Board of Finance Special Meeting Agenda February 11, 2021 at 6:00 pm (via remote conference) Join Zoom Meeting

https://us02web.zoom.us/j/84392765246?pwd=b1lha2Y4RWILdCs1STV5WURqMI NUQT09

Meeting ID: 843 9276 5246

Passcode: 524080

Dial by Phone: 646 558 8656

- 1- Discussion/decision regarding the annual presentation and investment performance of the OPEB trust fund. Karen Paulson, DiMeo Schneider & Associates, L.L.C.
- 2- Discussion regarding an update on Police overtime expenditures. Chief Ed Henion.
- 3- Discussion/decision regarding the Board of Education's financial update and a request for an additional \$47,350 to their non-lapsing account. Phil Cross, BOE Finance Director; Dr. Bill McKersie, Superintendent.
- 4- Discussion regarding an update on a Federal Transportation Alternatives grant. Jonathan Luiz, Town Administrator.
- 5- Discussion regarding an update on a State Local Transportation Capital Improvement Plan (LOTCIP) grant. Jonathan Luiz, Town Administrator.
- 6- Discussion regarding the Town selling the Fromsen Strassler property to the Aspetuck Land Trust in the amount of \$1,143,750.
- 7- Discussion regarding an update on current year tax collections. Rick Darling, Finance Director.
- 8- Discussion regarding the Town financial report and fund balance forecast. Rick Darling, Finance Director.
- 9- Discussion/decision regarding approval of the January 14, 2021 minutes.

2/9/2021 TOWN OF WESTON 16:34:44 HISTORICAL ACTUALS COMPARISON REPORT

GENERAL FUND	0120210 POLICE SERVICES	0120210 50102 OVERTIME
2017-18 PRIOR YR3 ACTUALS		151,936.44
2018-19 PRIOR YR2 ACTUALS		163,238.80
2019-20 LAST YR ACTUALS		178,441.35
2020-21 CURRENT YR A		181,905.00
2020-21 CURRENT YR BUDGET		194,995.00
2020-21 PERCENT EXPENDED		93.3%



January 15, 2021

TO: BOE Finance Committee

FROM: Phillip Cross, Director of Finance and Operations

SUBJECT: December Financial Report for FY 20-21

Below is a summary report of the FY 21 Budget through December, 2020.

Object Series	FY 21 Adjusted Budget	FY 21 YTD Actuals	FY 21 Encumbrance	FY 21 Anticipated	FY 21 Projected to EOY	FY 21 Balance Available	Previous Month Balance
Salaries (1000's)	33,082,118	13,749,431	17,819,576	1,472,479	33,041,486	40,632	14,75
Benefits (2000's)	9,666,960	5,021,796	4,365,230	253,378	9,640,405	26,555	26,55
Professional Services	1,517,445	483,956	636,523	440,803	1,561,283	(43,838)	(90,800
Property Services	2,139,034	769,224	972,043	466,587	2,207,854	(68,820)	(136,427
Other Services (5000s)	5,858,228	1,950,966	3,602,557	280,454	5,833,978	24,251	24,251
Supplies (6000s)	2,691,613	1,155,167	1,193,947	411,027	2,760,141	(68,529)	(68,529
Equipment (7000s)	219,008	247,482	15,881	29,015	292,377	(73,369)	(37,433
Other Objects (8000s)	119,424	82,752	12,406	24,266	119,424	-	
Revenue (9000s)	(1,132,387)	(229,113)	8,649	(1,110,864)	(1,331,328)	198,941	287,888
Total	\$54,161,443	\$23,231,660	\$28,626,813	\$2,267,147	\$54,125,620	\$35,823	\$20,25

Month over Month Changes:

Salaries – (\$25,877):

- Teacher out on FMLA for remainder of year (\$85,340)
- Long Term Sub hired for FML & other coverage and duties -\$41,936
- Correction of previous month placeholder \$44,710
- Corona Virus related coverage moved to grant (\$61,604)
- Additional food service supplemental -\$34,421

Professional Services-(\$46,962)

 Consulting Services, Tech.- FY21 budget included shared services with the Town. However, as of 7/1/20 the Town is being invoiced directly by the provider. There will be a corresponding decrease in revenue offset.

Property Services – (\$67,607)

- FEMA reimbursement (75%) for the one time cleaning of our facilities in March was received in December. This will be used to offset the cost of additional cleaning & disinfecting expenses-(\$41,985).
- The remaining 25% for the one time cleaning of our facilities in March was received from the Municipal CRF grant. This will also be used to offset the cost of additional cleaning & disinfecting expenses (\$13,995).
- Downward revision of previous estimate for additional cleaning & disinfecting (\$11,627).

Equipment -\$35,936

- Previous month did not account for budgeted items that have not been encumbered \$29,015
- Additional reopening cost \$6,921

Revenue Offset- \$88,947

- Consulting Services, Tech.- FY21 budget included shared services with the Town. However, as of 7/1/20 the Town is being invoiced directly by the provider. There will be a corresponding decrease in revenue offset -\$46,962
- FEMA reimbursement directly applied to cleaning services \$41,985

WESTON PUBLIC SCHOOLS INTERNAL SERVICES FUND FOR HEALTH BENEFITS PROGRAM

1/15/2021

Fiscal Year Ended	0	2021
STATEMENT OF REVENUES AND EXPENDITURES		
Fund Balance -July 1, 2020	\$	1,157,506
Revenues:		
General Fund Appropriation	\$	2#
Reimbursements	\$	
Total Contributions	\$:5
Total Revenues (A)	\$	<u>@</u>
Budgeted Expenditures		
Delta Dental:		
Claims	\$	374,355
Administrative Fees	\$	22,545
Total Health Plan Costs (B)	\$	396,900
Net Change (A-B)	\$	(396,900)
Fund balance June 30, 2021 (Estimated)	\$	760,606

Delta Dental- Actual Claims

Month	C	laims & Fees
July		26,882
August		29,651
September		28,020
October		30,374
November		24,830
December		25,407
Total	\$	165,165
Actual YTD Spend Rate		41.6%
Theoretical YTD Spend Rate		50.0%
YTD Theoretical variance %		-8.4%
YTD Theoretical variance \$	\$	33,285

					WESTO	WESTON PUBLIC SCHOOLS	30LS					
					FY21 FI	FY21 FINANCIAL REPORT	ORT					
						Dec-21						
					Pe	Period: 6 of 12						
2017-2018	2018-2019	2019-2020			2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021
Year-End	Year-End	Year-End	Object		Adopted	Budget	Adjusted	στν			Projected	Balance
Expense	Expense	Expense	Code	Description	Budget	Transfers	Budget	Expended	Encumbered	Anticipated	To EOY	Available
				Salaries & Wages (1000s)								
2,710,109	9 2,958,120	2,940,692	1110	1110 Administrators	2,832,305	15,933	2,848,238	1,467,188	1,254,053	3	2,721,241	126,997
13,752,057		14,458,759	1111	Regular Ed. Teachers	14,375,732		14,375,732	5,601,680	8,541,737	18	14,143,417	232,315
2,226,605	5 2,261,144	2,279,850	1112	Special Ed. Teachers	2,364,062		2,364,062	937,158	1,433,654	3.5	2,370,812	(6,750)
1,096,676	6 1,100,515	1,020,707	1113	1113 Guidance	1,061,845		1,061,845	399,134	632,765	S#3	1,031,899	29,946
442,412	2 441,883	472,621	1114	1114 Psychologist	535,766		535,766	200,398	302,512	%	502,910	32,856
70,541	1 146,140	193,946	1115	1115 Social Worker	161,848		161,848	67,658		9	162,047	(199)
514,611	1 544,236	517,368	1116	1116 Speech & Hearing	591,674		591,674	230,020	326,363	14	556,383	35,291
712,850	0 766,769	758,161	1117	1117 Academic Assistants	1,139,153		1,139,153	406,901	627,691		1,034,592	104,561
198,176	6 201,820	205,471	1118	1118 Talented & Gifted	198,569		198,569	88,759	121,528	•	210,287	(11,718
386,123		399,004	1119	J. Library/Media	412,193		412,193	166,797	245,396	0	412,193	•
116,665	5 117,832	59,505	1135	1135 Transition Coordinator	60,457		60,457	19,266	30,826	3.5	260'09	10,365
817,750	0 827,912	824,102	1139	1139 Certified Stipends	878,090		878,090	290,680	106,279	481,130	060'828	Ď
570,587	7 557,734	584,428		1140 Academic Leader (CIL's)	583,975		583,975	240,302	343,673	(0)	583,975	*
3,550	0 1,136			1141 Mentor Teacher	3,000		3,000	0	0	3,000	3,000	Ţ)
180,922	2 260,096	272,612	1142	1142 Behavioral Analyst	277,765		277,765	116,012	161,896	(143)	277,765	٠
*		44,359	1145	1145 English Language Learner	45,069		45,069	17,334	_	0	45,069	VC3
23,799,635	5 \$ 24,694,776	\$ 25,031,956		Sub-Total Certified Salaries	\$ 25,521,503	\$ 15,933	\$ 25,537,436	\$ 10,249,288	\$ 14,250,496	\$ 483,988	\$ 24,983,771	553,665
					1.96%			40.1%	25.8%	1.9%	82.28	2.2%
				Other Certified Salaries								
105,560	78,442	506'55	1131	1131 Homebound Tutor	114,500		114,500	5,884		68,136	74,020	40,480
*	•	•	1136	1136 Degree Level Change	63,520		63,520	5	18	63,520	63,520	•
242,496	6 235,636	147,029	1137	1137 Substitute Teacher	296,801		296,801	50,051	æ	224,750	274,801	22,000
157,440	.0 174,525	185,735	1138	1138 Summer Work -Certified Staff	162,300		162,300	232,110	15	(34,757)	197,353	(35,053)
122,719	9 137,378	136,838	1143	1143 Building Substitutes	203,175		203,175			62,100	181,175	22,000
207,673	3 108,364	208,344	114	1144 Long term Substitute	•			180,501	298,024		478,525	(478,525
835,889	\$	5 733.851		Sub-Total Other Certified Salaries	\$ 840,296 \$	\$	\$ 840,296	\$ 505,320	\$ 380,324	\$ 383,749	\$ 1.269,394	\$ (429.098)

