

Item 3: Invitation for Public Comment re the Animal Control Officer's proposal for deer hunting on town land: **No motion**

From: Mark Harper <bigbear10@optonline.net>
Date: October 1, 2020 at 5:16:49 PM EDT
To: JLuiz@westonct.gov
Subject: Deer Management

There approximately 75,000 white tailed deer in Ct. In 2019 the State Of Connecticut did 15 transacts (150 miles) were flown in total in Fairfield County over 3 days. Based on the formula used by the State, they estimated there are 40.53 deer/square mile. The number is down from the 2015 which was 51.8 deer/sm. Let me round that number off to 40 deer and multiply it by Weston's 20 square miles and you come up with 840 deer that live in Weston.

Fairfield County is one of two County's that has been given special Regulations which are meant to Increase the number of Deer Harvested. 1. Extended Season into January. 2. The use of Bait. 3. Extra Deer tags. The State would like to see the deer numbers down around 15 to 20 deer pre square mile.

Weston has been having controlled deer hunts for over 20 years, Devils Den has a special hunt, the Water Company has opened large parcels of their property, Trout Brook Valley has a Hunt, and so it is Important for the Town to continue to allow its controlled hunt. Tick born diseases have taken its toll on many Weston Residents. If you remember I gave the Board a Report last year about this subject and how in order to reduce the number of ticks we need to reduce the number of deer! In addition the Damage done by deer to Weston's Forest and Residents property is not healthy for the Environment. That's why you see so many properties being fenced in, people spend thousands on their landscape only to have deer come in and Destroy it. Also there is the problem of Auto Accidents with people hitting deer while driving.

Weston is not alone in having Controlled Hunts. Many of the Towns in Fairfield County have been and still are having special hunts. Some of the Towns have Paid Companies to come in and reduce the deer population.

It is important that we continue to do our part in helping reduce the Deer Population. I wish we had more land available to Hunt on but much of our open space is controlled by Aspetuck Land Trust who does not allow hunting on their properties.

This Year I will be taking the Moore Property and the Lachat Farm Property off the list for a variety of reasons. I would like to continue to Hunt at the Landfill, the Power Lines in Georgetown, Bisceglie Park and when the Town finally owns Pilot Hill I would like to hunt on that. I know the land well because I have hunted it for 40 years and will have good success at that land.

In Closing in all the Years that the Town has Trusted me to Manage these Hunts, not one Problem has ever been reported! I look forward to speaking with you tonight, I have additional information I can share with you and will be Happy to answer any Questions that you may have.

Sincerely Mark Harper Animal Control Officer

Some of the Information Provided Came from Andrew Labonte Wildlife Biologist for the State of Ct.

From: **Anastasia Gussen** <anastasiathinks@gmail.com>

Date: Wed, Sep 16, 2020 at 6:38 PM

Subject: Hunting Party

To: <tvonrosenvinge@westonct.gov>, <sschlechter@westonct.gov>, <hcharlesworth@westonct.gov>, <mreiner@westonct.gov>, <jsmith@westonct.gov>, <ruthisraely.westonct@gmail.com>, <dbernstein.westonct@gmail.com>, <akhosla.westonct@gmail.com>, <ethieme.westonct@gmail.com>, <wweiss.westonct@gmail.com>, <SustainableWeston@westonct.gov>, Randi Derene <rderene@westonct.gov>, Jonathan Luiz <jluiz@westonct.gov>, <CSpaulding@westonct.gov>, <snestor@westonct.gov>, <sgrozinger@westonct.gov>, James Pjura <jpjura@westonct.gov>

Hello,

I am a lifelong Weston resident, and I'm writing to share concerns I have about the upcoming deer hunting event. It is my understanding that every year around this time Mark Harper, our animal control officer, is permitted by the town to hunt deer. This loosely defined project aims to "control the deer population," however I have many concerns I have outlined below:

I have lived in Weston for over 30 years and I have watched the deer population steadily decline first-hand . A combination of pesticides, hunting, development and increased human activity are largely to blame for this unfortunate decline. I believe that the deer population in Weston is not at an excess or even normal carrying capacity. Although my observations are anecdotal, I would strongly recommend the town conduct an environmental impact study before allowing this yearly hunting practice to continue.

I believe having an unnamed group of men hunting in our town for profitable meat and resources, unfortunately, leaves the town open to corruption and litigation. Although I fully concede rumors are not to be trusted, it does cause me concern when I hear rumors of hunters paying for this privilege off the books, selling the meat and personally profiting off of this event.

I believe that because many of the hunters are paying to join the hunt "off the books," there is no way for the town to accurately document who the hunting parties are comprised of, which raises serious safety and liability concerns. Do the undocumented members of these hunting parties have up to date gun permits? Is the town liable if someone gets injured? How is the town able to verify that the members of the hunting parties are properly licensed and following proper hunting protocols if there is no record of who is permitted to join in the hunt? Furthermore, I have seen a huge uptick in deer walking around Weston with arrows in them. I have seen hunting materials abandoned in the woods. I have also been told by hunters that they nearly shot me or the dog I was with because they thought we were deer. This situation seems like a potential disaster brewing for the town unless the town takes a more active role in ensuring that **everyone** involved is documented, licensed, and ultimately responsible for their actions during these hunts.

It's not clear to me that these undocumented hunters have the skills or inclination to engage in their hunt in a safe and ethical manner. It's not clear that the town has established necessary protocols to be able to hold individual hunters accountable if their actions are unsafe, unethical, or otherwise not in accordance with the pertinent state and local laws. I think an environmental impact study along with an oversight committee would benefit the town and keep us safe.

Thank you for your time and consideration.

Sincerely yours,

Anastasia Gussen
Anastasia Leigh



Jonathan Luiz <jluiz@westonct.gov>

Re: I support the deer hunt

1 message

Samantha Nestor <snestor@westonct.gov>
To: Christopher Spaulding <cspaulding@westonct.gov>
Cc: Jonathan Luiz <JLuiz@westonct.gov>

Tue, Oct 13, 2020 at 11:34 AM

Can I read this into the record at the meeting?

Sent from my iPhone, so please forgive brevity and auto-correct gone awry.

On Oct 12, 2020, at 9:02 AM, Christopher Spaulding <cspaulding@westonct.gov> wrote:

----- Forwarded message -----

From: **Sarah Schlechter** <sarah@schlechter.net>
Date: Mon, Oct 12, 2020 at 8:18 AM
Subject: I support the deer hunt
To: Christopher Spaulding <cspaulding@westonct.gov>

Hi Chris,

Can you please share with Sam and Stephan? I've heard there is a meeting on Thursday to discuss the deer hunt. I won't be able to attend but I believe it is necessary and should continue. My college degree is in Forest Ecology and I am very concerned about what I see when I walk around the woods in Weston.

If you go for a walk in the woods in Weston and you look carefully at the woods, you will notice there is no understory (no little trees growing up to big trees). Where there is understory it is made of exotic invasive species (Japanese Barberry, Japanese Ladder Grass, Burning Bush). Deer have no natural predators left in this area so there are too many. This has a direct impact on our forests. Hunting is an attempt to keep the deer population in check to allow our forests to continue to grow. I was on a hike with my family yesterday. We discussed the lack of any little trees in the understory and what the forest is going to look like when the existing mature trees grow old and die. There will be no trees to replace them. Forests combat global warming because they capture carbon and hold it. What about the many steep hills in Weston where the tree roots keep the slope stable? What will happen without the trees? Even with the limited deer hunting that happens in Weston, the forests are not healthy. A small contained deer hunt is an attempt to help our ecosystems recover.

I urge you to vote to keep the deer hunt in Weston.

Thank you,

Sarah Schlechter

Woods End Lane

Item 4: Discussion/ Decision to appoint Ira Bloom and the Law firm Berchem Moses as Town Attorney through Dec 31st, 2021: I **move to appoint Ira Bloom and the Law firm of Berchem Moses as Town Attorney through Dec 31st, 2021**

Section 8.1 General Powers and Duties

All appointed Officers, Boards and Commissions shall have the powers and duties prescribed by the General Statutes and the Charter.

Section 8.2 Appointed Officers, Boards and Commissions

The Board of Selectmen shall appoint the following Officers, Boards and Commissions:

(a) Officers	Term (if any, in years)
Animal Control Officer	
Assessor	4
Building Inspector	4
Emergency Management Director	
Fire Marshal	2
Tax Collector	2
Town Attorney	2
Tree Warden	1

(b) Boards and Commissions	Number of Members	Term (in years)
Board of Ethics	5	2
Building Board of Appeals	5	5
Commission for Children and Youth	9 (including 2 students)	3
Commission for the Arts	7	2
Commission on Aging	7	2
Conservation Commission	7	4
Historic District Commission	5 (plus 3 alternates)	5
Library Board	9	4
Panel of Moderators	4	4
Parks and Recreation Commission	7	4

Section 8.3 Timing of Appointment; Election of Officers; Conduct of Meetings

- (a) The Board of Selectmen shall make the appointments described in Section 8.2 not later than (i) the December 31 following or coincident with the expiration of the applicable individual's term of office, or (ii) 60 days following the expiration of such term of office, whichever occurs sooner. Such appointees shall take office on the effective date of their appointment. The Board of Selectmen shall give Public Notice of the expiration of the term of office of any member of an appointed Board or Commission not less than 30 days prior to such expiration date.
- (b) Except as otherwise provided by law, a Chairman and Vice-Chairman of each appointed Board or Commission shall be elected each year by the membership of that Board or Commission during the month of January; provided, however, that at no time shall any person be eligible to be elected as Chairman who has served in that office for eight or more successive years, and provided further that any newly constituted appointed Board or Commission shall elect a Chairman and Vice-Chairman by its second meeting.
- (c) The meetings of appointed Boards and Commissions shall be conducted, and notice and minutes thereof shall be made available, in accordance with the provisions of the State Freedom of Information Act and otherwise in accordance with the General Statutes.

TOWN OF WESTON REQUEST FOR PROPOSALS FOR TOWN ATTORNEY

SECTION 5: FEE PROPOSAL SUMMARY

A) Fees for services will be submitted on the basis of a retainer agreement. In exchange for the payment of the retainer, the selected respondent will provide the following legal services:

- Provide written memorandum of law on questions raised by boards and commissions;
- Be available for general advice and counsel as required;
- Research and provide municipal law updates including conducting seminars;
- Review and draft letters, contracts, indemnification agreements, consent forms and other miscellaneous forms and documents;
- Provide an attorney in Town Hall on a weekly basis to meet with town employees and board and commission members, including the First Selectman, Town Administrator and Land use Director;
- Attend evening board and commission meetings and town meetings as require.

The retainer agreement is not intended to cover time intensive labor and employment matters, but will include routine and general labor and employment advice that does not require extensive research to cover procedure, statutory mandates, tax questions, personnel policy changes, and contract interpretation.

The Town has traditionally used outside counsel for bonding matters and has no intention of changing that practice.

Indicate in the chart below your proposed monthly retainer amounts for each of the four periods.

Monthly retainer from Appointment thru December of 2018	Monthly retainer for Calendar Year 2019	Monthly retainer for Calendar Year 2020	Monthly retainer for Calendar Year 2021
\$8,000	\$8,000	\$8,000 (after two years to be mutually reviewed)	\$8,000 (subject to any adjustment after two years)

The identities of the lawyers who are expected to perform services under the general retainer must be provided. Include each lawyer's name, area of practice, number of expected hours to be dedicated to the retainer per month for each of the four periods and their standard hourly rates.

B) The selected respondent will also provide services for work outside the scope of the retainer agreement. Attach your firm's proposed hourly rates for litigation and administrative hearings. Include each lawyer's name, area of practice, proposed rate, and the person's standard hourly rate.

Item 5: Marketing Committee interview:
Scott Rothstein: **No motion**

Scott Rothstein

New York, NY 10035 | 917-353-9350 | rothstein.scott@gmail.com

LinkedIn profile: www.linkedin.com/in/scottrothstein

OVERVIEW

Proven sales lead with deep understanding of technology and trends within the digital advertising ecosystem. Record of exceeding sales goals utilizing robust network of agency and publisher relationships to drive revenue growth.

BUSINESS EXPERIENCE

PadSquad, New York, NY

Sales Director

Jan. 2016 – Present

- Broke open new agencies including Hearts & Science (AT&T & P&G), UM, OMD, Mediacom, Metavision, and Essence among others.
- Work across media, analytics, and creative teams to sell integrated campaigns to clients.
- 2017 revenue in excess of \$3MM.
- Successfully cracked new verticals including automotive & pharmaceutical.
- Work with Trading desks including Xaxis, OMDP, Cadreon and client specific teams like P&G, Subway and Nestle.
- Sell custom creative as part of campaign offerings.

Jivox, New York, NY

Senior Sales Director

Nov. 2011 – Dec. 2015

- Successfully started agency/brand sales team and later led publisher sales team.
- Grew publisher revenue over 50% YoY for 2015 onboarded and worked with major publishers including Federated Media, Time, Inc., Conde Nast, IAC and Bloomberg.
- Opened up Jivox's agency/brand business by breaking into agencies leading to MSAs with Digitas and UM on brands including L'Oreal, AMEX, Delta and J&J going from \$0 - \$1MM+ annual agency revenue.
- Covered all of the US for 2 years, building relationships in all major US markets.
- Acted as a consultative partner to clients to help illustrate how Jivox's platform and technology solutions would enhance clients' businesses and drive success.
- Championed customer needs to help develop highly customized solutions to build successful cross-screen ad campaigns.

Ad-Side, New York, NY

Sales Director

Nov. 2010 – Oct. 2011

- Hired and led team of 2 sales representatives and 2 account managers to win and run brand and DR campaigns nearly doubling YOY revenue to \$1.5MM.
- Worked closely with executive management and engineering to introduce new ad products and then working with pubs to implement.
- Signed on new publishers including The New Republic, Forbes, and Business Insider increasing inventory by 50%.

Smart Link Media, New York, NY

Consultant

Dec. 2009 – Oct. 2010

- Sold and led multiple site development projects.
- Sold and led multiple search & display campaigns from start to finish.
- Exceeded client expectations on web dev and digital marketing projects, managing team.
- Identified and developed new business & strategic partnerships, negotiated contracts and managed projects.

Puresend, New York, NY

Sales Director

Aug. 2008 – Dec. 2009

- Drove marketing strategy, planning and execution including email, display, search campaigns for enterprise-level Email Service Provider.
- Focused on large publisher, marketer, e-commerce and agency clients, closing deals with large and mid-sized clients including Forbes, Newsmax and Silicon Alley Insider.
- Built new and leveraged existing relationships with publishers and marketers to produce \$1MM+ of sales, forging long-term continuous revenue stream and creating a strong pipeline of incoming new business.
- Implemented Salesforce.com to improve company forecasting and create a more data-driven sales process.

Dedicated Networks, New York, NY

Senior Account Executive

June 2007 – Aug. 2008

- Spearheaded online ad network's expansion into the New York market.
- Pitched and won accounts with most major NY agencies (including MEC, Ogilvy, GTO, Optimedia, GM PlanWorks, Digitas, Digitas Health, McCann Worldwide) for multi-million dollar campaigns with advertisers like Monster, Kaplan Education.
- Generated \$1MM in revenue with pipeline of 2.5x.

Digital Pulp, New York, NY

Director of New Business

Jan. 2004 – Aug. 2007

- Produced \$6MM+ in revenue from top name clients including Lancôme, Redken, Harvard University, the NRDC and Make-A-Wish Foundation of America.
- Developed diverse markets with direct clients and traditional agencies.
- Forged partnerships with trade organizations to become an authority to prospective clients.
- Implemented Salesforce.com to improve company forecasting.

