

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
JANUARY 17, 2018, 7:30 PM  
TOWN HALL COMMISSION ROOM

- 1) Call to order: Chair Allen Swerdlowe called the meeting to order at 7:37 pm. Other Building Committee members present were Richard Wolf, Bill Proceller and Dave Coprio. Audience members included Board of Education Chair Gina Albert, Board of Education member Sarah Spaulding, Director School Facilities Joe Olenik, Town Administrator Jonathan Luiz, Architect Al Jacunski and others.
  
- 2) Parapet wall project at the Weston Intermediate School: Architect Al Jacunski or the firm Jacunski Humes provided his initial findings on the project. Discussion ensued.
  
- 3) Approval of unapproved minutes: Mr. Proceller moved and Mr. Wolf seconded to approve the unapproved minutes of the December 11, 2017 Meeting. The motion was approved unanimously.
  
- 4) Update on Library Roof, and the roofs at the Fire House and Communications Building: Mr. Luiz informed the Committee that funding is in place for design and bidding, and that the H. W. Fischman will begin work in the near future.
  
- 5) Update on draft agreement between the BOE and BOS establishing guidelines for Building Committee involvement with school construction projects: Mr. Luiz explained that he has been working with Mr. Wolf and Mr. Proceller on this issue and that they will continue to do so.
  
- 6) Appointment of officers: Mr. Coprio moved and Mr. Proceller seconded to appoint Allen Swerdlowe as chair. The motion was approved unanimously. Mr. Wolf moved and Mr. Swerdlowe seconded to appoint Mr. Proceller as vice-chair. The motion was approved unanimously.
  
- 7) Adjournment: Mr. Wolf moved and Mr. Proceller seconded to adjourn. The motion was approved unanimously at 8:45 pm.

Approved: 4/24/18

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
JANUARY 31, 2018, 7:30 PM  
TOWN HALL COMMISSION ROOM

- 1) Call to order: Chairman Swerdlowe called the meeting to order at 7:30 PM with Committee members Bill Proceller, Richard Wolf, Dave Coprio and Jack Davidoff present. Also in attendance was architect Al Jacunski, Board of Education Chair Gina Albert, Board of Education member Sara Spaulding, Weston Public Schools Director of Facilities Joseph Olenik, and Town Administrator Jonathan Luiz.
- 2) Parapet wall project at the Weston Intermediate School: Mr. Jacunski presented his findings on the parapet wall. After much discussion with the Committee and members of the audience it was decided that Mr. Jacunski will return with more information on February 21, 2018.
- 3) Library basement work and Library bathroom renovations: It was decided that Mr. Swerdlowe would work with Library Director Karen Tatarka and Town Administrator Jonathan Luiz on the bathroom renovations. It was also suggested that the basement work be done in-house.
- 4) Approval of unapproved minutes: Mr. Wolf moved and Mr. Proceller seconded to approve the unapproved minutes of the January 17, 2018 meeting. The motion carried unanimously.
- 5) Adjournment: Mr. Coprio moved and Mr. Proceller seconded to adjourn. The motion carried unanimously at 9:15 pm.

Approved: 4/24/18

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
FEBRUARY 21, 2018, 7:30 PM  
TOWN HALL COMMISSION ROOM

- 1) Call to order: Chairman Swerdlowe called the meeting to order at 7:40 pm with Committee members Bill Proceller, Richard Wolf and Dave Coprio present. Also in attendance was architect Al Jacunski, Board of Education Chair Gina Albert, Board of Education member Ellen Uzenoff, Weston Public Schools Director of Facilities Joseph Olenik, and Town Administrator Jonathan Luiz.
- 2) Parapet wall project at the Weston Intermediate School: Mr. Jacunski presented his findings on the parapet wall. After much discussion with the Committee and members of the audience it was decided that Mr. Jacunski will return with more information, including a cost estimate, on March 7<sup>th</sup>.
- 3) Discussion about Board of Education 10 year capital study: Mr. Wolf expressed his reaction to the 10 year study.
- 4) Adjourn: Mr. Proceller moved and Mr. Coprio seconded to adjourn. The motion carried unanimously at 9:04 pm.

Approved : 4/24/18

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
MARCH 10, 2018; 11 am  
Library Conference Room

- 1) Call to order: Chairman Allen Swerdlowe called the meeting to order at 11 am. Also in attendance were Committee members Dave Coprio, Richard Wolf and Jack Davidoff. Also in attendance were Library Director Karen Tatarka and Town Administrator Jonathan Luiz.
- 2) Building Maintainer Interview: Committee members, Ms. Tatarka and Mr. Luiz interviewed three candidates.
- 3) Adjournment: Mr. Wolf moved and Mr. Coprio seconded to adjourn. The motion passed unanimously at 1:00 pm.

Minutes submitted by Jonathan Luiz.

Approved: 4/24/18

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
MARCH 14, 2018; 7:30 pm  
TOWN HALL ANNEX MEETING ROOM

- 1) Call to order: Chairman Allen Swerdlowe called the meeting to order at 7:30 pm. Also in attendance were Committee members Dave Coprio, Richard Wolf and Bob Soloff. Also in attendance was Board of Education members Ellen Uzenoff and Sara Spaulding. Director of School Facilities Joseph Olenick was in attendance. Town Administrator Jonathan Luiz was also in attendance.
  