			2020-2021	Balance	Available		*	0	0	0	0	3	(102,241)	ğ	ř	2,715	35,521		\$ (64,005)	-1.0%			8	3	(51,736)	31,806	- 9/	(19,930)	-5.0%	\$ 40,632	
			2020-2021	Projected	To EOY		387,821	222,357	306,593	1,238,773	1,851,545	200,000	593,910	61,196	246,804	498,614	493,041	269,493	6,370,147	101.0%		42,500	203,700	171,974	0	٠	K)	418,174	105.0%	33,041,486	
			2020-2021		Anticipated		14,710	0	0	68,190	42,758	151,514		8	473	0	0	71,744	\$ 349,396 \$	5.5%		36,127	150,990	68,229	0	٠	¥0	\$ 255,346 \$	64.1%	\$ 1,472,479 \$	
			2020-2021		Encumpered		184,612	125,173	180,745	582,897	1,039,316	0	289,957	36,433	140,104	259,814	264,611	85,094	\$ 3,188,756	20.6%		•		is.	0			,	0.0%	\$ 17,819,576	=
			2020-2021	Ę	Expended		188,500	97,184	125,848	582,686	769,471	48,486	303,953	24,755	106,227	238,800	228,430	112,656	\$ 2,831,995	44.9%		6,3/3	52,710	103,745	0	3		\$ 162,828	40.9%	\$ 13,749,431	1 - 1 2 - 1 2 - 1 A
ZI 12			2020-2021	Adjusted	Budget		387,821	222,357	306,593	1,238,773	1,851,545	200,000	491,669	61,196	246,804	501,329	528,562	269,493	6,306,142			42,500	203,700	171,974	(51,736)	31,806	99	398,244		33,082,118	
WESTON PUBLIC SCHOOLS FY21 FINANCIAL REPORT	Dec-21	Period: 6 of 12	2020-2021	Budget	Transfers		1,503	7,363	6,193	31,124	63,724		16,486			5,975			, 132,368 \$							(148,301)	8	\$ (148,301) \$		\$. \$	
WESTON FY21 FIN		Peri	2020-2021	Adopted	Budget		386,318	214,994	300,400	1,207,649	1,787,821	200,000	475,183	61,196	246,804	495,354	528,562	269,493	6,173,774 \$			42,500	203,700	171,974	(51,736)	180,107	*	546,545		33,082,118	
					Description	Non-Certified Salaries	1210 Non-Cert. Supervisors	1211 Nurses	1215 Occupational Therapist	1221 Secretarial	1231 Para Educators	1234 Bus Aides	1235 Technicans	1237 Vocational Specialist	1241 Safety Monitors	Custodians	1261 Maintenance Mechanics & Grounds	1269/80 Non Certified Stipends	Sub-Total Non-Certified Salaries \$		Other Non-Cetifed Salaries	1213/1233 Non-Certified Substitutes	Overtime	1268 Summer Work-Non-Cert.	1160 Turnover Savings	1270 Salary Differential	1295 School Van Drivers	Sub-Total Other Salaries \$		TOTAL SALARIES \$	
				Object	Code		1210		1215							1251		1269/80				1213/1233	1212/22/38 /42/52/62 Overtime	1268	1160	1270					
			2019-2020	Year-End	Expense		406,422	215,220	295,567	1,267,185	1,761,865	165,721	525,426	61,021	239,373	476,898	455,850	241,248	\$ 6,111,794			50,209	163,643	155,964	•	120	202	\$ 370,019		\$ 32,247,621	
			2018-2019	Year-End	Expense		402,812	165,325	282,664	1,385,590	1,681,669	185,209	523,875	58,429	236,482	483,773	538,862	231,798	\$ 6,176,488			77,702	217,202	121,616		(4	264,365	\$ 680,885		\$ 32,286,495 \$ 32,247,621	" Canadan A
			2017-2018	Year-End	Expense		433,451	207,030	276,310	1,418,767	1,600,146	173,417	459,069	57,251	308,175	501,950	505,234	233,526	_			53,161	199,304	106,823			192,114	551,402		31,361,252	=



			2020-2021 2020-2021	70	To EOY Available		8,427,683	(1,456,511)	568,052		181,779 28,641	49,066	193,508	1,006,596	80,000	59,652	7,500		\$9,640,405 \$26,555	99.7%		325 700		229,168 46,962										
			2020-2021		Anticipated		23,840	(980,786)	314,400	279,900		ě1i	513	490,576	80,000	(65)	А	45,000	\$253,378	2.6%		105 907	indiact.	71,845	71,845	71,845	71,845 62,484 24,085	71,845 62,484 24,085 (9,745)	71,845 62,484 24,085 (9,745) 925	71,845 62,484 24,085 (9,745) 925	71,845 62,484 24,085 (9,745) 925 0	71,845 62,484 24,085 (9,745) 925 0 0 0 6,689	71,845 62,484 24,085 (9,745) 925 0 0 6,689	71,845 62,484 24,085 (9,745) 925 0 0 6,689 57,714
			2020-2021		Encumpered		4,278,894	0		90	6,500	14,163		30,030		30,963	4,680	*1	\$4,365,230	45.2%		700 13	01,207	3T,202	21,845	21,845	21,202 21,845 84,927	21,202 21,845 84,927 37,210	21,845 21,845 84,927 37,210 1,440					21,845 21,845 84,927 37,210 1,440 58,791 150,299 87,991 41,532
			2020-2021	OTY	Expended		4,124,949	(475,725)	253,652	198,180	175,279	34,903	192,995	485,990	iŧ	28,754	2,820	10	\$5,021,796	51.9%		202 55	66.121		13,122	13,122	13,122 73,073	13,122 73,073 38,740	13,122 73,073 38,740 1,135	13,122 73,073 38,740 1,135 71,209	13,122 73,073 38,740 1,135 71,209 90,502	13,122 73,073 38,740 1,135 71,209 90,502 9,550	13,122 73,073 38,740 1,135 71,209 90,502 9,550 20,982	13,122 73,073 38,740 1,135 71,209 90,502 9,550 20,982 20,982
Tac			2020-2021	Adjusted	Budget		8,427,683	(1,456,511)	568,052	475,994	210,420	49,066	193,508	1,006,596	80,000	29,652	2,500	45,000	\$9,666,960			00F 3CC	276.130	07 450	004/10	100 001	182,085	182,085	182,085 66,205 3,500	182,085 66,205 3,500 130,000	182,085 182,085 66,205 3,500 130,000	182,085 66,205 3,500 130,000 150,000	182,085 182,085 66,208 3,500 130,000 150,000 104,230	182,085 66,2085 66,2085 3,500 130,000 150,000 120,228 51,917
EV21 EINANCIAI REPORT	Dec-21	Period: 6 of 12	2020-2021	Budget	Transfers														oş															
WESTON		Pe	2020-2021	Adopted	Budget		8,427,683	(1,456,511)	568,052	475,994	210,420	49,066	193,508	1,006,596	80,000	59,652	7,500	45,000	\$9,666,960	4.40%		004 100	276 130	97,450	192 085	TXI X	CDO'7DT	66,205	66,205	66,205 3,500 130,000	66,205 66,205 3,500 130,000 150,000	66,205 3,500 130,000 150,000 104,230	3,500 130,000 150,000 150,000 120,238	135,000 130,000 150,000 104,230 120,228 51,917
					Description	Benefits (2000's)	2000 Health Insurance	Premium Cost Share	2001 Social Security	2002 Medicare	2003 Workers Compensation	2004 Unemployment Compensation	2005 Early Retirement Incentive	2007 Pension Contributions	2010 Tuition Reimbursement	2011 Life Insurance	2012 Disability Insurance	2014 Sick Bank	TOTAL BENEFITS		Professional & Technical Services	(3000s)	SZIC CONTRACTED SERVICES EDUCATIONAL	3235 Testing	3239 Other Pupil Services	Intrier Publi Services		3303 Management Services	3303 Management Services 3304 License Fees-Facilities	3303 Management Services 3304 License Fees-Facilities 3306 Legal Fees- Districtwide	Management Services License Fees-Facilities Legal Fees- Districtwide Legal Fees-SPED	3303 Management Services 3304 License Fees-Facilities 3306 Legal Fees-Districtwide Legal Fees-SPED 3308 Police/Fire	3303 Management Services 3304 License Fees-Facilities 3306 Legal Fees-Districtwide Legal Fees-SPED 3308 Police/Fire 3309 Professional Technical Services	
				Object	Code		2000	2022	2001	2002	2003	2004	2005	2007	2010	2011	2012	2014				0	3220/3221	3235	3239	16575		3303	3303	3303 3304 3306	3303 3304 3306	3303 3304 3306 3308	3304 3306 3306 3308 3309	3303 3304 3306 3308 3309 3310
			2019-2020	Year-End	Expense		7,790,363	(1,361,419)	552,072	460,986	205,411	60,043	315,665	1,088,303	58,565	58,635	6,290	24,556	\$9,259,470			1	195,184	80.956	217.617	71,61/		72,230	72,230	72,230 2,335 186,270	72,230 2,335 186,270 237,145	72,230 2,335 186,270 237,145 68,638	72,230 2,335 186,270 237,145 68,638 148,442	72,230 2,335 186,270 237,145 68,638 148,442 52,049
			2018-2019	Year-End	Expense		7,478,831	(1,302,538)	575,004	465,995	248,136	7,395	247,561	922,605	70,000	59,261	4,607		8,776,857				141 932	92,231	183.616	183,616	0,0	010,57	75,010 4,615	4,615 95,587	4,615 95,587 197,578	4,615 95,587 197,578 88,934	75,010 4,615 95,587 197,578 88,934 169,754	75,010 4,615 95,587 197,578 88,934 169,754 48,649
			2017-2018	Year-End	Expense		6,774,346	•	531,929	437,603	185,677	10,934	167,347	897,648	57,711	91,559	18,551	81,600	\$9,254,905				148 499	97.163	169.507	169,507		17,421	17,421	17,421 2,965 73,720	17,421 2,965 73,720 94,710	17,421 2,965 73,720 94,710 58,414	17,421 2,965 73,720 94,710 58,414 98,758	17,421 2,965 73,720 94,710 58,414 98,758 47,439