EDUCATION

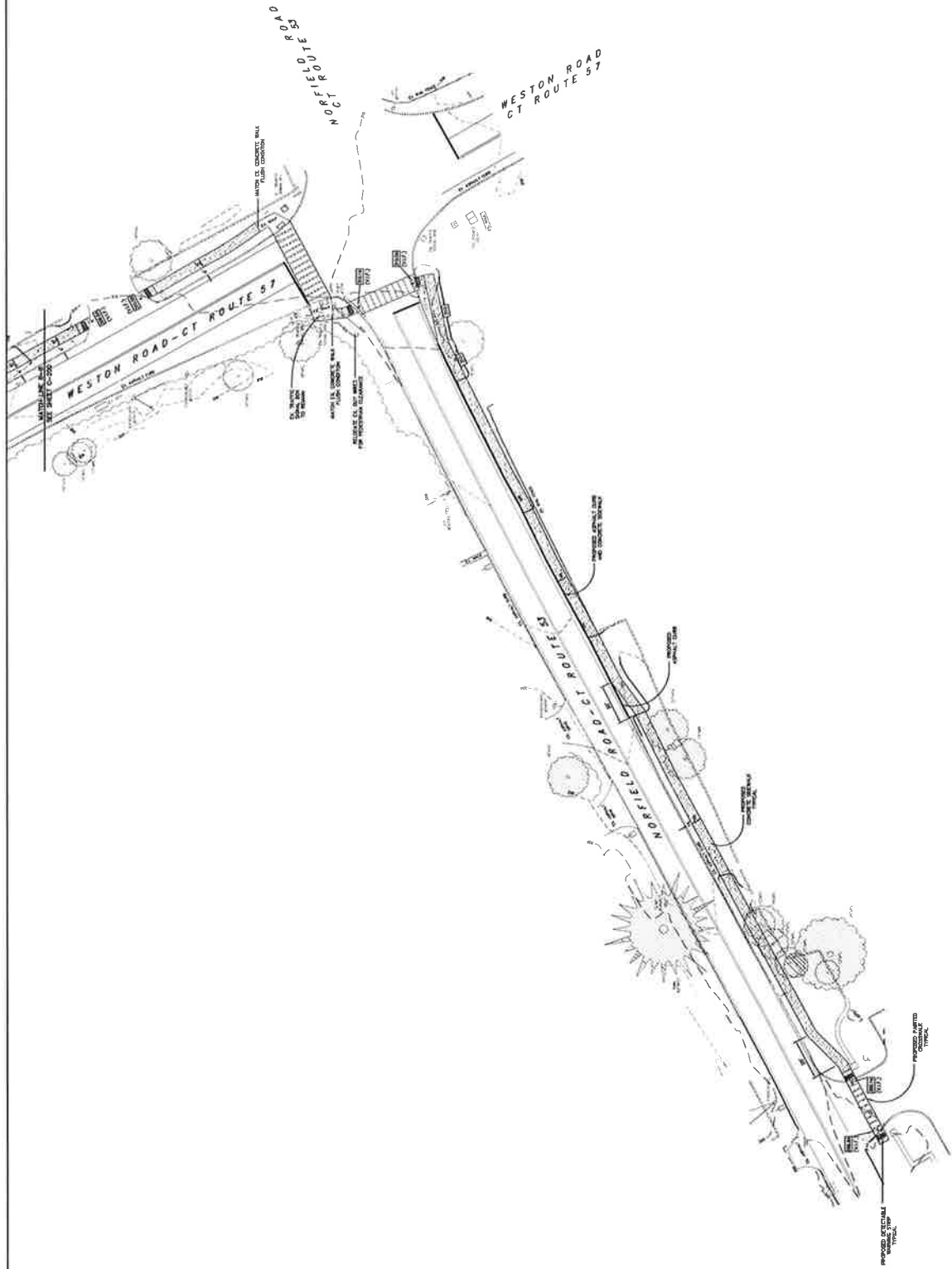
New York University, Graduate Program, International Relations

Hebrew University of Jerusalem, Overseas Program

Towson University, B.S. History and Political Science

Item 6: Presentation by Richter & Cegan
Consultants on the Community Connectivity
Sidewalk project including public comment:

No motion



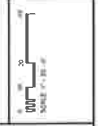
**PRELIMINARY
NOT FOR CONSTRUCTION**



WESTON COMMUNITY CONNECTIVITY

McChard Engineering Associates, Inc.
Civil Engineers and Land Planners
1000 Main Street
Bristol, CT 06033 (860) 834-6588

Richert & Cogan Inc.
LANDSCAPE ARCHITECT
1000 Main Street
Bristol, CT 06033 PHONE: 860/834-6588

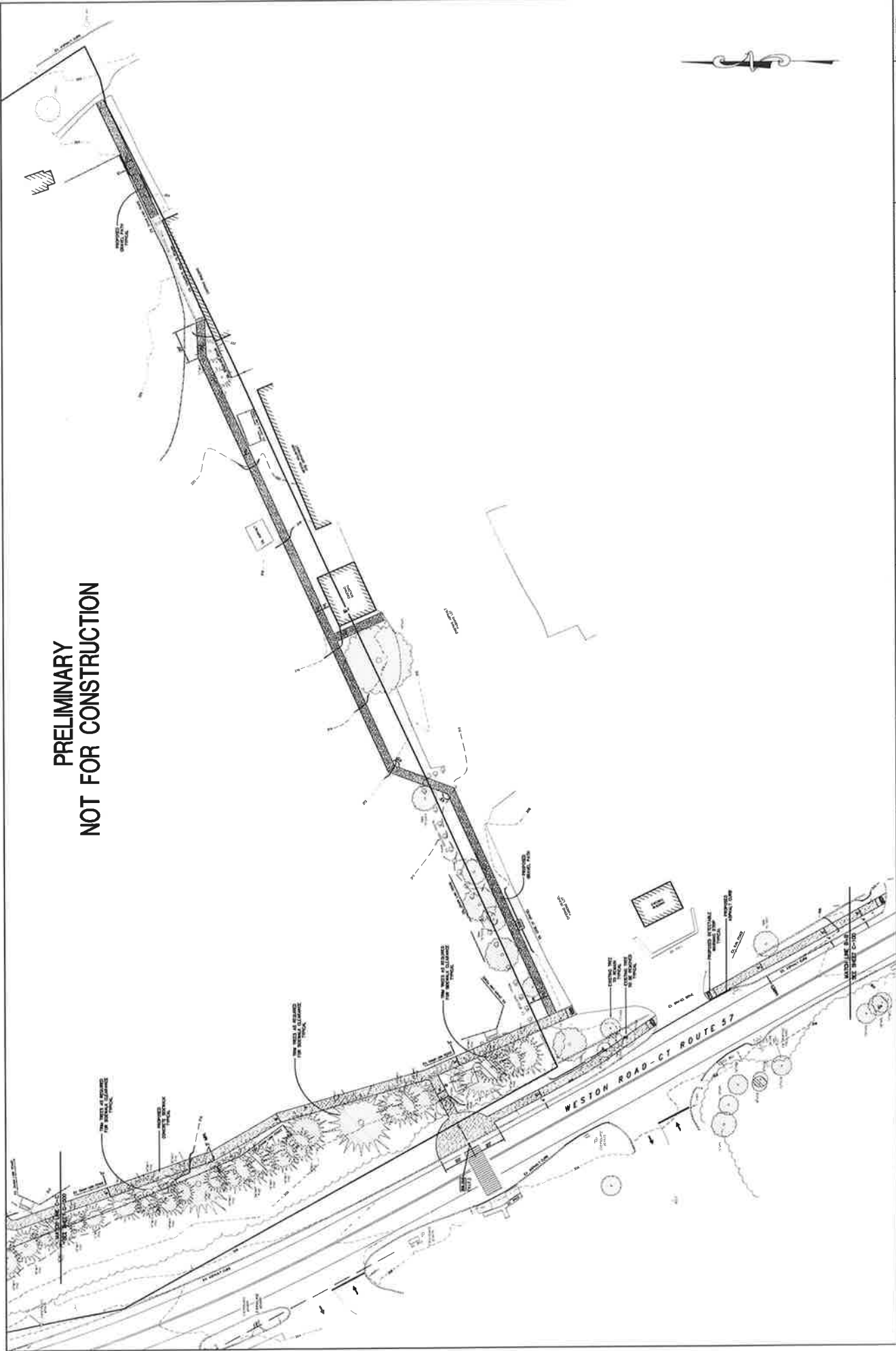


DESIGNED BY:
LANDSCAPE ARCHITECT
RICHERT & COGAN INC.
1000 MAIN STREET
BRISTOL, CT 06033

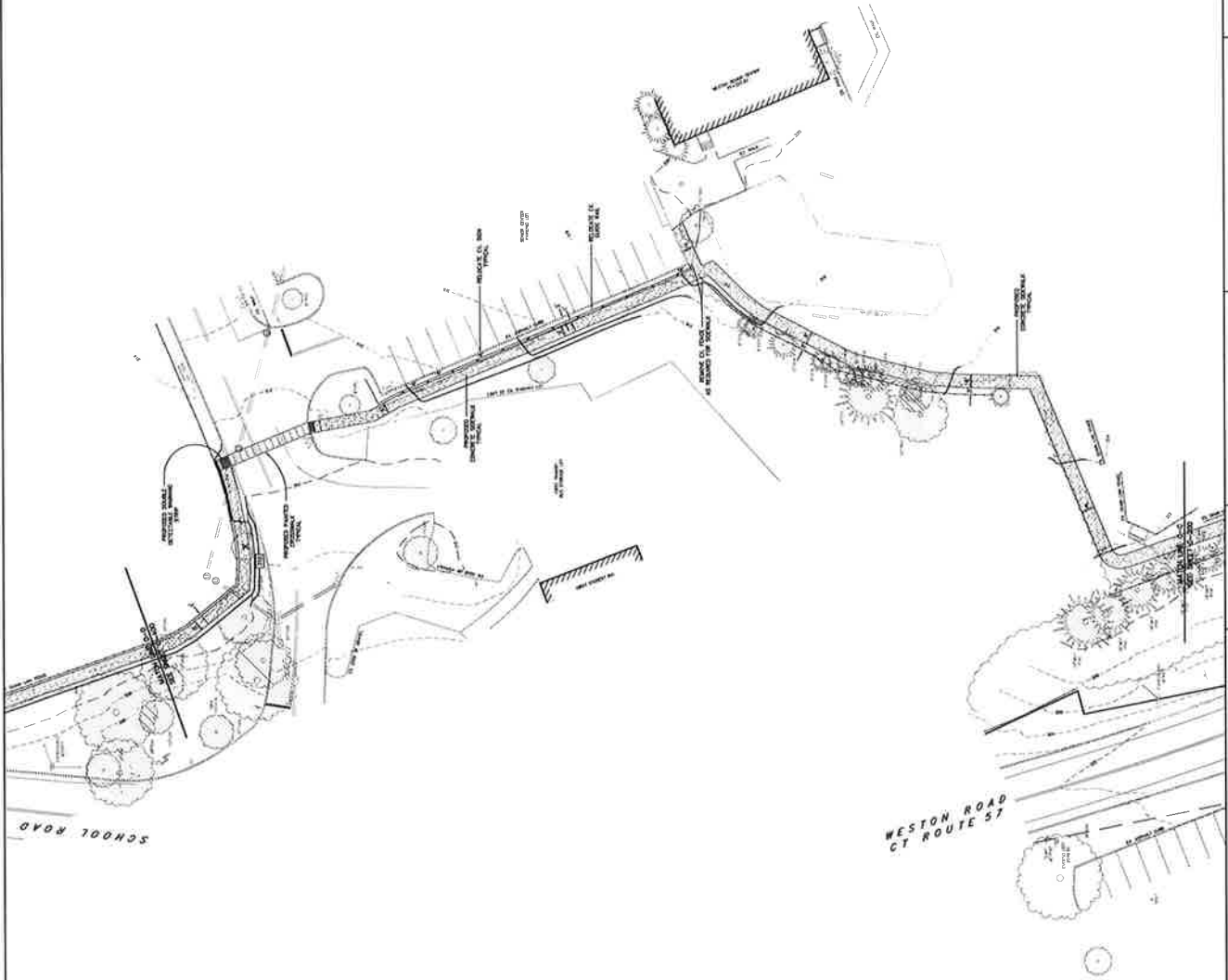
57% SIDEWALK DEVELOPMENT
**SIDEWALK
DEVELOPMENT PLAN**

DATE: 08/20/18
DRAWN BY: [unintelligible]
CHECKED BY: [unintelligible]
SCALE: AS SHOWN
PROJECT NO.: [unintelligible]
SHEET NO.: [unintelligible]
C-100

PRELIMINARY
NOT FOR CONSTRUCTION



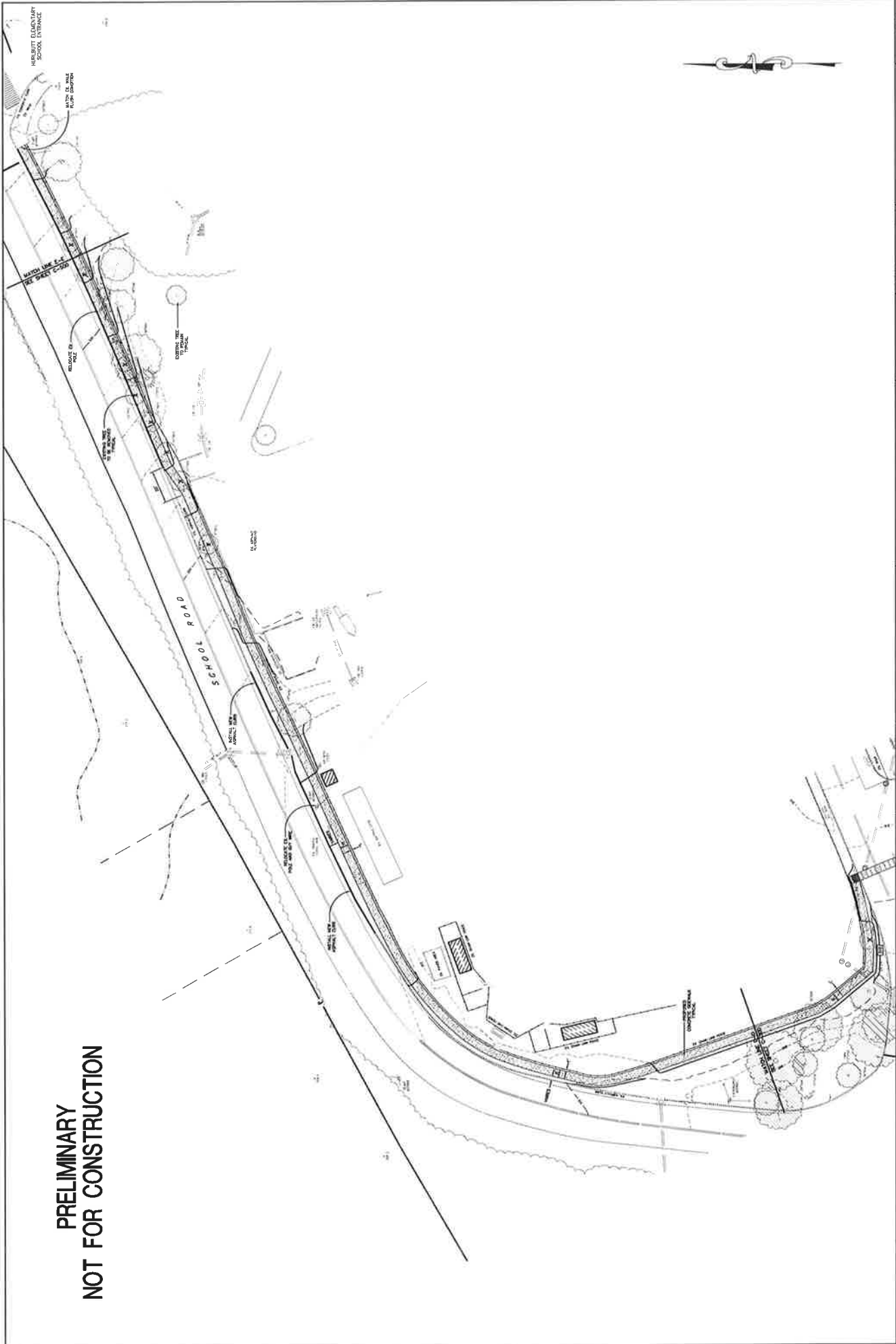
	WESTON COMMUNITY CONNECTIVITY	<p>McHard Engineering Associates, Inc. Civil Engineers and Land Planners 1 Cummings Rd., Suite 200 P.O. Box 1088 Hartford, CT 06111 (860) 854-6588</p>	<p>LANDSCAPE ARCHITECT Richer & Oegan Inc. 88 CANAL COURT P.O. BOX 87 AFTER CT 06001 PHONE: 860 678 0860</p>	<p>SCALE: 1" = 40'-0"</p>	<p>DESIGNED BY LANDSCAPE ARCHITECT GEOFFREY T. OEGAN, R.L.A.</p>	<p>PROJECT NO. 15-001</p>	<p>DATE 12/22/20</p>	<p>15% SIDEWALK DEVELOPMENT SIDEWALK DEVELOPMENT PLAN</p>	<p>PROJECT NO. C-200</p>



**PRELIMINARY
NOT FOR CONSTRUCTION**

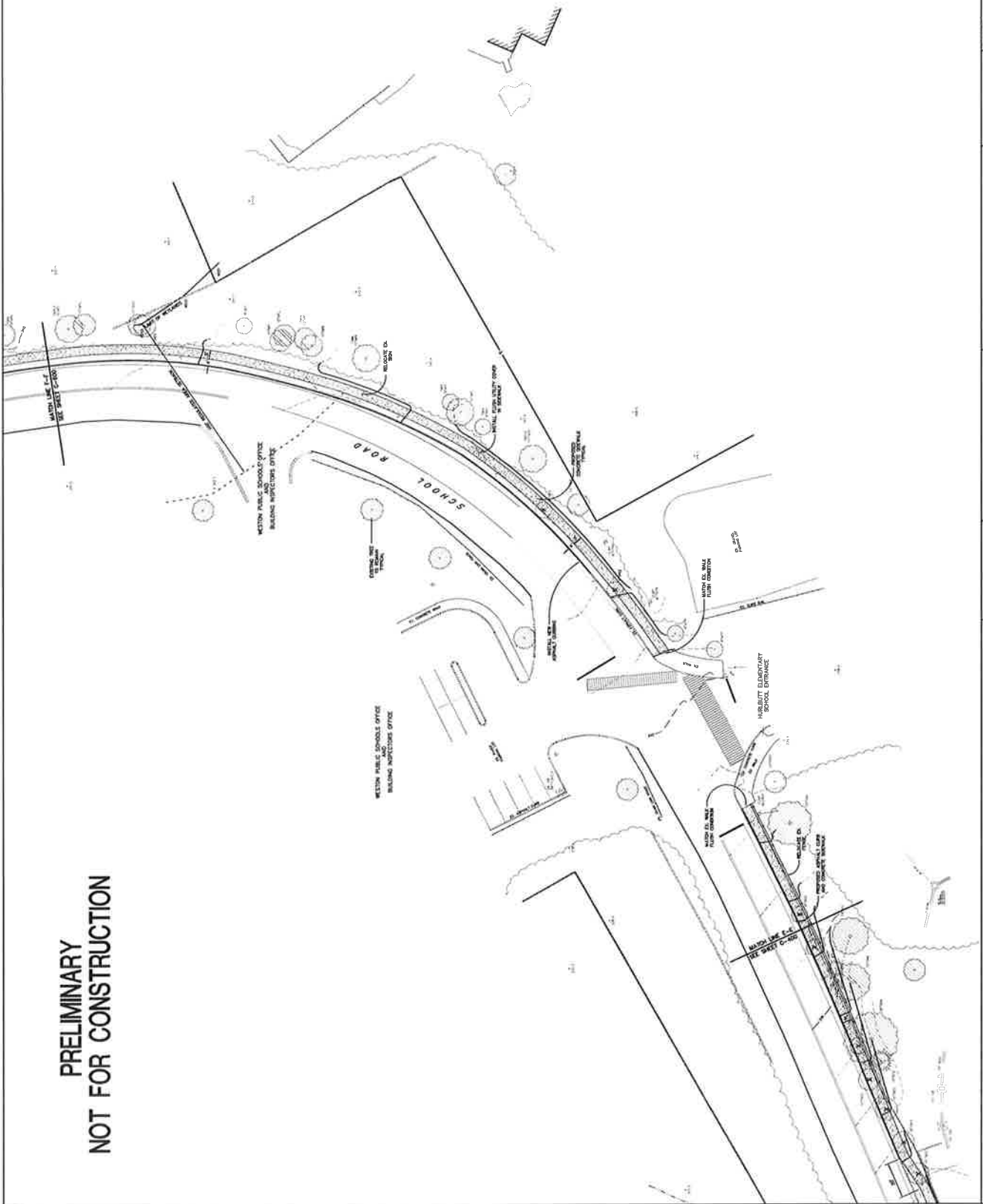
<p>50% SIDEWALK DEVELOPMENT</p> <p>SIDEWALK DEVELOPMENT PLAN</p> <p>C-300</p>	<p>DATE: 11/15/11 DRAWN BY: [Name] CHECKED BY: [Name] PROJECT: [Name]</p>	<p>LANDSCAPE ARCHITECT Richter & Cogan, Inc. 100 WEST STREET AVON, CT 06001 PHONE: 860 678 0689</p>	<p>McQuinn Engineering Associates, Inc. Civil Engineers and Land Planners 100 WEST STREET AVON, CT 06001 PHONE: 860 678 0689</p>		<p>WESTON COMMUNITY CONNECTIVITY</p>
--	---	--	---	--	---

