

**PLANNING & ZONING COMMISSION SPECIAL MEETING MINUTES
JULY 19, 2018, 6:00 P.M.
TOWN HALL COMMISSION ROOM**

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Present: Ken Edgar, Chairman; Don Saltzman, Vice Chairman; Jane Connolly, Sally Korsh, Harry Falber, Richard Wolf

Also Present: Jonathan Luiz, Town Administrator; Tracy Kulikowski, Land Use Director; members of the public

Not Present: Britta Lerner

Digitally Recorded

6:07 p.m. Chairman Edgar called the meeting to order

**DISCUSSION: TOWN PLAN OF CONSERVATION AND DEVELOPMENT –
TOWN-WIDE SURVEY**

Brian Gordon and Sara Grigerick of Weston's Survey Research Committee came before the Commission to discuss the Committee's plans for implementation of a Town-wide survey. Dialogue included the Committee members' qualifications and experience and how the Committee intends to conduct the survey. The members asked questions and discussion continued on the ways in which the Commission can coordinate its efforts with the Survey Research Committee to obtain the community's stance on issues and concerns affecting the Town. Mr. Gordon and Ms. Grigerick continued to discuss the general components of the Committee's survey. Members commented on desired topics for inclusion in the survey.

**EXECUTIVE SESSION: DISCUSSION OF SELECTION OF CONSULTANT FOR THE
TOWN PLAN OF CONSERVATION AND DEVELOPMENT**

6:39 p.m. The Commission invited Tracy Kulikowski, Land Use Director, to join the executive session. Chairman Edgar made a motion that the Commission enter into executive session to discuss the selection of a consultant for the Town Plan of Conservation and Development. Seconded by Jane Connolly. All in favor, the motion carried (6-0). Britta Lerner absent.

6:58 p.m. The Commission came out of executive session.

**DISCUSSION/DECISION: SELECTION OF CONSULTANT FOR THE TOWN PLAN OF
CONSERVATION AND DEVELOPMENT**

No decisions made or votes taken.

**DISCUSSION: TOWN PLAN OF CONSERVATION AND DEVELOPMENT –
SCOPE OF WORK**

Richard Wolf presented to the Commission a draft list of components that he would like to see in the scope of work. A discussion ensued between the members which focused on a foundation for a comprehensive scope of work.

JL 3:54PM

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APPROVAL OF MINUTES: JULY 9, 2018 AND JULY 10, 2018

Hearing no comments, the Commission approved the Minutes of July 9, 2018 and the Minutes of July 10, 2018.

Jane Connolly made a motion that the Commission adjourn the meeting. Seconded by Sally Korsh. All in favor, the motion carried (6-0). Britta Lerner absent.

7:22 p.m. Meeting adjourned

Submitted by: AnnMarie Fontana, Administrative Assistant

JL 3:54PM

**PLANNING & ZONING COMMISSION SPECIAL MEETING MINUTES
JULY 23, 2018, 7:15 P.M.
TOWN HALL ANNEX CONFERENCE ROOM**

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Present: Ken Edgar, Chairman; Don Saltzman, Vice Chairman; Sally Korsh, Harry Falber, Britta Lerner, Richard Wolf

Also Present: Ted von Rosenvinge, Weston Conservation Commission Vice Chairman [arrived 7:29 p.m.]

Not Present: Jane Connolly

Digitally Recorded

7:20 p.m. **TOWN PLAN OF CONSERVATION AND DEVELOPMENT –
PRESENTATION: BFJ PLANNING**

Jonathan Martin of BFJ Planning came before the Commission and the members conducted an interview.

**EXECUTIVE SESSION: DISCUSSION OF SELECTION OF CONSULTANT FOR THE
TOWN PLAN OF CONSERVATION AND DEVELOPMENT**

The Commission agreed to not go into executive session.

**DISCUSSION/DECISION: SELECTION OF CONSULTANT FOR THE TOWN PLAN OF
CONSERVATION AND DEVELOPMENT**

The Commission discussed the issues to be addressed for the purpose of selecting a consultant. The members discussed refining the scope of work to assist in obtaining final costs for the 2020 Town Plan and the process of securing those funds. The members discussed the plans of Weston's Survey Research Committee in implementing a survey and how the efforts of the Committee can be coordinated with the work of the consultant that will be selected. No decisions made or votes taken.

Vice Chairman Saltzman made a motion that the Commission adjourn the meeting. Seconded by Sally Korsh. All in favor, the motion carried (6-0). Jane Connolly absent.

8:33 p.m. Meeting adjourned

Submitted by: AnnMarie Fontana, Administrative Assistant

JL 8 3:44PM