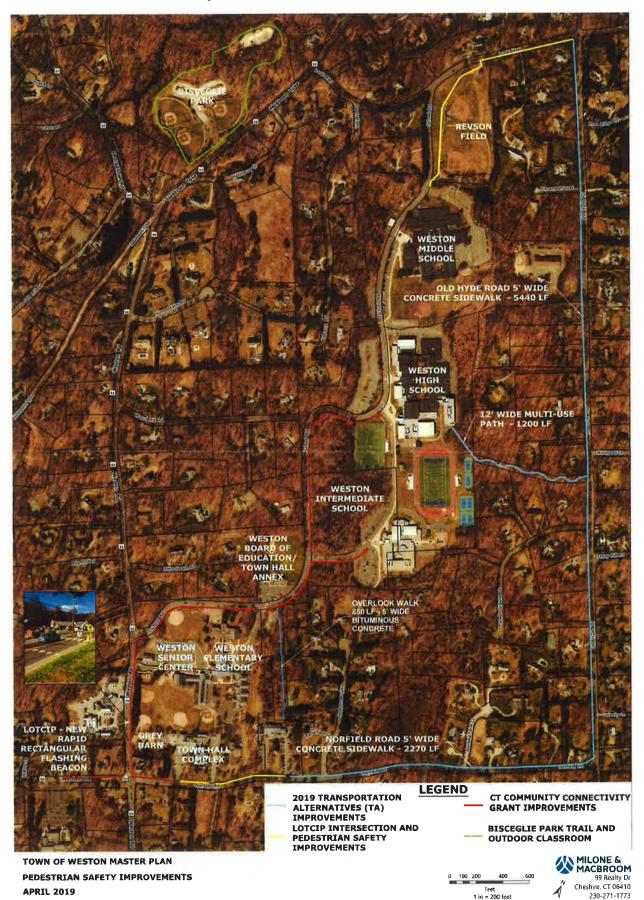
					WESTO	WESTON PUBLIC SCHOOLS	00LS					
					FY21 FI	FY21 FINANCIAL REPORT	ORT					
						Dec-21						
					ď	Period: 6 of 12						
2017-2018	2018-2019	2019-2020			2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021
Year-End	Year-End	Year-End	Object		Adopted	Budget	Adjusted	YTD			Projected	Balance
Expense	Expense	Expense	Code	Description	Budget	Transfers	Budget	Expended	Encumbered	Anticipated	To EOY	Available
				Property Services (4000s)								
591,856	577,775	746,875	4200	Cleaning Services	806,715		806,715	395,479	466,465	13,590	875,535	(68,820)
48,424	49,293	40,741	4202	4202 Rubbish Removal	57,771		57,771	13,877	35,598	8,296	177,77	ż
136,937	106,598	889'56	4302	4302 Equipment Repairs	152,922		152,922	12,742	23,966	97,263	133,971	18,951
477,495	386,336	260,100	4400	4400 Equipment Rental	135,325		135,325	52,554	100,987	(1,933.23)	151,607	(16,282)
4,156	4,277	4,397	4401	4401 Rental of Facilities	4,675		4,675	2,076	2,396	203	4,675	٠
183,339	210,868	198,222	4500	4500 Repair Allowance	213,000		213,000	4,510	4,063	160,263	168,835	44,165
40,667	571,695	122,560	4509	4509 Septic Cleaning	40,000		40,000	16,277	67,888	·	84,165	(44,165
1,440	•0)	*7	4510	4510 Asbestos Abatement	(10)		42	13,339	6,865	(20,204)		•
30,156	41,369	30,540	4514	4514 Fire Alarm System	27,000		22,000	40,370	56,519	(688'69)	27,000	*
177,771	89,579	93,262	4518	4518 Sewer System Plant Maintenance	688'96		688'96	57,891	50,999	(12,002)	688'96	
50,729	50,316	120,757	4520	4520 Service Contracts	142,688		142,688	14,575	53,004	75,109	142,688	*
58,329	64,609	60,393	4530	4530 Parks & Recreation	67,579		67,579			67,579	67,579	•
1,234	8,550	2,010	4533	4533 Glass Replacement	*		v	•	(£)			*
12,535	13,330	0	4534	4534 Roof Repair	17,000		17,000	•	No.	17,000	17,000	70.50 10.50
20,310	21,020	21,756	4539	4539 Energy Management System	22,517		22,517	22,518	*	(1)	22,517	*
2,944	13,366	145,134	4540	4540 Athletic Facilities Repairs	20,000		20,000	2,087	100	17,913	20,000	(5)
30 051	175 157	191 700	4541-	4541-	טבנ מטנ		07.6 10.0	57 510	66 264	80 A95	07.6 20.0	
11,300		4,800	4543	4543 Paving	11,300		11,300				11,300	*
13,456	39,151	17,370	4600	4600 Special Projects			•	0	ē			ļā.
6,316	9,456	12,730	4602	4602 Tree Service	7,500		7,500	٠	3,075	4,425	2,500	9.
		9,032	4604	4604 Snow Plowing	12,500		12,500	2,025	7,425	3,050	12,500	2
270	1,178	1,081	4605	4605 Signage	2,500		2,500	1,184	12	1,304	2,500	8
(1,331)	(1,331)	8,011	4606	4606 Sprinkler Repairs	9,500		9,500	948	2,128	6,425	005'6	4
1,840	334	7,398		4610 Playground Repairs			*)	*	88	٠	<u></u>	20
24,135	20,031	81,552	4701	4701 Security System Monitoring	78,883		78,883	58,720	22,832		81,552	(2,669)
3,632	5,620	996'6		4702 Locks/Keys	8,500		8,500				8,500	8
1,876,793	2,439,077	\$ 2,275,674		TOTAL PROPERTY SERVICES	\$ 2,139,034	, \$	\$ 2,139,034	\$ 769,224	\$ 972,043	\$ 466,587	\$ 2,207,854	\$ (68,820)