**PRELIMINARY
NOT FOR CONSTRUCTION**



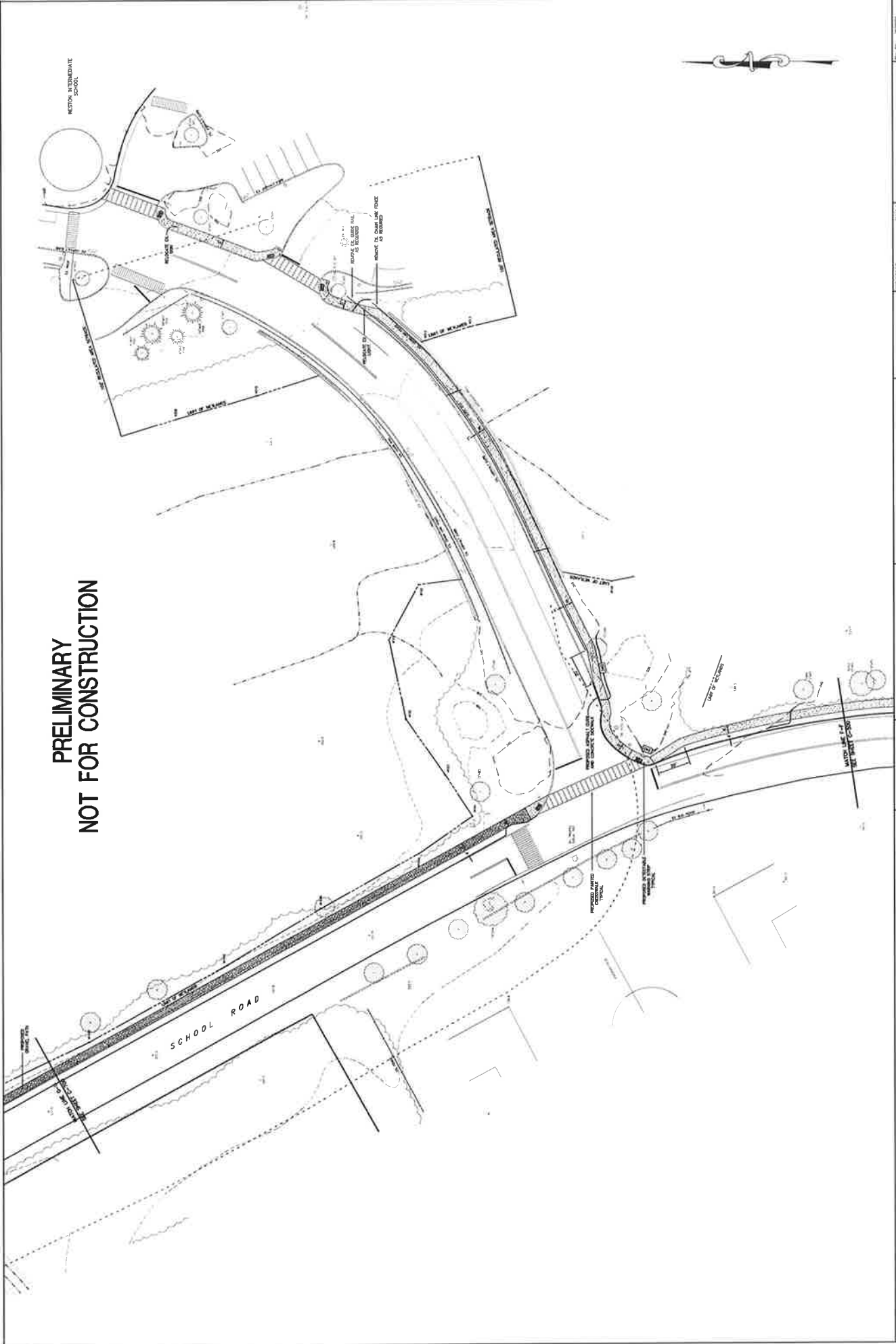
	WESTON COMMUNITY CONNECTIVITY		McLeod Engineering Associates, Inc. Civil Engineers and Land Planners 100 Main Street Riverside, CT 06897 (860) 884-6589	Richer & Cogan Inc. LANDSCAPE ARCHITECT 88 CAVAL COURT P.O. BOX 587 AVON, CT 06001 PHONE 860-671-8889			PROJECT NO. 2023-010 DATE: 02/27/24	30' W. SIDEWALK DEVELOPMENT SIDEWALK DEVELOPMENT PLAN	C-400

**PRELIMINARY
NOT FOR CONSTRUCTION**

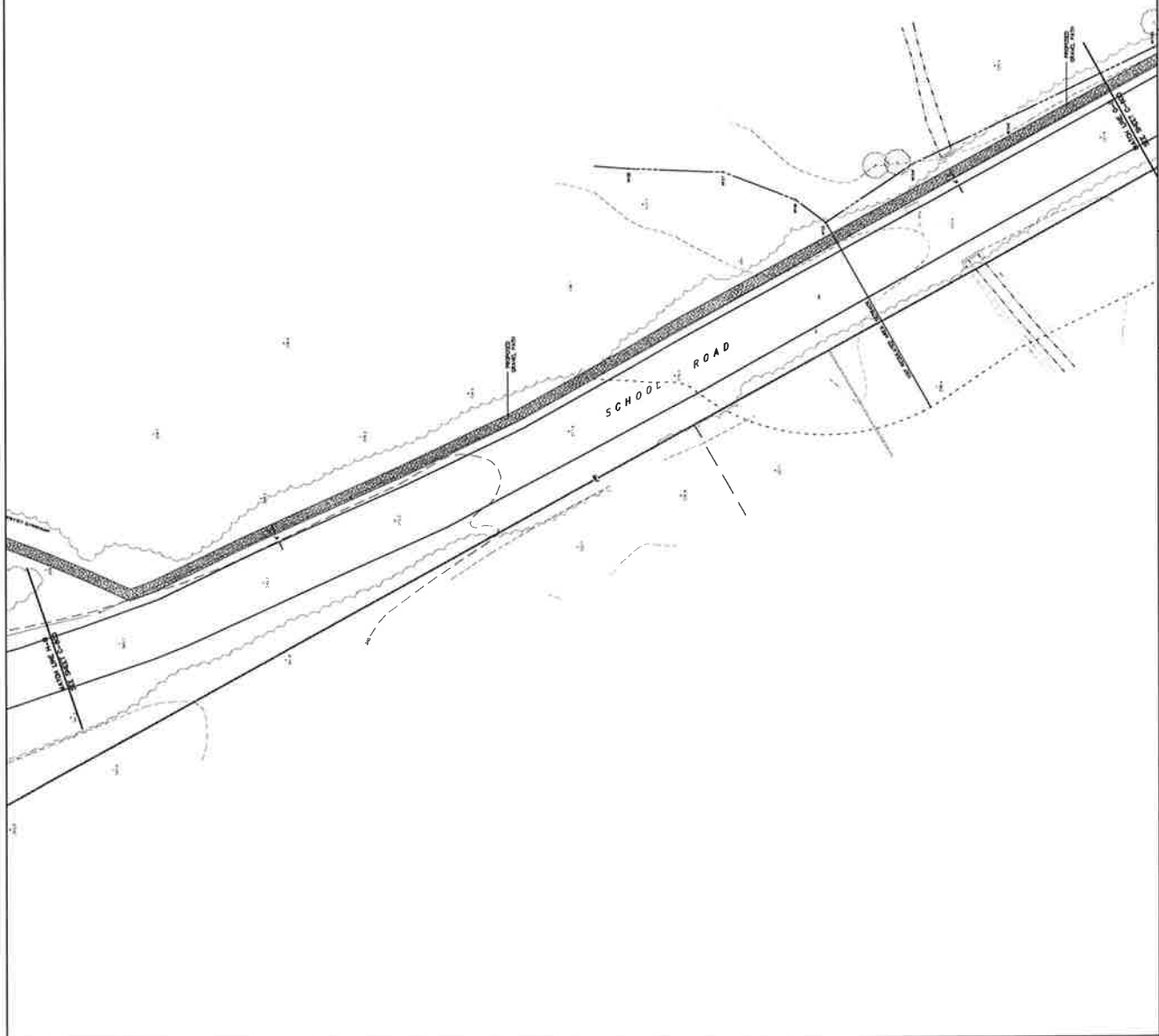


	<p>WESTON COMMUNITY CONNECTIVITY</p>	<p>McQuinn Engineering Associates, Inc. Civil Engineers and Land Planners 1000 Main Street Burlington, VT 05401 (802) 884-6589</p>	<p>LANDSCAPE ARCHITECT Richter & Cogan, Inc. 1000 Main Street Burlington, VT 05401 (802) 884-6589</p>		<p>PROJECT NO. 1000 DATE: 11/18/10</p>	<p>50% SIDEWALK DEVELOPMENT SIDEWALK DEVELOPMENT PLAN</p>	<p>DATE: 11/18/10</p>
							<p>C-500</p>

**PRELIMINARY
NOT FOR CONSTRUCTION**



<p>50% SIDEWALK DEVELOPMENT SIDEWALK DEVELOPMENT PLAN C-600</p>	<p>SCALE: 1" = 10'-0"</p>	<p>LANDSCAPE ARCHITECT Richer & Cogan, Inc. 300A, CT 06001 PHONE: 860 678 0810</p>	<p>McChard Engineering Associates, Inc. Civil Engineers and Land Planners 1000 Main Street Weston, CT 06097 (860) 834-6588</p>	<p>WESTON COMMUNITY CONNECTIVITY</p>
---	---------------------------	---	---	---



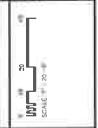
WESTON COMMUNITY CONNECTIVITY



NO.	DATE	BY	DESCRIPTION

McDermott Engineering Associates, Inc.
 Civil Engineers and Land Planners
 100 Main Street
 Weston, CT 06897 (860) 884-6568

LANDSCAPE ARCHITECT
Richter & Cogan, Inc.
 88 CHIVAL COURT P.O. BOX 587
 AVON, CT 06001 PHONE: 860-479-0908



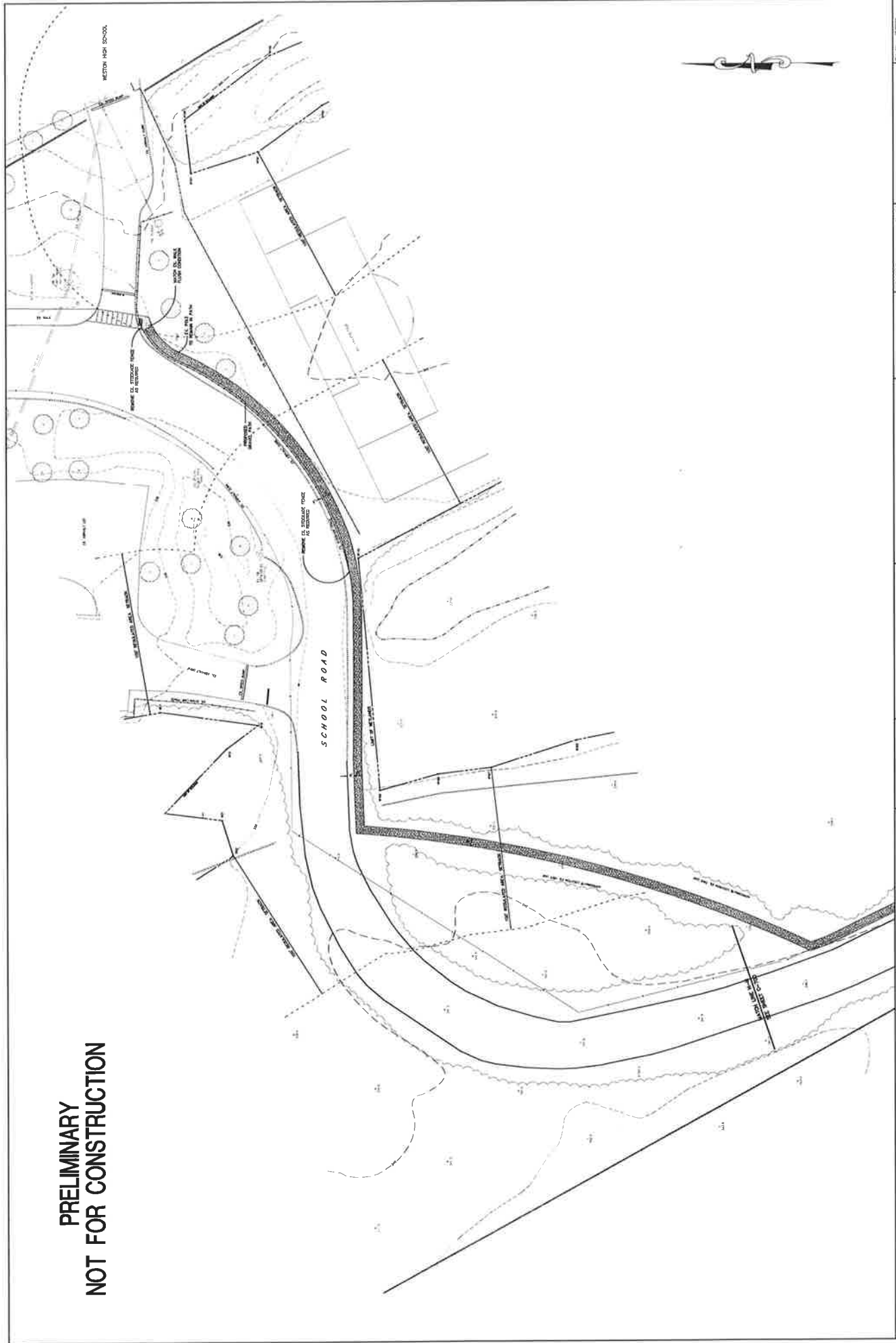
PROJECT NO. 10227
 DRAWING NO. 10227-01
 DATE: 10/20/08

95% SIDEWALK DEVELOPMENT
 SIDEWALK
 DEVELOPMENT PLAN

C-700

**PRELIMINARY
 NOT FOR CONSTRUCTION**

**PRELIMINARY
NOT FOR CONSTRUCTION**



	WESTON COMMUNITY CONNECTIVITY		McClure Engineering Associates, Inc. Civil Engineering and Land Planning 100 Main Street, Suite 200 Weston, CT 06897 (203) 834-5569	LANDSCAPE ARCHITECT Richier & Cogan, Inc. 85 West Main Street, Suite 200 Weston, CT 06897 (203) 866-6788	 Scale: 1" = 100'	 Professional Engineer Christopher J. Cogan, No. 476	55% SIDEWALK DEVELOPMENT	SIDEWALK DEVELOPMENT PLAN	C-800



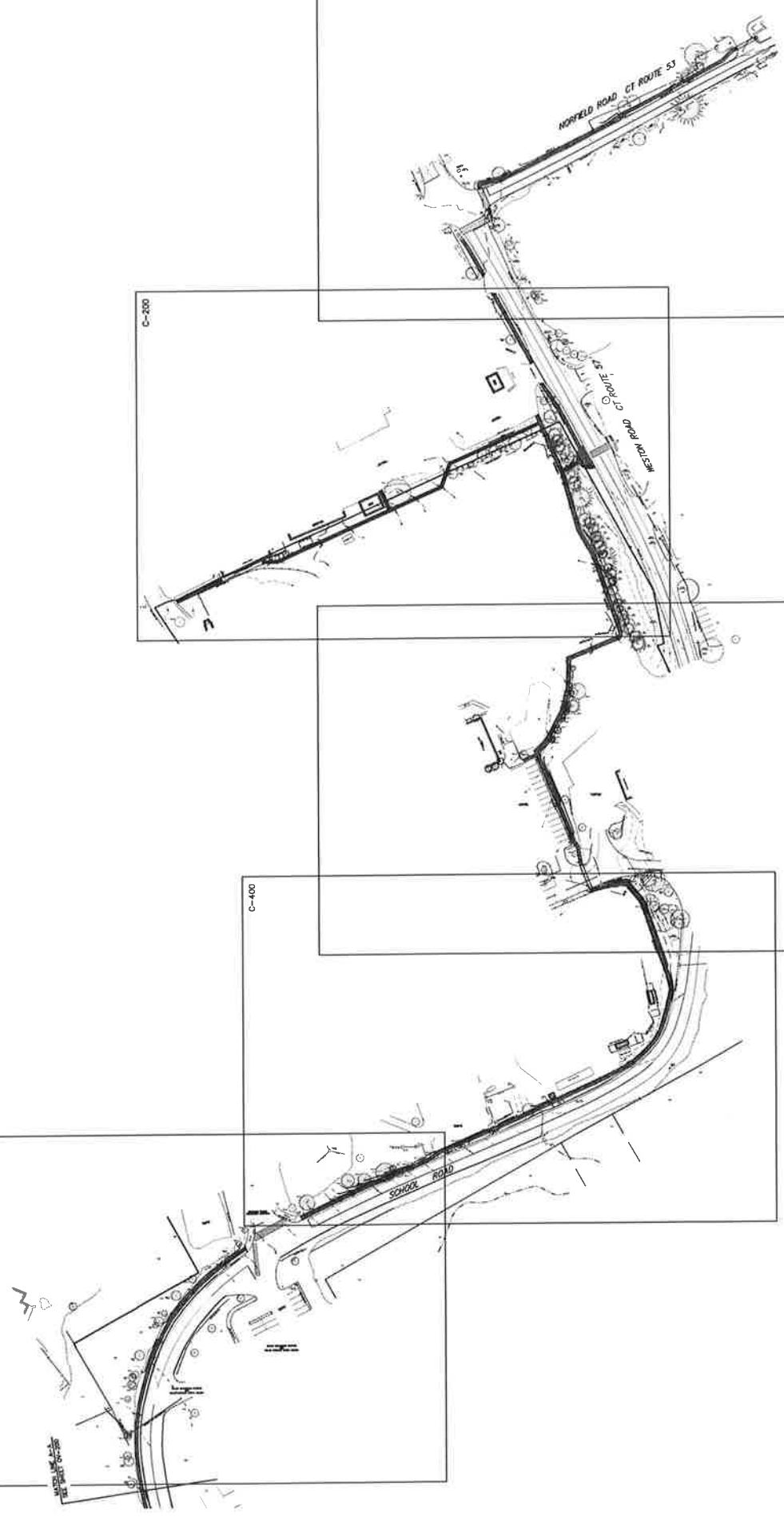
C-100

C-200

C-300

C-400

C-500



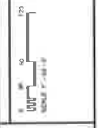
**PRELIMINARY
NOT FOR CONSTRUCTION**



WESTON COMMUNITY CONNECTIVITY

McChord Engineering Associates, Inc.
Civil Engineers and Land Planners
1000 Main Street
Weston, CT 06897 (860) 834-0500

