

**Board of Selectmen
Regular Meeting Agenda
September 2, 2021 at 7.30 pm
Meeting held remotely due to COVID 19
Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/86005677014?pwd=a1RxOThUUzIBVFd5RzhTU3ZvTGRBdz09>

Webinar ID: 860 0567 7014

Passcode: 844309

Dial by phone: 646 558 8656

- 1. Call to order**
- 2. Moment of Silence in remembrance of Mike Zegers**
- 3. Pledge of Allegiance**
- 4. Appointment of Bernadette Kingsley to the Board of Education for a term to end November 8, 2021.**
- 5. Discussion/ Decision to accept the resignation of Carla Jegan Senior Center Program Coordinator effective October 22, 2021**
- 6. Discussion/decision to approve a supplemental appropriation of \$5,000 for enhanced staffing in the Assessor's Office and a supplemental appropriation of \$5,000 for enhanced inspection services in the Assessor's Office**
- 7. Discussion/decision to approve a supplemental appropriation of \$522 for marketing materials**
- 8. Discussion/ decision concerning the Federal Transportation Alternatives Sidewalks Grant**
- 9. Discussion/ decision concerning the WestCOG multi jurisdiction hazard mitigation plan update for 2021- 2026**
- 10. Discussion/ decision to contract with a Land Mobile Radio consultant and to authorize the expenditure of \$38,250 from the Tower Fund to pay for the consulting services**
- 11. Discussion/ decision concerning American Rescue Plan funding available to the Town**
- 12. Discussion/ decision about establishing a Public Hearing on the subject of pesticide and herbicide use by Eversource**
- 13. Discussion/decision to hold a public hearing on a proposed ordinance concerning the support service fee for Land Use**
- 14. Food Truck update**
- 15. Approval of Tax Refunds totalling \$11,013.63**
- 16. Approval of Minutes from the Board of Selectman Regular Meeting on August 19, 2021**
- 17. Adjournment**

DRAFT Motions for the 9/2/21 BOS Special Meeting

1. Call to order: **No motion**
2. Moment of Silence in remembrance of Mike Zegers: **No motion**
3. Pledge of Allegiance: **No motion**
4. Appointment of Bernadette Kingsley to the Board of Education for a term to end November 8, 2021: **I move to appoint Bernadette Kingsley to the Board of Education for a term to end November 8, 2021**
5. Discussion/ Decision to accept the resignation of Carla Jegan Senior Center Program Coordinator effective October 22, 2021: **I move to accept the resignation of Carla Jegan Senior Center Program Coordinator effective October 22, 2021**
6. Discussion/decision to approve a supplemental appropriation of \$5,000 for enhanced staffing in the Assessor's Office and a supplemental appropriation of \$5,000 for enhanced inspection services in the Assessor's Office: **I move to approve a supplemental appropriation of \$5,000 for enhanced staffing in the Assessor's Office and a supplemental appropriation of \$5,000 for enhanced inspection services in the Assessor's Office**
7. Discussion/decision to approve a supplemental appropriation of \$522 for marketing materials: **I move to approve a supplemental appropriation of \$522 for marketing materials**
8. Discussion/ decision concerning the Federal Transportation Alternatives Sidewalks Grant: **I move that the Town of Weston move forward with the preliminary design phase of the Weston Town Center improvements project funded in part with federal grant dollars provided from the Transportation Alternatives Program**
9. Discussion/ decision concerning the WestCOG multi jurisdiction hazard mitigation plan update for 2021- 2026: **No motion**
10. Discussion/ decision to contract with a Land Mobile Radio consultant and to authorize the expenditure of \$38,250 from the Tower Fund to pay for the consulting services: **I move to authorize the First Selectman to sign a Town Attorney drafted contract with New England Radio LLC for Land Mobile Radio Consultant Services, and that \$38,250 be utilized from the Tower Fund to pay for contract expenses.**
11. Discussion/ decision concerning American Rescue Plan funding available to the Town: **I move to authorize the use of American Rescue Plan funds on the School/Town drinking water system and the Ravenwood drinking water system, as proposed.**
12. Discussion/ decision about establishing a Public Hearing on the subject of pesticide and herbicide use by Eversource: **I move to establish a public hearing on September 14, 2021 at 7:30 pm on the subject of pesticide and herbicide use by Eversource.**
13. Discussion/decision to hold a public hearing on a proposed ordinance concerning the support service fee for Land Use: **I move to hold a public hearing September 14, 2021 at 7:30 pm on a proposed ordinance concerning the support service fee for Land Use.**
14. Food Truck update
15. Approval of Tax Refunds totalling \$11,013.63: **I move to approve Tax Refunds totalling \$11,013.63**
16. Approval of Minutes from the Board of Selectman Regular Meeting on August 19, 2021: **I move to approve unapproved minutes from the Board of Selectman Regular Meeting on August 19, 2021.**
17. Adjournment: **I move to adjourn**

1. Call to order: **No motion**
2. Moment of Silence in remembrance of Mike Zegers: **No motion**
3. Pledge of Allegiance: **No motion**
4. Appointment of Bernadette Kingsley to the Board of Education for a term to end November 8, 2021: **I move to appoint Bernadette Kingsley to the Board of Education for a term to end November 8, 2021**



DEMOCRATS
CHANGE THAT MATTERS

Weston Democratic Town Committee

August 2, 2021

Samantha Avery Nestor
First Selectwoman
Weston Town Hall
56 Norfield Road
Weston, CT 06883
Via email; Confirmation requested

Dear Ms. Nestor:

The Weston Democratic Town Committee endorsed:

Bernadette Kingsley, for appointment to fill a vacancy on the Board of Education.

Kindly consider putting this candidate on the next available Board of Selectmen's agenda.

Please advise.

Sincerely,

Sara Spaulding

Search Chair, Weston DTC

cc:

Ilene Richardson, DTC Chairman
Andrew Palladino, DTC Vice Chair
Stephan Grozinger, Selectman
Sara Beer

Dr. Bernadette Jones Kingsley, EdD

45 Codfish Lane
Weston, CT, 06883, USA
(914) 826-6815
KingsleyBernadette@gmail.com

EXPERIENCE

Town of Weston, Weston, CT *Survey Research*

2019

Committee Advisor

Volunteer position appointed by Weston Board of Selectmen to provide insight into instrument design and data analysis for Town Planning Survey.

The Ursuline School, New Rochelle, NY *Science Department Faculty*

2006 – 2017

Leadership & Curriculum Development

Redesigned biological science curriculums to align with Next Generation Science Standards (NGSS). Emphasis on interdisciplinary connections, STEM, hands-on activities, and problem-based learning.

Science department Lead Teacher for school-wide curriculum mapping. Worked with administrators to develop frameworks, establish guidelines, and identify timelines. Provided individualized support and feedback to colleagues regarding mapping and curriculum revisions for NGSS integration. Facilitated training on Rubicon Atlas curriculum mapping system.

Faculty peer-evaluator. Mentor for new science teachers.

Courses Taught

AP Biology, Honors Biology, Biology, Anatomy & Physiology, Health, Marine Science, Earth Science

Morgan Stanley, Purchase, NY *Analyst*

2004 - 2006

Learning & Development – Recruiting, Hiring, & Training

Worked with outside vendor to develop tools that streamlined application and hiring process for all US-based financial advisors. Emphasis on creating a uniform process that captured more qualified and diverse candidates. Integrated procedures to track equal employment opportunity data.

Led professional development webinars for branch managers on methods to optimize utility of hiring tools.

Interviewed, hired, and supervised summer interns.

Created suite of monthly reports to assist managers in meeting hiring and diversity goals.

DATA ANALYSIS SKILLS

Survey Instrument Development & Data Collection

Exploratory Factor Analysis

Confirmatory Factor Analysis

Covariance-based – Structural Equation Modeling

Partial Least Squares – Structural Equation Modeling

Invariance Testing

TOOLS

SmartPLS

IBM SPSS

IBM AMOS

Survey Monkey

Microsoft Suite Excel, Access, Word, PowerPoint

RESEARCH INTERESTS

Quantitative Methodology

Well-being & Happiness in Education

Strengths-based Interventions

Non-cognitive Achievement Factors

Effective Teaching

Human Resources – Compensation & Performance

Prepared monthly reports for CEO and senior management that tracked compensation and headcount for over 13,000 financial advisers.

Maintained database of employee demographic, employment, and salary information.

EDUCATION

Manhattanville College, Purchase, NY

Doctor of Educational Leadership

August 2020

Dissertation: Exploring the Role of Teacher Well being on Effective Practice: A Partial Least Squares – Structural Equation Modeling Analysis

Achievement: Manhattanville College Distinguished Dissertation Research Award, 2020-2021

Manhattanville College, Purchase, NY

Master of Arts Teaching: Biology 7-12

2009

Dartmouth College, Hanover, NH

Bachelor of Arts: Genetics, Cell & Developmental Biology

2003

5. Discussion/ Decision to accept the resignation of Carla Jegan Senior Center Program Coordinator effective October 22, 2021: **I move to accept the resignation of Carla Jegan Senior Center Program Coordinator effective October 22, 2021**

Carla Jegen
5 Blue Spruce Circle, Weston, CT 06883 * 203-216-9463*
cljegen@gmail.com

August 18, 2021

Wendy Petty
Weston Senior Activities Center
9 School Road
Weston, CT 06883

Dear Wendy,

Please accept this letter of resignation, my last day of work will be October 22, 2021. It has been a pleasure working with you.

Sincerely,

A handwritten signature in cursive script that reads "Carla".

Carla Jegen

6. Discussion/decision to approve a supplemental appropriation of \$5,000 for enhanced staffing in the Assessor's Office and a supplemental appropriation of \$5,000 for enhanced inspection services in the Assessor's Office: **I move to approve a supplemental appropriation of \$5,000 for enhanced staffing in the Assessor's Office and a supplemental appropriation of \$5,000 for enhanced inspection services in the Assessor's Office**



Jonathan Luiz <jluiz@westonct.gov>

BUDGET REQUEST

1 message

DENISE HAMES <dhames@westonct.gov>
To: Jonathan Luiz <jluiz@westonct.gov>
Cc: Mark Harper <mharper@westonct.gov>

Tue, Aug 31, 2021 at 3:29 PM

Jonathan,

I currently have two requests for additional funding in the Assessor's Office.