Pario Pari						WESTO	WESTON PUBLIC SCHOOLS	SOLS					
2002-2014 2003-2024 2003						FY21 FI	INANCIAL REP	ORT					
2002-2019 2002-2020 2002-2021 2002							Dec-21						
Control Code Chest Services (SODO) Code Code Chest Services (SODO) Code Co						ď	eriod: 6 of 12						
7.42.6.2.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.													
Secretary Control Co	17-2018	2018-2019	2019-2020			2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021
Caceline Code Concertificion Budget Transfer Budget Transfer Expensed Articipated	ear-End	Year-End	Year-End	Object		Adopted	Budget	Adjusted	ATD			Projected	Balance
1,22,103 1,22,243	xpense	Expense	Expense	Code	Description	Budget	Transfers	Budget	Expended	Encumbered	Anticipated	To EOY	Available
1,305,393 1,252,413 5100 Regular Transportation 1,521,003 1,521,003 740,349 734,344 46,310 1,521,003 740,349 734,344 46,310 1,521,003 740,348 1,521,003 75,511 9,348 1,521,003 75,511 9,348 1,521,003 75,511 9,348 75,511 9,348 75,511 9,348 77 75,511 9,348 75,511 9,348 75,511 9,348 75,511 9,348 75,511 9,348 75,511 9,348 75,511 9,348 75,511 9,348 75,511 9,348 75,511 9,348 75,511 9,348 75,511 9,348 75,511 9,348 75,511 1,23,528 75,511 1,23,528 75,511 1,23,528 75,511 1,23,528 75,511 1,23,528 75,511 1,23,528 75,511 1,23,528 75,512 1,455 75,511 1,455 75,511 1,455 75,511 1,455 75,511 1,455 75,511 1,455 75,511 1,455 75,511					Other Condes (E000c)								
85,136 G68,161 5100 SPED Transportation 761,568 761,568 761,568 761,568 761,568 761,568 761,568 761,568 761,568 761,568 761,668 75,91 75,91 75,91 75,91 761,668 75,91 761,668 75,91 761,668 75,91 761,668 75,91 761,668 75,91 76,91 75,91 76,91 75,91 76,92 76,92 76,92 76,92 76,92 76,92 76,92 76,92 76,92 76,92 76,92 76,92 76,92 76,92 76,92 <	1,259,414	L	1,252,415	5100	Regular Transportation	1.521.003		1.521.003	740.349	734.344	46,310	1,521,003	0
99,340 61,573 510 Athleter Transportation 95,887 10,249 75,951 9,887 11,237 6,616 5116 5116 5106 510 41,102 7,591 9,887 11,237 6,616 5106 6700 5200 6eneral Lanaporation 91,322 10,322 1,6520 - - 1,238 2,2529 5,946 5200 Athletic Insurance 1,935 1,942 1,652 - - - 1,15,20 9,1,222 5500 Athletic Insurance 1,935 3,337 1,655 1,659 - - - 1,15,40 9,1,222 5500 Athletic Insurance 1,335 3,536 8,570 1,650 1,70 1,818 1,650 1,70 1,818 1,650 1,70 1,818 1,650 1,70 1,818 1,650 1,70 1,818 1,650 1,70 1,818 1,70 1,70 1,818 1,70 1,70 1,818 1,70 1,70 </td <td>99,873</td> <td></td> <td></td> <td>5101</td> <td>SPED Transportation</td> <td>761,568</td> <td></td> <td>761,568</td> <td></td> <td>399,655</td> <td>142,658</td> <td>761,568</td> <td>٠</td>	99,873			5101	SPED Transportation	761,568		761,568		399,655	142,658	761,568	٠
11237 6,816 STOB Currountidar Transporation 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 9-7-10 12,938 13,938 </td <td>86,523</td> <td></td> <td></td> <td>5104</td> <td>Athletic Transportation</td> <td>95,587</td> <td></td> <td>95,587</td> <td></td> <td></td> <td></td> <td>95,587</td> <td>*</td>	86,523			5104	Athletic Transportation	95,587		95,587				95,587	*
39,702 70,000<	8,322				Extra Curricular Transporation	12,938		12,938	120	0.88	12,938	12,938	
2,572 16,656 5700 Myhletic Insurance 19,242 16,650 5700 Myhletic Insurance 19,243 16,650 57,00 Myhletic Insurance 10,6,581 91,325 35,265 55,785 1,540 110,645 9,468 5208 Property Insurance 10,63,81 33,313 35,365 55,785 1,646 1,646 110,649 5,964 5500 Property Insurance Insur	108,543				General Liability Insurance	93,508		93,508				89,784	3,724
111,6430 6486 520B Property Insurance 110,658 9,536 25,780 2,730 7,79 7,79 7,79 7,70 111,643 9,1,350 9,1,350 9,1,350 9,1,350 9,1,350 9,1,350 9,1,350 9,1,350 3,1,37 3,1,37 3,1,37 3,1,37 3,1,37 3,1,30	24,322				Athletic Insurance	19,242		19,242				16,650	2,592
115,430 91,922 5300 Communications 91,355 35,206 55,705 (15,40) 28,676 5,640 5,600 Communications 91,317 15,20 15,20 16,00 4,099 5,864 5,600 Contage 6,000 6,000 1,455 707 3,884 4,099 1,638 5,864 5,800 Intition Control of District 2,726,060 2,726,060 2,700 1,453 70 1,878 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 1,150 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700 2,700	104,074				Property Insurance	108,581		108,581	92,536			92,536	11,045
28,676 34,286 5400 Coratege 33,137 15,200 14,552 18,081 1,164 1,164 4,093 5,596 5500 durentsing 20,000 2,000 1,445 1,475 </td <td>170,078</td> <td></td> <td>91,922</td> <td></td> <td>Communications</td> <td>91,355</td> <td></td> <td>91,355</td> <td>35,926</td> <td></td> <td></td> <td>91,355</td> <td>1020</td>	170,078		91,922		Communications	91,355		91,355	35,926			91,355	1020
4,099 5,964 SSOO Alcoercising 6,000 6,000 1,455 707 3,838 14,991 16,281 5500 Alcoercising 6,00 6,000 1,455 700 3,838 2,744,991 16,281 5500 Inition - Out of District 2,726,600 527,86,000 143,055 1,271,901 1,678 2,770 18,788 2,746,992 2,386,292 5600 Inition - Out of District 2,93,000 1,43,055 143,055 143,055 1,43,059 1,43,	28,367				Postage	33,137		33,137				33,137	×
1,4,91 1,6,281 550 Printing 2.9,545 8,662 2,59,46 2,9,545 8,662 2,771,901 1,658 2,771,901 1,658 2,771,901 1,658 2,771,901 1,658 2,771,901 1,658 2,771,901 1,658 2,771,901 1,658 2,771,901 1,658 2,771,901 1,658 2,771,901 1,658 2,725,060 1,43,055 1,43,	2,365				Advertising	6,000		000′9				9000'9	
2,784,922 2,286,392 5600 Tuition - Out of District 2,786,692 55,886,392 5600 Tuition - ESC contract 2,786,692 13,655 143,055 143,055 1,656,6 2,736,606 15,171,901 1,656,6 2,73 4,657 2,73 4,658 2,71,190 1,656,6 2,73 4,657 2,74 4,791 4,781 4,781 4,878 4,878 4,984 5,834 4,878 4,984 5,834 4,878 4,98	15,602				Printing	29,545		29,545		2,700		29,545	٠
280,500 286,110 5600 Intition - ESS Contract CP99,000 143,055 143,055 7.4 2.5 143,055 7.4 4.0 7.0 7.4 7.0 7.0 7.4 7.0 <th< td=""><td>3,074,632</td><td></td><td>2,386,297</td><td>2000</td><td>Tuition - Out of District</td><td>2,726,060</td><td></td><td>2,726,060</td><td>555,815</td><td>2,171,901</td><td></td><td>2,726,060</td><td>•</td></th<>	3,074,632		2,386,297	2000	Tuition - Out of District	2,726,060		2,726,060	555,815	2,171,901		2,726,060	•
4,687 4,828 5800,5802- Applies Reimbursement 47,919 11,365 3,031 - 8,334 4,967 8,334 5,345 3,345 3,345 3,345 3,3	275,000			5605	Tuition - ESS Contract	293,000		293,000	143,055	143,055	x	286,110	068'9
1,366 8,258 590 Mileage Reimbursement 1,365 3,031 3,031 • 8,334 • 8,334 5,017,416 5,5264,662 3,000 Other Purchased Services 7,421 7,421 7,421 2,454 • 6,457 5,867,252 5,868,228 5,1969,966 5,360,366 5,360,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,800,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 5,860,366 6,1860 6,1860 8,1860 8,1860 8,1860 8,1860 8,1860 8,1860 8,1860 8,1860 8,1860 8,1860 8,1860 1,1860 1,1860 1,1860 1,1860 1,1860 1,1860 1,1860 1,1860 1,1860 1,1860 1,1860 1,1860 1,1860 1,1860 1,1860	34,747			2800,	Travel & Conference	47,919		47,919	12,125	378		47,919	*
15,172 2,528 5900 Other Purchased Services 7,421 7,421 7,421 7,421 7,421 2,454 5,858,228 5,858,228 5,858,228 5,1950,966 5,8064,662 5,806,557 5,806,557 5,806,557 5,806,557 5,806,557 5,806,557 5,806,557 5,806,557 5,806,557 5,806,557 5,806,557 5,806,557 5,806,557 5,806,456 5,806,557 5,806,456 5,806,557 5,806,457	26,429				Mileage Reimbursement	11,365		11,365			8,334	11,365	
5,017,416 5,5064,662 100,014,16 5,5064,662 100,014,16 5,5064,662 100,015,10 4.8% 5,5064,662 5,5064,662 5,5064,662 5,506,05,57 5,280,228 5,1950,966 5,1950,966 5,1050,96 5,100,96 5,1050,96	25,175				Other Purchased Services	7,421		7,421		,	4,967	7,421	*
Supplies & Materials (6000's) Supplies & Supplies & Materials (6000's) Supplies & Supplies & Materials (6000's) Supplies & Supplies	5,343,467		ķ		TOAL OTHER SERVICES		\$		s,	'n	÷	\$ 5,833,978	\$ 24,251
490,336 449,521 6110 Materials (6000's) 479,278 479,278 180,095 122,927 209,472 5 26,770 21,452 6110 Materials 35,326 35,326 4,782 12,602 17,942 5 183,156 143,209 6130 Maintenance Materials 181,624 33,478 64,464 83,683 1 183,156 143,209 6130 Maintenance Materials 78,348 181,624 33,478 64,464 83,683 1 18,616 18,610 6131 Lustodial Materials 78,348 18,624 41,064 83,683 1 463,940 663,940 6140 Software 211,112 66,528 45,658 13,483 1 1133,840 640 Heating Oil 170,536 70,163 66,510 66,511 70,536 70,163 70,133 66,511 70,536 70,163 66,210 66,211 70,536 70,163 70,133 70,136 70,133 70,136 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>33.3%</td><td></td><td></td><td>%9.66</td><td></td></td<>									33.3%			%9.66	
490,336 449,521 6110 Materials 479,278 479,278 479,278 180,095 112,927 209,472 50 26,770 21,452 6120 Office Materials 181,624 35,326 4,782 12,602 17,942 77 183,156 143,209 6130 Maintenance Materials 181,624 33,478 64,646 83,683 17 185,154 88,739 6131 Custodial Materials 78,348 13,249 41,064 24,035 17 18,616 16,340 6613 Security Materials 20,684 78,348 13,249 41,064 24,035 17 18,616 6740 Security Materials 78,092 78,092 20,163 45,710 18,481 17 18,616 640 Security Materials 78,092 78,092 20,163 45,711 17,412 17,402 17,403 17,403 17,403 17,403 17,403 17,403 17,403 17,403 17,403 17,403 17,403					S					112-12			
26,770 21,452 6120 Office Materials 35,326 4,782 4,782 12,602 17,942 17,942 183,156 143,209 6130 Maintenance Materials 181,624 33,478 64,464 83,683 1 59,514 88,739 6131 Custodial Materials 78,348 13,249 41,064 24,035 13,481 18,616 16,200 6132 Scurity Materials 20,684 20,684 56,684 56,71 13,249 45,279 26,413 26,414 56,414 <td>389,792</td> <td></td> <td></td> <td>6110</td> <td>Materials</td> <td>479,278</td> <td></td> <td>479,278</td> <td>180,095</td> <td></td> <td>209,472</td> <td>512,494</td> <td>(33,216)</td>	389,792			6110	Materials	479,278		479,278	180,095		209,472	512,494	(33,216)
183,156 143,209 6130 Maintenance Materials 181,624 33,478 64,464 83,683 1 59,514 88,739 6131 Custodial Materials 78,348 13,249 41,064 24,035 13,481 1 18,616 16,200 6132 Security Materials 20,684 20,684 50,684 5,678 15,495 15,495 15,495 13,481 1 463,940 467,463 6140 Software 511,112 78,092 20,684 5,671 26,641 5,641	29,378			6120	Office Materials	35,326		35,326	4,782			35,326	•
59,514 88,739 6131 Custodial Materials 78,348 78,348 13,249 41,064 24,035 42,035 18,616 16,200 6132 Security Materials 20,684 50,684 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884 5,884	145,563			6130	Maintenance Materi	181,624		181,624				181,624	(1)
18,616 16,200 6132 Security Materials 20,684 50,684 50,684 50,684 50,684 50,684 1,545 1,3481 15,481 15,481 15,481 15,481 15,481 15,481 15,481 15,481 15,481 15,481 15,481 15,584 15,571 26,641	80,236			6131		78,348		78,348	13,249			78,348	•
463,940 467,463 6140 Software 511,112 78,092 78,112 78,092 78,092 78,092 78,092 78,092 78,092 20,163 65,710 76,541 76,541 78,092 78,0	20,229			613,	Security Materials	20,684		20,684				20,684	
103,121 91,051 62,0 Disel Fuel 78,092 78,092 78,092 78,092 20,163 65,710 65,710 78,010 78,010 65,710 78,0	382,771			6140	Software	511,112		511,112	466,723			538,643	(27,531)
153,849 163,396 6410 Books 170,536 170,536 121,960 23,058 25,518 1 379,379 338,642 6510 Heating Oil 402,574 730,039 730,039 258,100 465,318 6,621 730,030 730,039 750,777 349,362 2,435 74 1,988 1,745 6530 Propane gas 4,000 4,000 181 2,619 1,200 1,200 2,527,412 5,2401,268 1 1 1 2,619 44.0% 1,133,947 5,1133,947	78,212			1259	Diesel Fuel	78,092		78,092	20,163			85,874	(7,782
379,379 338,642 6510 Heating Oil 402,574 402,574 50,777 349,362 2,435 4 646,742 619,849 6520 Electricity 730,039 730,039 730,039 750,077 465,318 6,621 7 1,988 1,745 6530 Propane gas 4,000 4,000 181 2,619 1,200 1,200 2,527,412 \$ 2,401,268 100,000 181 2,619 1,103,947 \$ 411,027 \$ 2,51 4,000 4,000 18 2,691,613 5 2,691,613 1,135,947 \$ 411,027 \$ 2,50	143,439			6410	Books	170,536		170,536				170,536	
646,742 619,849 6520 Electricity 730,039 730,039 730,039 258,100 465,318 6,621 7 1,988 1,745 6530 Propane gas 4,000 181 2,619 1,200 1,200 2,527,412 \$ 2,401,268 TOTAL SUPPLIES & MATERIALS \$ 2,691,613 \$ 1,155,167 \$ 1,193,947 \$ 41,027 \$ 2,57	409,902			6510	Heating Oil	402,574		402,574				402,574	•
1,988 1,745 6530 Propane gas 4,000 4,000 181 2,619 1,200 2,527,412 \$ 2,401,268 TOTAL SUPPLIES & MATERIALS \$ 2,691,613 \$ 2,691,613 \$ 1,155,167 \$ 1,193,947 \$ 44.4% \$ 15.3%	845,158	9	.9		Electricity	730,039		730,039	258,	46		730,039	•
2,527,412 \$ 2,401,268 TOTAL SUPPLIES & MATERIALS \$ 2,691,613 \$ 2,691,613 \$ 1,155,167 \$ 1,193,947 \$ 411,027 \$ 2,7	3,707				Propane gas	4,000		4,000				4,000	
44.4% 15.3%	2,528,387		s				\$		\$ 1,15	s,	s	2,7	\$ (68,529)
									42.9%			102.5%	