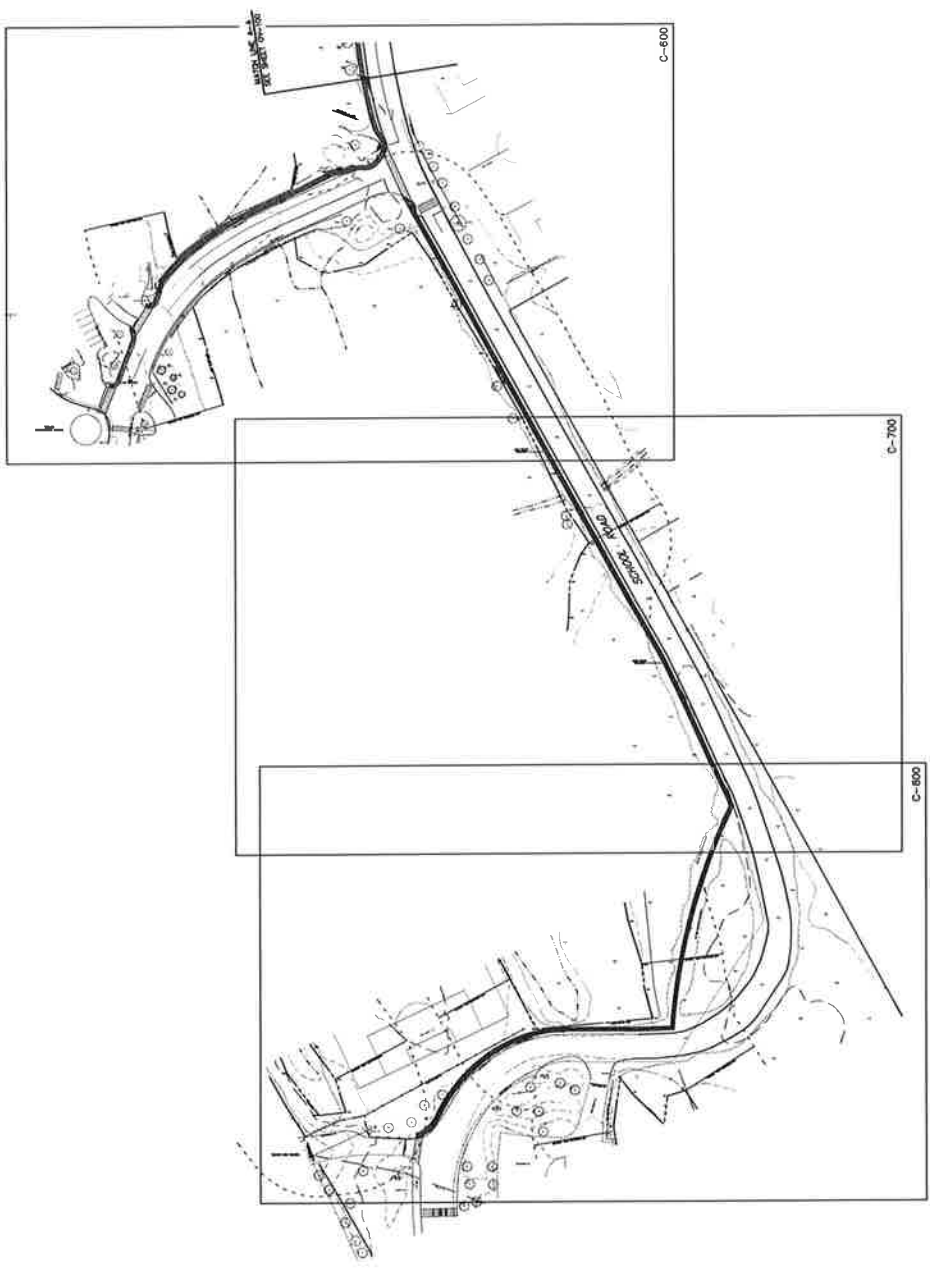
**LANDSCAPE ARCHITECT
Richter & Oegan Inc.**
81 CHAMBERLAIN COURT P.O. BOX 87
NORFELD, CT 06455 PHONE: 860 678 0888



DESIGNED BY
DRAWN BY
CHECKED BY
DATE
PROJECT NO.

50% SIDEWALK DEVELOPMENT
**OVERALL SIDEWALK
DEVELOPMENT PLAN**

OV-100



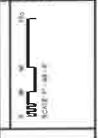
**PRELIMINARY
NOT FOR CONSTRUCTION**



WESTON COMMUNITY CONNECTIVITY

McQuinn Engineering Associates, Inc.
Civil Engineers and Land Planners
100 Main Street
Weston, CT 06897 (203) 894-6566

Richer & Oegan Inc.
LANDSCAPE ARCHITECT
100 Main Street
Weston, CT 06897 (203) 894-6566



DATE OF PLAN: 02/27/2018
DESIGNED BY: [Name]
DRAWN BY: [Name]
CHECKED BY: [Name]

85% SIDEWALK DEVELOPMENT
**OVERALL SIDEWALK
DEVELOPMENT PLAN**

NO. 100 - 02/27/2018
DATE: 02/27/2018
PROJECT: OV-200

Item 7: Discussion/ Decision to refer the Community Connectivity Sidewalk Project to the Historic District Commission, Conservation Commission, and to the Planning and Zoning Commission per the Connecticut General Statutes Section 8-24: **I move to refer the Community Connectivity Sidewalk Project to the Historic District Commission, Conservation Commission, and to the Planning and Zoning Commission per the Connecticut General Statutes Section 8-24**

Item 8: Discussion/ Decision to authorize the First Selectman to enter into an agreement with Municipal Tax Services LLC to encourage vehicle registration compliance: **I move to authorize the First Selectman to enter into an agreement with Municipal Tax Services LLC to encourage vehicle registration compliance**

SECTION 2: SCOPE OF SERVICES

201. The Contractor shall perform the services set forth in a satisfactory manner, as reasonably determined by the Town. The Contractor warrants that it will perform services under this Agreement in good faith, with qualified personnel in a competent and workmanlike manner. The Contractor shall make such revisions or modifications to its work, at its own expense, as may be required by the Town. However, the Contractor shall not be required to make revisions at its sole cost and expense where the revisions are based upon considerations outside the scope of services initially given to the Contractor, herein.
202. The Contractor shall perform its obligations and conduct its investigations impartially without regard for the race, color, national original, religion, ethnicity, gender or immigration status of any potential tax payer.
203. All reports, and documents prepared by the Contractor under this Agreement shall be submitted to the Town for review and approval. The Town shall review and respond to materials submitted by the Contractor within thirty (30) calendar days.
204. The Contractor shall consult with the Assessor's Office and shall meet as appropriate, with other Town employees or officials and with other persons or entities, as necessary, including state and federal officials.
205. The Contractor will assist the Town in the identification and investigation of motor vehicles that are registered or unregistered and which are owned or used by Town residents that are subject to local property taxes under the criteria established in the Connecticut General Statutes. The Contractor will perform the following services:
 - A. Gather the raw data crucial to the overall process
 - B. Manage the process used to screen the data gathered.
 - C. After screening the raw data, the Contractor will:
 - 1) Collect, investigate and develop sufficient evidence to establish a prima facie case, subject to the Assessor's criterion established prior to the commencement of the program, upon which the Assessor can legally proceed.
 - 2) Prepare letters for correspondence to the potential taxpayer on behalf of the Assessor.
 - a. Receive all phone inquiries from potential taxpayers or their legal representatives responding to the aforementioned correspondence and discuss the particulars of their respective case and provide explanations of the tax laws that apply in each case.
 - b. Receive all correspondence from the potential taxpayer or their legal representative in support of any and all claims offered as rebuttal arguments.
 - c. Investigate all the facts presented in the rebuttal arguments and prepare responses for the Assessor.
 - d. Prepare a Certificate of Correction for the Assessor once it has been determined that the property should be assessed. The completed Certificate will then be forwarded to the Assessor for action.
 - 3) Provide investigative support at all levels of the process including but not limited to:

- a. Address updates of the property owners for collection purposes.
 - b. Further investigation if requested by the Assessor or the Office of the Town Attorney.
 - c. Investigative support to the Town Attorney for the purpose of prosecuting such owners and /or assisting in legal action relative to the taxation of the property identified under this Agreement.
 - d. Testimony, if required, at all levels of the Appeals process.
- 4) Act as the custodian of the investigative files developed with respect to any property or its owner and preserve and maintain such files in conformance with contractual obligations with the Town and in accordance with requirements of the Connecticut Freedom of Information Act.
206. Contractor shall not send correspondence, under its signature, to any vehicle owner identified under the terms of this agreement. The Contractor shall not assess or collect any taxes.

SECTION 3: OBLIGATIONS OF THE TOWN

301. The Town will provide the Contractor with all documents, data, and other materials appropriate to the services to be performed hereunder, and will endeavor to secure materials or information from other sources requested by the Contractor for the purpose of carrying out services under this Agreement including but not limited to Motor Vehicle Registration information.
302. The Town agrees to process all Certificates of Correction within thirty (30) days of receipt from the Contractor.

Item 9: Discussion/ Decision to appoint members to Diversity Committee: I move to appoint Karen Pattani-Hason, Martin Mohabeer, Denise Massingale-Lamb, Gillan Blunshi, Christie Stewart, Chris Razaki and Edilson Forero to the Diversity Committee as voting members and Jasper Richardson as a non-voting student for a term to end June 30, 2022.

KAREN PATTANI- HASON

✉ kphason@gmail.com
☎ 917-270-1039
📍 Mobile, SaaS, Martech,
Business Development
Leader
🐦 pintada
🌐 in kpattanihason/

Partnerships and
business development
leader expert at
generating new
business and
managing lucrative
alliances with digital
agencies, cloud
providers, technology
partners, and music
companies. Proven
experience at both
enterprise and start-
ups, in mobile, SaaS,
martech, media,
entertainment. Tufts
BA, Columbia MBA.

Skills

Partnerships
Business Development
Alliances
Martech
SaaS
Digital Marketing
Data & Insights
Social
Consultative Sales
Account Management
Channel Management
Music & Entertainment
Salesforce
G Suite
Conversational French
Elementary Portuguese
Revenue Collective

Employment

LYTICS

Vice President, Partnerships

New York, NY | Portland, OR
2019 to 2020

- Lytics is the #1 Customer Data Platform according to Adweek Readers Choice Awards.
- Grew partner program 45% by adding key partnerships in NAM and EMEA.
- Spearheaded London Partner Bootcamp that generated \$1.8M USD in pipeline.
- Worked cross-functionally with Engineering, Product, Sales, and Marketing to achieve team goals.
- Partners include Google Cloud, Deloitte Digital, Publicis, Digitas, Merkle, R/GA, Movable Ink, Airship.
- Clients include Nestle, P&G, Atlassian, Live Nation, Heineken, Yamaha, and Universal Music Group.

TRIBALSCALE

Head of Strategic Partnerships

New York, NY | Toronto, Canada
2018 to 2019

- TS is an innovation and transformation boutique whose clients include CBS Radio, A\$AP Rocky, Bloomberg.
- Recruited by CEO to create the Partnerships model from scratch, bringing on partners key to growing revenue.
- Set up Google Cloud Premier and AWS APN partnerships. GCP partnership generated \$6M in pipeline.
- Drove partnerships with Deloitte, Confluent, Pivotal, Bain, Localytics, Airship, Braze, mParticle, Amplitude.
- Worked cross-functionally with Sales, Product, Engineering, and Marketing to optimize partnership outcomes.

URBAN AIRSHIP

Global Head of Partnerships

New York, NY | Portland, OR
2014 to 2018

- Urban Airship, now Airship, is a customer engagement platform and push notification pioneer.
- Managed 150+ strategic partnerships with top digital agencies, consultancies, other channels.
- Led campaigns to develop Mobile Wallet product into a new revenue stream with digital agencies.
- Developed channel strategy, JVP, GTM plans with partners. Achieved MBO goals consistently.
- Partner revenue grew to 25% of company revenue in my tenure.
- Served as brand evangelist at industry events and elevated the company's presence in NYC.

METHOD KPH

Mobile Business Development Consultant

New York, NY
2011 to 2014

Freelance consultant specializing in mobile app sales and business development, partnerships, and mobile strategy.

USABLENET MOBILE

Senior Account Manager, Mobile Web

New York, NY
2009 to 2010

- Managed mobile strategy for Hilton Hotels, JetBlue, New York Life, Victoria's Secret, several others.
- Achieved 134% of quota in first 9 months. Took a step down in title to enter the Mobile Technology sector.

MEDIAVISION INTERNATIONAL

Senior Vice President, New Business Development

New York, NY
2003 to 2009

- Developed new business with networks, agencies, and advertisers.
- Produced live concerts for Aventura, Daddy Yankee, Jennifer Lopez, others.

ISLAND DEF JAM MUSIC GROUP / VIVENDI UNIVERSAL

Senior Director, Digital Business Development

New York, NY
2000 to 2002

- Scaled relationships with strategic partners, analyzed investment opportunities, reporting to CEO.
- Managed relationships with Microsoft, AOL, Pepsi, Kmart, other enterprise and technology brands looking to leverage the label's talent for marketing and promotional purposes.

SONY MUSIC / BMG MUSIC SERVICE / BMG ENTERTAINMENT

Vice President, Artists & Repertoire

New York, NY
1993 to 2000

- Department head for staff of 21 responsible for all music selection for the BMG Music Service.
- Increased ROI through improved conversion metrics and new artist opportunities for each music genre.
- Maximized partnerships with major record labels, negotiated access to repertoire.
- Started as a Manager and moved up to VP. Selected for Key Leadership Conference in Geneva.

Education

COLUMBIA BUSINESS SCHOOL / COLUMBIA UNIVERSITY, New York, NY

MBA in Marketing, Management of Organizations, and Media Management. Deans List. Beta Gamma Sigma Business Honor Society. Hermes Society. Teaching Assistant, Strategic Management in Entertainment. Worked as a Unit Manager for MTV Networks while in business school full time.

TUFTS UNIVERSITY, Medford, MA

Bachelor of Arts cum laude, Economics and French. Deans' List all 4 years. Teaching Assistant, Statistics.

Awards

Columbia Business School Citicorp Fellow.

Selected as one of Mobile Marketer Daily's MOBILE WOMEN TO WATCH for 2014.

COLUMBIA UNIVERSITY Chazen Center CIBER Grant Award Winner for Portuguese Study.

Profile

Corporate Development • Business Development • Strategy Assessment • Risk Management • Internal Audit/Controls

Record of success improving business processes/units through:

- **Experienced in M&A, IPO, and private equity transactions**, guiding negotiations, deal structuring, and integrations.
- **Expert ability to gauge target markets** and adapt product/service offerings to seize untapped opportunities.
- **"Quick study" with technical and industry knowledge** to communicate, execute, and drive project/product roadmaps.
- **Experience auditing risk/business data** to implement sufficient controls/compliance.
- **Proven ability to interface at senior and diplomatic levels**, navigating a multitude of factors, forging strong relationships.

Core Competencies Include

• Financial Analysis & forecasting • Risk Management • Due Diligence Execution • Strategic Business Planning & Execution • Strategic Partnerships • Business Case Development • Emerging Market Opportunities • Go-to-Market Strategy • Team Building & Leadership

Professional Experience

MANAGING DIRECTOR, Spackman Group (a diversified holding company), New York, NY/Hong Kong 2002–present

Delivered corporate development, business development and risk management services to the firm including market opportunity analysis, strategy formulation and execution, internal auditing/controls & risk reporting, monetization strategies, fundraising, mergers and acquisitions, and due diligence. Notable contributions:

Strategy:

- **Spearheaded evolution of the firm's international strategy from organic growth to strategic partnerships** and led critical JV evaluations and negotiations with leading private equity firms across 3 countries.
- Appointed liaison for company acquisitions/financing. **Communicated directly with Chairman** of the organization to evaluate and review all acquisitions and overall company development and market exposure. Assist business units in evaluating new businesses and cross-organization opportunities.

Financial Service:

- **As interim CFO of BalanceStreet.com**, created complex financial model for the company's business plan and co-built with CEO go-to-market plan and distribution strategy for impending market entry.
- Identified the market and **led the IPO** of Spackman Equities Group onto the Toronto stock exchange resulting in \$40million evaluation. Directed a team of 4.
- Streamlined operations, re-structured companies, and re-negotiated debt to facilitate sale of companies and **ensure successful exit and ROI**.