1) Additional \$5,000 for Field Inspections.

2) Additional \$5,000 to cover my Assistant Donna Werfelman to immediately become full time (as we are currently in Union Negotiations for this change to be effective July 2021), as well as Denise Famigietti for data entry of field inspections.

Denise L Hames CCMA II

Town of Weston Assessor

PO Box 1007

Weston CT 06883

(203)222-2607

dhames@westonct.gov

7. Discussion/decision to approve a supplemental appropriation of \$522 for marketing materials: **I move to approve a supplemental appropriation of \$522 for marketing materials**



Jonathan Luiz <jluiz@westonct.gov>

Re: [EXTERNAL] Fwd: MCAC Real Estate Map Project Invoice

1 message

Jonathan Luiz <jluiz@westonct.gov>
To: Andrew Palladino <apalladino.westonct@gmail.com>

Wed, Aug 25, 2021 at 4:32 PM

Thanks, Andrew.

My budget is super tight this year.

I'd like to suggest that this be brought to the BOS in the form of a supplemental appropriation request.

How about the 9/2 meeting?

On Wed, Aug 25, 2021 at 12:04 PM Andrew Palladino <apalladino.westonct@gmail.com> wrote:

Hi Jonathan,

Hope all is well. It appears you've been a bit busy lately. Pleased to see what is transpiring in our little town the past several weeks.

I thought I would bump this up in your very crowded inbox for your review. And, to perhaps advance our discussion back in June about having an account set up to handle sales of map collateral for various philanthropic endeavors in town. I believe Leslie reached out about having poster sales at the Weston Flea to benefit the Senior Center. I would like to approach the Weston Food Pantry for a similar endeavor. Thank yourfor your time on this matter.

Best,
Andrew

----- Forwarded message -----

From: **Andrew Palladino** <apalladino.westonct@gmail.com>
Date: Fri, Jul 2, 2021 at 1:17 PM
Subject: MCAC Real Estate Map Project Invoice
To: Jonathan Luiz <jluiz@westonct.gov>

Hi Jonathan,

I hope you are doing well. I have attached an invoice for printing costs I incurred for the Real Estate marketing project we were tasked with by the Board of Selectmen to market the town.

As we discussed earlier, due to a shift in the real estate market during the pandemic the original project focus morphed into an informational map project which not only serves the real estate community, new and older Weston residents, but can also be used for philanthropic purposes to benefit town entities, such as the Weston Food Pantry, and others.

Copies are available for Town Hall, an allotment was distributed to targeted real estate companies in our area; by Kiwanis in Welcome to Weston packages to new residents; and some were distributed to Lachat at the Farmer's Market last week.

We will also make some available for upcoming Weston events this summer.

The invoice and my Amex statement for \$521.55 is for an initial printing run of 1,000 hard copies of the trifold brochure.

I also incurred the cost of a banner of the Weston map which is currently hanging on the Onion Barn, also a good marketing opportunity for the town, and has received very positive feedback from Town residents.

Thank you for your time and effort regarding this expenditure. Please let me know if you have any questions.

Have a good holiday weekend.

Best,
Andrew Palladino

Chair, Weston Marketing Communications Advisory Committee
917.848.7480

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Sincerely,
Jonathan Luiz
Weston Town Administrator



			Order# 3328
			
Date	Print Date	Ship Date	Delivery Date
10 May, 2021			17 May, 2021

Billing Details

Andrew Palladino
 126 Good Hill Road,
 Weston,
 Connecticut,
 06883
 United States
 Phone : 9178487480

Customer Details

Leslie Riback
 Phone : 203.858.1795

Shipping Details

Best Printing USA Production
 Facility
 Best Printing USA,
 Norwalk,
 Connecticut,
 06850
 United States
 Phone : 2038478454
 Company Name : Best Printing
 USA

Payment Details

Payment Method : Credit/Debit Card
 Transaction Id : 63029128334
 Payment Date : 10 May, 2021
 Shipping Method : Local Pickup From Our Facility (Best
 Printing USA Production Facility)

Cart Details

Products	Additional Information	Quantity	Price
	Brochures, Tri-Fold, Half Fold - (11 x 17) Name : 20210510115710_1 Paper : 100# Silk Cover Ink : Full Color Both Sides Folding Options : Half Fold Proof : PDF Proof (Emailed, Free-no additional charge) Production Time : Standard (3 -5 days)	1000	\$ 490.41

Total : \$ 490.41
 Shipping Charges : \$ 0.00
 Tax : \$ 31.14
 Coupon Amount : \$ 0.00
 Final Price : \$ 521.55

8. Discussion/ decision concerning the Federal Transportation Alternatives Sidewalks Grant: **I move that the Town of Weston move forward with the preliminary design phase of the Weston Town Center improvements project funded in part with federal grant dollars provided from the Transportation Alternatives Program**



Jonathan Luiz <jluiz@westonct.gov>

[EXTERNAL] RE: Weston Pedestrian Improvements

1 message

Christopher Faulkner <CFaulkner@vhb.com>
To: Jonathan Luiz <jluiz@westonct.gov>

Wed, Aug 18, 2021 at 3:50 PM

That's great. I've attached the CDOT's selection guidelines which give you a pretty detailed explanation of the selection process.

As far as timeline, assuming you get the ok from the Board of Selectman to advertise for qualification on September 2:

- **Town advertises for consultant to submit RFQ's on 9/10/21**
 - Action Item by Town: Prepare RFQ (I'll send you a draft) and submit final version to VHB for approval prior to advertising
 - Action Item by Town: After advertising you'll need to send me who is going to be on the selection panel (must be town employees) for our approval
- **Town receives RFQ's on 10/12/21**
 - Action Item by Town: Prior to receiving RFQ's Town need to submit selection panel members to VHB for approval (must be town employees)
- **Town Selection Panel reviews and rates RFQ's by 10/29/21**
 - Action Item by Town: Each selection Panel members independently reviews and rates each RFQ based on rating form contained in selection guidelines. Panel Chair sends rating forms and summary to VHB
 - Action item by VHB: VHB will review ratings and authorize Town to interview the five highest rated firms
 - Action Item by Town: Town to schedule interviews with selected consultants
- **Town Interviews short listed firms on 11/12/21**
 - Action Item by Town: Prior to interviews Town sends VHB interview questions for approval. We have a sample list of questions we can send you that you can pick from
 - Action item by Town: At completion of each interview selection panel members complete interview rating form
 - Action Item by Town: At completion of interviews, Town send VHB Interview rating forms and summary
 - Action Item by VHB: VHB reviews interview rating forms and prepares letter approving selection of consultant.
- **VHB approves consultant selection by 11/19/21**

This is a rough timeline based on what we've seen in the past from other Towns. Like I mentioned above, the selection guidelines give a detailed explanation of each of the steps.

If you have any questions on the above, please feel free to give me a call.

Thanks.

Chris Faulkner, PE
Senior Project Engineer

P 860.807.4331
www.vhb.com

From: Jonathan Luiz <jluiz@westonct.gov>
Sent: Wednesday, August 18, 2021 3:27 PM
To: Christopher Faulkner <CFaulkner@VHB.com>
Subject: Re: [EXTERNAL] Weston Pedestrian Improvements

We have \$52,500 available, so we are ready to roll.

Let's bring the matter to the Board of Selectmen on Sept 2nd at 7:30 pm for a final approval.

In the meantime, can you send me a draft timeline including action items?

On Wed, Aug 18, 2021 at 3:15 PM Christopher Faulkner <CFaulkner@vhb.com> wrote:

Jonathan:

As we discussed, below is the breakdown of the funding for the project based on how we initiated it. Right now you only have Authorization for the PE (Design) Phase of the project. As I mentioned, the PE (Design) Phase is split into two equal pots of money (Preliminary Design and Final Design). So for the preliminary design the Town would be responsible for \$41,100.

	PE	ROW	CON
Federal	\$328,800	\$40,000	\$1,760,000
Local	\$82,200	\$10,000	\$440,000
Total	\$411,000	\$50,000	\$2,200,000

If you need clarification on anything, please feel free to give me a call.

Chris Faulkner, PE
Senior Project Engineer



100 Great Meadow Road
Suite 200
Wethersfield, CT 06109-2377
P 860.807.4331 | F 860.372.4570
cfaulkner@vhb.com

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Sincerely,
Jonathan Luiz
Weston Town Administrator

CONFIDENTIALITY(NOTICE):

This is a staff email account managed by the Town of Weston. This e-mail message from the Town of Weston, including any attachments, is for the sole use of the intended recipient(s) and may contain information that is privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient or authorized to receive information for the recipient, you are hereby notified that any review, use, disclosure, distribution, copying, printing, or action taken in reliance on the contents of this email is strictly prohibited. If you receive this communication in error, please, immediately contact the sender and destroy the material in its entirety. Please note that messages to or from the Town of Weston domain may be subject to the Freedom of Information Act (Conn. Gen. Stat. sections 1-200 et seq.) Thank you.

consultant_selection_guidelines_september_2016_-_fhwa_approved (1).pdf
374K

**Transportation Alternatives (TA) Set-Aside
(FFY 2021 – FFY 2025)**

PROGRAM APPLICATION

1.0 Project Title

Provide the title of the Project: **Phase 2 of Weston Town Center Pedestrian Safety Improvements**

2.0 Council of Governments

The application should be submitted to the Council of Governments (COG) office having boundaries encompassing the majority of the project's limits. Maps depicting the COG and Metropolitan Planning Organization (MPO) boundaries as well as the Transportation Management Areas (TMA) are provided under separate cover as an appendix to the application. For projects that span multiple COG boundaries, please list in order beginning with the COG with the greatest geographic coverage or the COG with which project coordination has been initiated.

Council of Government(s): **WESTCOG**

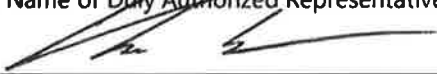
3.0 Project Sponsor and Commitment Statement

The Project Sponsor is the applicant and will be the entity that enters into agreement with the State of Connecticut Department of Transportation for program administration and funding. **The Project Sponsor MUST be a municipal governmental agency established through State Statutes.** Please indicate the formal legal names of the organization and duly authorized representative.