-					WEST	WESTON PUBLIC SCHOOLS	OOLS					
					FY21	FY21 FINANCIAL REPORT	ORT					
100						Dec-21						
1 1						Period: 6 of 12						
	2018-2019	2019-2020			2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	2020-2021
	Year-End	Year-End	Object		Adopted	Budget	Adjusted	ΑΤΟ			Projected	Balance
	Expense	Expense	Code	Description	Budget	Transfers	Budget	Expended	Encumbered	Anticipated	To EOY	Available
				Equipment (7000's)								
	491.849	472,391	7300	7300 Equipment	219,008	80	219,008	247,482	15,881	29,015	772,377	(73,369)
14		\$ 472,391		TOTAL EQUIPMENT	\$ 219,008	8 \$	\$ 219,008	\$ 247,482	\$ 15,881	\$ 29,015	\$ 292,377	\$ (73,369)
н								113.0%	7.3%	13.2%	133.5%	
				Other Objects (8000's)								
	80,845	91,658	8100	8100 Dues, Fees and Memberships	92,029	6	92,029	73,921	3,761	14,347	670'26	0
	25,969	21,888		8900 Other Objects	27,395	56	27,395	8,831	8,645	9,919	27,395	0
	\$ 106.814	\$ 113,546		TOTAL OTHER OBJECTS	\$ 119,424	4 \$	\$ 119,424	\$ 82,752	\$ 12,406	\$ 24,266	\$ 119,424	\$
								%8:69	10.4%	20.3%	100.0%	
				Revenues (9000's)								
	(124,228)	(102,106)	9200	9200 Technology Revenue	(74,207)	7)	(74,207)	(19,906)	0	(7,339)	(27,245)	(46,962)
	(73,440)	(60,515)		9201 Participation Fees, Athletics	(86,490)	(0	(86,490)	(24,100)	8,649	(71,039)	(86,490)	0
	(20,127)	(15,914)		Gate Receipts, Athletics	(14,500)	0)	(14,500)	*	0	40)	0	(14,500)
			9204	9204 Transportation Credits			29	(105,610)	0	•	(105,610)	105,610
	(578,611)	(655,410)	9205	9205 Excess Cost SPED	(650,455)	5)	(650,455)	0	0	(650,455)	(650,455)	0
	(87,101)	(89,626)	9206	9206 Pre School Tuition SPED	(105,000)	(0	(105,000)	(40,611)	0	(64,390)	(105,000)	0
	(28,822)	(68,171)	9207	9207 Regular Ed. Tuition	(30,304)	4)	(30,304)	(36,222)	0	5,918	(30,304)	0
	(44,580)	(46,817)		9208 Revenue from Town for Fields	(42,681)	1)	(42,681)	0	0	(42,681)	(42,681)	0
	(30,000)			9209 Parking Fees	(45,000)	0)	(45,000)	0	0	(22,500)	(22,500)	(22,500)
	(65,983)		9210	Theater Receipts	(60,250)	(0	(60,250)	0	0	(30,125)	(30,125)	(30,125)
	(15,500)	(2,706)		9212 Facility Use Rental	(17,500)	(0	(17,500)	0	0	0	0	(17,500)
	(069)	(6,947)	9215	9215 Medicaid Revenue	(000'9)	0)	(6,000)	(2,665)	0	(3,335)	(6,000)	0
				FY21 carryover funds						(224,918)	(224,918)	224,918
				FEMA						0	0	0
	(\$1,069,082)	(\$1,111,924)			(\$1,132,387)	7) \$0	(\$1,132,387)	(\$229,113)	\$8,649	(\$1,110,864)	(\$1,331,328)	\$198,941
	51,946,734	\$ 52,248,792		GRAND TOTAL	\$ 54,161,443	3 \$	\$ 54,161,443	\$ 23,231,660	\$ 28,626,813	\$ 2,267,147	\$ 54,125,620	\$ 35,823
_								42.89%	52.85%	4.19%	99.93%	0.02%

