



Incorporated 1787

**Board of Police Commissioners
Tuesday, February 5, 2019 Meeting Minutes
7:00 PM Town Hall Commission Room**

Board of Police Commissioners Present: Police Board Chairman Bill Brady, Police Board Vice Chairman Beth Gralnick, Woody Bliss, Dawn Egan, Susan Moch and Jess DiPasquale

Absent: Peter Ottomano

Others Present: Police Chief Henion and Police Captain Brodacki

Police Board Chairman Brady called the meeting to order at 7:00 PM

Pledge of Allegiance

Consideration / Approval January 8, 2019 Meeting Minutes

Police Board Chairman Brady made a motion to approve the January 8, 2018, 2018 meeting minutes, Police Board Commissioner Moch seconded, motion passed unanimously.

1. Chief Report

- a) Current Monthly Reports / OT / Budget (Changes) – Well within the budget. Seven months in and we are at 44.1%.
- b) Poss Computer System / Payroll System – Started integrating with Munis. February 14 we are having additional training and the vendor is doing it for free.
- c) Signage – Status quo.
- d) Grant Updates / Donations / Additional Business for Commission Consideration – Emergency Mangement Plannning Grant received \$10,000. JAG grant for \$6,000.00 was approved by the Selectman.
- e) Facility Long Term Plan – The Planning and Zoning approved of the current plans without negative comments.
- f) Alarms / Automated in System / Billing – Once the CAD system is up and running we will review the alarms and implement notifications and fines as appropriate.
- g) Shipping Container – Is in place and operational and awaiting for electrical hookups.
- h) Budget Update and Initial Submission – Accepted as presented.
- i) SRO Programming / WES, WIS – SRO Officers presented to the Board of Education in January.
- j) New Vehicle Update / One new vehicle will be purchased this year.

2. Sub-Committee Reports

- a) Citizen of the Year Awards – Suggestions were made for the award notifications. Submission deadline is April 12, 2019.

- b) **Other Sub-Committee Updates – Policies & Procedures (Command Staff) - 10% of the policies will be reviewed at each Commission meeting.**

Additional Business for Commission Consideration / Other Updates

None

Police Board Chairman Brady made a motion to go into Executive Session at 8:00 PM, Police Board Vice- Chairman Gralnick seconded, motion passed unanimously.

The Commission came out of Executive Session at 9:00 PM and the meeting adjourned at 9:05 PM.

**Respectfully submitted
Mary Gunshor
Board of Police Commissioners Recording Secretary
Approved 3/6/19**