IF PROGRAM FUNDS ARE AUTHORIZED: The Project Sponsor will be responsible for commitment of funds to match federal program dollars and finance any ineligible project costs. The Project Sponsor will also be responsible for commitment to operate, maintain and insure the completed improvements. Upon project completion, the responsibility of liability and maintenance to ensure a safe, secure facility and components remains with the Project Sponsor, regardless of location within State or federal rights-of-way. Formal letters of commitment or resolutions from the appropriate fiscal entity, (i.e. Town Council, Board of Finance), will be required. Additionally, the Project Sponsor will be responsible for meeting public involvement requirements.

Legal Name of Organization: **Town of Weston**

Legal Name of Duly Authorized Representative: **Christopher Spaulding – First Selectman**



Signature of Duly Authorized Representative

8/14/2019
Date (MM/DD/YYYY)

By signing my name on the signature line above, I am certifying that I am the duly authorized representative of the sponsoring agency and that I am aware of the application and proposed project on behalf of the organization as well as my responsibility as the Project Sponsor if PROGRAM funds are authorized. My signature further indicates that, to the best of my knowledge, the statements made on this application form and any attachments are true and complete and are made in good faith. I understand that if I knowingly make any misstatement of fact, this application is subject to disqualification and dismissal. All statements made on this application are subject to verification as a condition of funding authorization.

4.0 Project Contact (Representative from Project Sponsor)

The Project Contact must be a representative of the Project Sponsor's agency. The Project Contact will act as the project manager. The Project Contact will be the primary person to which correspondence, inquiries and project coordination will be directed regarding the application and subsequent project if funds are awarded.

First Name: **Jonathan**

CT Municipality: **Town of Weston**

Last Name: **Luiz**

Division/Office: **Town Administration**

Title: **Town Administrator**

Street: **56 Norfield Road**

Telephone No: **203-222-2677**

Zip Code: **06883**

Email Address: **jluiz@westonct.gov**

Facsimile No: **N/A**

5.0 Eligible Projects

- 5.1 Construction, planning and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation.
- 5.2 Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
- 5.3 Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other nonmotorized transportation users.
- 5.4 Construction of turnouts, overlooks and viewing areas.
- 5.5 Community improvements activities including:
 - Inventory, control, or removal of outdoor advertising;
 - Historic preservation and rehabilitation of historic transportation facilities;
- 5.6 Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

Using the numbers above identify which one best fits the project: **5.1, 5.2 & 5.4**

For linear projects, Federal logical termini and serving a transportation purpose requirements must be satisfied. Projects should be vetted to determine its public support level and should be feasible to design with construction started within a three year time period.

6.0 Project Location

Briefly describe the project location:

Indicate the start (and end, if linear) of the project limits:

The project location is in the Weston Downtown. The proposed sidewalk improvements begin immediately east of the Norfield Congregational Church on the north side of Norfield Road and extend approximately 2,300 linear feet to east to the intersection of Norfield Road and Old Hyde Road. The sidewalks continue northerly along the west side of Old Hyde Road a distance of approximately one mile (5,400 linear feet) to the intersection of Lords Highway and Old Hyde Road where sidewalk improvements are proposed under a State of Connecticut Local Transportation Capital Improvement Program (LOTICIP) grant. The project also includes 1,200 linear feet of 12' wide multi-use trail which will provide additional pedestrian, bicycle and emergency access between Old Hyde Road and the high school within a right-of-way owned by the town. An additional pedestrian recreational amenity includes 850 linear feet of 5' wide bituminous concrete sidewalk connecting School Road and the rear of the Norfield Church property providing access to a higher elevation and overlook area which provides scenic views of the Town Center.

Identify the municipality (ies) having boundaries encompassing the project location.

Primary CT Municipality: **Town of Weston**

Other Municipality (ies): **N/A**

LOCATION MAP: Depict the location of the project on a base map such as a town road map, GIS map, aerial photo, or another base map suitable to clearly depict the project's overall location upon. Provide a hard copy. **11" x 17" hard copy attached separately**

CONCEPT PLAN As appropriate and necessary for the scale and context of the project proposed, provide a map with a conceptual layout to graphically depict the location of the project and its relation to existing features, regulated areas, and adjacent facilities the project would connect to. Provide a hard copy. **11" x 17" hard copy attached separately**



**TOWN OF WESTON MASTER PLAN
PEDESTRIAN SAFETY IMPROVEMENTS
APRIL 2019**



MILONE & MACBROOM
99 Realty Dr
Cheshire, CT 06610
230-271-1773

7.0 Project Description

Briefly describe the project:

This project is part of the Town's Master Plan to improve the safety, accessibility and recreational opportunities for pedestrians in and around the Town Center. The Town is pursuing funding for these improvements from several angles. First, the Town has already been awarded a State of Connecticut Community Connectivity Grant to provide continuous sidewalk connections to the Town Hall Complex and Library from the schools along School Road and Weston Road (Route 57). Second, The Town has applied for a State of Connecticut Local Transportation Capital Improvement Program (LOTICIP) grant for purposes of extending sidewalks along Norfield Road to the Norfield Church and along Lords Highway to Old Hyde Road. Third, this Transportation Alternative program grant would complete a continuous loop of sidewalks around the heart of the Town's municipal and education facilities by extending sidewalks further along Norfield Road and along Old Hyde Road and providing a multi-use trail to further pursue making Weston more bicycle and pedestrian friendly.

8.0 Purpose and Need

Briefly explain the purpose and need for the project, including anticipated significance and impacts of this project. Provide any additional information that may assist with determining the eligibility and selection of this project. This is an opportunity to discuss why the project should be selected for PROGRAM funding.

The purpose of this project is to provide a safe and inviting pedestrian environment in and around the Weston Town Center, which includes the Town's four public schools, Police Department, Fire Department, Town Hall , Town Green, athletic fields, Library, two churches (including preschools), and downtown businesses and residential homes. The project will help to improve pedestrian (especially student) safety in areas with narrow shoulders and no sidewalks and heavy pedestrian traffic. The sidewalks and intersection improvements help separate pedestrians and vehicles which currently share the road. This is especially critical along areas of Norfield Road and Old Hyde Road (as depicted in the photo below). A Road Safety Audit conducted in 2016 (attached) identified the issues which discourage or prevent walking and biking. The improvements proposed under this TA project along Norfield Road and Olde Hyde Road, in conjunction with the LOTICIP and CT Community Connectivity Grant funding, represent a critical piece toward fulfilling the Town and its resident's needs and vision.



9.0 Community Character and Regional Significance

Briefly describe how this candidate project directly relates to the region and community, including anticipated benefits and fit with the character of the area served.

In 2018, the Town conducted a citizen survey with the goal of having the survey results shape the Town's 2020 Plan of Conservation and Development. Each Weston residence received two separate survey invitations. The invitations encouraged households to take the survey from November 15th – December 15th 2018. In a town of approximately 10,000, there were 2,087 valid responses. 71% of respondents indicated that there are too few sidewalks in Weston. 53% of respondents feel there are too few biking trails. 31% of respondents indicated that they do not feel safe walking in the Weston Town Center. Respondents identified sidewalks and bike lanes as the top infrastructure needs and repeatedly commented that the existing side walk system is disconnected. Attached are key components of the 2018 Citizen Survey Results.

10.0 Public Support

Demonstrate the level of public support or opposition that has been voiced to date, if any, either via a public forum, written correspondence or other form of communication, including media coverage. Provide a description of the events, published articles, media coverage, or other related materials that are relevant to demonstrate public support for the project.

In addition to the impressive Citizen Survey results detailed above under item 9 and attached to this application, the Town hosted public workshops on April 6th, 2019 and on May 4, 2019 for purposes of both presenting a Town Center vision that includes more sidewalks and bicycle accommodations, and receiving feedback from the public about the vision.

11.0 Permitting

Provide a list of anticipated permits that are required for the project. It is not required that permitting be completed for the application.

Aside from limited local regulatory approval for activities adjacent to or within the upland review area of inland wetland soils, no non-local regulatory permits are anticipated. Sections of sidewalk improvements along Norfield Road extend into the periphery of the town's Historic District.

12.0 Project Cost Estimate

Provide the estimated cost of the project, include a detailed cost estimate and the basis for the cost estimate. Of this total cost, a maximum of eighty percent (80%) can be funded by the Federal Highway Administration through the PROGRAM and a minimum of twenty percent (20%) must be secured by the Project Sponsor. To expedite the consultant selection process and overall project delivery, it is encouraged but not mandatory that the project Sponsor advance the design phase without federal participation. Projects submitted for consideration under this program shall have a minimum estimated project cost of five hundred thousand dollars (\$500,000). A sample cost estimate is attached. **See attached**

13.0 Local Match Financing

The minimum twenty percent (20%) match typically must come from non-federal sources as there are restrictions on the application of federal monies to the match share of PROGRAM funds. Indicate whether the non-federal match can reasonably be secured by the project sponsor for the project if PROGRAM funds are authorized. LOTCIP funds may not be used as a local match.

Are you providing the match with non-federal sources? Yes No

Can the local match be reasonably secured? Yes No

14.0 Attachments and Additional Information/Materials – Please limit comments and attached pages to those critical for Review of the Application and proper understanding of the Project Proposal.

This section is optional and may be used to provide any additional information pertinent to the presentation of the candidate project for consideration of funding under the PROGRAM.