Item 4,5

Concept Plan



230-271-1773



STATE OF CONNECTICUT

DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546 NEWINGTON, CONNECTICUT 06131-7546

January 22, 2021

The Honorable Chris Spaulding First Selectman Town of Weston 56 Northfield Road Weston, Connecticut 06883

Dear First Selectman Spaulding,

Subject: Local Transportation Capital Improvement Program (LOTCIP)

Commitment to Fund

Town Center Intersection and Pedestrian Safety Improvements

State Project No. L157-0001

Weston Road (Route 53/57), School Road, Northfield Road, Lords Highway

Town of Weston

The Department of Transportation (Department) has received the LOTCIP application prepared by the Town of Weston (Municipality) and submitted through the Western Connecticut Council of Governments (COG) relative to the subject project. The Department has reviewed the application materials along with the revised cost estimate provided by the Municipality and subsequently endorsed by the COG.

The LOTCIP application for this project has been approved. The Department hereby commits to fund eligible project costs as follows:

Rights of Way	\$ 30,000.00
Eligible Utilities	\$ 40,000.00
Contract Items:	\$ 1,482,534.38
Contingencies:	\$ 148,253.44
Incidentals to Construction:	\$ 148,253.44
Total Funding Commitment:	\$ 1,849,041.26

This Commitment to Fund is subject to funding availability and general conditions including, but not limited to, the following:

1. The project is to be administered by the Municipality in accordance with the *Local Transportation Capital Improvement Program Guidelines*, dated March 2019, as may be revised. The guidelines are available on the Department's LOTCIP web page at www.ct.gov/dot/lotcip.

- 2. The project costs identified in this Commitment to Fund letter are based on estimates provided by the Municipality and endorsed by the COG. These costs are to be considered capped until adjustment, based on low bid or otherwise revised, in accordance with the LOTCIP guidelines.
- 3. Any scope revisions and/or twenty percent (20%) changes in cost identified during the design phase must be approved by the COG and the Department, as specified in the LOTCIP guidelines.
- 4. Upon completion of project design activities, the Municipality must forward to the Department, through the COG, a Final Design Submission along with supporting documentation and certifications, as defined in the LOTCIP guidelines.
- 5. The Municipality must execute and deliver a Project Authorization Letter (PAL) issued pursuant to the Master Municipal Agreement for Construction Projects and comply with its terms. The PAL will be forwarded to the Municipality for execution, subsequent to the receipt of the Final Design Submission package by the Department.

This commitment is further subject to the following project-specific conditions:

- 1. This project may require environmental permits. In accordance with the LOTCIP guidelines, the Municipality will be responsible for the acquisition of all environmental permits that may be required. Please be advised that any project that involves work within waters or wetlands may require State and/or Federal environmental permits. It is critical that the Municipality or their consultant contact the Connecticut Department of Energy and Environmental Protection (DEEP) Inland Water Resources Division early in the design process to discuss permitting requirements, and to identify specific environmental concerns and design considerations. Failure to establish early coordination with DEEP may result in significant time delays in the permitting process due to the need for design changes and/or denial of permit applications. Please note the Department hosts a monthly Interagency Coordination (Municipal) meeting where municipalities (and their consultants) can discuss municipal projects with the various regulatory agencies relative to permitting requirements, identification of specific environmental concerns and design considerations.
- 2. This project is anticipated to require right of way acquisitions. The application materials indicate that the Municipality will be responsible for all right of way acquisition activities for this project, and that the Municipality will seek reimbursement for costs associated with the acquisitions. All right of way acquisitions are to be performed in accordance with LOTCIP guidelines. In addition, any acquisitions adjacent to Routes 53/57 must be closely coordinated with the Department's Office of Rights of Way through the following contact:

Mr. Steven L. Degen Principal Property Agent (860) 594-2579 Steven.Degen@ct.gov 3. This project is anticipated to require utility relocations. Coordination with utility companies that have facilities in the project area, as well as with any utilities that currently do not have facilities present but may have plans to expand service to the area, should begin early in the design process. Utility coordination will be the responsibility of the Municipality.

In accordance with applicable statutes, the LOTCIP guidelines and as determined through discussions with the Department's Utilities Section, participation in utility relocation costs for this project will be as follows:

Utility Owner	Activity	Cost Participation
Private	Relocation Design/Engineering	50% Utility/50% Municipal
	Relocation Construction	50% Utility/50% LOTCIP
Municipal	Relocation Design/Engineering	_100% Municipal
	Relocation Construction	100% LOTCIP

All necessary utility agreements relative to the relocations will be executed between the Municipality and the affected utility(ies). In accordance with the LOTCIP guidelines, costs associated with any utility betterments/upgrades that are not necessary to accommodate the proposed transportation improvement are ineligible for LOTCIP participation.

4. This project will require work be performed within the State-owned right of way Weston Road (Route 53/57). As such, an encroachment permit will be required. It is imperative that the design of the improvements proposed under this project be coordinated with the Department during the design phase to ensure conformance with applicable requirements relative to proposed work within State-owned right of way or otherwise affecting State-owned facilities. Establishing early coordination relative to the encroachment permit process is recommended. All matters relative to the encroachment permit process for this project are to be coordinated through the following Department contact:

Mr. Paul Mozzicato
Special Service Section Manager (District 3)
(203) 389-3010
Paul.Mozzicato@ct.gov

5. This project proposes the installation of Rectangular Rapid Flashing Beacons (RRFB) along Weston Road (Route 53/57). Information and requirements relative to the installation of RRFBs can be found on the Department's web page at https://portal.ct.gov/DOT/Traffic-Engineering/Rectangular-Rapid-Flashing-Beacon. The Municipality will be responsible for satisfying all applicable requirements associated with the RRFBs proposed under this project.

6. Modifications to traffic control signals, devices, signs, and markings for public highways/roadways require review by the Local Traffic Authority or by the Office of the State Traffic Administration (OSTA). A new traffic control signal is proposed under this project at the intersection of Weston Road (Route 53/57) and School Road. All new traffic control signals are subject to approval from OSTA; as such, coordination with OSTA should begin early in the design process.

For further information regarding the approval process, please contact OSTA: http://www.ct.gov/dot/osta

Office of the State Traffic Administration Connecticut Department of Transportation 2800 Berlin Turnpike, Newington, CT 06131

Phone: (860) 594-3020 Fax: (860) 594-2552 DOT.OSTA@ct.gov

Please be informed that, in accordance with the LOTCIP guidelines, the Department will initiate a Permit Need Determination and an Environmental Screening Review for this project to assist the Municipality in identifying items relative to natural resources, historic/archaeological resources, etc. that may need to be investigated or addressed during the design phase. The Environmental Screening Review is expected to be completed within approximately sixty (60) days. The Permit Need Determination is expected to be completed within approximately ninety (90) days. The results will be forwarded to the Municipality and the COG, when received.

If the Municipality accepts this Commitment to Fund, please sign below and return a copy of this letter to this office within thirty (30) days. Transmission via e-mail is acceptable.

If you have any questions, please contact the Project Manager, Mr. William Grant, P.E., at (860) 594-3229 or by e-mail at <u>William.E.Grant@ct.gov</u>.

Very truly yours,

P.E. For: 2021.01.22 12:34:09-05'00'

Division Chief of Highway Design Bureau of Engineering and Construction

Accepted By:		Date	
	The Honorable Chris Spaulding		
	First Selectman		

ce: John Conte, P.E., Town Engineer, Town of Weston

Mr. Jonathan Luiz, Weston Town Administrator, Town of Weston

Mr. Francis Pickering, Executive Director, Western Connecticut Council of Governments

TAX COLLECTIONS 2020-21

Total Net Budget Approved by BOF (amount to be raised by taxes) Budgeted Tax Levy at 98% assumed collection Less: Budgeted abatement and deferment programs Expected initial tax levy based on budgeted relief and	70,870,537 72,316,874 (528,500)
abatement programs	71,788,374
Actual initial tax levy	71,956,607
Variance	168,233 Favorable due to abatement program actuals \$42,363 less than budget, and budgeted grand list \$4M less than filed.
Budgeted Initial Tax Levy	72,316,874
98% collection target	70,870,537
Actual Collections as of 2/5/21 Variance to 98% collection amount	68,990,175 (1,880,362)

3 month deferment accounts 2nd half =	524,496 (50 applications)

Comparison of FY 2021 vs. 2020 as of 2/5/21

	<u>2020</u>	2021
Original Levy	71,784,975	71,956,607
98% collection target	70,870,537	70,870,537
Collected as of February 5	69,260,142	68,990,175
% of Levy Collected	96.5%	95.9%
% of 98% collection target	97.7%	97.3%

Notes: Actual collections to date exclude Supplemental Auto taxes which are not part of the budgeted grand list and initial tax levy.