- 2) Parapet wall project at the Weston Intermediate School: Architect Al Jacunski of Jacunski Humes spoke with the Committee via phone. Mr. Jacunski advised that full reconstruction be limited to the south walls with a reinforcement of the north. Mr. Jacunski advised that a full reconstruction of both north parapets is unnecessary. Members of the Building Committee, Ms. Uzenoff, Ms. Spaulding and Mr. Olenick were all in agreement that full reconstruction of both north parapets is unnecessary. The Committee went over the architect's proposed project timeline and professional estimate. Mr. Jacunski will meet with Mr. Olenick to perform another on-site inspection. Mr. Jacunski will finalize construction documents and send them to the Committee and Building Inspector for review.
  
- 3) Approval of unapproved minutes: tabled.
  
- 4) Adjournment: Mr. Wolf moved and Mr. Coprio seconded to adjourn. The motion passed unanimously at 9:15 pm.

Minutes submitted by Jonathan Luiz.

Approved: 4/24/18

BUILDING COMMITTEE MINUTES  
SPECIAL MEETING  
MARCH 28, 2018, 7:30 PM  
TOWN HALL ANNEX MEETING ROOM

- 1) Call to order: Chairman Swerdlowe called the meeting to order at 7:30 p.m. He was joined by Committee members Richard Wolf, Dave Coprio, Jack Davidoff, and Bob Soloff. Town Administrator Jonathan Luiz was in attendance.
- 2) Parapet wall project at the Weston Intermediate School: Architect Al Jacunski reviewed project drawings and specifications. The Commission reached a consensus that the project should be put out to bid as soon as Mr. Jacunski incorporates a few changes requested tonight by Committee members.
- 3) Discussion about Library Roof replacement: The Commission discussed various material options for library roof replacement from economic and aesthetic points of view. It was determined that the Commission will pursue a discussion on the matter with the Historic District Commission.
- 4) Approval of unapproved minutes
- 5) Adjournment: Mr. Coprio moved and Mr. Soloff seconded to adjourn. The meeting adjourned at 9:45 pm.

Minutes submitted by Jonathan Luiz.

Approved: 4/24/18

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
TUESDAY, APRIL 24, 2018, 7:30 PM  
LIBRARY CONFERENCE ROOM A

- 1) Call to order: Chairman Allen Swerdlowe called the meeting to order. Present were Committee members Jack Davidoff, Bill Proceller, Richard Wolf, Bob Soloff, Dave Coprio and Jon Rogers. Also present was Board of Education members Gina Albert (Chair) and Sara Spaulding. Joining the group was Town Administrator Jonathan Luiz and architect Al Jacunski of Jacunski Humes Architects.
- 2) Parapet wall project at the Weston Intermediate School – bid review and selection of contractor: Mr. Jacunski reviewed the bids received today. Mr. Proceller moved that the Town enter into a contract with Silktown Roofing to perform the work as described in the base bid. Mr. Davidoff seconded. The motion carried unanimously.
- 3) Discussion about Library Roof replacement: Mr. Wolf moved that in consideration of the cultural and architectural significance of the Library Building, that the Building Committee recommends that wood shingles in need of replacement on the Library roof be replaced with wood shingles. Mr. Davidoff seconded. The motion carried unanimously.
- 4) Approval of unapproved minutes: Mr. Soloff moved and Mr. Coprio seconded to approve all 2018 minutes that have yet to be approved. The motion carried unanimously.
- 5) Adjournment: Mr. Rogers moved and Mr. Davidoff seconded to adjourn. The motion carried unanimously at 9:15 pm.

Minutes recorded by Town Administrator Jonathan Luiz.

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
WEDNESDAY, JUNE 20, 2018, 7:30 PM  
TOWN HALL COMMISSION ROOM

- 1) Call to order: Chairman Allen Swerdlowe called the meeting to order. Present were Committee members Bill Proceller, Richard Wolf, Bob Soloff and Jon Rogers. Also present was Town Administrator Jonathan Luiz, architect Al Jacunski of Jacunski Humes Architects, and Kevin Rudden of Special Testing Laboratories.
- 2) Parapet wall project at the Weston Intermediate School: Mr. Jacunski will get official approval from BVH engineers for any construction materials that Silktown Roofing will use that differ from what was specified for this project. Mr. Proceller moved and Mr. Soloff seconded to approve payment of the contractor's first Application for Payment in the amount of \$4,037.50 as submitted by Silktown Roofing Incorporated and approved by architect Al Jacunski. The motion passed unanimously. The Building Committee reached a consensus that the Town will hire Special Testing Laboratories to perform inspections of materials used as well as fastenings performed by the contractor.
- 3) Approval of unapproved minutes: Mr. Rogers moved and Mr. Proceller seconded to approve all previously unapproved minutes of 2018. The motion passed unanimously.
- 4) Adjournment: Mr. Wolf moved and Mr. Rogers seconded to adjourn. The meeting adjourned at 8:45 pm.