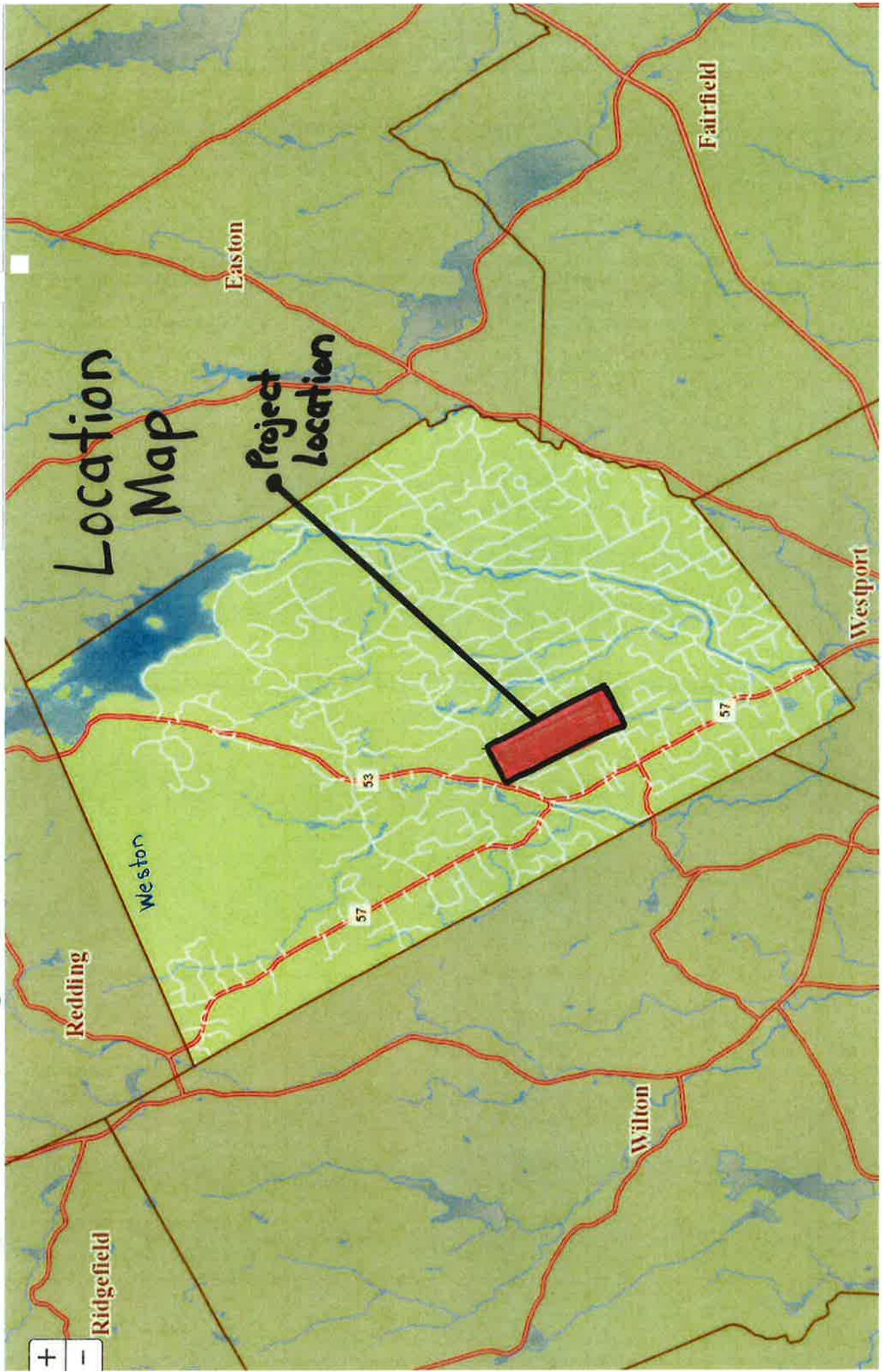
Please indicate any additional materials being submitted with the application package or provided to the COG for consideration. If additional pages were used to answer questions on this application, please indicate the section and number of pages. Applicants are encouraged, however, to limit responses to the space provided in the PROGRAM Application.

The information below will be utilized during the review by staff at the COG and at the Department to ensure that each reviewer has a full application package. A listing with a brief description of each item should be provided noting the number of pages for each attachment and the pertinent application section, as applicable.

<u>Number of Pages:</u>	<u>Application Section:</u>	<u>Brief Description:</u>
1	6	Location Map
1	6	Concept Plan
4	7	Relevant excerpts from the 2018 Town Planning Survey Results
1	12	Project Cost Estimate

SPECIAL NOTE:

- 1) Two hard copies of a manually signed application must be submitted for purposes of file record.
- 2) A digital pdf file of the completed form application must also be submitted electronically.



Location Map

Project Location

Concept Plan

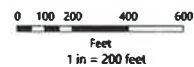


**TOWN OF WESTON MASTER PLAN
PEDESTRIAN SAFETY IMPROVEMENTS
APRIL 2019**

LEGEND

2019 TRANSPORTATION ALTERNATIVES (TA) IMPROVEMENTS
 LOTCIP INTERSECTION AND PEDESTRIAN SAFETY IMPROVEMENTS

CT COMMUNITY CONNECTIVITY GRANT IMPROVEMENTS
 BISCEGLIE PARK TRAIL AND OUTDOOR CLASSROOM



MILONE & MACBROOM
 99 Realty Dr
 Cheshire, CT 06410
 230-271-1773

Construction Cost Estimate | Local Roads Oversight Funding

Project Name: **Weston Town Center Pedestrian Safety Improvements**

Project Sponsor Name: **Western Connecticut Council of Governments**

Major and Minor Contract Items

Item No.	Item	Unit	Quantity	Unit \$	Total Cost
	5' Wide Concrete Sidewalk (w/ ramps)	SF	38750	\$ 12.00	\$ 465,000.00
	Reset/Reconstruct Stone Wall	LF	2000	\$ 75.00	\$ 150,000.00
	5' Wide Bituminous Concrete - Overlook Walk	LF	850	\$ 150.00	\$ 127,500.00
	12' Wide Bituminous Concrete Multi-Use Trail	CY	1200	\$ 225.00	\$ 270,000.00
	Earth Excavation - Trail	CY	3000	\$ 20.00	\$ 60,000.00
	Rock Excavation - Trail	CY	600	\$ 100.00	\$ 60,000.00
				\$ 1.00	\$ -
A	Major Items Subtotal				\$ 1,132,500
B	Minor Items Subtotal	25	% of Line "A"		\$ 283,125
C	Major and Minor Contract Items Subtotal (A + B)				\$ 1,415,625

Other Item Allowances

	Clearing and Grubbing (suggested 0.5% - 2%)	2	% of Line "C"		\$ 28,313
	M & P of Traffic (suggested 2% - 5%)	3	% of Line "C"		\$ 42,469
	Mobilization (suggested 4% - 10%)	7	% of Line "C"		\$ 99,094
	Construction Staking (suggested 1% - 2%)	1	% of Line "C"		\$ 14,156
D	Other Items Subtotal				\$ 184,032
E	CONTRACT SUBTOTAL (C + D)				\$ 1,599,657

Inflation Costs (Simple Method)

	Date of Estimate (provide date of estimate)	May-19			
	Anticipated Bid Date (provide anticipated bid date)	May-20			
	Annual Inflation (5% annually, 0% at Final Design)	5%			
F	Inflation Subtotal	5.0%	of Line "E"		\$ 79,983
G	TOTAL CONTRACT COST ESTIMATE (E + F) (Rounded to nearest \$1000)				\$ 1,680,000

LOT/CIP Project Costs Summary				
	Contract Cost Estimate (Line "G")			\$ 1,680,000
	Contingencies (25% planning level estimate)	25%		\$ 420,000
	Incidentals (25% planning level estimate)	25%		\$ 420,000
	ROW	LS		\$ 30,000
	Utilities	LS		\$ 15,000
	Design Phase Engineering Costs	LS		\$ 100,000
	TOTAL PROJECT COST			\$ 2,665,000

Town of Weston, CT

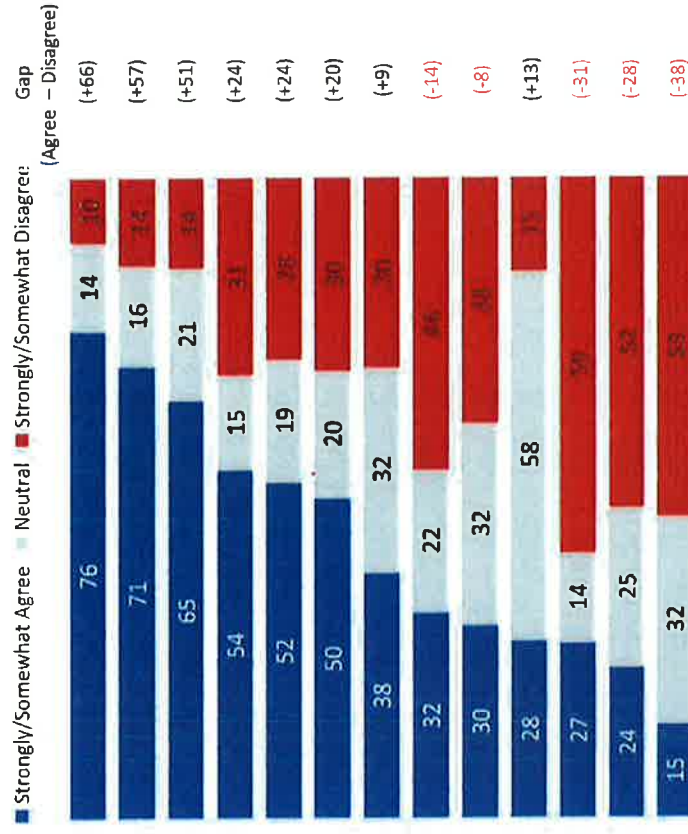
Results of 2018 Town Planning Survey



Town Center



Survey Question: How much do you agree or disagree with following statements about Town Center? Total Sample (n=2087)