Business Development:

- **Directed migration of investment sourcing platform** to English-speaking international properties; streamlined future deal structuring.
- **Identified and evaluated 10+ key deals** in the Media & Entertainment landscape across multiple geographies. Built high-level business case with go-to-market and action plans.

Risk Management:

- **Handpicked by Board** after financial crisis to oversee risk reporting processes including adequate capital allocations and management, monthly risk reporting, sufficient reserves and corporate controls, finance reconciliations, acceptable credit quality of all portfolio companies' holdings. Direct reporting to Office of Chairman.

Selected M&A Transactions:

- **Acquisition of Sidus Pictures** - Given responsibility for deal structuring within three weeks of joining team. Co-negotiated significant reduction in asking price. Developed a transaction deal model that has become standard in organization. Successfully sponsored deal through the executive process despite recent arrival. Recommended sale and captured 7x ROI.
- **Acquisition of Key Engineering** - Structured \$100M acquisition to maximize ROI within certain operating constraints while limiting execution risk, both short- and long-term. Successfully moved deal through accelerated process to accommodate urgency of needs while still achieving executive buy-in. Co-led the transaction execution team of six in the valuation of potential merger and capital raising transactions subsequent to acquisition. Suggested company restructure to focus on green issues and alternative energy.

ASSOCIATE, INVESTMENT BANKING, Goldman Sachs, New York, NY

2001–2002

Provided M&A, valuation, capital raising, and other investment banking advisory services to clients of the Financial Institutions Group (FIG).

- **Mergers & Acquisitions** - Conducted detailed business due diligence, drafted offering memoranda, internal sales and commitment committee memorandums, sales prospectus and road show materials, and presented at the Board level. Performed discounted cash flow, LBO, precedent transactions, accretion/dilution and comparable company analysis for client presentations, fairness opinions and valuation of acquisition targets. Built stand-alone and detail merger models to analyze pro forma consequences.
- **Corporate Finance** - Analyzed the capital structure of various companies to access their financing needs. Built trading and credit statistics of various peer group companies for comparable analyses.
- **Business Development** - Prepared several presentations to companies regarding their market positions and strategic alternatives such as acquisitions and/or divestitures. Presentations included detailed industry overviews and competitive landscapes.
- **Management** - Managed analysts on various projects by reviewing financial models and valuation analyses. Highly rated by analysts on performance reviews for careful planning of projects and ability to teach.

ASSOCIATE, GLOBAL MANAGEMENT CONSULTANT, Mitchell Madison Group (ex-McKinsey spinoff), NY / San Francisco 1994–1998

Developed strategic advice and business strategies for medium to large domestic banks and other large US financial services companies. Promoted from Analyst to Associate after 18 months.

- **Analyzed and renegotiated** the cellular expenditures and contracts of Bank of America, yielding \$25 million in savings over three years.
- **Designed and implemented** a post-merger integration plan, achieving bottom-line cost reductions of 30% for PNC Bank
- **Managed small client transactions** with multiple teams of consultants with a focus on competitive benchmarking, cost rationalization, expansion and acquisition related analysis.

INTERNSHIPS

- **United Way Linkages Board Training and Placement Alumni**, 2008
 - Insurance Intern, **OPIC** (Overseas Private Investment Corporation), Washington DC, 2001
 - Investment Banking Intern, **DLJ** (Donaldson, Lufkin & Jenrette), New York, NY, 2000
 - **Inroads** Intern, MILLIMAN, actuarial consulting firm, New York, NY, 1991–1993
-

Education

UNIVERSITY OF PENNSYLVANIA, WHARTON SCHOOL, Philadelphia, PA

MBA Degree - Risk Management

1999 - 2001

Robert A. Toigo Foundation Fellow

HARVARD UNIVERSITY, Cambridge, MA

BA Degree - Statistics

1990 -1994

Additional Information

- Regis High School (NY) - alumni and mentor; Wharton Business School - interviewer
- Treasurer for 20 years at PAPT (Non-profit that provides training to parents/guardians to assist their children excel academically)
- Member of the Advisory Boards: Spackman Capital Group and Spackman Equities Group (ticker: SQG)
- Board member of Weston Educational Fund
- Interests include recruiting, mentoring, traveling, jogging, boxing, Indy/NASCAR racing, Caribbean cuisine
- Advanced Excel Modeling and presentation skills (Powerpoint)

DENISE MASSINGALE-LAMB

Weston, CT 06883 | 203.216.4698 | denisemasslamb@gmail.com | [linkedin.com/in/denisemasslamb](https://www.linkedin.com/in/denisemasslamb)

Strategic and Innovative Thinker Non-Profit/Foundation Leader with record of success as a relationship builder identifying and aligning beneficial partnerships on both a community and global basis. Possess strong background in driving Diversity & Inclusion initiatives and previously as a Labor and Entertainment executive including former Directors Guild in house counsel. Strength in negotiating and drafting agreements and implementing innovative initiatives. Recognized for creativity and professionalism with an ability to imagine and implement possibilities as well as handling responsibility in challenging environment. Core competencies include:

Strategy | Driving Impactful Initiatives | Relationship Building | Experiential Platforms | Marketing Social Media | Team Building | Business Development | Negotiating/Production Expertise | Innovative Thinker

PROFESSIONAL EXPERIENCE

FISLL (Faith Integrity Sacrifice Leadership Legacy) MOVEMENT New York, NY Present
Senior Advisor to Founder Allan Houston on development, possibilities, strategic partnerships and branding.

GRTR. NEW ENGLAND MINORITY SUPPLIER DEVELOPMENT COUNCIL Bridgeport, CT/Boston MA 2016-2018
Director of Certification, NMSDC Compliance and Business Development

GNEMSDC is one of twenty-two regional affiliate councils of the NMSDC (National Minority Development Council). GNEMSDC certifies, develops, connects, and advocates for Minority Business Enterprises (MBEs) in Connecticut, Massachusetts, Rhode Island, Vermont, Maine and New Hampshire with under 1 million in annual sales revenue to those with over 50 million.

Oversaw, innovated and implemented MBE and Stakeholder diversity relationships - including Advocacy, Recruitment, Outreach, Retention and Sponsorship. Asked to join NMSDC Certification Task Force

- **Implemented pillars and mission of Council.** Curated platforms/programs that added value for Stakeholders including - CEO to CEO Roundtables (curated CEO to CEO Roundtable moderated by Bank of America facilitator that attracted MBE CEOs representing nearly ½ billion dollars in annual sales revenue). Quarterly Meetings, seminars and matchmaking. Engaged with MBEs and CEOs (and other executives) of Fortune 500 companies on partnership opportunities, benefits of and requirements for Certification and Billion Dollar Roundtable.
- **Increased Sponsorship participation by > 30%** by curating programs directed to needs of members and MBEs with emphasis on increased quality and relevance.
- **Organized impactful introductions for MBEs** outside of core business
- **Advised companies seeking certification on eligibility for certification.** Reviewed certification applications - including business and tax documents. Presented and made recommendations to certification committee and board.
- **Increased visibility and value of joining organization** by speaking as a D&I expert and representative at numerous programs including:
 - Federal Reserve Bank of Boston's Engage and Connect
 - Black Business Alliance Diversity Forum
 - MGM Resort International Diversity Recruitment and Information Outreach Sessions
 - Bank of America Diversity Information program

- Fairfield County Business Alliance
- Harvard University Diversity Programs
- LISK Diversity Engagement Forum

SYDRENWW, Westport, CT

2003- Present

Founder/President, Sydrenww

Boutique consulting firm connecting brands, consumers, artists and influencers.

- Conceived, developed, and curated Monaco Music Film Festival in Monte Carlo featuring, *Shut Up and Sing, Rear Window, Straight Outta Puerto Rico*. Honored John Barry (James Bond themes composer) in the presence of HSH Prince Albert of Monaco.
- Pitched and activated strategic beneficial alliances, including partnership with Monaco Tourism Board.
- Deal, employment, talent contract negotiation and drafting. Music rights. Research. Short and long term strategy development.
- Worked with artists, icons and companies including Allan Houston Enterprises, BigPics, Cabin Creek Productions, Dailymotion, FredWrites, Greenwich International Film Festival, HBO, Hard Rock Cafe, Harman International, Hasbro, LionsGate, Melvin Van Peebles, Miramax, Mercedes-Benz, Pete Seeger, Principality of Monaco (including Monaco Tourism Office), Societe des Bains de Mer, Toronto International Film Festival, Yeah and Xenon Pictures.

DIRECTOR'S GUILD OF AMERICA, INC., New York, NY

1993 - 2001

Assistant Eastern Executive Director (1998-2001)

- Negotiated and drafted hundreds of contractual provisions of collective bargaining agreements with signatories including ABC, NBC, CBS, FOX, Madison Square Garden, WNET, WGBH and WWOR. Advised members and signatory companies of rights and obligations under DGA agreements.
- Maintained relationships with executives of signatory companies and with prospective signatories.
- Executive staff liaison to Associate Directors Council, Women's Committee and a Diversity Committee. Oversaw and supervised outside counsel.
- Provided leadership on contract initiatives – analyzed, negotiated, drafted and reviewed complex, multi-term agreements, including first ever digital agreement.
- Maintained, developed and strengthened relationships with partners, members, prospective members, signatory companies and influencers

Eastern Counsel (1993 -1998)

Managed all aspects of legal operations for eastern region of internationally active labor organization Represented DGA in all eastern region arbitrations. Handled intra-guild disciplinary matters. Reported recommendations to Board of Directors for ratification.

- Initiated claim against ABC that resulted in retired/soap opera directors receiving millions of dollars in residuals
- Won a case against ABC resulting associate directors being allowed training and positions in IBEW - technical union and Directors having all DGA directorial team

Previous Experience - WBENC, CDW, On-air legal expert for Court TV, Bergen County (NJ) Prosecutor's Office - argued State v Manfredi - published case, The Los Angeles Raiders, Los Angeles Olympic Organizing Committee

EDUCATION

- UCLA School of Law, J.D., (Los Angeles, CA)
- University of Washington, B.A. Economics, (Seattle, WA)

VOLUNTEER WORK & INTERESTS

- Advocacy, sailing, organic farming, social media. Co Authored letter to DGA Board on discrimination in Hollywood, referenced by *The Hollywood Reporter*
- Mock Trial program co-advisor/volunteer at Bridgeport, CT's Central and Warren G Harding High Schools First mock Trial, Board member Weston Food Pantry; former member Connecticut Domestic Violence Crisis Center luncheon featuring Joan Lunden; Norwalk Arts Commission; Westport Country Playhouse; former board member Yankee Council of the Boy Scouts; Co-Chair, 2010 CTDVCC; Weston Democratic Town Committee; former member and co-chairman Weston Board of Ethics; Supporter of SeaLegs - a CT-based non- profit foundation offering sailing lessons and ship building skills to underserved children.

Highly driven professional with diverse experience in auditing, corporate accounting, business development, performance reporting, financial analysis and supplier/customer relationship management. Decisive cross functional leader with proven success in strategic thinking and problem solving. Tendency to thrive in dynamic environments while remaining pragmatic and focused.

Overview of Career Skills/Achievements

- Unique combination of expertise in supply chain, procurement, sourcing, negotiations and contracts with a focus on software
- Selected on team established to streamline the Order Cash Process – Contract Activation
- Instrumental in augmenting the Operations Review metrics/performance measurements presented on a quarterly basis to determine efficiencies and mitigate risk in procurement
- Mentor, counseled and developed at least 60 suppliers in support of Global Supplier Diversity Initiative in Pitney Bowes
- Core team member of Pitney Bowes Women’s Inclusion Network which is designed to support the inclusion and development of women to further the company’s business success
- Gained valued operational and international experience while working as a Product Manager for one of the world’s largest hedge fund-of-fund group based in Switzerland
- Processed hedge fund-of fund investment operations including hedging of substantial FX risks, performance analysis, cash and collateral management
- Conducted, managed and supervised audits of publicly traded companies
- Directly accountable for the profitability and overall effective implementation of the customer service function in field and site locations at Pitney Bowes
- Exceeded the Pitney Bowes sales goals by effective up-selling of products in customer service

Professional Experience

Pitney Bowes Inc., Shelton, CT 2018-Present

Manager OTC Business Process Operations

- Lead business process improvement activities and indirect cross functional teams to close process and data gaps
- Review status of Contract/Orders in multiple systems to understand root cause on failures and implement controls to eliminate failures
- Partner with cross functional team to create improved reporting and dashboards in order to support decision making and operational control
- Manage the end to end operations of the sass provisioning onboarding process across platforms to ensure fail points are detected before it becomes a client facing issue
- Support Business Process Automation projects

Pitney Bowes Inc., Shelton, CT

2016-2018

Customer Service Manager

- Promoted to customer service representative with 22 direct reports and 78 total indirect reports across the North East region
- Establish and continuously improve communications between clients, field operations, home office and other business units
- Establish and maintain a strong presence with key customers
- Schedule necessary resources to support workload, track performance against established measures and provide feedback to team members and service management
- Support Service and Sales personnel with pre and post-sale activities and customer concerns
- Maximize profits through (a) service revenue generation (i.e.) EMA's, Labor, Parts, Software, and Professional Services (b) productivity improvements and (c) expense management
- Implement and assist in the development of service revenue programs in conjunction with Sales
- Direct day-to-day management of customer service activities to maximize the effectiveness and efficiency of the service operations in line with budget considerations and client satisfaction

Pitney Bowes Inc., Shelton, CT

2013-2016

Sr. Commodity Specialist

- Work cross functionally to deliver on RFQ/Procurement cost savings, risk mitigation projects, using forecasts, projected needs, supplier capacity, inventory goals and lead times
- Pursue new vendors in support of business strategy and enforce a competitive advantage through negotiation and implementation of strategic supplier agreements
- Establish and maintain Supplier Relationships in order to quickly and succinctly identify weak spots, risks and opportunities in the global supply chain as well as enhance collaboration and innovation
- Coordinate capacity management assessments and supplier development, activities in order to minimize delivery and quality risks
- Consistently review product movement with demand planners to ensure inventory optimization and product availability
- Collaborate with internal stakeholders including supply management, quality engineers, software engineers, to gain a clear understanding of project requirements and needs
- Coordinate with the Legal Department to identify develop and execute supply agreements in support of corporate strategic initiatives
- Continuously monitor relevant commodity market conditions, trends, and activities
- Support timely new product / vendor developments and launches

Air Age Media, Wilton, CT

2008-2010

Circulation Analyst

- Maintained the circulation model for newsstand and subscriptions for all five magazines and special issues, while working with the marketing and finance teams to ensure assumptions reflect the most current trends
- Analyzed and reported circulation results for campaign information, inserts, mail circulation, response rates, database analysis, external market, economic factors, customer service responses and sales results
- Liaison with the fulfillment house to ensure timely execution of production deadlines
- Maintained Data Trax Advertising Reports
- Prepared competitive analysis and conducted market evaluations to determine magazine

pricing

Kafé Bebe Inc., Start-up, New York, NY 2005-2007

Founder, Focused on Product development and Marketing

Kafé Bebe's goal was to develop a restaurant chain that provided fresh, natural organic food for babies and infants between the ages of 4 months and 5 years.

- Originated business idea and assessed the viability of the idea and how best to execute operations
- Researched and ascertained broad-based market, developed specific products and services, including pricing, customer trends and demands, regulatory requirements for organic foods, and industry developments
- Constructed and presented sales forecasts, competitive analyses and profitability analysis
- Solicited and attained two additional investors/partners and secured start up financing

Man Investments AG, Switzerland 2002-2005

Product Manager for hedge fund-of-fund products

- Executed FX Trading and reviewed/maintained the FX exposure for funds under management of over 400 million dollars per product
- Analyzed the foreign exchange impact on hedge fund-of-funds' performance
- Prepared, developed and implemented improved methods in which to report detailed analysis on performance data internally and externally
- Managed cash and collateral of funds. Coordinated money market investments and loans as needed on a product level
- Accumulated and reported the firm wide Assets Under Management on a monthly basis
- Ensured compliance of funds with all internal/external guidelines
- Maintained relationships with external counterparties of funds such as administrators, custodians, banks etc.
- Liaison with Auditors during the yearly review/audit of products
- Trained and assisted in the development of new and existing employees

Ziff Davis Media, New York, NY 2001-2002

Senior Financial Analyst

- Prepared proforma financial statements and cash flows
- Prepared annual operating budgets and monthly forecasts
- Developed and prepared monthly financial statement reports of actual versus budget/forecast and explained significant variances to management
- Prepared 10-K's, 10-Q's and press releases

Arthur Andersen LLP, Stamford, CT and New York, NY 1997-2001

Supervisory Senior Auditor in Commercial Division

Clients included Texaco, Cadbury Schweppes, and HarperCollins Publishers

- Conducted audit services including year-end compilation and pension/retirement plans
- Supervised audits for financial reporting of 10-K's and 10-Q's for companies in the manufacturing, wholesale distribution, healthcare, wireless cable and publishing industries

- Supervised 401(K) and defined benefit plan audits
- Responsible for financial statement preparation and disclosures
- Performed balance sheet and profit and loss analysis
- Reviewed and documented accounting policies and controls
- Researched accounting and audit issues involving FASB, GAAP and industry standards
- Communicated audit engagement status and significant accounting issues to engagement managers and partners
- Drafted audit result reports
- Identified and communicated areas for improvement in clients' internal controls

Education

Masters of Business Administration ◦ Sacred Heart University, Fairfield, CT - August 2012

Bachelors of Business Administration ◦ Bernard M. Baruch College, New York, NY

Language

German, fluent

Christie Stewart



Christie Stewart

Director at Fairfield County's Center for Housing Opportunity

Bridgeport, Connecticut · 500+ connections

Sign in to Connect

Fairfield County's Center for Housing Opportunity

Duke University

Company Website

Experience

Director



Fairfield County's Center for Housing Opportunity

Oct 2018 – Present · 1 year 10 months

Bridgeport, CT

Fairfield County's Center for Housing Opportunity is facilitating the intentional, data-driven production of affordable housing in Fairfield County. Through a Collective Impact approach, we ensure access to communities of opportunity for all residents, ensuring stability as the foundation for thriving communities.

Show more

New Reach, Inc.

