

WESTON BUILDING COMMITTEE
SPECIAL MEETING MINUTES
Wednesday, December 11, 2019, 7:30 PM
TOWN HALL COMMISSION ROOM

- 1) Call to order: Chairman Allen Swerdlowe called the meeting to order at 7:34 pm. He was joined by committee members Jack Davidoff, Jon Rogers and Richard Wolf as by Town Administrator Jonathan Luiz and School Director of Finance and Operations Phil Cross.

- 2) Discussion / decision approval of prior meeting minutes: Mr. Wolf moved and Mr. Davidoff seconded to approve the prior meeting minutes with a minor correction. All were in favor and motion passed.

- 3) Discussion / decision to select a consultant for the following capital projects:
 - A) HES: Replacement of chiller at Hurlbutt and corridor ventilation: The Committee reached a consensus that RZ Design's proposal as submitted is accepted and that the company should get started immediately.

 - B) HES & WHS: Replace water heaters (Center House, East House, WHS Cafeteria): The Committee reached a consensus that RZ Design needs to clarify if phase one of the proposal includes a cost benefit analysis of replacing like-like-for like versus replacing with a more energy efficient system. Also, the Committee determined that phase one should answer the following question: "What is the manufacturer's recommended life span of the existing unit at the High School and how does the manufacturer make that determination?"

- C) HES: Replace East House steam traps and heat controls: Ask RZ Design to provide a breakdown of phases 1, 2 and 3 for this particular project.

 - D) WHS: C-Wing HVAC rooftop unit to Replace unit Ventilators & corridor ventilation: Ask RZ Design to provide a cost breakdown of phases 1, 2 and 3 for this particular project. The Committee reached a consensus that RZ Design needs to clarify if phase one of the proposal includes a cost benefit analysis of replacing like-like-for like versus replacing with individual units that feature both heat and air conditioning.

 - E) WHS: Replace D-Wing unit ventilators – would include work to match E-wing: Ask RZ Design to provide a cost breakdown of phases 1, 2 and 3 for this particular project. The Committee reached a consensus that RZ Design needs to clarify if phase one of the proposal includes a cost benefit analysis of replacing like-like-for like versus replacing with single units that feature both heat and air conditioning.
- 4) Review of a proposal from Jacunski Humes architects for High School Exterior Restoration Work: Mr. Swerdlowe provided an update on this project.
- 5) Chair's Report: none.
- 6) Adjournment: The meeting adjourned at 9:30 pm.