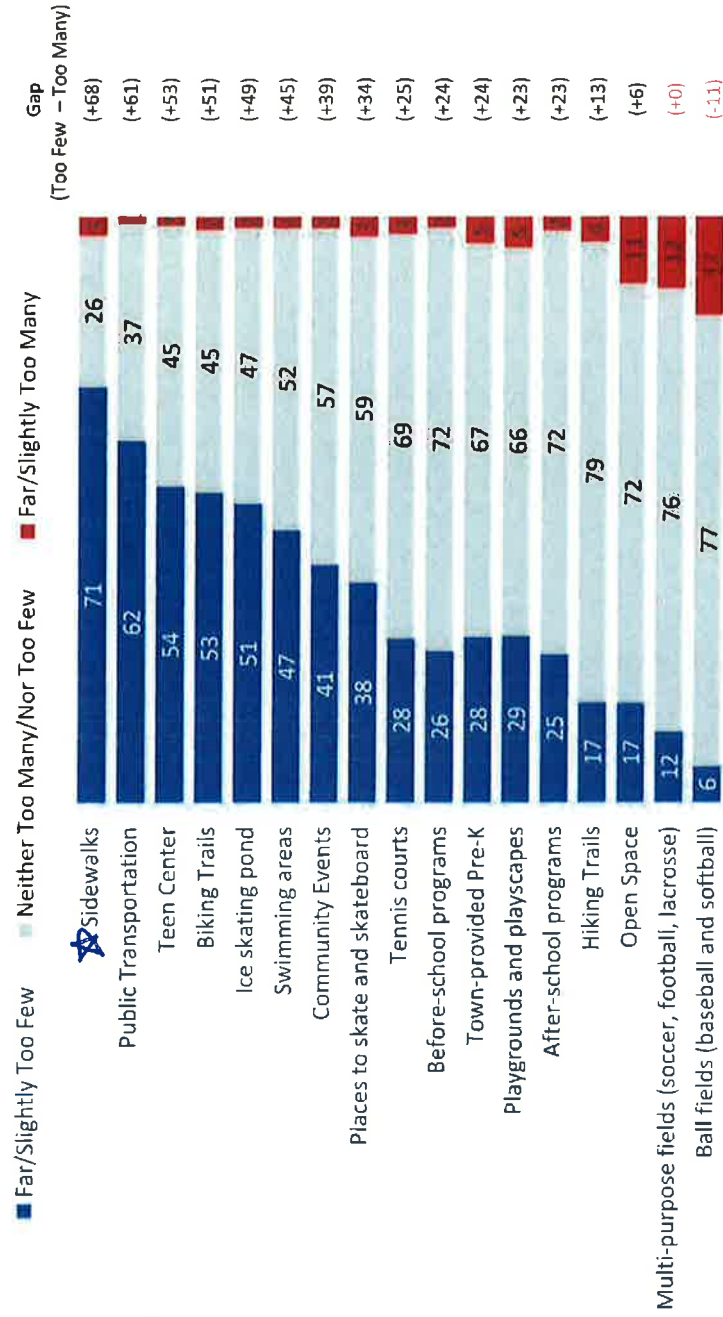


- The Town Center represents an opportunity for improvement. More residents disagree than agree that they “like it the way it is” and 71% indicate we need more amenities – lead by the desire for more dining options (next slide).
- There is also a considerable portion of residents who express concerns about safety walking or biking there and don’t believe it is easy to cross the state road.

Too Many/Too Few



**Survey Question: Do you agree or disagree that Weston has too many, too few, or the right amount of...
Total Sample (n=2087)**



- Few indicate that the town has too many of any of the amenities evaluated.
- Residents surveyed are most likely to indicate that Weston has too few sidewalks and public transportation.

Transportation Infrastructure

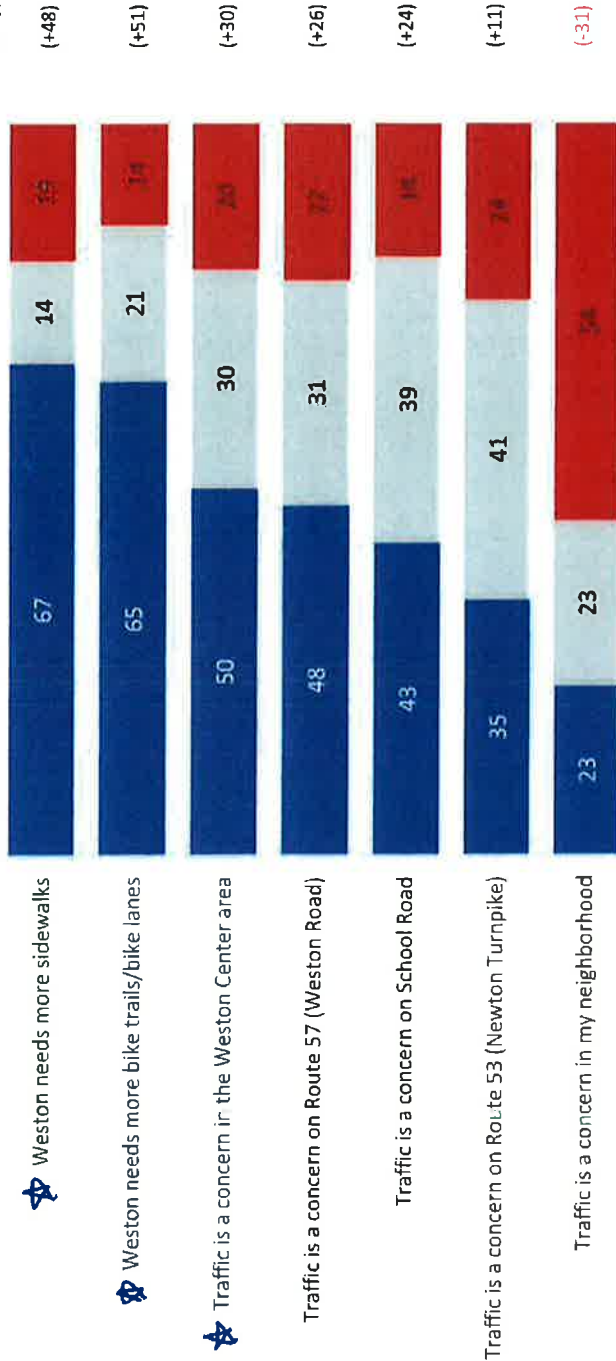


- With regard to the town's transportation infrastructure, the survey reveals a number of areas for potential improvement. First, there is a clear desire for more sidewalks in Weston! 71% indicated the town has too few and 67% agree we need more sidewalks in Weston.
- The majority believe the town needs more bike trails/lanes.
- Furthermore, more residents agree than disagree that traffic is a concern in the Center, on 57, 53 and School Road.

Survey Question: How much do you agree or disagree with following statements about Weston's transportation infrastructure?

Total Sample (n=2087)

■ Strongly/Somewhat Agree
 ■ Neutral
 ■ Strongly/Somewhat Disagree: (Too Few – Too Many)
 Gap (Too Few – Too Many)



9. Discussion/ decision concerning the WestCOG multi jurisdiction hazard mitigation plan update for 2021- 2026: **No motion**

For background information on this matter, please see the attached materials and also visit this website:

<https://westcog.org/emergency-management/hazard-mitigation/>



[EXTERNAL] HMP Municipal Adoption Requested

1 message

Nicole Sullivan <nsullivan@westcog.org>

Mon, Aug 2, 2021 at 4:31 PM

To: Chris Spaulding <cspaulding@westonct.gov>, Curtis Read <cread@bridgewater-ct.gov>, Dan Rosenthal <dan.rosenthal@newtown-ct.gov>, "David Martin (dmartin@stamfordct.gov)" <dmartin@stamfordct.gov>, Donald Lowe <dlowe@townofshermanct.org>, "Dunn, Stephen (sdunn@brookfieldct.gov)" <sdunn@brookfieldct.gov>, Fred Camillo <fred.camillo@greenwichct.org>, "Harry Rilling (hrilling@norwalkct.org)" <hrilling@norwalkct.org>, "Marpe, Jim" <jmarpe@westportct.gov>, "Jayme J. Stevenson - Town of Darien (jstevenson@darienct.gov)" <jstevenson@darienct.gov>, Joseph Cavo <j.cavo@danbury-ct.gov>, "Julia Pemberton: (jpemberton@townofreddingct.org)" <jpemberton@townofreddingct.org>, Kevin Moynihan <kevin.moynihan@newcanaant.gov>, "Lynne Vanderslice - Town of Wilton (lynne.vanderslice@wiltonct.org)" <lynne.vanderslice@wiltonct.org>, "Matthew S. Knickerbocker (knickerbockerm@bethel-ct.gov)" <knickerbockerm@bethel-ct.gov>, Pat Del Monaco <pdelmonaco@newfairfield.org>, Pete Bass <mayor@newmilford.org>, "Rudy Marconi - Town of Ridgefield (selectman@ridgefieldct.org)" <selectman@ridgefieldct.org>, "Alice Smith (asmith@townofreddingct.org)" <asmith@townofreddingct.org>, "Ann Marie Lindblom (alindblom@bridgewater-townhall.org)" <alindblom@bridgewater-townhall.org>, Barbara Heins <Barbara.Heins@greenwichct.org>, Cindy Grafstein <cgrafstein@stamfordct.gov>, Cristina Barletta <selectadmin@newfairfield.org>, Dionne Craig <craigd@bethel-ct.gov>, Eileen Francis <efrancis@westportct.gov>, Elisa Munoz <e.munoz@danbury-ct.gov>, Ginny Giovanniello <ggiovanniello@brookfieldct.gov>, Jacqueline Rochester <jacqueline.rochester@wiltonct.org>, Linda Hollins <lhollins@newmilford.org>, Linda O'Leary <loleary@darienct.gov>, Pamela Flynn <Pam.Flynn@newcanaant.gov>, Ruth Byrnes <rbyrnes@townofshermanct.org>, Sally Johnson <SJohnson@norwalkct.org>, Sara Beer <executiveassistant@westonct.gov>, Sue Marcinek <susan.marcinek@newtown-ct.gov>, Valerie Pankosky <VPankosky@stamfordct.gov>