You're signed out



Sign in for the full experience

Sign in

Join now

Christie Stewart

Sep 2015 – Present · 5 years 6 months

New Haven, CT

New Reach is the largest provider of homeless services for families in the state of Connecticut with an annual budget of approximately \$6 Million dollars and 85 employees. As a member of the agency's senior leadership team, was responsible for strategic planning and execution in all development areas including business development, communications and marketing, outreach and events, fund development, grants, and donor relations. Managed a staff of 4.

Director of Special Projects

Feb 2015 – Sep 2015 · 8 months

CT

Design and implement strategic plans for agency communications, development and outreach. Assess programs and design sustainability strategies.

Founder / Executive Director

Moving Families Forward, Inc.

Jan 2010 – Jun 2013 · 3 years 6 months

Greater Los Angeles Area

Non Profit created to furnish apartments for Los Angeles Families leaving homeless shelters.



Development and Special Events

Imagine LA

Jul 2011 – Apr 2012 · 10 months

Greater Los Angeles Area

Designed and led the roll out of a corporate dev board relations, special events planning and exe. Increased donor revenue by 30% over 9 months.

Dir. Corp. Development

Payreel /Crew Connection formerly TV Temps

1997 – 2001 · 4 years

You're signed out ✕

Sign in for the full experience

Sign in

Join now

Christie Stewart

development.

Production Coordinator

Hallmark Entertainment (now Sonar Entertainment)

1995 – 1997 · 2 years

Greater New York City Area

Coordinated production on 30-40 television movies per year world-wide. Worked directly with producers, directors, network executives, agents, casting directors, broadcast services and business affairs departments to manage production operations, including the management of production insurance and approval of all credits, logos, scripts and titles. Responsible for the distribution of production materials and delivery elements to broadcast networks throughout all stages of production.

Education



Duke University

BA · Political Science

1989 – 1993

Activities and Societies: Kappa Alpha Theta

BA in Political Science



University of California, Los Angeles

Institutional Development

Certificate courses in Institutional Development, Board Development

Volunteer Experience

Facilitator

CT Governor's Fairfield County Task Force on Tra

Oct 2019 – Present · 10 months

You're signed out ✕

Sign in for the full experience

Sign in

Join now

CHRIS RAZAKI

SALES LEADER

Weston, CT • 813.326.5620
chris.razaki@gmail.com • [LinkedIn](#)

PROFILE

Dynamic and results-driven executive with expertise in all facets of consultative sales, marketing, revenue generation, and program execution. Exceptionally adept in crafting innovative solutions that optimize processes, product positioning, and profitability. Well-versed in designing go-to-market plans for major markets. Strategist with a proven record of solution design and implementation. Articulate communicator, engaging trainer, and champion of driving high-performance, cross-functional teams.

AREAS OF EXPERTISE

- Consultative Sales Leadership
- Multi-Channel Marketing Management
- Strategic Planning & Execution
- Cross-Functional Team Leadership
- Customer Service & Retention
- Program Design & Development
- Market & Competitive Analysis
- Data Analytics / KPIs / Performance
- Solution Design & Implementation
- Revenue Generation & Growth
- Data-Driven Insights & Recommendations
- Enterprise Employee Engagement
- Channel Marketing Programs
- Loyalty Marketing
- Payment Solutions

EDUCATION

Bachelor of Arts in Political Science
University of Central Florida – Orlando, FL

TECHNICAL PROFICIENCIES

- Salesforce, MS Office Suite, Google Docs

PROFESSIONAL EXPERIENCE

ENGAGE PEOPLE – New York (Remote) 2016 – 2020
Vice President of Sales (2019 – 2020)
Director of Business Development (2016 – 2019)

Principal strategist and overseer of sales, business development, process improvements, go-to-market action plans, and talent development. Overhauled the Sales Process. Conceptualized and implemented sales training programs and process-facilitated models for sales and customer service units.

- Built and expanded the Enterprise Sales Team across North America remotely as we pivoted to being a full service end to end ecosystem Fintech provider.
- Led, developed, and empowered 4+ cross-functional personnel.
- Boosted profitability by 18% via onboarding and integration of a new sales method.
- Created a business plan for third party partners to leverage the company's SaaS payment system as a Rewards currency, scheduled to launch in Q4 2020.
- Recognized as Top Producer for three consecutive years (2016, 2017, 2018) in Employee Recognition, Sales Incentives, and Loyalty before being promoted .

TIC TOC – Orlando, FL (Remote) 2013 – 2016
Director of Sales

Sales Incentive Leader that drove SaaS enterprise software sales to Fortune 1000 accounts and strategic partners. Developed revenue generation action plans for clients. Identified new opportunities impacting 6 Promotional Products Team members. Worked with on Solution Design through implementation.

- Launched new Sales Channel Loyalty Programs, Sales Promotional Events , Corporate Gifting and Employee Recognition Partnership for over 14 businesses.

HORIZON LOYALTY & INCENTIVES – Tampa, FL 2006 – 2013
VP of Sales-Partner

Co-pioneered a firm, specializing in sales incentives, recognition programs, events, and channel promotions for businesses. Established industry reseller relationships. Translated client business requirements into tangible solutions.

- Provided oversight of the \$3.5M budget and full P&L accountability.
- Maintained a client portfolio of 20 accounts, ensuring retention and referrals.

ADDITIONAL EXPERIENCE

Vice President / Brand Manager, THE CMI NETWORK – Tampa, FL
Director of National Accounts, CROWN MARKETING GROUP – Tampa, FL
National Account Executive, CROWN MARKETING GROUP – Tampa, FL



Randi Derene <rderene@westonct.gov>

RE: Diversity Committee candidate?

1 message

Dawn Egan <jdweston@optonline.net>

Mon, Sep 14, 2020 at 6:18 PM

To: Randi Derene <rderene@westonct.gov>, Jonathan Luiz <jluiz@westonct.gov>

OK, it is like pulling teeth! I hope this is not too late – not exactly a resume or linked in but what I could do☺ Let me know if you need more “teeth” or details – he is really awesome and a big warm generous personality – plus he loves Weston.

How is this :

Edilson (Eddie) Forero was born in Bogota Columbia and moved to Connecticut in 1991 at the age of 21. He is married to Anyely and they have four children (ages 21, 20, 15 and 11). Eddie attended NCC while working in the restaurant industry for years. In 1999, he started his own Limousine Company called Millennium, which is now called Alpine Worldwide Chauffeured Services LLC. Additionally, he is the founder and President of Toche Global Transportation which has 165 vehicles and over 175 global employees. Toche Global was sold in 2015.

Eddie and his family lived in Newtown for many years and relocated to Weston after the Sandy Hook tragedy. He and his family are very involved in public school activities and volunteers often for the Weston warm up Fund. He and his company have donated to many Weston charities for the betterment of our community.

He would be a wonderful addition to the town's new Diversity Committee.

Dawn Egan

Home: (203) 221-9114

Cell: (203) 451-4964

From: Randi Derene [mailto:rderene@westonct.gov]
Sent: Tuesday, September 01, 2020 3:40 PM
To: Dawn Egan
Subject: Diversity Committee candidate?

Hey Dawn,

Hope you are doing well!

Chris told me you have a possible candidate for us to interview for our Diversity Committee? I believe his name is Edilton Forero (I hope I didn't butcher the spelling).

Could you please ask him to reach out to me asap along with his resume or CV (or a linked in profile is fine as well). We can interview him at this Thursday's BOS meeting.

I also need to know his political party affiliation (you can explain that we need to know this since our Town Charter requires us to keep all boards and commissions politically balanced)

Thanks Dawn! Stay well,

Randi

Randi Derene, Administrative Assistant
Town of Weston
Selectmen's Office
203-222-2656

CONFIDENTIALITY(NOTICE):

This is a staff email account managed by the Town of Weston. This e-mail message from the Town of Weston, including any attachments, is for the sole use of the intended recipient(s) and may contain information that is privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient or authorized to receive information for the recipient, you are hereby notified that any review, use, disclosure, distribution, copying, printing, or action taken in reliance on the contents of this email is strictly prohibited. If you receive this communication in error, please, immediately contact the sender

Item 10: First Selectman's update on Land
Mobile Radio Consultant selection: **No
motion**

Item 11: Discussion/ Decision to authorize a \$5,000 supplemental appropriation to hire a consultant to assist in securing Transportation Alternatives Set Aside Program funding for sidewalk improvements:
I move to authorize a \$5,000 supplemental appropriation to hire a consultant to assist in securing Transportation Alternatives Set Aside Program funding for sidewalk improvements



September 29, 2020 **(Revised September 30, 2020)**

Mr. Chris Spaulding
First Selectman
Town of Weston
56 Norfield Road
Weston, CT 06883

Mr. Jonathan Luiz
Weston Town Administrator
Town of Weston
56 Norfield Road
Weston, CT 06883

**RE: Stakeholder/Public Engagement Services
Transportation Alternatives Set-Aside Application
Weston, Connecticut
MMI #1811-16-0**

Dear Chris and Jonathan:

Milone & MacBroom, Inc. (MMI), now part of SLR, is pleased to submit this proposal to provide stakeholder and public engagement services to assist the Town of Weston (the Town) in securing Transportation Alternatives (TA) Set-Aside Program funding for sidewalk improvements. Specifically, the outreach will be to engage the public and solicit input for a continuous loop of sidewalks around the heart of the Town's municipal and education facilities, including approximately 2,300 feet easterly along the northern side of Norfield Road beginning near Norfield Church to Old Hyde Road and approximately 1 mile northerly along the western side of Old Hyde Road to the intersection of Lord's Highway. Toward that end, we have prepared the following scope of services for your consideration.

SCOPE OF SERVICES

1.0 Stakeholder and Public Engagement Process

- 1.1 Undertake an initial kickoff meeting with the Town to discuss expectations and approach to the public engagement process.
- 1.2 Conduct a walking audit with the Town, the neighborhood, and other stakeholders to identify and discuss corridor issues and opportunities.
- 1.3 Conduct a public informational meeting. Prepare discussion materials, including presentation slides and graphic illustrations, and narrative on the technical aspects of the sidewalk improvements. MMI will provide meeting materials to the Town prior to the meeting. The Town will be responsible for public notice and securing the meeting location.

TIME FOR COMPLETION

We will commence work on this assignment immediately based upon your authorization to proceed and will complete the work within the Town's application schedule.

PROFESSIONAL FEES

Our scope of services outlined above will be performed for the lump sum fee of \$5,000, including direct expenses for mileage, printing, etc.

STANDARD TERMS AND CONDITIONS

Work will be performed in accordance with MMI's Standard Terms and Conditions (copy attached), incorporated by reference.

ACCEPTANCE

If this proposal satisfactorily sets forth your understanding of the agreement between us, please confirm your acceptance by signing one copy and returning it to MMI as authorization to proceed with the work.

We appreciate the opportunity to present this proposal to you and look forward to continuing our work with you on this assignment.

Very truly yours,

MILONE & MACBROOM, INC.



Michael Joyce, PE
Manager of Highway Design



Kwesi Brown, PE, PTOE
Manager of Transportation Engineering

Enclosure

1811-16-0-s3020-prop.docx

The above proposal and attached Standard Terms and Conditions are understood and accepted:

By _____ Date _____

(Print name and title)



**TOWN OF WESTON MASTER PLAN
PEDESTRIAN SAFETY IMPROVEMENTS
JUNE 2020**

Item 12: Discussion/ Decision to authorize a \$5,000 supplemental appropriation fo repairs associated with the Town Hall Generator Fire: **I move to authorize a \$5,000 supplemental appropriation for repairs associated with the Town Hall Generator Fire.**



FORTUNATO
CONSTRUCTION GROUP

10/8/2020

Proposal

**TO: Town of Weston CT
56 Norfield Rd
Weston, CT 06883**

ATTN: Jonathan Luiz

PROJECT: Generator room repair

Project #20-058

DESCRIPTION	AMOUNT
visit. We will supply labor, materials, and insurance to complete the following work in the Generator Room	
1 On the generator exhaust system we will furnish and install a wall thimble suitable for combusble construction and a wall weather cap on the exterior .	\$2,700.00
2 Repair the wood framed wall around the exhaust pipe ready for sheetrock	\$1,500.00
3 Repair the damaged sheetrock	\$0.00
4 Repair the exterior soffit	\$0.00
5 Repair the roof sheathin and singles. Please not the shingles will not match	\$0.00
6 Paint all repaired areas	\$0.00
<i>Not included are fire alarm work, any repair or work not metioned above.</i>	
2 Site visits by FCG	\$400.00
15% OH&P	\$690.00
 This propasal is good for 30 days	
Exempt Certificate required TAX	\$0.00
Total:	\$5,290.00

Tom Chemelli 860-829-1411 x 107

**P.O. Box 7294, Kensington, CT 06037-7294.
Tel. 860-829-1411 - Fax. 860-829-1399**

Item 13: Discussion/ Decision to appoint Jonathan Cooper to the Survey Research Committee: **I move to appoint Jonathan Cooper to the Survey Research Committee for a term to end June 30, 2022.**



Co-Founder & CEO

Company Name

Industrial.Exchange

Dates Employed Jul 2018 – Present

Employment Duration 2 yrs 4 mos

Our mission is to create a community among middle market industrial companies and their private-equity fund owners and provide a forum to discuss common issues and best practices.

Through our events, thought leadership and peer-to-peer networking, we will introduce this community to the latest technologies and solutions from vendors that will help drive operational value-creation efforts, leading to long term sustainable businesses that will contribute positively to society

ATLAS | Innovate

Operating Partner

Company Name

Atlas Innovate

Dates Employed Sep 2020 – Present

Employment Duration 2 mos

Location New York, United States



Head of Business Development

Company Name

Augury

Dates Employed Mar 2015 – Jul 2018

Employment Duration 3 yrs 5 mos

Location Greater New York City Area



Augury. Machines talk, we listen.
Augury. Machines talk, we listen.

•

ATLAS HOLDINGS

Associate

Company Name

Atlas Holdings LLC
Dates Employed Jan 2012 – Feb 2015
Employment Duration 3 yrs 2 mos

Industrials focused - Private Equity fund



Associate

Company Name

Goldman Sachs
Dates Employed 2007 – 2010
Employment Duration 3 yrs

Education



•

Washington University in St. Louis

Degree Name Bachelor's Degree
Field Of Study Political Science

•



Baruch College, City University of New York (CUNY)

Degree Name Master's Degree

Field Of Study Quantitative Methods and Modeling; Concentration in Statistics

Skills & Endorsements

1. Private Equity

See 25 endorsements for Private Equity 25

o

Endorsed by Elliot Ross, who is highly skilled at this



o

Endorsed by 2 of Jon's colleagues at Goldman Sachs

2. Hedge Funds

See 15 endorsements for Hedge Funds 15



o

Endorsed by 2 of Jon's colleagues at Goldman Sachs

3. Business Development

See 13 endorsements for Business Development 13

o



Endorsed by 3 of Jon's colleagues at Augury

Item 14: Discussion/ Decision to appoint Myles Dillon to the Bike and Pedestrian Committee: **I move to appoint Myles Dillon to the Bike and Pedestrian Committee for a term to end June 30, 2022.**

Myles Dillon, Ph.D.

(408) 426-6856 – myles.dillon@gmail.com

Self-motivated scientist with expertise in highly collaborative team settings

- 11 total years of research experience in team-oriented matrix industry environments in the fields of inflammation, cell biology, and immunology
- Proven track record with 14 publications cited over 800 times
- Over 8 years management and leadership experience
- Extensive experience in primary T cell immunological assays in humans
- Interested in developing therapeutics that modulate the immune system to combat disease

Areas of Expertise

Immunology – Cell Biology – Immuno-oncology

EDUCATION

Ph.D. Cell and Molecular Biology of Immunology 2013
The Scripps Research Institute

B.S. Animal Physiology and Neuroscience, Minor in Theatre 2002
University of California, San Diego

EXPERIENCE

Regeneron Pharmaceuticals, Inc., Tarrytown, NY 2018-Present
Staff Scientist – Immuno-Oncology

- Led a team of a scientist and an associate to investigate novel clinical biomarkers to further immune-oncology therapeutics
- Developed and implemented functional assays for novel therapeutics with a focus on neoantigen cancer vaccines
- Coordinated multiple cross-departmental projects to enable clinical biomarker research
- Efforts resulted in one patent submission and additional in preparation

AnaptysBio, Inc., San Diego, CA 2015-2018
Scientist II – Cell Biology

- Acted as co-project team leader; managed and trained senior and junior research associates
- Developed novel T cell functional assays to profile efficacy of antibody leads
- Phenotyped immunologic expression of therapeutics targets to identify potential toxicities
- Utilized proprietary technology to mature lead candidate immuno-therapeutics
- Enacted new procedures to improve safety as company Safety Officer

La Jolla Institute for Allergy and Immunology, La Jolla, CA 2013-2015
Postdoctoral Fellow - Vaccine Discovery – Advisor: Alessandro Sette, Ph.D.

- Discovered the differential antigen recognition in allergic patients with and without asthma
- Impacted future specific immunotherapy of cockroach allergic asthmatic patients by defining

- T cell epitope sets specifically recognized in asthmatic individuals
- Screened peptide libraries by ELISPOT in human PBMC to determine precise epitopes in whooping cough and German cockroach allergy
- Investigated the exact T cell epitope response to the whooping cough vaccine
- Discovered T cell recognition of phosphorylated-alpha-synuclein in Parkinson's disease

The Scripps Research Institute, La Jolla, CA

2008-2013

Doctoral Candidate - Advisor: Kerri Mowen, Ph.D.