General Fund Year End Forecast Highlights FY 2020-21

<u>Revenue</u>

- Tax Revenue forecasted at \$693k higher than budget due primarily to a planned tax sale in early spring, 2021. The forecast assumes approximately 80% of the outstanding amounts from the current delinquent list will be collected. Current tax levy estimated to come in lower by \$149k based on trend and 3 month deferment applications.
- Town Clerk receipts are forecasted to be higher by \$470k. Actual revenue through January totals more than \$675k compared to the budget of \$430k.
- Investment income forecasted to fall \$100k short of budget due to a sharp decline in short term yields. For example, STIF has declined nearly 60 basis points since mid-April.
- The Town has received \$96k from FEMA and the state of Connecticut for COVID related expenses incurred during the last quarter of FY 20, and the first quarter of FY 21.

Expenditures

- Health insurance reflects a positive variance of \$138k due to favorable trending primarily as a result of fewer participants in the plan to date.
- Other insurances reflect a positive \$36k variance due to successful results in negotiating our LAP and worker's comp policy renewals after budget adoption.
- Police reflects a deficit in overtime of \$75k due to Storm Isiais and by officers out on worker's comp. There are additional reimbursements anticipated which will offset this amount to a yet to be determined extent.
- Public Works reflecting a \$43k surplus in wages due to a planned delay in hiring for a vacant position influenced by a projected deficit in Solid Waste.
- Solid Waste Disposal is reflecting a \$66k deficit due to a large severance payment made to the retiring Transfer
 Station Operator, and additional costs related to Household Hazardous Waste Day.
- Library reflects a modest surplus due to reduced hours amongst its part time staff.
- Board of Education reflects a forecasted surplus of \$36k based on their most recent forecast presented this evening.
- Public Safety complex reflects a transfer of additional \$250k following last year's transfer of \$1,375,789. Note that if \$250k additional funding commitments are received, then this expenditure nets to zero.

Fund Balance

- Forecasted at \$14,754,988 for 6/30/21 which is 19.3% of a preliminary estimated FY 2021-22 total budget based on a 2.5% increase.

Town of Weston FY 2020-21 Budget Report

		2020-21 Original Budget	Additions,	Final Revised	Estimated	Variance From Original	Variance From Revised
			(Deletions),				
	Actuals		Transfers	Budget	Actual	Budget	Budget
REVENUES	, total and		- Military Market State				J. RIBACK
TAX COLLECTIONS							
CURRENT TAXES	71,624,743	71,399,037		71,399,037	71,250,000	(149,037.00)	(149,037.00)
BACK TAXES	590,742	500,000		500,000	1,000,000	500,000,00	500,000.00
INTEREST/PENALTIES	286,411	300,000		300,000	600,000	300,000.00	300,000.00
SUPPLEMENTAL AUTO TAX	incl above	500,000		500,000	500,000	0.00	0.00
ELDERLY TAX RELIEF	(435,838)	1,550,578,550,500	1	(451,500)	(412,392)	39,108.00	39,108.00
FIRE/EMS ABATEMENT	(76,458)	Annual Street Control of the Control		(77,000)	(73,745)	3,255.00	3,255.00
TOTAL TAX COLLECTIONS	71,989,600	72,170,537		72,170,537	72,863,863	693,326.00	693,326.00
TOTAL TAX COLLECTIONS	77,505,000	12,770,007					
DEPARTMENTAL RECEIPTS				075 000	475.000	(100,000.00)	(100,000.00)
INVESTMENT INCOME	750,026	275,000		275,000	175,000	18,000.00	18.000.00
BUILDING DEPARTMENT	195,562	217,000		217,000	235,000		470,000.00
TOWN CLERK	492,084	430,000		430,000	900,000	470,000.00 6,000.00	6,000.00
POLICE	4,854	4,000		4,000	10,000	0.00	0.00
ZBA HEARING FEES	746	1,000		1,000	1,000		2.000.00
PLANNING AND ZONING	10,384	16,000		16,000	18,000	2,000.00	1,000.00
CONSERVATION COMM.	6,034	6,000		6,000	7,000	1,000,00	0.00
SELECTMAN'S OFFICE	504	600		600	600	0.00	1,000,000,000
ASSESSOR COPIES	181	300		300	300	0,00	0.00
PUBLIC LIBRARY	2,631					0,00	
POLICE SPECIAL DUTY ADMIN FEES	12,850	15,000		15,000	13,000	(2,000.00)	(2,000.00)
MISCELLANEOUS	53,485	5,000		5,000	10,000	5,000.00	5,000,00
MISCELLANEOUS BOE		-		-		0.00	0.00
SALE OF ASSETS (AUCTION)	9,815					0.00	0.00
TELECOMMUNICATIONS TAX	20,280	22,500		22,500	22,500	0.00	0.00
IVY MOORE RENTAL	2,106			-		0.00	0,00
ANIMAL CONTROL FEES	2,309	10,000		10,000	10,000	0.00	0.00
BOOSTER BARN REPAYMENT	16,820	16,500		16,500	14,000	(2,500.00)	(2,500.00)
DEPARTMENTAL/MISC. RECEIPTS	1,580,671	1,018,900		1,018,900	1,416,400	397,500.00	397,500.00
STATE GRANTS							
ELDERLY TAX RELIEF LOCAL	1,461				4	0.00	0.00
GENERAL EDUCATION - ECS	271,733	263,792		263,792	263,792	0.00	0.00
TOWN ROAD AID	251,619			251,619	251,619	0.00	0.00
LOCIP	65,800	The second secon		65,857	65,857	0.00	0.00
OTHER/MISCELLANEOUS	770			800	800	0.00	0.00
COVID REIMBURSEMENTS - FEMA AND STATE					95,927	95,927.00	95,927.00
MUNICIPAL STABILIZATION GRANT	70,181	70.181		70,181	70,181	0.00	0.00
STATE GRANTS	661,564		<u> </u>	652,249	748,176	95,927.00	95,927.00
TRANSFER IN/OFFSET FROM GENERAL FUND BAL	-	664,810		664,810		(664,810.00)	(664,810.00
TOTAL REVENUES	74,231,835	74,506,496		74,506,496	75,028,439	521,943	521,943