Cc: "Francis R. Pickering" <fpickering@westcog.org>, Michael Towle <mtowle@westcog.org>, David Murphy <dmurphy@slrconsulting.com>, Noah Slovin <nslovin@slrconsulting.com>, Victoria Vetre <vvetre@slrconsulting.com>, "Ackley, Christopher" <Christopher.Ackley@ct.gov>, "Paszczuk, Henry" <Henry.Paszczuk@ct.gov>, "GallifordT@bethel-ct.gov" <GallifordT@bethel-ct.gov>, Ralph Tedesco <rtedesco@brookfieldct.gov>, "JDeSousa@brookfieldct.gov" <JDeSousa@brookfieldct.gov>, "DParpana@brookfieldct.gov" <DParpana@brookfieldct.gov>, James Purcell <jpurcell@brookfieldct.gov>, "Alice Dew (adew@brookfieldct.gov)" <adew@brookfieldct.gov>, "s.calitro@danbury-ct.gov" <s.calitro@danbury-ct.gov>, "j.emminger@danbury-ct.gov" <j.emminger@danbury-ct.gov>, Matthew Cassavechia <m.cassavechia@danbury-ct.gov>, Jeremy Ginsberg <jginsberg@darienct.gov>, Marc McEwan <mmcewan@darienct.gov>, "psolheim@darienct.gov" <psolheim@darienct.gov>, "egentile@darienct.gov" <egentile@darienct.gov>, "dknauf@darienct.gov" <dknauf@darienct.gov>, "Anderson, Don" <danderson@darienct.gov>, "James Michel (jmicheel@greenwichct.org)" <jmicheel@greenwichct.org>, "Amy Siebert (asiebert@greenwichct.org)" <asiebert@greenwichct.org>, "Michael Chambers - Town of Greenwich, Inland Wetlands and Watercourses Agency (psesto@greenwichct.org)" <psesto@greenwichct.org>, "jcouture@greenwichct.org" <jcouture@greenwichct.org>, Maria Coplit <maria.coplit@newcanaant.gov>, "Lynn.brooksavni@newcanaant.gov" <Lynn.brooksavni@newcanaant.gov>, "Tiger.Mann@newcanaant.gov" <Tiger.Mann@newcanaant.gov>, "Maria Evans (oem@newfairfield.org)" <oem@newfairfield.org>, Maria Evans <mevans@newfairfield.org>, Jack Healy <jhealy@newmilford.org>, "James Ferlow (jferlow@newmilford.org)" <jferlow@newmilford.org>, "awilcoxson@newmilfordpolice.org" <awilcoxson@newmilfordpolice.org>, Laura Regan <lregan@newmilford.org>, Kevin Reynolds <kreynolds@newmilford.org>, "Rob Sibley - Town of Newtown (Rob.Sibley@newtown-ct.gov)" <Rob.Sibley@newtown-ct.gov>, "DeLuca, Michele" <mdeluca@norwalkct.org>, "CTorre@norwalkct.org" <CTorre@norwalkct.org>, "myeosock@norwalkct.org" <myeosock@norwalkct.org>, Sean McKenney <smckenney@townofreddingct.org>, "jhanson@townofreddingct.org" <jhanson@townofreddingct.org>, Dick Aarons <emd@ridgefieldoem.org>, "Cf.eng@ridgefieldct.org" <Cf.eng@ridgefieldct.org>, "emd@ridgefieldct.org" <emd@ridgefieldct.org>, Greenwich <emoc@greenwichct.org>, "jreilly@townofshermanct.org" <jreilly@townofshermanct.org>, "McKenna, Erin" <EMcKenna@stamfordct.gov>, "Richard H. Talamelli - City of Stamford (rtalamelli@stamfordct.gov)" <rtalamelli@stamfordct.gov>, Jonathan Luiz <jluiz@westonct.gov>, Joseph Miceli <joemiceli@optonline.net>, "Tracy Kulikowski (tkulikowski@westonct.gov)" <tkulikowski@westonct.gov>, "jconte@westonct.gov" <jconte@westonct.gov>, "Onofrio, Michele" <MONOFRIO@westportct.gov>, "mperillie@westportct.gov" <mperillie@westportct.gov>, "RYOST@westportct.gov" <RYOST@westportct.gov>, "Wilberg, Keith" <KWILBERG@westportct.gov>, "Alicia Mozian (amozian@westportct.gov)" <amozian@westportct.gov>, "Mike Conklin (mike.conklin@wiltonct.org)" <mike.conklin@wiltonct.org>, "mike.wrinn@wiltonct.org" <mike.wrinn@wiltonct.org>, Frank Smeriglio <frank.smeriglio@wiltonct.org>

Good afternoon,

I am pleased to announce that FEMA Region 1 has completed its review of the *WestCOG Multi-Jurisdiction Hazard Mitigation Plan Update, 2021-2026* and found it meets the requirements under 44 CFR 201. The WestCOG HMP has received conditional approval pending adoption by each individual municipality.

If you could provide me with ***the next available Board of Selectman or City Council meeting date***, that would be great. Please feel free to contact me with any questions. Once the meeting date is confirmed, I can forward the resolution of adoption to each municipality for their use.

Thank you to everyone for all the effort put into this plan,

Nicole

NICOLE SULLIVAN

Associate Planner, Western Connecticut Council of Governments
tel/fax 475-323-2071 · nsullivan@westcog.org

web westcog.org · *post* 1 Riverside Road, Sandy Hook, CT 06482

CERTIFICATE OF ADOPTION
TOWN OF WESTON BOARD OF SELECTMEN

**A RESOLUTION ADOPTING THE WESTERN CONNECTICUT COUNCIL OF GOVERNMENTS
MULTI-JURISDICTION HAZARD MITIGATION PLAN UPDATE, 2021-2026**

WHEREAS, the Town of Weston has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the plan (e.g. *flooding, high wind, thunderstorms, winter storms, earthquakes, droughts, dam failure, and wildfires*), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the Town of Weston Board of Selectmen approved the previous version of the Plan in 2016; and

WHEREAS, the Town of Weston and Western Connecticut Council of Governments developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for the Natural Hazard Mitigation Plan Update, 2021-2026 under the requirements of 44 CFR 201.6; and

WHEREAS, public and committee meetings were held and public input was sought in 2020 and 2021 regarding the development and review of the Natural Hazard Mitigation Plan Update, 2021-2026; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedure for the Town of Weston; and

WHEREAS, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the Town of Weston, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the Town of Weston eligible for funding to alleviate the impacts of future hazards; now therefore be it

RESOLVED by the Board of Selectmen:

1. The Plan is hereby adopted as an official plan of the Town of Weston;
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution.
4. An annual report on the progress of the implementation elements of the Plan shall be presented to the Board of Selectmen.

Adopted this _____ day of _____, 2021 by the Board of Selectmen of Town of Weston, Connecticut

First Selectman

IN WITNESS WHEREOF, the undersigned has affixed his/her signature and the corporate seal of the Town of Weston this _____ day of _____, 2021.

Town Clerk

10. Discussion/ decision to contract with a Land Mobile Radio consultant and to authorize the expenditure of \$38,250 from the Tower Fund to pay for the consulting services: I move to authorize the First Selectman to sign a Town Attorney drafted contract with New England Radio LLC for Land Mobile Radio Consultant Services, and that \$38,250 be utilized from the Tower Fund to pay for contract expenses.

For background information on this matter, please read the attached materials and also read the materials for the Land Mobile Radio Project uploaded to this section of the Town of Weston's website:

<https://www.westonct.gov/government/rfp-s>



COMMUNICATIONS CENTER

56 Norfield Road - Weston, CT 06883 - (203) 222-2600 - Fax (203) 454-0464

August 10, 2021

Land Mobile Radio Project Consultant

2nd RFP Response Summary

#	COMPANY	LOCATION	PRICING
1	TUSA Consulting Services, LLC	Liberty, MO	\$36,450
2	New England Radio Consultants	Shelton, CT	\$38,250
3	Comm. Design Consulting Group	Barrington, NH	\$38,500
4	Ross & Baruzzini	St.Louis, MO	\$49,200
5	Allegiant Wireless, LLC	Jackson, NJ	\$59,550
6	Televate	Vienna, VA	\$66,775
7	Blue Wing Services, Inc.	Gilbertsville, PA	\$67,500
8	Trott Communications	Irving, TX	\$69,980
9	Federal Engineering	Fairfax, VA	\$71,044
10	Mazzitello Professional Services	Spring Valley, WI	\$79,000
11	Lockard & White	College Station, TX	\$319,000

11. Discussion/ decision concerning American Rescue Plan funding available to the Town: I move to authorize the use of American Rescue Plan funds on the School/Town drinking water system and the Ravenwood drinking water system, as proposed.

WATER SYSTEM SOLUTIONS & DESIGN, INC.

740 Thomaston Road
P. O. Box 180
Watertown, CT. 06795

Tel: 860-274-8853
Fax: 860-274-9648
ronwblack@msn.com

August 27, 2021

Attn: Jonathan Luiz, Town of Weston
RE: Weston Schools and Municipal Water System – Well pump systems replacement and testing proposal.

Dear Jonathan,

As we discussed, we propose removal and replacement of the old well pump systems in Wells 3 and 4. We have no accurate records of the depth of the wells, the size of the pumps, pipe, etc. I did find a few old files in my office that indicate some work done 20 years ago, but it is not detailed regarding well pump depths, sizes, models, etc. The 2017 DPH Sanitary Survey Report indicates that at that time, both wells were running, each producing over 45gpm. The minor deficiency Violation that was stated was in regards to the diesel full tank in the building – that is against Public Health Code and must be removed.

When we took over operations last year, only Well 4 was running - we were told the water quality in Well 3 was poor so it was kept off. We have run and tested that well, and find the water to be acceptable, except having elevated iron and manganese levels. This is also likely to it being shut off for so long. Even with the levels detected, it can be blended with Well 4 and produce acceptable water. The Well 3 water meter is old and not working, and Well 4's meter is likely inaccurate. The piping and valving for the wells manifold if deteriorated, the valves are broken, and the entire configuration is, quite honestly, a very poor and haphazard design.

In order to verify that both wells are in good working order, that they produce good water both in quantity and quality, and are that they are both up and running and ready for use – we propose the following. Please note that we are forced to estimate the work and costs based on assumptions – without accurate records we cannot hold to an assumption should the reality prove otherwise. And until the well pumps are removed and the well depths measured, we cannot know the accurate data.

So much for the disclaimer. We propose:

- Remove and Replace both the Well 3 and Well 4 well pump systems, including pump, motor, pipe and wire.
- Measure well depth and water level as possible to determine proper well pump size and setting
- Install new 30gpm submersible pump systems at depths to be determined
- Yield test wells and run basic water quality bacteria, chemical and physical parameters
- Replace well station meters and piping as needed to perform accurate well testing and running.

The well pump work will be performed one well at a time, with the other well staying on line so there is no interruption in service to the system. The 40,000 storage capacity allows for shut-down periods as well during the station piping work.