Focus: Immunology/Biochemistry/Cell Biology

- Developed an activity-based protein profiling high-throughput screening assay to identify novel inhibitor scaffolds for a potential enzyme cancer therapeutic target
- Characterized a unique regulation mechanism in a domain of an enzyme of previously unknown function
- Investigated the function of siRNA knockdown of PRMTs in primary mouse T cells

PDL Biopharma, Inc., Fremont, CA

2005-2008

Senior Research Associate – Oncology Group

- Performed integral *in vivo* and *in vitro* pre-clinical experiments for Emlipiciti™ (elotuzumab) prior to Phase I trials
- Worked in a highly collaborative team setting validating pre-clinical antibodies and antibody-drug conjugates in oncology models to progress through multiple aspects of drug development
- Designed and executed xeno- and allo-graft models of novel therapeutics

Galileo Pharmaceuticals, Inc., Santa Clara, CA

2003-2005

Research Associate – In Vivo Group

- Determined efficacy and bioavailability of small molecules in inflammation rodent models
- Performed surgeries, behavioral tests, and basic histology in mid-cerebral artery occlusion model of focal ischemia and MPTP model of Parkinson's disease
- Executed pharmacokinetic experiments in rodents and performed ELISA for biomarkers

Eos Biotechnology, Inc., South San Francisco, CA

2002-2003

Research Scientist – In Vivo Group

- Validated novel oncology antibody therapeutics in xenograft models in pre-clinical testing
- Performed toxicology studies and ELISA assays for blood biomarkers

EXPERIMENTAL & TECHNICAL SKILLS

Immunological & Cellular

multi-color flow cytometry (intracellular and surface); ELISPOT; ELISA; primary lymphocyte culture and isolation; transfection and expression assays; proliferation assays; immunohistochemistry

Small Animal

rodent surgery; xeno- allo-graft models; rodent models of inflammation; experienced in multiple injection routes; and retro-orbital and tail blood collection

Biochemical

protein purification from bacterial, insect, and mammalian cells; enzyme kinetic studies; immunoblotting; fluorescence polarization; high-throughput screening.

Molecular

PCR; qPCR; Southern and Northern blotting; cloning; mutagenesis

FELLOWSHIPS, ACADEMIC HONORS, & AWARDS

- **The Best of the Best: MAAI Featured Poster**, *AAAI Annual Meeting* 2015
- **3rd Place Poster Award**, *La Jolla Institute for Allergy and Immunology* 2015
- **Immunology Training Grant**, *The Scripps Research Institute* 2009-2013
- **2nd Place Best Speaker Award**, *The Scripps Research Institute* 2013
- **3rd Place Best Speaker Award**, *The Scripps Research Institute* 2012
- **Dean's Fellowship**, *The Scripps Research Institute* 2008-2009
- **Going the Extra Mile Award**, *Eos Biotechnology, Inc* 2002
- **Provost's Honors**, *University of California, San Diego* 1999-2000

PUBLICATIONS

- D Sulzer, RN Alcalay, F Garretti, L Cote, E Kanter, JP Agin-Liebes, C Liong, C McMurtrey, WH Hildebrand, X Mao, VL Dawson, TM Dawson, C Oseroff, J Pham, J Sidney, MBC Dillon, C Carpenter, D Weiskopf, E Phillips, S Mallal, B Peters, A Frazier, CS Lindestam Arlehamn, A Sette. **T Cells of Parkinson's Disease Patients Recognize Alpha-Synuclein Peptides.** *Nature*. 2017
- G Seumois, J Zapardiel-Gonzalo, B White, D Singh, V Schulten, MBC Dillon, D Hinz, DH Broide, A Sette, B Peters, P Vijayanand. **Transcriptional Profiling of Th2 Cells Identifies Pathogenic Features Associated with Asthma.** *J Imm.* 2016
- T Bancroft, MBC Dillon, R da Silva Antunes, S Paul, B Peters, S Crotty, CS Lindestam Arlehamn, A Sette. **Th1 versus Th2 T cell polarization by whole-cell and acellular childhood pertussis vaccines persists upon re-immunization in adolescence and adulthood.** *Cell Imm.* 2016
- A Bresciani, S Paul, N Schommer, MBC Dillon, T Bancroft, J Greenbaum, A Sette, M Nielsen, B Peters. **T cell recognition is shaped by epitope sequence conservation in the host proteome and microbiome.** *Imm.* 2016
- MBC Dillon, V Schulten, D Hinz, C Oseroff, S Paul, A Frazier, X Belles, M Piulachs, J Sidney, B Peters, A Sette. **Different Bla-g T cell antigens dominate responses in asthma versus rhinitis subjects.** *Clin Exp All.* 2015
- BR Mothé, CS Lindestam Arlehamn, C Dow, MBC Dillon, RW Wiseman, P Bohn, J Karl, NA Golden, T Gilpin, TW Foreman, MA Rodgers, S Mehra, TJ Scriba, JL Flynn, D Kaushal, DH O'Connor, A Sette. **The TB-specific CD4(+) T cell immune repertoire in both cynomolgus and rhesus macaques largely overlap with humans.** *Tuber.* 2015
- S Paul*, MBC Dillon*, C Lindestam Arlehamn, H Huang, M Davis, D McKinney, T Scriba, J Sidney, B Peters, A Sette. **A Population Response Analysis Approach to Assign Class II HLA-Epitope Restrictions.** *J Imm.* 2015
*These authors contributed equally to this work
- S Paul, CL Arlehamn, TJ Scriba, MBC Dillon, C Oseroff, D Hinz, DM McKinney, SC Pro, J Sidney, B Peters, A Sette. **Development and Validation of a Broad Scheme for Prediction of HLA Class II Restricted T Cell Epitopes.** *J Imm Meth.* 2015
- MBC Dillon, HL Rust, PR Thompson, KA Mowen. **Automethylation of Protein Arginine Methyltransferase 8 Regulates Activity by Impeding AdoMet Sensitivity.** *J Bio Chem.* 2013

- MBC Dillon, DA Bachovchin, SJ Brown, MG Finn, H Rosen, BF Cravatt, KA Mowen, **Novel Inhibitors for PRMT1 Discovered by High-Throughput Screening Using Activity-Based Fluorescence Polarization.** ACS Chem Bio. 2012
- E Weerapana, C Wang, GM Simon, S Khare, F Richter, MBC Dillon, DA Bachovchin, KA Mowen, D Baker, BF Cravatt. **Quantitative Reactivity Profiling Predicts Functional Cysteines in Native and Designed Proteins.** Nature, 2010
- F van Rhee, S Szmania, MB Dillon, A van Abbema, X Li, M Stone, TK Garg, J Shi, AM Bost-Moreno, R Yun, B Balasa, B Ganguly, D Chao, AG Rice, F Zhan, J Shaughnessy, B Barlogie, S Yaccoby, DEH Afar. **Combinatorial efficacy of anti-CS1 monoclonal antibody elotuzumab (HuLuc63) and bortezomib against multiple myeloma.** Mol Can Ther. 2009
- E Hsi, R Steinle, B Balasa, S Szmania, A Draksharapu, BP Shum, M Huseni, D Powers, A Nanisetti, Y Zhang, AG Rice, A van Abbema, M Wong, G Liu, F Zhan, MB Dillon, S Chen, S Rhodes, F Fuh, M Williams, N Landolfi, V Vexler, JD Shaughnessy, B Barlogie, F van Rhee, M Hussein, DEH Afar. **CS1, a potential new therapeutic antibody target for the treatment of multiple myeloma.** Clin Can Res 2008
- Y Tai, MB Dillon, W Song, M Leiba, X Li, P Burger, AI Lee, K Podar, T Hideshima, AG Rice, A van Abbema, L Jesaitis, I Caras, D Law, E Weler, W Xie, P Richardson, NC Munshi, H Avet-Loiseau, DEH Afar, KC Anderson. **Anti-CS1 humanized monoclonal antibody HuLuc63 inhibits myeloma cell adhesion and induces antibody-dependent cellular cytotoxicity in the bone marrow milieu.** Blood. 2008

Item 15: Discussion/ Decision to appoint Adam Klimek to the Economic Vitality Committee: **I move to appoint Adam Klimek to the Economic Vitality Committee for a term to end June 30, 2022.**

Adam Klimek

Sr. Director • United States



Download vCard

LOCAL OFFICE:

107 Elm Street
4 Stamford Plaza, 8th Floor
Stamford, CT 06902-3851
United States

Office: [+1 \(203\) 326-5856 x325856](tel:+12033265856)

[📄 DOWNLOAD VCARD](#)

About

Awards & Recognition

A Senior Director specializing in tenant and landlord representation in Fairfield County started with the company in 2003 as an accountant in the Boston office. He met his goal of transitioning into a broker in one year where he started his brokerage career in Fairfield County in 2004. Since joining, Adam has done hundreds of transactions including representing some of the worlds most prestigious companies as well as local start ups, non profits, and landlords.

He has represented Newmans Own, Northwestern Mutual, Gemspring Capital, Morgan Stanley, Bridgewater Associates, Indeed.com, Maplewood Senior Living, McKinsey & Company, Divvies, Westport Day School, Yale New Haven Hospital, Avolon Aerospace, Cenvo, Citizens Bank, ICR, The United Way, HIG Capital, MOAB Oil and many more. Additionally, Adam represents over 2M SF of Class A office space for landlords including RFR Realty, Summit Development, The Grossman Companies, Building & Land Technology, George Comfort & Sons, Marcus Partners, Davis Companies, Faros Properties, and Greenfield Partners.

Adam graduated from the University of Connecticut. He holds a Bachelor's degree in Business and majored in Finance. Adam currently resides in Weston, CT with his wife, two children, and their dog.

[🖨️ PRINT PROFILE](#)

Item 16: Discussion/ Decision concerning
Halloween / Trick or treating guidelines: **No
motion offered at this time**



Jonathan Luiz <jluiz@westonct.gov>

Fwd: FW: From the town of Westport about Halloween

1 message

Christopher Spaulding <cspaulding@westonct.gov>
To: Jonathan Luiz <jluiz@westonct.gov>

Tue, Oct 6, 2020 at 4:02 PM

Should the entire BOS weigh in on this?

----- Forwarded message -----

From: **Mark Cooper** <mcooper@wwhd.org>

Date: Tue, Oct 6, 2020 at 10:47 AM

Subject: RE: FW: From the town of Westport about Halloween

To: cspaulding@westonct.gov <cspaulding@westonct.gov>, jmiceli@westonpolice.com <jmiceli@westonpolice.com>

Chris – CT-DPH sent out their Halloween guidance document the other day (attached). Traditional trick or treating and Halloween parties are being discouraged – but not prohibited. Westport and Weston are experiencing an increase in community spread – as is being experienced across the state – and was expected as fall weather approaches, which is typically what has happened in past pandemics. Unfortunately, I expect to see an uptick in cases everywhere, hopefully not too significant.

The governor has stated he will not prohibit/ban Halloween. It is on a full moon Saturday night which if the weather is good, would normally mean a lot of people out and about enjoying the holiday. It would be best to have people follow the DPH/CDC guidelines – small family groupings, social distancing, mask wearing, washing of hands, etc. The big question is whether or not they will listen.

MarkC

From: Christopher Spaulding <cspaulding@westonct.gov>
Sent: Tuesday, October 6, 2020 10:24 AM
To: jmiceli@westonpolice.com; Mark Cooper <mcooper@wwhd.org>
Subject: Fwd: FW: From the town of Westport about Halloween

Do we have a position to share?

----- Forwarded message -----

From: **Kenneth Mettel** <kmettel@ur.com>

Date: Tue, Oct 6, 2020 at 10:23 AM

Subject: FW: From the town of Westport about Halloween

To: cspaulding@westonct.gov <cspaulding@westonct.gov>, sgrozinger@westonct.gov <sgrozinger@westonct.gov>, snestor@westonct.gov <snestor@westonct.gov>

Hello. The residents of Westport received the below message. As a Weston resident we have not heard anything. Members of the community are starting to spend money on the holiday and even buy candy. It is clearly not safe to have a traditional trick or treat. Is the town planning to send direction so the parents and homeowners have a consistent policy?

Best,

Kenny Mettel

The CDC recently released guidance stating that "Many traditional Halloween activities can be high-risk for spreading viruses. There are several safer, alternative ways to participate in Halloween."The town has established a workgroup with town officials, the public school administration and members of the PTA to discuss how the Westport community may celebrate Halloween in a manner that keeps COVID health and safety protocols at the forefront. Further information and plans will be forthcoming.

--

Chris Spaulding
First Selectman
Town of Weston Connecticut

CONFIDENTIALITY(NOTICE):

This is a staff email account managed by the Town of Weston. This e-mail message from the Town of Weston, including any attachments, is for the sole use of the intended recipient(s) and may contain information that is privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient or authorized to receive information for the recipient, you are hereby notified that any review, use, disclosure, distribution, copying, printing, or action taken in reliance on the contents of this email is strictly prohibited. If you receive this communication in error, please, immediately contact the sender and destroy the material in its entirety. Please note that messages to or from the Town of Weston domain may be subject to the Freedom of Information Act (Conn. Gen. Stat. sections 1-200 et seq.) Thank you.

--

Chris Spaulding
First Selectman
Town of Weston
203-222-2514
Cell 203-216-7577

 **COVID Connecticut-Halloween-Guidance_FINALdocx.pdf**
486K



**Westport Weston
Health District**

October 14, 2020

Honorable Chris Spaulding
First Selectman
Town of Weston

Re: COVID-19 and Halloween

Dear First Selectman Spaulding:

As of this writing, Weston has 49 confirmed and probable COVID-19 cases and a low, 2% local test positivity rate, averaging about 1 new confirmed case per week during September. The majority of cases range in age from about 20 to 63 years old. Statewide, there has been very little if any COVID-19 transmission in school settings; I am unaware of any transmission between students in the Weston School system. Most of the local transmission has been associated with college aged young people, and some associated with travel. Once a family member becomes positive, transmission within a household unit is very common.

The Governor has not banned or cancelled Halloween activities this year. This may be in part because the number of Connecticut COVID-19 cases in recent months has been fairly low when compared to other parts of the country. However, the number of cases and the positivity rate has been increasing in October and COVID-19 remains in all of our communities.

The Centers for Disease Control and Prevention (CDC) has stated that traditional Halloween activities do carry a high risk for spreading COVID-19, but that risk can be reduced significantly by participating in fun, but lower or more moderate risk alternatives. They have developed safety recommendations and a list of lower risk alternative activities for Halloween that can be found on the CDC [guidance](#) document. Recommendations include:

- Limiting interactions with others,
- Avoiding trick-or-treating in groups,
- Staying in your home neighborhoods and practicing social distancing, hand hygiene and mask-wearing.
- Those who feel ill should not participate.

Higher risk activities that the CDC recommend people **not do** include:

- Participating in traditional trick-or-treating where treats are handed to children who go door to door
- Having trunk-or-treat where treats are handed out from trunks of cars lined up in large parking lots
- Attending crowded costume parties held indoors
- Going to an indoor haunted house where people may be crowded together and screaming
- Going on hayrides or tractor rides with people who are not in your household
- Traveling to a fall festival that is not in your community if you live in an area with community spread of COVID-19

The CDC also says costume masks are not a substitute for cloth masks, unless they are made of two or more layers of breathable fabric and cover the nose and mouth.

Different states, as well as communities within Connecticut, are taking different approaches on how to handle Halloween festivities. Some have “cancelled” all traditional Halloween activities, some are discouraging door to door candy collections and some are limiting trick or treating to a few hours window.

In conclusion, although traditional Halloween activities are considered to be higher risk for transmitting COVID-19, Weston’s positivity rate is relatively low. An outright local Halloween ban is not likely to be successful could result in more risky behaviors rather than compliance to CDC recommendations. Local residents who don’t want to participate can either turn their outdoor lights off or put a sign on their door. Those who want to participate in the holiday’s activities should be encouraged to do so using the effective risk reduction mitigation strategies that include appropriate mask wearing, hand sanitizing, social distancing and staying away from large groups. A full list of CDC’s recommendations can be found in their [guidance](#) document. Even then, additional cases in the week that follows can be expected. A coordinated safety information effort the week before Halloween, including through the schools, could help reduce virial spread.



Mark A.R. Cooper, Director of Health
Westport Weston Health District

Connecticut Halloween Guidance

The ongoing COVID-19 pandemic requires all of us to take steps to keep ourselves, our families, and our communities safe and healthy: wear our masks, wash our hands frequently, and maintain social distancing. As a result, we will need to celebrate many fall traditions differently this year, including Halloween. Traditional Halloween activities carry a high risk for spreading COVID-19, but we can reduce that risk significantly by organizing and participating in fun, lower or moderate risk alternatives. The holiday may look different this year, but the Connecticut Department of Public Health (CT DPH) believes we can still enjoy a happy (and healthy) Halloween.

The CT DPH recommends that everyone planning to participate in Halloween activities this year review the [guidance](#) recently issued by the Centers for Disease Control and Prevention (CDC). That guidance describes “lower” “moderate” and “higher” risk activities. DPH recommends that Connecticut residents avoid higher risk Halloween traditions and focus celebrations on the lower and moderate risk activities.

The ability to maintain social distancing and follow face covering rules is especially important when participating in Halloween activities. In addition, please refrain from leaving your home for any Halloween activity and do not pass out Halloween candy if you are ill or have traveled to one of the states listed on the [Connecticut travel advisory](#) between October 16th and October 30th (i.e. 14 days before Halloween). In this case you should be following the testing and self-quarantining guidelines, per [Executive Order No. 9C](#). CDC guidance and safety tips are summarized below, along with additional considerations for restaurants and colleges and Universities.

PARTIES AND EVENTS	
Events to consider	<ul style="list-style-type: none"> • In lieu of in-person house parties, host virtual Halloween events, e.g. virtual costume contests. • Host drive-by Halloween events, e.g. neighborhood or town-based house decorating. • Prepare candy scavenger hunts at homes with your household members. • Have a Halloween movie night with the people in your household.
Events to avoid	<ul style="list-style-type: none"> • Large parties that exceed 25 people indoors or 150 people outdoors <ul style="list-style-type: none"> ○ Hosting an indoor party that exceeds 25 people indoors or 150 people outdoors can result in a fine of \$500 ○ Attending a party that exceed attendance rules can result in a fine of \$250 • Large Halloween-themed parades where physical distancing cannot be maintained. • Indoor haunted houses where people may be crowded together and screaming • Hayrides or tractor rides with people who are not in your household • Traditional trick-or-treating where treats are handed to children who go door to door (See Trick or Treating tips below) • Trunk-or-treat events where cars gather in a large parking lot and allow children to move from car to car to collect candy.
Other guidance	<ul style="list-style-type: none"> • Restaurants that choose to host Halloween-themed events should strictly adhere to capacity and physical distancing guidance as outlined in Sector Rules. • Colleges and universities should consider alternatives to on-campus costume parties or trick-or-treating between dorms, as these activities will

be challenging to maintain physical distancing. Guidance for safe Halloween activities should be shared widely with on- and off-campus students.

