.A. English*

University of Iowa, 1997

## Experience and Employment

Board of Trustees, Weston Public Library, Weston, MA. 2018-2019.  
Elected position managing financial and operating decisions for the Weston Public Library, actively engaged in the process of planning and opening the Art and Innovation Center as a branch of the Weston Public Library.

Real Estate Sales Associate, Berkshire Hathaway HomeServices Commonwealth. Licensed Real Estate Agent actively engaged on behalf of buyers and sellers. 2018-2019.

AWAKE TN, 2012-2104, treasurer and founding board member of non profit organization advocating for legislation benefiting women and children at the state level.

Campaign Staff, Tennessee State Senate race, 2013-2014, responsible for fundraising, volunteer recruitment and support and special events.

Campaign Manager, Nashville Metro Council at Large, 2011.

Ravenwood Studios, small business owner and maker.

Assistant Attorney General for the State of Tennessee, Criminal Justice Section, 2008. Appellate attorney, representing the State of Tennessee in post conviction appeals.

Hall, Booth, Smith and Slover, 2005-2008. Litigation attorney, responsible for all phases of discovery and motions practice, including court appearances. Accountable for case management, client contact and management, interaction with co-counsel and opposing counsel, oral and written argument.

Research Assistant to Jonathan Carlson, University of Iowa College of Law, 2003-2005. Responsible for research assignments regarding status and engagement of nations in a variety of international treaties and organizations.

Moot Court Board, University of Iowa College of Law, responsible for the Jessup problem and competition for the class of 2006.

**17. Appointment of Ruth Glazer to the Board of Ethics for a term to end December 31, 2022: I move to appoint Ruth Glazer to the Board of Ethics for a term to end December 31, 2022**

**18. Appointment of Ruth Glazer as a Justice of the Peace for a term to end January 6, 2025: I move to appoint Ruth Glazer as a Justice of the Peace for a term to end January 6, 2025**



**Ruth Karfiol Glazer**  
**14 Nimrod Farm Road**  
**Weston, CT 06883**  
**(203) 246-3633**  
**rkgglazer123@gmail.com**

## **EXPERIENCE**

### **JD ADVISOR LLC, Weston, CT**

#### **Founder and President, 2008-Present**

- Strategic Planning and Restructuring
- Electronic Billing Guidance/Auditing of Legal Invoices
- Legal Advice and Representation

### **CREDIT SUISSE, New York, NY**

#### **Vice President and Strategic Counsel, 2000-2008**

##### **Strategy/Business Experience:**

- Trained in Six Sigma efficiency methodology
- Created technology transfer program for patentable firm inventions
- Implemented electronic invoicing system and strategic management functions

##### **Legal/Regulatory Experience:**

- Created standard form contracts for intellectual property group
- Developed department policy for hiring temporary employees; policy adopted for firm-wide use; performed legal training seminars

### **AMERICAN TRUCKING ASSOCIATION, INC., Alexandria, VA**

#### **General Corporate Counsel and Vice President for Strategic Planning, 1998-99**

##### **Legal Experience:**

- Structured joint ventures for multi-million dollar marketing and sales initiatives
- Negotiated agreements for intranet, marketing, endorsements and intellectual property
- Ran board meetings and performed corporate secretary function; managed in-house and outside counsel

##### **Business Experience:**

- Created new business models to lower operating costs, develop new products and increase membership
- Led business development team for joint ventures and new internal profit centers

### **RUTGERS UNIVERSITY, New Brunswick and Newark, NJ**

#### **Corporate Liaison and Intellectual Property, 1998**

- Established and oversaw university based start-up companies
- Developed domestic and international marketing and educational programs to promote university technology to industry
- Managed corporate liaison activities for the university
- Supervised activities of senior intellectual property associates

° \_\_\_ Special projects manager for complex business and licensing transactions

Ruth Karfiol Glazer

**LAW FIRM ASSOCIATE**

**Bryan Cave LLP, New York, NY and Washington, DC, 1994-97**

**Reboul, MacMurray, Hewitt, Maynard & Kristol, New York, NY, 1992-94**

**EDUCATION**

**Columbia University School of Law, New York, NY: JD 1992**

**Columbia College, Columbia University, New York, NY: BA 1988**

**The Bronx High School of Science**

**PROFESSIONAL ACTIVITIES**

Admitted to the Bars of New York State, the State of Connecticut, and the District of Columbia