Town of Weston FY 2020-21 Budget Report

		2020-21 Original	Additions, (Deletions),	Final Revised	Estimated	Variance From Original	Variance From Revised
	2019-20						
	Actuals	Budget	Transfers	Budget	Actual	Budget	Budget
EXPENDITURES							
GENERAL GOVERNMENT							
Administration	624,506	634,698	14,000	648,698	654,000	(19,302.00)	(5,302.00)
General Administration							
Social Security	469,106	487,000		487,000	482,000	5,000.00	5,000.00
Pension	961,488	1,045,000		1,045,000	1,060,000	(15,000.00)	
Health Insurance	2,109,123	2,298,475		2,298,475	2,160,900	137,575.00	137,575.00
Other Insurances	378,029	384,404		384,404	348,500	35,904.00	35,904.00
All Other	415,692	399,648	5,000	404,648	407,000	(7,352.00)	
General Administration	4,333,438	4,614,527	5,000	4,619,527	4,458,400	156,127.00	161,127.00
Information Services	200,963	201,148		201,148	199,000	2,148.00	2,148.00
Probale Court	4,347	4,500		4,500	4,500	0.00	0.00
Elections/Registrars	44,244	70,698		70,698	69,000	1,698.00	1,698.00
Board of Finance	53,600	54,600		54,600	54,000	600,00	600.00
	156,861	156,537		156,537	156,537	0.00	0.00
Assessor	122,271	123,930	-	123,930	123,500	430,00	430.00
Tax Collector		246,000		246,000	236,000	10,000,00	10,000.00
Legal	231,918			162,343	161,500	843.00	843.00
Town Clerk	152,579	162,343			409,000	2,635.00	2,635.00
Land Use	370,299	411,635	10,000	411,635	6,525,437	155,179.00	174,179.00
Total General Government	6,295,026	6,680,616	19,000	6,699,616	0,525,437	155,179.00	174,175,00
AND THE PROPERTY OF THE PROPER				-			
PUBLIC SAFETY							
Police Services					4 000 000	44.004.00	14.024.00
Regular Wages	1,841,482	1,914,024	-	1,914,024	1,900,000	14.024.00	
Overtime	178,441	194,995	•	194,995	270,000	(75,005.00)	
All Other	175,219	225,881	•	225,881	223,000	2,881.00	2,881.00
Police Services	2,195,142	2,334,900	2 1	2,334,900	2,393,000	(58,100.00)	
Volunteer Fire Dept.	256,756	271,295	-	271,295	271,295	0.00	
Fire Marshal	63,659	66,316		66,316	65,800	516.00	516.00
Animal Control	86,575	91,916		91,916	90,000	1,916.00	1,916.00
Communication Center	333,740			300,714	308,000	(7,286.00)	(7,286.00)
	2,935,872	The second secon	2	3,065,141	3,128,095	(62,954.00)	(62,954.00)
Total Public Safety	2,000,072	0,000,111					
m. (m. 10) (m. 10) (m. 10)		-					
PUBLIC WORKS							
Public Works - Highway		007 706		927,705	885,000	42,705.00	42,705.00
Salaries	966,948			207,341	217,341	(10,000.00)	
Snow Removal Expenses	114,060		•		550,000	0.00	
Road resurfacing	912,815	550,000	-	550,000		4.216.00	4,216.00
Gen Maintenance/Other Contractual	104,430			106,216	102,000	0.00	
All Other	309,401	284,228		284,228	284,228		
Public Works - Highway	2,407,654	2,075,490		2,075,490	2,038,569	36,921.00	and the second s
Tree Warden	77,426	84,945		84,945	84,945	0.00	
Solid Waste Disposal	68,338	53,574		53,574	120,000	(66,426.00)	
Total Public Works	2,553,418	2,214,009		2,214,009	2,243,514	(29,505.00)	(29,505.00)
The state of the s							
HEALTH, CULTURE & WELFARE							
Westport/Weston Health District	225,520	225,520		225,520	225,520	0.00	
Emergency Med. Comm. Service	14,647	15,050		15,050	15,050	0.00	
Regional Paramedic	136,986			143,910	136,987	6,923.00	
Weston Water Utility	27,490			21,790	21,790	0.00	
School/Town Water Supply	33,518			38,200	38,200	0.00	0.00
	94,112		-	87,392	86,500	892.00	892.00
Human Services				29,399	29,399	0.00	
Youth Services Department	26,140				190,000	5,260.00	
Commission for the Elderly	178,002			195,260	534,000	10,090.00	
Public Library	488,007			544,090	447,000	3,620.00	
Recreation Department	432,288			450,620	1,724,446	26,785.00	
Total Health, Culture & Welfare	1,656,710	1,751,231	120	1,751,231	1,724,440	26,785.00	20,700.00
	700 7/45 000		20.003	40 700 007	13,621,492	89,505.00	108,505.00
TOTAL SELECTMANS BUDGET	13,441,026	13,710,997	19,000	13,729,997	13,621,492	89,000.00	100,000,00
							_
Debt Service		2000	4	- 20 40 5	070.005	0.00	0.00
Interest	844,043			673,095	673,095	0.00	
Principal	4,940,000			4,940,000	4,940,000	0,00	
Debt Service	5,784,043	5,613,095		5,613,095	5,613,095	-	(2)
Board of Education	52,248,794	54,161,443	:::	54,161,443	54,125,620	35,823.00	35,823.00
THE STATE OF THE S							
Capital Outlay	1,514,429	1,020,961	5,000	1,025,961	1,025,961	(5,000.00	0.00
Supplier Supplier							
Public Safety Project	1,375,789	-	5.00		250,000	(250,000.00	(250,000.00
TOTAL EXPENDITURES	74,364,081	74,506,496	24,000	74,530,496	74,636,168	(129,672	(105,67)

Town of Weston FY 2020-21 Budget Report

	2019-20 O	2020-21	Additions,	Final Revised Budget		Variance From Original Budget	Variance From Revised Budget
		Original Budget	(Deletions),		Estimated		
			Transfers		Actual		
FUND BALANCE ANALYSIS:							
FUND BALANCE 6/30/2019,2020	14,552,699	14,462,717		14,462,717	14,462,717		
TOTAL REVENUES	74,231,835	74,506,496		74,506,496	75,028,439	521,943.00	521,943.00
TOTAL EXPENDITURES	74,364,081	74,506,496	24,000	74,530,496	74,636,168	(129,672.00)	(105,672.00)
REVENUES MINUS EXPENDITURES	(132,246)	-	(24,000)	(24,000)	392,271	392,271.00	416,271,00
SUBTOTAL	14,420,453	14,462,717	(24,000)	14,438,717	14,854,988		
PLUS/MINUS: GAAP ADJUSTMENTS Allowance for potential suppl. Approp.					(100,000)	10	
Adjustment to Committed Fund Bal.	42,264					200 074 00	
UNASSIGNED FUND BALANCE 6/30/20,21	14,462,717	14,462,717			14,754,988	292,271.00	
NEXT YEAR APPROVED TOTAL BUDGET	74,506,496				76,369,158		
FUND BALANCE AS % OF NEXT YEAR BUDGET	19.4%				19.3%	A CONTRACTOR	

Board of Finance Special Meeting January 14, 2021 at 6:00 pm (via remote conference) Minutes

- 1- Call to order: Chairman Steve Ezzes called the meeting to order at 6pm, also in attendance were Vice Chairman Rone Baldwin, Dick Bochinski, Jeff Farr, Greg Murphy, Amy Gare, and Allan Grauberd, as well as Town Administrator Jonathan Luiz, Finance Director Rick Darling, Leslie Zoll, Partner at Blum Shapiro and Town residents participating.
- 2- Discussion/decision regarding the appointment of Chairperson and Vice Chairperson of the Board of Finance: Mr. Murphy nominated Steve Ezzes as Chairman, this was seconded by Mr. Grauberd. The motion carried unanimously. Mr. Ezzies nominated Rone Baldwin for Vice Chairman, Mr. Murphy seconded this. The motion carried unanimously.
- 3- Discussion/decision regarding the adoption of the 2021 meeting schedule of the Board of Finance: Mr. Baldwin moved to approve the proposed meeting schedule for 2021. Mr. Bochinski seconded this. The motion carried unanimously. Mr. Darling mentioned the dates of the Annual Town meeting and referendum which are typically not included on the Board of Finance calendar.
- 4- Discussion regarding the fiscal year 2019-20 financial audit. Leslie Zoll, Partner Blum Shapiro (recently merged with CliftonLarsonAllen LLP): Mr. Ezzes introduced Leslie Zoll from Blum Shapiro. Ms. Zoll walked the Board of Finance through a powerpoint presentation of the 2019-20 financial audit taking while answering questions from the Board of Finance members. The audit resulted in an Unmodified Opinion on the financial statements and single audits. Ms. Zoll also mentioned that Blum Shapiro has been acquired by CLA. A brief discussion took place on this issue.
- 5- Discussion regarding an update on Police overtime expenditures. Chief Ed Henion, Captain Matt Brodacki. Chief Henion was not available and asked that this be tabled to the next meeting.
- 6- Discussion regarding an update on current year tax collections. Rick Darling, Finance Director. Mr. Darling said that he had ran numbers through 12/31 stating that the Town had received \$45.3mil in collections with a little over \$8m paid in second installments. This is only \$21k short of the targeted 98% collection rate. He mentioned that there are still some 3 month deferment accounts with a total outstanding balance of \$77k. Mr. Darling explained that as of January 12th the Town was at 67.2% of total levy which is a couple percentage points below this time last year. Mr. Ezzes asked if we have a policy in place if those with deferred accounts reapply in January. Mr. Luiz commented that they can reapply as there is nothing in the executive order

prohibiting it, and that there is a 90 day grace period after which the interest is calculated back retroactively. Mr. Baldwin and Mr. Grauberd commented that the current state of tax collections is still unclear. Mr. Darling said that he would ask for another report in a week and update the Board of Finance and that the deadline for deferral applications is February 1st. The Board of Finance members went on to discuss tax sales, the thresholds for this and a recent auction that took place where the Town took ownership of 5 properties. It was agreed that the Board of Finance should discuss this point further in an Executive Session. Mr. Baldwin took the opportunity to congratulate Mr. Darling on the result of a clean audit.

- 7- Discussion/decision on the close out of prior year capital projects, and the transfer of available balances. Rick Darling, Finance Director. Mr. Darling explained that this is brought before the Board of Finance each year when closing out the capital projects that have been completed and using the offset to help alleviate next year's capital budget requests. Mr. Darling went over a number of items where there were less expenditures than budgeted, and that a few project balances are being proposed to be transferred. Mr. Farr asked about the Valley Forge repairs as there was \$60k left over from what was originally appropriated. Mr. Luiz explained that the road was not repaved as there was less damage than anticipated. Mr. Darling also made note of the Police Law Enforcement Drone project, which will not be pursued and will share it with another town. Mr. Baldwin moved to approve the capital close out transfers as outlined. Mr. Bochinski seconded this. The motion carried unanimously.
- 8- Discussion/decision regarding approval of the December 10, 2020 minutes. Mr. Bochincki moved to approve the minutes as submitted, Mr. Farr seconded this. The motion carried unanimously.
- 9- Adjournment: Mr. Ezzes said that at the conclusion of tonight's meeting, the Board of Finance would meet without the public present for the purpose of strategizing on collective bargaining agreements. Mr. Bochinski moved to adjourn the meeting. Mr. Grauberd seconded this. The meeting adjourned at 6.52pm.

Minutes submitted by: The Sara Beer, Executive Administrative Assistant