TRICK-OR-TREATING

Recommendations for Halloween 2020

- Traditional trick-or-treating is a high risk activity. Instead, the CDC and CT DPH recommends participating in one-way trick-or-treating where goodie bags or a large bowl of candy are placed outside of your home for families to grab and go while continuing to social distance.
 - If you are preparing goodie bags, wash your hands with soap and water for at least 20 second before and after preparing the bags.
- For people who choose to hand out candy:
 - Before you answer the door, make sure your face covering is in place over your nose and mouth, wash or sanitize your hands before answering door.
 - Remain six feet from the Trick-or-Treater.
 - Place the candy inside the child's bag for them instead of having them take it from the bowl themselves.
- Homes providing candy may set up hand sanitizer stations outside or parents/guardians can pack a travel bottle of their own.
- Parents/guardians should limit the number of homes their children visit.
- It is not recommended to trick-or-treat with people outside of your household.
- Remain six feet away from people outside your household at all times.
- All trick-or-treating participants should wear a mask or face covering while outside at all times.
 - A costume mask (such as for Halloween) is not a substitute for a cloth or surgical mask. A costume mask should not be used unless it is made of two or more layers of breathable fabric that covers the mouth and nose and does not leave gaps around the face.
 - Do not wear a costume mask over a protective cloth or surgical mask because it can be dangerous if the costume mask makes it hard to breathe. Instead, consider using a Halloween-themed cloth mask.
 - Do not wear a costume rubber mask over another face covering of any kind.

**Item 17: Approval of Property Tax Refunds: I
move to approve property tax refunds
totaling \$15,652.26, as presented.**

2019-1-003519	ARHAUZ LLC	\$	10,297.87	9/18/2020	REAL ESTATE
2019-3-51055	CARSTENS THOMAS	\$	12.04	9/18/2020	AM38051
2019-3-54180	KORSH KEVIN	\$	83.90	9/24/2020	SNWDOG
2019-3-58699	LOWELL MCLINSKEY	\$	27.76	9/18/2020	AF00427
2019-3-58700	LOWELL MCLINSKEY	\$	10.07	9/18/2020	649XSR
2019-3-55485	NISSAN INFINITI LT	\$	301.56	9/24/2020	AG72675
2019-3-55490	NISSAN INFINITI LT	\$	86.89	9/24/2020	AH88887
2019-3-55493	NISSAN INFINITI LT	\$	105.30	9/24/2020	AJ10032
2019-3-55533	NISSAN INFINITI LT	\$	90.18	9/24/2020	AT78138
2019-3-55542	NISSAN INFINITI LT	\$	198.11	9/24/2020	CO19264
2019-3-55550	NOBLE CHARLES	\$	24.83	9/18/2020	AL72042
2019-3-56962	STANKIEWICZ MAREK	\$	55.12	9/18/2020	AE78516
2019-3-57217	THIEME LUKAS	\$	19.32	9/18/2020	AD63732
2019-3-57390	TOYOTA LEASE TRUST	\$	249.90	9/24/2020	AB85735
2019-3-57433	TOYOTA LEASE TRUST	\$	999.26	9/24/2020	AM20289
2019-3-57337	TOYOTA LEASE TRUST	\$	296.84	9/25/2020	3322Z
2019-3-57848	VW CREDIT LEASING LTD	\$	218.82	9/18/2020	333YLB
2019-3-57938	VW CREDIT LEASING LTD	\$	279.39	9/18/2020	AK19371
2019-3-57977	VW CREDIT LEASING LTD	\$	411.49	9/18/2020	AR25084
2019-3-51633	DAIMLER TRUST	\$	67.56	10/9/2020	AM98201
2019-3-52744	GILLESPIE ROBERT	\$	32.92	10/2/2020	OAMBX0
2019-3-53519	HYUNDAI LEASE TITLING TRUST	\$	829.32	10/9/2020	AT12846
2019-3-55250	MOTORLEASE CORPORATION	\$	320.14	10/9/2020	AG97648
2017-3-56579	SAMSON DIANA	\$	126.00	10/9/2020	312XMK
2018-3-56463	SAMSON DIANA	\$	222.71	10/9/2020	1AVTPO
2018-3-56465	SAMSON DIANA	\$	120.68	10/9/2020	312XMK
2019-3-56838	CHRISTINE SLUMP	\$	115.14	10/14/2020	OARTA8
2019-3-56840	DAVID SLUMP	\$	49.14	10/14/2020	AH88126
		TOTAL \$	15,652.26	SUBMITTED FOR 10/15/2020 MEETING	

Item 18: Minutes approval for September 17th, October 1st and October 8th. I move to approve the unapproved minutes of September 17th, October 1st and October 8th, as presented.

Board of Selectmen
Special Meeting Minutes
Thursday, September 17, 2020 at 6:30pm
Meeting held virtually due to COVID-19

- 1- Call to Order** – First Selectman Spaulding called the meeting to order at 6:30 pm with Selectwoman Samantha Nestor, Selectman Stephan Grozinger, Town Administrator Jonathan Luiz, Tax Collector Cathy Neblett, and Weston Residents participating.
- 2- Pledge of Allegiance** – The pledge was recited.
- 3- Discussion/decision to accept Sonia Skindrud’s resignation from the Sustainability Committee:** Selectwoman Nestor moved to accept Sonia Skindrud’s resignation from the Sustainability Committee, Selectman Grozinger seconded. Motion carried unanimously.
- 4- Discussion/ decision to adopt a resolution concerning the prevention of cruelty to animals:** First Selectman Spaulding provided background information about the ASPCA’s proposed resolution. Selectman Grozinger said he this is not an issue in Weston since we do not have pet shops. Selectwoman Nestor expressed support for the issue and said that she would like to get more information and feedback from members of the community. First Selectman Spaulding agreed with Selectwoman Nestor. The item was tabled.
- 5- Diversity Committee candidate interviews:** The Board of Selectmen interviewed Edilson Forero.
- 6- Discussion/decision regarding appointment of Diversity Committee Candidates** Tabled. **7-**
- Marketing Committee candidate interview:** The Board of Selectmen interviewed Debbie Rehr.
- 8- Discussion with TaxServ, LLC & Affiliates about providing collection services for delinquent motor vehicle taxes and personal property taxes. Cathy Neblett, Tax Collector:** Mr. Luiz said he invited TaxServ, LLC to explain what it does and how it does it. Representatives from TaxServ, LLC & Affiliates explained how they help dozens of Connecticut municipalities collect delinquent motor vehicle and personal property taxes. The BOS reached a consensus that it would like to see a draft collection timeline and draft communications to delinquent tax payers.
- 9- Discussion/decision to accept the resignation of Randi Derene** Selectman Grozinger moved to accept the resignation of Executive Administrative Assistant Randi Derene effective October 30, 2020. Selectwoman Nestor seconded. Motion carried unanimously.
- 10- Discussion/decision regarding hiring an Executive Administrative Assistant:** The BOS interviewed Sara Beer. Selectwoman Nestor moved to hire Sara Beer as Executive Administrative Assistant effective October 1, 2020. Selectman Grozinger seconded. Motion carried unanimously.
- 11- Discussion/decision regarding authorizing a supplemental appropriation of \$5,000 for executive administrative**

salary for new employee training purposes. Selectman Grozinger moved to approve a supplemental appropriation of \$5,000 for Executive Administrative Assistant salary so that the new Assistant can be trained by the outgoing assistant. Selectwoman Nestor seconded. Motion carried unanimously.

12- Discussion/decision minutes approval: Selectwoman Nestor moved to approve the unapproved Board of Selectmen minutes from September 3rd. Selectman Grozinger seconded. Motion carried unanimously.

13- Motion to adjourn: Selectman Grozinger moved to adjourn. Selectwoman Nestor seconded. Motion carried unanimously.

Minutes submitted by:

Randi Derene, Administrative Assistant

Board of Selectmen
Regular Meeting Minutes
October 1, 2020 at 7:30pm
Meeting held remotely due to COVID-19

Call to Order - First Selectman Chris Spaulding called the meeting order at 7:30pm. Also in attendance were Selectman Stephan Grozinger, Selectwoman Samantha Nestor, Town Administrator Jonathan Luiz, Town Attorney Ira Bloom,

- 1- **Pledge of Allegiance** – The pledge was recited
- 2- **Proclamation** - National Society of the Daughters of the American Revolution – First Selectman Spaulding presented a Constitution Week proclamation
- 3- **Diversity Committee interview:** Antonio Benedicto - Mr. Benedicto decided to not be considered for this committee. First Selectman Spaulding suggested the Board of Selectmen vote on the candidates, but Selectman Grozinger asked to wait until the next meeting as he wasn't prepared to vote on this tonight. This item has been tabled until the next Board of Selectmen Meeting.
- 4- **Marketing Committee interview:** Scott Rothstein – this item was tabled
- 5- **Discussion/decision to appoint Gillian Donavan to the Commission for Children and Youth**
Selectman Grozinger moved to appoint Gillian Donavan to the Commission for Children and Youth for a term to end 12/31/20 , Selectwoman Nestor seconded, motion carried unanimously.
- 6- **Survey Research interview:** Jonathan Cooper The Board of Selectmen interviewed Jonathan Cooper
- 7- **Bike and Pedestrian interview:** Myles Dillon The Board of Selectmen interviewed Myles Dillon
- 8- **Economic Vitality Committee Interview:** Adam Klimek The Board of Selectmen interviewed Adam Klimek
- 9- **Discussion/decision to establish a Freedom of Information response policy** Mr. Luiz explained the need for an FOI Policy. Town Attorney Ira Bloom spoke about training sessions so the laws are understood. He spoke about the problems this policy would focus on addressing such as emails, communication, importance of keeping Town email separate from personal and work. He spoke about who will be facilitator and explained the process. First Selectman Spaulding stressed the importance of training new people. Town Attorney Ira Bloom stressed public business needs to be done in public.
- 10- **Discussion/decision to authorize the First Selectman to sign an agreement with Taxserv Services LLC for the collection of outstanding motor vehicle and personal property taxes, following legal review by the**

Town Attorney Mr. Luiz added that the agreement should include utility bills, specifically Ravenwood Water System. He then provided a timeline as to how Taxserv works. Tax Collector Cathy Neblett and Mr. Luiz explained that when motor vehicle taxes are delinquent for a year and a half, that is when they would be turned over to Taxserv. A year delinquent for property taxes and a year and a half for utility taxes. Selectwoman Nestor moved to authorize the First Selectman to sign an agreement with Taxserv Services LLC for the collection of outstanding motor vehicle, personal and utility property taxes, following legal review by the Town Attorney. Selectman Grozinger seconded. Motion carried unanimously.

11- Discussion/decision to change the job description for Conservation Planner Mr. Luiz explained the process of revising the job description regarding training required for position. Union President, Mark Harper, approved of the change. Selectman Grozinger moved to change the job description for Conservation Planner as proposed. Selectwoman Nestor seconded. Motion carried unanimously.

12- Discussion with Animal Control Officer Mark Harper about deer hunting on town property First Selectman Spaulding presented the idea of having a public hearing regarding deer hunting on town property. Animal Control Officer, Mark Harper, spoke about the changes he will be making this year. He explained how too many deer can cause damage to forests and ground growth, motor vehicle accidents and Lyme disease. Mr. Harper said he will not hunt on Moore property or Lachat Town Farm as he feels it is under control. Selectman Grozinger clarified hunting will take place on the Fromson Strassler property Mr. Harper confirmed but said he is only selecting highly wooded properties, no hiking trails etc. Selectman Grozinger stated he is in favor of a public hearing. Selectwoman Nestor also supports the idea about communicating about this program through a public hearing.

13- Discussion/decision to establish a public hearing on October 15, 2020 for the purpose of inviting public commentary on the Animal Control Officer's proposal to allow deer hunting on town property Selectwoman Nestor moved to establish a public hearing at 7:30pm on Thursday, October 15, 2020 for the purpose of inviting public commentary on the Animal Control Officer's proposal to allow deer hunting on town property. Selectman Grozinger seconded. Motion carried unanimously.

14- Adjournment Selectman Grozinger moved to adjourn at 9:07pm. Selectwoman Nestor seconded. Motion carried unanimously.

Minutes submitted by:

Randi Derene, Administrative Assistant

****UNAPPROVED DRAFT****

Board of Selectmen Special Meeting Minutes

Thursday, October 8, 2020 at 3 pm

Meeting held virtually due to COVID-19

- 1- Call to Order:** First Selectman Chris Spaulding called the meeting to order at 3.04pm. Also in attendance were Selectwoman Samantha Nestor, Selectman Stephan Grozinger, Town Administrator Jonathan Luiz, Fire Marshall John Pokorny, Michael Schlecter, John Conte, Police Chief Ed Henion, Police Sergeant Joe Miceli, Director Communications Center John Ojarovsky, Director of Social Services Allison Lisbon, Senior Center Director Wendy Petty, Terry Blake, Tracey Alston from Eversource, Esme Lombard from Altice, Michael Cicchetti from Frontier, Neighborhood Captains Ken Edgar and Dawn Egan, Editor of Weston Today Ted Craft and Weston Residents participating.

- 2- Pledge of Allegiance – The pledge was recited.**

- 3- Post Hurricane Isaias Recap:**
 - First Selectmen Spaulding described the town challenges, damages and outages during the storm and introduced Ms. Alston From Eversource and Ms. Lombard from Altice to the group.
 - Ms. Alston of Eversource provided updates and steps taken since the storm. She will be sending First Selectman Spaulding a 30 day storm report with planning and execution.
 - Selectwoman Nestor asked why did we not get all the information needed? Ms. Alston explained why mentioning communication issues, dashboard problems and a system wide crash.
 - Selectman Grozinger highlighted two things needed from Eversource - information and timeline. Ms. Alston explained that Hurricane Isaias was a top 3 storm, with similar damage to Hurricane Sandy. First Selectman Spaulding mentioned there were supposed to be improvements made after Sandy and this doesn't make us feel comfortable moving forward. He said most residents would agree that it was not resolved timeously. More discussion ensued on the technicalities of system outage reportages.
 - Sergeant Micelli introduced Esme Lombard from Altice and once again stressed the need for communication and transparency. First Selectman Spaulding noted most complaints were about cable/ internet services outages and shared frustrations from residents. Ms. Lombard went over updates and investments in training as well as the number outages as well as enhancements to the system.
 - Sergeant Micelli introduced Mike Cicchetti from Frontier. Sergeant Micelli mentioned that there was no communication from Frontier. Mr. Cicchetti said the town was reaching out to the incorrect person at Frontier. First Selectman Spaulding highlighted a lot of double

poles in town that are attached to other wires and pose a significant risk during wind events. Mr. Cicchetti responded and spoke about the old poles, the state mandate about these poles and Frontier's plans to deal with this issue statewide.

- Group discussion took place on storm communications moving forward as well as other more traditional forms of communication such as radio.
- First Selectman Spaulding read out a letter about the Town participating with other towns in a complaint about Eversource filed with PURA.
- Sergeant Micelli mentioned the fact that everyone on the Town side did a remarkable job and expressed his thanks for all of the hard work and support. The current COVID situation limited their response and made everything more difficult.

Sergeant Micelli initiated Role call:

- **Chief Henion:** recognized Sargent Micelli for his incredible job during the storm.
- **Director Ojarovsky:** Mentioned difficulties when a resident calls about a tree down - difficult when it has wires attached and what wires they are cable/ electricity. He expressed his thanks to Sergeant Micelli for the live spreadsheet.
- **First Selectman Spaulding** started a discussion on the number of 911 calls and how to better guide residents on "decision tree," who to call for what and when.
- **Chief Pokorny:** stated that the Fire Department responded to well over 100 calls. There was frustration at not being able to get to streets because of downed wires. First Selectman Spaulding thanked Chief Pokorny for his team's quick response time to the Town fire. There was a further discussion on electrical pole fires and prioritization, First Selectman Spaulding highlighted a burnt pole on Lord's Highway that is structurally not safe.
- **Michael Schlechter** - spoke of a Priority One situation that was not escalated and addressed by Eversouce. Selectman Grozinger said that this was an unacceptable response to the situation. Ms Alston acknowledged this and made note.
- **Mr. Luiz:** received a quote to fix the generator room that was damaged by fire and is moving forward because of the importance of the work.
- A discussion ensued on Everbridge and the effort needed to migrate residents over to Everbridge from Code Red for emergency messages. Selectwoman Nestor brought up the success in getting people to take the town survey and suggested a similar model be used for Everbridge. Ms.Petty mentioned she sent out an insert to those over 70 with information on Everbridge. Sergeant Micelli suggested using Code Red to communicate to Code Red subscribers about the migration.
- **Mr.Edgar:** went over citizen response and reliance on the comfort station. A discussion ensued about the power issue to the comfort station as well as communications to the general public. Neighborhood captains need to be utilized better in future, e.g., an information package/fact sheet should be created ready beforehand to print and distribute.
- **Ms. Petty:** Made lots of phone calls to seniors because information was not getting to them. Share mailer with Joe M and Chris - Samantha link up with the marketing committee on this.

- **Mr. Weingarten:** highlighted issues with no power and inability to communicate even calling 911 was impossible.
- **Mr. Conte:** described a week-long effort, and long hours for his team. The biggest hurdle was outside utility companies and waiting for them to de-energize their circuits
- **Mr. DeIMastro:** working on getting Comfort Center running on a generator and energy management to run that room.
- **Mr. Craft:** asked why the National Guard request? Sergeant Micelli explained that the National Guard assistance was requested because Eversource is required to respond once the National Guard is deployed.
- **Sergeant Micelli:** discussed underpreparedness of Eversource highlighting that the response rate seems to be getting worse despite constant communications efforts at meetings
- First Selectman Spaulding said that it is incumbent on every citizen to reach out about Eversource and complain.

4- Motion to adjourn: Selectman Grozinger moved to adjourn. Selectwoman Nestor seconded. Motion carried unanimously. The meeting adjourned at 5.28 pm.

Minutes submitted by:

Sara Beer, Executive Administrative Assistant

Item 19: Adjourn: I move to adjourn.