Costs for above work – estimated only based on 300 foot pump setting, 3HP – 30gpm well pumps, 1.25" Piping.

• Pump, motor, pipe and wire per well, \$5500 materials	\$11,000
• Station materials including piping, valves, meters:	\$3500
• Labor with hoist track, assume 4 days 2 techs with trucks and hoist	\$8000
• Yield testing and Water Quality Sampling	<u>\$4500</u>

Total Estimate for both wells as described above: \$27,000

Note – it is very possible that the work will be done in a shorter time, and less material will be needed if the depths are less. If we find that wells are actually 400 to 500 feet deep however, additional time and materials may be required.

Please don't hesitate to contact me with any questions.

Thank you,



Ron W. Black
President

WATER SYSTEM SOLUTIONS & DESIGN, INC.

740 Thomaston Road
P. O. Box 180
Watertown CT 06795

Tel: 860-274-8853
Fax: 860-274-9648
watersysol@msn.com

July 22, 2021

Jonathan Luiz
Weston Town Administrator

RE: Remove old/original/leaking Hydropneumatic Tanks from Service - Opinion of Costs

Dear Jonathan,

As we discussed, the old original hydropneumatic tank in each of the 2 stations presents a safety risk. In 2019, the DPH mandated an Assessment of all tanks in the state, as a result of an incident regarding a rupture and virtual explosion of a tank in 2018. The safe design life of these tanks is typically 30 years – I expect we have exceeded that already. In addition, the tank at the Municipal system has started to show signs of leakage at the welds – failure will follow sooner than later. If either tank ruptured due to age, deterioration, weakening of the welds, or control failure causing an over-pressurized condition – damage could occur to the stations or to personnel in the station. We have actively removed dozens of these tanks from service, the DPH in full support.

We recommend taking the tanks out of service sooner than later – all materials used can be used in the future if the stations undergo a major overhaul or upgrade.

I have attached a brief line itemed summary of the costs I anticipate for each station. New boosters would be needed at the Ravenwood station. The old boosters at the Municipal system can be used – or we can price new ones there as well (not a bad idea). The costs estimated are based on us doing the work as needed to get the old tank off line, maintain water service during the job as much as possible, and maintaining compliance with the DPH regarding flow rates and controls. We have retrofitted numerous small water system stations this way over the past 10 years or so, and are presently doing Farmingville School in Ridgefield – we did Branchville School last year.

Cost per station under \$35,000 estimated. See attached for detail. New boosters at Municipal system would be additional.

Please don't hesitate to contact me with any questions – we are available to begin on the work late summer/early fall.

Thank you,



Ron W. Black
President
Chief Operator

Weston Water Systems
Hydropneumatic Tank Removal From Service
 Boosters - VFDs - Tanks - Piping

Booster Pump - 5HP - 40gpm each	2	3500	7000
Booster VFD - 5HP - 3phase	2	4000	8000
WX350 - tank with manifold	2	2000	4000
Piping - materials	1		2500
Labor - 2000/day	5	2000	10000
Contingency	1	3000	3000
WESTON RAVENWOOD STATION			34500

Use old Boosters - Reconfigure	2	1000	2000
Booster VFDs - 3phase - 10+ HP	2	6000	12000
WX350 - tank with manifold	2	2000	4000
Piping - materials	1		3500
Labor - per day	5	2000	10000
Contingency	1		3000
WESTON MUNICIPAL STATION			34500

12. Discussion/ decision about establishing a Public Hearing on the subject of pesticide and herbicide use by Eversource: I move to establish a public hearing on September 14, 2021 at 7:30 pm on the subject of pesticide and herbicide use by Eversource.

13. Discussion/decision to hold a public hearing on a proposed ordinance concerning the support service fee for Land Use: I move to hold a public hearing September 14, 2021 at 7:30 pm on a proposed ordinance concerning the support service fee for Land Use.



Tracy Kulikowski
Land Use Director
56 Norfield Road
Weston, CT 06883
203-222-2530

To: Board of Selectmen
From: Tracy Kulikowski, Land Use Director
Date: June 29, 2021
Re: Renewal of the Support Service Fee (§70-2 of the Weston Town Code)

The Board of Selectmen adopted the Town's current land use fee ordinance on July 1, 2006. §70-2 of the Weston Town Code contains provisions for a Support Service Fee. The Support Service Fee permits the Planning & Zoning Commission, the Zoning Board of Appeals, and the Conservation Commission to engage the services of an outside consultant to evaluate and review an application with the costs of the review paid by the applicant. The Support Service Fee section of the land use fee ordinance expires on June 30, 2021. The Board of Selectmen last extended the Support Service fee on June 22, 2017 for the period of July 1, 2017 to June 30, 2012.

The Support Service Fee is a valuable tool for the land use boards, albeit a tool that they have utilized a limited number of times. I recommend that §70-2 of The Weston Town Code, Support Service Fee, be extended without an expiration date. The Town Attorney agrees with this recommendation.

History

In the fifteen years since the Support Service Fee was adopted, the Town's Conservation Commission has voted to require the fee five times. The most recent time was in November 2011 to engage Todd Ritchie, P.E. and Michelle Ford, Registered Professional Soil Scientist of

GHD, Inc. to review an application to remediate wetlands violations on a site on Smith Ridge Road. The Commission approved the remediation plans and included permit conditions drafted by Mr. Ritchie. Mr. Ritchie also conducted site visits with staff, the Commission and the owner's landscape architect to assure compliance. The independent review resulted in a successful remediation project. The Planning & Zoning Commission and the Zoning Board of Appeals have never utilized the Support Service Fee.

SECTION 70-2 SUPPORT SERVICE FEE

Section 70-2. Support Service Fee

- A. The Weston Planning & Zoning Commission, the Weston Zoning Board of Appeals, and/or the Weston Conservation Commission may require the services of outside consultants to evaluate or supplement application materials. Technical areas subject to such services include, but are not limited to: soil studies, water studies, traffic studies, building plans, engineering studies, surveys, etc.
- B. The decision to require the Support Service Fee shall be by affirmative vote of no fewer than five members of the Planning and Zoning Commission, or no fewer than five members of the Conservation Commission, unless there are only four members qualified to vote then a unanimous vote is required. The decision to require the Support Service Fee shall be by affirmative vote of no fewer than four members of the Zoning Board of Appeals. The fees for any outside consultant(s) shall be borne entirely by the applicant and shall be deposited with the Town prior to review of such application.
- C. The applicant shall deposit 150% of the estimated cost of review of such application by such outside consultant(s), based on a preliminary estimate determined by a qualified party or expert, prior to review of such application. Upon completion of the technical review by the outside consultant(s), the Town shall determine the costs incurred for the review and refund the excess monies to the applicant. The applicant will not be responsible for any costs incurred for technical assistance which exceed 150% of the collected estimate. The effective date of this section of this section of the ordinance shall be July 1, 2008. ~~This section of the ordinance shall expire on June 30, 2021, unless sooner extended by specific vote of the Board of Selectmen.~~

<i>Adopted by Board of Selectmen</i>	<i>June 3, 2008</i>
<i>Effective Date</i>	<i>July 1, 2008</i>
<i>Expires</i>	<i>June 30, 2021</i>

Note: By vote of the Board of Selectmen on 5-7-2009, the support service fee was extended to 6-30-2011. By vote of the Board of Selectmen on 5-23-2011, the support service fee was extended to 6-30-2013. By vote of the Board of Selectmen on 6-10-2013, the support service fee was extended to 6-30-2017. By vote of the Board of Selectmen on 6-22-2017, the support fee was extended to 6-30-2021.

14. Food Truck update

15. Approval of Tax Refunds totalling \$11,013.63: I
**move to approve Tax Refunds totalling
\$11,013.63**

2019-3-50098	ACAR LEASING LTD	\$	697.80	6/11/2021	YMD5
2019-3-50012	ACAR LEASING LTD	\$	559.51	6/11/2021	9ANHP3
2019-3-50022	ACAR LEASING LTD	\$	720.07	6/11/2021	AF94287
2018-3-50088	ACAR LEASING LTD	\$	77.56	6/11/2021	AJ31825
2017-4-80015	ACAR LEASING LTD	\$	96.87	7/12/2021	AL86651
2019-3-50037	ACAR LEASING LTD	\$	976.60	8/13/2021	AH54493
2020-3-50023	ACAR LEASING LTD	\$	311.79	8/13/2021	AH54493
2020-1-1958	CORELOGIC	\$	1,392.35	8/5/2021	REALESTATE
2019-3-51581	DAIMLER TRUST	\$	48.45	4/29/2021	438YZW
2018-4-80289	DAIMLER TRUST	\$	156.93	7/12/2021	AS48431
2019-3-52343	FINANCIAL SERVICE VEH TRUST	\$	461.62	8/13/2021	AM68753
2020-3-52640	GLAZIER MICHAEL	\$	17.54	8/11/2021	AU20191
2020-3-52808	GROSSMAN ALLAN	\$	104.03	8/4/2021	AP11272
2019-3-53404	HONG JITAEK	\$	110.77	4/29/2021	309ZLV
2020-3-54383	LOWE ANNE	\$	49.55	8/10/2021	557XLM
2020-3-54420	MACBETH WENDY	\$	1,579.16	8/5/2021	186SSS
2020-3-54867	MIRKIN IRENE	\$	95.70	8/11/2021	AG57307
2019-3-55476	NISSAN INFINITI LT	\$	412.00	4/29/2021	AF22183
2019-3-55497	NISSAN INFINITI LT	\$	472.93	4/29/2021	AK65520
2020-3-55511	PASCUZZI ROBERT	\$	335.45	8/5/2021	AE75994
2019-3-55972	PORSCH LEASING LT	\$	208.20	4/29/2021	AH08625
2019-3-53694	RESNICK LONNIE	\$	395.09	8/4/2021	ACT0119
2020-3-56059	ROSENFELD BRIAN	\$	29.46	8/5/2021	7ALUM5
2020-3-56100	RUFF JEANPAUL	\$	109.95	8/17/2021	336SIF
2020-3-56655	STAUBER JESSICA	\$	17.22	8/4/2021	AE76009
2019-4-81050	TOYOTA LEASE TRUST	\$	133.79	4/29/2021	AK82361
2020-3-57106	TOYOTA LEASE TRUST	\$	116.34	8/11/2021	AT69821
2019-3-57595	US BANK NA	\$	564.27	8/3/2021	AG21838
2020-3-57321	Vault Trust	\$	688.36	8/5/2021	AK00910
2020-3-57358	VAVREK LAWRENCE	\$	74.27	8/5/2021	602WEV
TOTAL		\$	11,013.63	SUBMITTED FOR 9/2/2021 MEETING	

16. Approval of Minutes from the Board of Selectman Regular Meeting on August 19, 2021: I move to approve unapproved minutes from the Board of Selectman Regular Meeting on August 19, 2021.

