

Board of Ethics  
Special Meeting Minutes  
December 2, 2020 at 8:00 pm  
**Zoom Meeting**

<https://us02web.zoom.us/j/87511110622?pwd=WEFteks0R2hXMzJaei9JYWZoZkU1dz09>

Dial by Phone: 646 558 8656

Meeting ID: 875 1111 0622

Passcode: 530680

- 1- **Call to Order:** the meeting was called to order at 8:09pm. Present were Board of Ethics Chair Deborah Bernstein, Secretary Effie Thieme, and Members Ruth Israely and Bill Weiss.
- 2- **November 12, 2020, Special Meeting minutes:** Ms Israely moved to approve meeting minutes; Ms. Thieme seconded. The minutes were unanimously approved.
- 3- **Concerning regulations and procedures of the Board:** A discussion ensued concerning current regulations and procedures of the Board, as well as proposed changes and/or additions to same. The Board referenced, reviewed, and analyzed the website of the Board of Ethics of the Town of Greenwich to facilitate this discussion. Ms Israely shared drafts of a proposed Mission Statement and Complaint Submission Form for this Board. This Board agreed to continue to develop the draft Mission Statement and Complaint Submission Form, and to research a possible draft Request for Advisory Opinion Form. It was noted that multiple questions have been raised that require guidance from the Town Attorney.
- 4- **Concerning outreach:** A brief discussion was held. It was agreed that further discussion and/or decisions will be deferred until a future date.
- 5- **Adjournment:** Ms Thieme moved and Mr Weiss seconded a motion to adjourn. The meeting adjourned with unanimous approval at 9:11pm.