**LEGAL NOTICE**

The Town of Weston is seeking to engage the services of a Consulting Engineering firm to provide engineering services for the preparation of contract plans and documents for the following transportation project:

**WESTON TOWN CENTER IMPROVEMENTS – PHASE 2**

**STATE PROJECT 157-089**

The project design shall include improvements to pedestrian circulation in the vicinity of Weston Town Center by constructing pedestrian improvements on Norfield Road from the Norfield Congregational Church to Old Hyde Road, on Old Hyde Road from Norfield Road to Lords Highway and from School Road to Norfield Congregational Church. The project also includes the design of a multi-use trail between Old Hyde Road and Weston High School and the design of a bituminous concrete sidewalk from School Road south to an overlook and then to the Norfield Congregational Church .

The Consulting Engineering firm selected may also be required to provide survey, prepare environmental documents and perform construction inspection. Firms responding to this request should be of adequate size and sufficiently staffed to perform the assignment described above.

The Consulting Engineering firm will be evaluated and selected based on design and technical competence, the capacity and capability to perform the work within the time allotted, past record of performance, and knowledge of Federal, State, and Municipal procedures, appropriately weighted in descending order of importance.

The selected firm must meet all Municipal, State, and Federal affirmative action and equal employment opportunity practices.

The Disadvantaged Business Enterprise (DBE) sub consultant goal will be no less than ten percent (10%) of the original agreement value.

The projected construction cost is expected to be in the range of $1,760,000. The design fee will be negotiated on a Lump Sum basis.

A letter of interest, together with general information on the firm and proposed sub consultants, the firm’s brochure, current Federal Form SF330, experience of the firms, and resumes of key personnel shall be addressed to: Weston Town Administrator, 56 Norfield Road, Weston, CT 06883.

Additionally, all interested firms must submit a detailed statement including the organizational structure under which the firm proposes to conduct business. Proposed sub-consultants should be clearly identified. The relationship to any “parent” firm or subsidiary firm, with any of the parties concerned, must be clearly defined.

Personnel in responsible charge of the projects will be required to possess and maintain a valid Connecticut Professional Engineer’s License. All letters of interest must be postmarked by a U.S. Post Office (if mailed) or brought to the Weston Town Clerk’s Office at the above address (if hand delivered) no later than Noon on October 12, 2021. Responses received or postmarked after this date will not be considered. The Town of Weston is an Affirmative Action / Equal Employment Opportunity employer.