



**Incorporated 1787**

**Board of Police Commissioners  
Tuesday, January 8, 2019 Meeting Minutes  
7:00 PM Town Hall Commission Room**

**UNAPPROVED**

**Board of Police Commissioners Present:** Police Board Chairman Bill Brady, Police Board Vice Chairman Beth Gralnick, Woody Bliss, Peter Ottomano, Dawn Egan, Susan Moch and Jess DiPasquale

**Others Present:** Police Chief Henion and Police Captain Brodacki

Police Board Chairman Brady called the meeting to order at 7:00 PM

Pledge of Allegiance

Consideration / Approval December 4, 2018 Meeting Minutes

Police Board Chairman Brady made a motion to approve the December 4, 2018, 2018 meeting minutes, Police Board Commissioner Egan seconded, Police Board Commissioners Bliss and Moch abstained, motion passed unanimously.

**1. Chief Report –**

- a) **Current Monthly Reports / OT / Budget (Changes) – The Mile of Safety program has increased by three hours a day. Three Thousand Six Hundred Sixty Six Dollars of overtime this month is for MOS.**
- b) **Poss Computer System / Payroll System – Poss system will be paperless. Working with Munis to incorporate with Poss.**
- c) **New Hire Update – Officer Mark Berretta was sworn in on Friday, December 3, 2018. He is doing a great job.**
- d) **Auction Update - \$2,400.00 has been put in a special donation fund. The auction is still ongoing. The police department receives fifty percent. The police department purchased rifles.**
- e) **Grant Updates / Donations / Additional Business for Commission Consideration – The Police Department has 1 year to use the DUI grant.**
- f) **Facility Long Term Plan – No new news.**
- g) **Alarms / Automated in System / Billing – Once the CAD system is up and running we will review the alarms.**
- h) **Shipping Container – Working on site location.**
- i) **Weston Coalition Initiatives / Securing Medications at Home – Opioid Prevention – 16 Representatives of the Weston Coalition community will have a public campaign reminding residents to keep prescription drugs out of reach.**
- j) **Budget Update and Initial Submission – Flat Budget**
- k) **SRO Programming / WES, WIS – SRO Officers will be attending a Board of Ed Meeting.**

- l) **Adoption of CALEA Leadership Model for Sergeants – The Sergeants will rotate through duties. The goal is to accomplish agency goals while learning new skills, bringing a new approach to agency challenges and providing each Sergeant with exposure to things outside their comfort zone to enhance individual professional development. The length of each rotation will be three years. The starting point for this rotation will be January 1, 2019 and end December 31, 2021.**
- m) **Sergeant Joe Miceli attended first line supervisor school.**

**2. Sub-Committee Reports**

- a) **Policies & Procedures (Command Staff) The Chief and Captain have updated sixteen policies they will have a State representative come down to review them.**

**Additional Business for Commission Consideration / Other Updates**

**2019 Citizen of the Year will be put on our next agenda.**

**Police Board Chairman Brady made a motion to go into Executive Session at 8:21 PM, Police Board Vice- Chairman Gralnick seconded, motion passed unanimously.**

**The Commission came out of ES at 8:57 PM. Election of Commission Officers for 2019: Commissioner Ottomano nominated Bill Brady for Chairman and Commissioner DiPasquale seconded. Commissioner Brady was unanimously elected. Commissioner Moch nominated Beth Gralnick for Vice- Chairman and Commissioner DiPasquale seconded. Commissioner Gralnick was unanimously elected.**

**The Meeting adjourned at 9:00 PM.**

**Respectfully submitted  
Mary Gunshor  
Board of Police Commissioners Recording Secretary**