Working knowledge of German

**19. Appointment of Judy Stripp to the Board of Ethics for a term to end December 31, 2023: I move to appoint Judy Stripp to the Board of Ethics for a term to end December 31, 2023**



**Weston Republican Town Committee**  
westonrtc.org

January 4, 2021

The Weston Republican Town Committee would like to recommend and support the appointment of Judy Stripp to fill the Republican vacancy on the Weston Board of Ethics. Judy is a pillar of the Weston community, whose service to our town includes:

- Founding member and current Vice President, Weston Women's Club
- Founder, Weston Senior Citizens Center
- Girl Scout Leader
- Past Vice Chair and Chair, Weston Republican Town Committee
- Trustee and Chair, Christian Education, President of Women's
- Fellowship, and member of Human Resources Committee, Norfield Church
- Member, Weston Kiwanis
- Member, Weston Historical Society

Judy is also a paralegal with more than 20 years of service.

We feel Judy would be an excellent addition to the work of this important committee, and we appreciate your consideration of her for this position.

Best regards,

A handwritten signature in black ink, appearing to read "Matt Carrothers". The signature is fluid and cursive.

**Matt Carrothers**  
Chairman  
Weston Republican Town Committee

**20. Approval of the unapproved minutes from the Board of Selectmen Regular meeting held January 6, 2022: I move to approve the unapproved minutes from the Board of Selectmen Regular meeting held January 6, 2022, as presented**

**Board of Selectmen  
Regular Meeting Minutes  
January 6, 2022 at 7.30 pm**

1. **Call to order:** First Selectwoman Samantha Nestor called the meeting to order at 7.31pm. Also in attendance were Selectman Martin Mohabeer, Selectwoman Amy Jenner, Town Administrator Jonathan Luiz, Aspetuck Health District Director Mark Cooper, Mike Vincelli, Altice Representative Esme Lombard, Land Use Director Tracy Kulikowski, Planning and Zoning Chair Ken Edgar, David Felton, Carolyn Hill, Al Fazi, Bill Fusco, Michael Reiner, Harvey Luft, Mary Francois, Ruth Glazer, Judy Stripp and town residents.
2. **Pledge of Allegiance:** Mr. Luiz led in the recitation of the Pledge of the Allegiance.
3. **Executive Session with Ira Bloom regarding pending litigation:** The Board of Selectmen went into Executive Session at 7.32pm, First Selectwoman Nestor invited Town Attorney Ira Bloom and Town Administrator Jonathan Luiz to join. The executive session ended at 8.42pm.
4. **Update on Covid from Health District Director Mark Cooper:** First Selectwoman Nestor introduced Aspetuck Health District Director, Mark Cooper who provided an update on the current COVID numbers. Mr. Cooper discussed the infectious nature of the recent Omicron variant and explained that infection numbers and hospitalizations are up throughout the region. Mr. Vincelli spoke about the next round of test kits being provided to the community, saying that they will also be distributing to vulnerable populations like seniors and people with disabilities. The rest of the kits will be distributed on Saturday 1/8 at the Middle School at 2pm. There is one kit per car. Mr. Vincelli and Mr. Cooper recommended using the tests when exhibiting symptoms or if exposed.
5. **Hire of Vicente Miguel Ugalde-Osorio as Building Maintainer effective immediately:** Mr. Luiz provided some background information about Mr. Ugalde- Osorio, the position and is current performance. Selectman Mohabeer moved to hire Vicente Miguel Ugalde-Osorio as Building Maintainer effective immediately. Selectwoman Jenner seconded this. The motion carried unanimously.
6. **Authorization for Weston to opt out of State Accessory Dwelling Unit provisions:** The Board decided to take no action on this item considering how it was written and instead to add another item to the agenda. First Selectwoman Nestor moved to add the following item to tonight's agenda: *"Completion of the Opt-Out Process from State Law provisions regarding Accessory Apartments and Parking Space Requirements."* Selectwoman Jenner seconded the motion. All were in favor and the motion passed.

