**Sustainable Weston CT**

**August 11, 2021 at 7.45pm**

**Town Hall**

**Join Zoom Meeting**

[**https://us02web.zoom.us/j/89697057741**](https://us02web.zoom.us/j/89697057741)

**Meeting ID: 896 9705 7741**

**Passcode: 663859**

**Dial by phone: 646 855 8656**

Agenda:

Weston Town + HRRA: interim update on recycling plans (Nicci Wiese)

Sustainability CT touch points (Kirby Brendsel)

Minutes:

* Kirby Brendsel called the meeting to order at 7:49 PM ET
* Mattress Donation Discussion:
	+ Andy Bill has picked up this initiative from Amy Kalafa.
	+ Andy to share more on the initiative at the next meeting.
* Follow Up from sign seen at library around new glass recycling process – Sarah Hutchinson and Tom Socha
	+ Potential that new HHRA aspects are being put in place relating to glass recycling
	+ Recycling process seems to be working well and there is a question on what more can be done
	+ Sarah Hutchinson, Tom Socha, and Nicci Young Wiese are meeting with Jonathan Luiz, Weston Town Administrator on August 3 to discuss food composting, and other recycling matters
	+ After this meeting, individuals mentioned above to follow up with individual who asked question on recycling
* Internship program check and Q&A - All
	+ Reiterated approach, housekeeping (hours and payment), responsibilities, and offers of assistance and linking up for interns to ensure everyone is set for summer internship.
* Sustainable CT Application touchpoint and course check – All
	+ Due date for submission is just over one month away on August 24
	+ To attain SILVER, need to garner 400 points
	+ Reviewed overall submission process and examples on how to garner answers and application forms, approaches, tools etc.
	+ Received advice from Fellows
		- Be sure to roll-over responses from previous submission.  It should autopopulate to a certain extent, but we (all) need to check to be certain that the numbers are updated, as some new questions have been added which could throw answers off.
		- Looked at the platform online and how to enter information and submit
	+ Reviewed the dashboard and all of the areas where we are trying to submit, and ensured alignment on interns and committee members to make certain we had coverage and update on status
	+ Interns to continue to meet on Mondays to review their questions and any issues – Rany Ibrahim to facilitate (and follow up with committee members / Kirby Brendsel if there any issues, needs, questions, etc.
	+ Interns and committee members to continue to move their individual areas forward, collect information for submission, and reach out if there are any questions or issues.
	+ Interns and committee members discussed housing the responses to their questions on the shared drive in a numbering fashion to facilitate submission.
	+ Fellows offered to do pre-review of submissions and check beforehand.

**Next Steps and asks:**

* All - Could someone please place the link to our shared folder / drive here so everyone can see and use?
* All – (maybe Eric) Could someone please attach a copy of our last submission and review / outbrief of results with everyone in this email for review.
* All – (maybe Eric) Could someone please paste the access information (login and password and site link) for the site for which we’ll need to submit.
* Fellows – Could you please take a look at our outbrief / results review from our last submission.  I was with Tom during the meeting, I thought we were only 45 points away from SILVER after our last submission (maybe we provided way more points than were needed).
* Rany Ibrahim – Please attach updated version of dashboard in a reply all to this note (with notes from last meeting).
* Andy Bill – Please coordinate and move up our August meeting to August 11 to serve as a midpoint before our submission.
* All – Please continue to move your lanes forward on trying to garner, capture, and document our points for SILVER level!

**Closing thoughts…**

* Really appreciate the continued work on this and everyone stepping up to work on this!!!!   You ROCK!
* Have had at least one intern already reach out to me for help on getting registered for getting set up with the Town.  YAY!  Let me know what else I can do to help (on this or getting dialed in on the Sustainable CT application process) and I’m there (call, text, email)!
* Hope everyone has a great weekend, and thank you again for everything and energy and work on this!!!!