Minutes recorded by Town Administrator Jonathan Luiz.



WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
WEDNESDAY, AUGUST 1, 2018, 7:30 PM  
TOWN HALL COMMISSION ROOM

- 1) Call to order: the meeting was called to order at 7:30 pm with Chairman Allen Swerdlowe, John Rogers and Jack Davidoff in attendance. Also in attendance was Town Administrator Jonathan Luiz, Architect Al Jacunski, Amy Sanborn and Karen Tatarka.
- 2) Parapet wall project at the Weston Intermediate School: Mr. Jacunski provided an update on the project.
- 3) Library roof replacement: Mr. Luiz provided an update on the project.
- 4) Approval of unapproved minutes: No action taken.
- 5) Adjournment: The meeting adjourned at 8:30 pm.

Minutes submitted by Jonathan Luiz.

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
WEDNESDAY, AUGUST 29, 2018, 7:00 PM  
TOWN HALL MEETING ROOM

- 1) Call to order: Chairman Swerdlowe called the meeting to order at 7:00 pm. Other Committee members present included David Coprio, Jack Davidoff and John Rogers. Also present were Board of Education Chair Gina Albert and School Facilities Director Joe Olenik. Architect Al Jacunski of Jacunski Humes Architects was present. Architect Kim Winchell of H.B. Fishman was present. In attendance representing the library were Ann Hunt, Amy Sanborn (Library Board members) and Library Director Karen Tatarka.
- 2) Parapet wall project at the Weston Intermediate School: Mr. Jacunski provided an overview of the project, which was finished on time and under budget by approximately \$50,000.
- 3) Library roof replacement project: The Committee interviewed three bidders for the library roof partial replacement project.
- 4) Approval of unapproved minutes: Tabled.
- 5) Adjournment: Mr. Davidoff moved and Mr. Rogers seconded to adjourn the meeting. The meeting adjourned at 9:15 pm

Minutes submitted by Jonathan Luiz.

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
MONDAY, OCTOBER 29, 2018, 7:30 PM  
TOWN HALL COMMISSION ROOM

- 1) Call to order: Chairman Allen Swerdlowe called the meeting to order at 7:30 pm with the following Committee members also present: Richard Wolf; John Rogers and Bill Proceller. Also present was architect Brian Humes and Town Administrator Jonathan Luiz
- 2) Presentation from Architect Brian Humes about a proposed expansion of Fire Station 1, and a proposal to expand and renovate the Police Department and a portion of the Town Hall basement: Mr. Humes provided information about the proposed project and answered Committee members' questions. There was a general consensus reached among Committee members that they were in favor of all aspects of the project except the portion concerning the Communications Center. Committee members asked Mr. Humes to return with a detailed comparison between his current Communications Center proposal and a proposal to relocate the Communications Center to a specially outfitted conex box.
- 3) Adjournment: Mr. Rogers moved and Mr. Wolf seconded to adjourn. The motion was approved unanimously at 9:41 pm.

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
FRIDAY, NOVEMBER 2, 2018, 1 PM  
TOWN HALL COMMISSION ROOM

- 1) Call to order: Chairman Allen Swerdlowe called the meeting to order at 7:30 pm with the following Committee members also present: Richard Wolf; John Rogers; and Jack Davidoff. Also present was architect Brian Humes and Town Administrator Jonathan Luiz
- 2) Proposal to expand Fire Station 1, and expand and renovate the Police Department and a portion of the Town Hall basement. Chairman Swerdlowe moved and Mr. Rogers seconded to recommend to the Board of Selectmen approval of the proposed EMS, Police and Town Hall work. The motion was approved unanimously. Mr. Rogers moved and Mr. Wolf seconded to request that Mr. Humes produce a cost comparison between rebuilding the Communications Center as proposed and relocating the Communications Center to a temporary, specially outfitted storage container. The motion was approved unanimously.
- 3) Adjournment: Mr. Davidoff moved and Mr. Rogers seconded to adjourn. The motion was approved unanimously at 2:00 pm.

WESTON BUILDING COMMITTEE  
SPECIAL MEETING MINUTES  
MONDAY, NOVEMBER 26, 2018, 7:30 PM  
TOWN HALL MEETING ROOM

- 1) Call to order: Chairman Allen Swerdlowe called the meeting to order at 7:30 pm with the following Committee members also present: Richard Wolf; John Rogers; Bill Proceller; David Coprio and Bob Soloff. Also present was architect Brian Humes and Town Administrator Jonathan Luiz
- 2) Proposal to expand Fire Station 1, and expand and renovate the Police Department and a portion of the Town Hall basement: Mr. Humes provided information about the proposed project and answered Committee members' questions. Mr. Wolf moved and Mr. Soloff seconded to recommend to the Board of Selectmen approval of the proposed cosmetic renovations to the Communications Center with a budget not to exceed \$82,000. The motion was approved unanimously.
- 3) Adjournment: Mr. Proceller moved and Mr. Coprio seconded to adjourn. The motion was approved unanimously at 8:30 pm.