**New agenda item: Completion of the Opt-Out Process from State Law provisions regarding Accessory Apartments and Parking Space Requirements.** First Selectwoman Nestor introduced Planning and Zoning Chair Ken Edgar to provide background on the subject of Accessory Dwelling Units (ADUs). Mr. Edgar explained that if the Weston Board of Selectmen opts out, then the Planning and Zoning Commission can work to create its own regulations that are better tailored to Weston's needs. Selectwoman Jenner asked what how many municipalities are opting out of this provision. Ms. Kulikowski mentioned that a number of surrounding municipalities are opting out including Ridgefield, Redding, Easton etc. Selectman Mohabeer asked what the next steps would be. Mr. Edgar said that the Planning and Zoning would carefully articulate new regulations for the Town of Weston and once the Town has opted out there is no time provision for those regulations to be put in place. Selectwoman Jenner moved that Weston opt out of the accessory apartment provisions contained in

Section 6 of Public Act 21-29 in accordance with the opt-out procedure contained in Section 6(f) of Public Act 21-29. The motion carried unanimously. Mr. Edgar went on to explain the provision for parking spaces and the minimum requirement. He explained that this provision is largely irrelevant for Weston and it would remain unregulated unless we do not opt out. Selectman Mohabeer moved that Weston opt-out of the parking provisions contained in Section 4(d)(9) of Public Act 21-29, in accordance with the opt-out procedure contained in Section 5 of Public Act 21-29. The motion carried unanimously.

Selectwoman Jenner made a motion to add an agenda item to interview Judy Stripp for a position on the Board of Ethics. Selectman Mohabeer seconded this. The motion carried unanimously.

- 7. Update on Altice Broadband upgrades from Altice representative Esme Lombard:** Altice representative Esme Lombard provided an update on the ongoing and future updates to the Altice broadband service in Weston. She said that this would provide faster and more symmetrical speeds to homes. The Board of Selectmen asked questions with Ms. Lombard responding.
- 8. Reappointment of Chris Kimberly to the Historic District Commission for a term to end December 31, 2026:** Selectwoman Jenner moved to reappointment William “Chris” Kimberly to the Historic District Commission for a term to end December 31, 2026. Selectman Mohabeer seconded this. The motion carried unanimously.
- 9. Reappointment of Mark Harper as the Animal Control Officer for a term to end December 31, 2022:** Selectman Mohabeer moved to reappoint Mark Harper as the Animal Control Officer for a term to end December 31, 2022. Selectwoman Jenner seconded this. The motion carried unanimously.
- 10. Interview of David Felton for appointment to the Facilities Optimization Committee:** The Board of Selectmen interviewed David Felton for a position on the Facilities Optimization Committee.
- 11. Interview of Carolyn Hill for appointment to the Marketing Committee:** The Board of Selectmen interviewed Carolyn Hill-Bjerke for a position on the Marketing Committee.
- 12. Interview Al Fazi for appointment to the Veterans Affairs Committee:** The Board of Selectmen interviewed Al Fazi for a position on the Veterans Affairs Committee.
- 13. Interview Bill Fusco for appointment to the DEI Advisory Committee:** The Board of Selectmen interviewed Bill Fusco for a position on the DEI Advisory Committee.
- 14. Interview of Michael Reiner for appointment to the Planning and Zoning Commission:** The Board of Selectmen interviewed Michael Reiner for a position on the Planning and Zoning Commission.
- 15. Interview of Harvey Luft for appointment to the Conservation Commission:** The Board of Selectmen interviewed Harvey Luft for a position on the Conservation Commission.
- 16. Interview of Mary Francios for appointment to the Conservation Commission:** The Board of Selectmen interviewed Mary Francois for a position on the Conservation Commission.

- 17. Interview of Ruth Glazer for appointment to the Board of Ethics:** The Board of Selectmen interviewed Ruth Glazer for a position on the Board of Ethics.
- 18. Interview of Ruth Glazer for appointment as Justice of the Peace:** The Board of Selectmen interviewed Ruth Glazer for a position as Justice of the Peace.
- 19. Interview of Judy Stripp for a position on the Board of Ethics:** The Board of Selectmen interviewed Judy Stripp for a position on the Board of Ethics.
- 20. Approval of the unapproved minutes from the Board of Selectmen Special Meeting on December 17, 2021:** Selectman Mohabeer moved to approve the unapproved minutes from the Board of Selectmen Special Meeting on December 17, 2021. Selectwoman Jenner seconded this. The motion carried unanimously.
- 21. Adjournment:** Selectwoman Jenner moved to adjourn at 10.28pm. Selectman Mohabeer seconded this. The motion carried unanimously.

Minutes submitted by: Sara Beer, Executive Administrative Assistant



## **21. Adjournment: I move to adjourn**