**Board of Selectmen
Regular Meeting Minutes
August 19, 2021 7:30 PM
The meeting was held remotely due to Covid-19**

1. **Call to order:** First Selectwoman Nestor called the meeting to order at 7.30pm; also in attendance were Selectman Stephan Grozinger, Martin Mohabeer, Town Administrator Jonathan Luiz, Town Clerk Donna Anastasia, Bernadette Kingsley, David Brandt Executive Director from the Aspetuck Land Trust, and Town Residents participating.
2. **Pledge of Allegiance:** The Dinwoodie and Mohabeer children led in the recitation of the Pledge of Allegiance.
3. **Discussion/ Decision to appoint Martin Mohabeer to the Board of Selectmen effective immediately for a term to end November 8, 2021:** First Selectwoman Nestor moved to appoint Martin Mohabeer to the Board of Selectmen for a term to end November 8, 2021. Selectman Grozinger seconded this. The motion carried unanimously.

Martin Mohabeer was sworn in by Town Clerk, Donna Anastasia.
4. **Discussion/Decision to accept Martin Mohabeer's resignation from the Diversity Equity Inclusion Advisory Committee effective immediately.** As a result of Martin Mohabeer being appointed the Board of Selectmen, he automatically resigns his position on the Diversity Equity and Inclusion Advisory Committee.
5. **Discussion/Decision to reappoint Karin Giannitti to the Beautification Committee for a term to end June 30, 2025:** Selectman Grozinger moved to reappoint Karin Giannitti to the Beautification Committee for a term to end June 30, 2025. Selectman Mohabeer seconded this. The motion carried unanimously.
6. **Acknowledgement of the resignation of Ruby Hedge from the Board of Education:** First Selectwoman Nestor thanked Ruby Hedge for her service on the Board of Education.
7. **Interview of Bernadette Kingsley for appointment to the Board of Education:** The Board of Selectmen interviewed Bernadette Kingsley for appointment to the Board of Education.
8. **Discussion/decision regarding Food Trucks on Town property:** First Selectwoman Nestor discussed the two applications received from Tony's Pizza and the Granola Bar. She mentioned suggesting donations to the Food Bank as way of giving back to the community. Selectmen Grozinger and Mohabeer supported the sentiment.
9. **Public Hearing concerning the Town of Weston possibly selling to the Aspetuck Land Trust, Inc. real property commonly known as the "Fromson Strassler Property", containing 85.879 +/- acres of vacant and unimproved land and located at Upper Parish Drive, Georgetown Road and Wampum Hill Road, Weston, for the purchase price of ONE MILLION ONE HUNDRED FORTY THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS:** First Selectwoman Nestor went over the process for the public hearing, explaining that each member of the public will be given 3 minutes to speak. Selectman Grozinger moved to open the public hearing concerning the Town of Weston possibly selling to the Aspetuck Land Trust, Inc. real property commonly known as the "Fromson Strassler Property", containing 85.879 +/- acres of vacant and unimproved land and located at Upper Parish Drive, Georgetown Road and Wampum Hill Road, Weston, for the purchase price of ONE MILLION ONE HUNDRED FORTY THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS. This was seconded by Selectman Mohabeer. The motion carried unanimously.

First Selectwoman Nestor opened the meeting and introduced Executive Director, David Brandt from the Aspetuck Land Trust who presented their vision which focuses on preserving land going into detail on the Forest Block Corridor, funding received, ecological value, health benefits and future plans.

Selectman Grozinger then went over a history of the property over the past 18 years, as well as details on the appraisal process. Selectman Mohabeer asked questions on accessibility and potential resale. Selectman Grozinger made it clear that this space was deed restricted in such a way that it may be developed by the Town but not sold to third parties for development purchases.

The following members of the Public made comments:

- **Marina and David Coprio:** 44 Laurel Lake East - not in support because we might need the land later.
- **Mark Sullivan:** 4 Upper Parish Drive – in support but concerned with the parking lot affecting the last two houses on the drive and how the increase in traffic on Upper Parish Drive will affect the private drive. He thinks it is a difficult area to develop. He wants a little more discussion about how the road is going to be treated. David Brant responded right away, explaining the Aspetuck Land Trust would ensure that Upper Parish Drive is maintained in such a way that resident on the road would be able to pass over it safely.
- **Kirby Brendsel:** 12 Godfrey Road – in support.
- **Ellen McCormick:** 91 Old Eastern Turnpike – in support. Expressed concern about Eversource using chemicals on the site.
- **Arne and Helen De Keijzer:** 30 Salem Road - in support in theory, but questioned the appraisal and keeping the land for future town reasons.
- **Kevin Dyson:** 19 Upper Parish Drive – in support, but questioned future road maintenance. David Brant responded saying that the Aspetuck Land Trust would maintain the road.
- **Michelle Fracasso:** 43 Wells Hill Road, Wells Hill Farm – in support.
- **Mark Harper:** 18 Kettle Creek Road – in support – strongly recommends no dogs on the property because of the environmental damage and lack of ability to control dogs off leash.
- **Peter Reid:** 44 Indian Valley Road – in support.
- **Amy Jenner:** 22 White Oak Lane – in support.
- **Richard Wiese:** in support.
- **Laura and Andrew Shepard:** 41 Briar Oak Drive – in support.
- **William Weiss:** in support – question about who is responsible for the taxes. Selectman Grozinger explained that no one pays taxes on the property now and no one would pay if the sale is transacted.
- **Lisa and David Devine:** 2 Maple Street – in support.
- **Daniel Gershburg:** 72 Catbriar Road – In support – question on purchase price.
- **Carol Baldwin:** 31 Fanton Hill Road – in support.
- **Anita Dinwoodie:** 129 Lords Highway – In support.
- **Jacque Littlejohn:** 25 Ladder Hill Road South – in support.
- **Willow Reid:** 24 Indian Valley Road – in support.
- **Julia Kosinski:** 34 Lords Highway – in support.
- **Jim Maggio:** 48 High Noon Road – in support – asked to put previous plans for development on the website, Selectman Grozinger mentioned that there does not exist any final approved development plans.
- **Andrew Palladino:** 126 Goodhill Road – in support.
- **Bill Kraekel:** Easton Resident – President Aspetuck Land Trust– in support.
- **Nicholas Bell:** Old One Ways Farm Georgetown – in support especially of preserving wetlands.
- **Steve Ezzes:** 244 Georgetown Road – in support and provided the Board of Finance’s involvement in the sale discussions..
- **Tom Failla:** 21 Samuelson Road - in support.
- **Margaret Wirtenberg:** formerly Wilson Road – in support.
- **Saul Cardenas:** 34 Lords Highway – in support.

Selectman Grozinger moved to close the public hearing. Selectman Mohabeer seconded this. The motion carried unanimously.

10. Discussion/ decision to establish a Special Town Meeting for the sole purpose of discussing the following question: "Shall the Town of Weston sell to the Aspectuck Land Trust, Inc. real property commonly known as the 'Fromson Strassler Property,' containing 85.879 +/- acres of vacant and unimproved land and located at Upper Parish Drive, Georgetown Road and 15 Wampum Hill Road, Weston, for the purchase price of ONE MILLION ONE HUNDRED FORTY THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS?" Selectman Mohabeer moved to establish a Special Town Meeting on September 9, 2021 at 6.30pm on the front steps of the Town Hall for the sole purpose of discussing the following question: "Shall the Town of Weston sell to the Aspectuck Land Trust, Inc. real property commonly known as the 'Fromson Strassler Property,' containing 85.879 +/- acres of vacant and unimproved land and located at Upper Parish Drive, Georgetown Road and 15 Wampum Hill Road, Weston, for the purchase price of ONE MILLION ONE HUNDRED FORTY THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS?" Selectman Grozinger seconded this. The motion carried unanimously. Mr. Luiz gave background into the date selection for the machine ballot event.
11. Discussion/ decision that the following question be decided by machine ballot on Saturday, September 18, 2021 from Noon to 8 pm at the Weston Town Hall Meeting Room, 56 Norfield Road: "Shall the Town of Weston sell to the Aspectuck Land Trust, Inc. real property commonly known as the 'Fromson Strassler Property,' containing 85.879 +/- acres of vacant and unimproved land and located at Upper Parish Drive, Georgetown Road and 15 Wampum Hill Road, Weston, for the purchase price of ONE MILLION ONE HUNDRED FORTY THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS? Yes / No": Selectman Grozinger moved that the following question be decided by machine ballot on Saturday, September 18, 2021 from Noon to 8 pm at the Weston Town Hall Meeting Room, 56 Norfield Road: "Shall the Town of Weston sell to the Aspectuck Land Trust, Inc. real property commonly known as the 'Fromson Strassler Property,' containing 85.879 +/- acres of vacant and unimproved land and located at Upper Parish Drive, Georgetown Road and 15 Wampum Hill Road, Weston, for the purchase price of ONE MILLION ONE HUNDRED FORTY THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS? Yes / No." The motion carried unanimously.
12. Approval of the unapproved minutes from the Regular and Special Meetings of the Board of Selectmen held August 5, 2021: Selectman Grozinger moved to approve the Regular and Special Meetings of the Board of Selectmen Meeting held on August 5, 2021 as presented. First Selectwoman Nestor seconded this. The motion carries 2-0.
13. Adjournment: Selectman Mohabeer moved to adjourn at 9.42 pm. Selectman Grozinger seconded this. The motion carried unanimously.

Minutes submitted by: Sara Beer, Executive Administrative Assistant.

17. Adjournment: I move to adjourn