**TOWN OF WESTON, CT**

**Facilities Optimization Committee**

**Special Meeting DRAFT minutes**

**Nov 10, 2021 07:00 PM Eastern Time**

**Via Zoom**

The meeting was called to order at 7 PM by Chairman Bertasi

Attendance: Rick Bertasi, Gayle Weinstein, Steve Ezzes, Denise Harvey, Ken Edgar, Tony Pesco, Rone Baldwin, Phil Cross, Jonathan Luiz, Tecton Architects (Jeff Wyszynski, Antonia Ciaverella)

Approval of minutes: Ms. Harvey made a motion to approve the minutes from the November 3rd meeting. The motion was seconded by Dr. Pesco. The motion carried with one abstention (Mr. Ezzes).

Discussion regarding preparations for the “Community Conversation”: Mr. Wyszynski ran through the format of and the draft powerpoint for the meeting.

-Mr. Baldwin requested that we add a slide reviewing the work the FOC has completed to date. -Ms. Harvey asked if there will be a way for the public to communicate with us. Ms. Weinstein responded that Ms. Nestor has created an email, [info@westonct.gov](mailto:info@westonct.gov).

-Mr. Wyszynski noted that the second community conversation will take place around the end of January and will be focused on scope, schedule and cost and the third community conversation will take place in the Spring and will focus on a refinement of the final option(s).

-Ms. Harvey requested that the deck be separated into 2 documents for posting, one with the presentation and one with the appendix.

A forward look at our process and the deliverables: Due to time constraints, this discussion was postponed

Any new items: none

Adjournment: Ms. Weinstein made a motion to adjourn at 8 PM. The motion was seconded by Ms. Harvey.