

**Board of Selectmen**  
**Regular Meeting Agenda**  
**Thursday, September 3, 2020 at 7:30pm**  
**Meeting held virtually due to COVID-19**

**Internet:** [meet.google.com/biv-oavb-soh](https://meet.google.com/biv-oavb-soh) **Phone:** 413-369-1272 **Pin:** 918 079 121#

- 1- Call to order
- 2- Diversity Committee Interviews: Denise Massingale-Lamb, Christie Stewart, Martin Mohabeer, Gillann Blunshi
- 3- Marketing Committee candidate interview: Chris Razaki
- 4- Interview of candidates for the Commission on Children and Youth – Gillian Donovan, Adam Shuty
- 5- Discussion/decision to appoint Anthony Kesselmark to the Economic Vitality Committee
- 6- Overview of Weston Youth Services programming for Fall 2020, given COVID-19
- 7- Update on FY 20/21 tax collection
- 8- Approval of Property Tax Refunds
- 9- Minutes approval –July 16<sup>th</sup> August 20<sup>th</sup> and August 25<sup>th</sup>
- 10- Adjournment

# DRAFT MOTIONS FOR THE 9/3 BOS MEETING

- 1- Call to order: **No motion**
  
- 2- Diversity Committee Interviews: Denise Massingale-Lamb, Christie Stewart, Martin Mohabeer, Gillann Blunshi: **No motion**
  
- 3- Marketing Committee candidate interview: Chris Razaki: **No motion**
  
- 4- Interview of candidates for the Commission on Children and Youth – Gillian Donovan, Adam Shuty: **No motion**
  
- 5- Discussion/decision to appoint Anthony Kesselmark to the Economic Vitality Committee: **I move to appoint Anthony Kesselmark to the Economic Vitality Committee for a term to end June 30, 2022**
  
- 6- Overview of Weston Youth Services programming for Fall 2020, given COVID-19 – **No motion**

- 7- Update on FY 20/21 tax collection – **No motion**
- 8- Approval of Property Tax Refunds – **I move to approve property tax refunds totaling \$17,040.99, as presented.**
- 9- Minutes approval –July 16<sup>th</sup> August 20<sup>th</sup> and August 25<sup>th</sup>: **I move to approve the unapproved minutes of July 16<sup>th</sup>, August 20<sup>th</sup> and August 25<sup>th</sup> as presented**
- 10- **Adjournment: I move to adjourn**

Item 1

Call to order: **No motion**

Item 2

Diversity Committee

Interviews: **No motion**

## DENISE MASSINGALE-LAMB

Weston, CT 06883 | 203.216.4698 | [denisemasslamb@gmail.com](mailto:denisemasslamb@gmail.com) | [linkedin.com/in/denisemasslamb](https://www.linkedin.com/in/denisemasslamb)

**Strategic and Innovative Thinker Non-Profit/Foundation Leader** with record of success as a relationship builder identifying and aligning beneficial partnerships on both a community and global basis. Possess strong background in driving Diversity & Inclusion initiatives and previously as a Labor and Entertainment executive including former Directors Guild in house counsel. Strength in negotiating and drafting agreements and implementing innovative initiatives. Recognized for creativity and professionalism with an ability to imagine and implement possibilities as well as handling responsibility in challenging environment. Core competencies include:

Strategy | Driving Impactful Initiatives | Relationship Building | Experiential Platforms | Marketing Social Media | Team Building | Business Development | Negotiating/Production Expertise | Innovative Thinker

### PROFESSIONAL EXPERIENCE

FISLL (Faith Integrity Sacrifice Leadership Legacy) MOVEMENT New York, NY Present  
**Senior Advisor** to Founder Allan Houston on development, possibilities, strategic partnerships and branding.

GRTR. NEW ENGLAND MINORITY SUPPLIER DEVELOPMENT COUNCIL Bridgeport, CT/Boston MA 2016-2018  
**Director of Certification, NMSDC Compliance and Business Development**

*GNEMSDC is one of twenty-two regional affiliate councils of the NMSDC (National Minority Development Council). GNEMSDC certifies, develops, connects, and advocates for Minority Business Enterprises (MBEs) in Connecticut, Massachusetts, Rhode Island, Vermont, Maine and New Hampshire with under 1 million in annual sales revenue to those with over 50 million.*

Oversaw, innovated and implemented MBE and Stakeholder diversity relationships - including Advocacy, Recruitment, Outreach, Retention and Sponsorship. Asked to join NMSDC Certification Task Force

- **Implemented pillars and mission of Council.** Curated platforms/programs that added value for Stakeholders including - CEO to CEO Roundtables (curated CEO to CEO Roundtable moderated by Bank of America facilitator that attracted MBE CEOs representing nearly ½ billion dollars in annual sales revenue). Quarterly Meetings, seminars and matchmaking. Engaged with MBEs and CEOs (and other executives) of Fortune 500 companies on partnership opportunities, benefits of and requirements for Certification and Billion Dollar Roundtable.
- **Increased Sponsorship participation by > 30%** by curating programs directed to needs of members and MBEs with emphasis on increased quality and relevance.
- **Organized impactful introductions for MBEs** outside of core business
- **Advised companies seeking certification on eligibility for certification.** Reviewed certification applications - including business and tax documents. Presented and made recommendations to certification committee and board.
- **Increased visibility and value of joining organization** by speaking as a D&I expert and representative at numerous programs including:
  - Federal Reserve Bank of Boston's Engage and Connect
  - Black Business Alliance Diversity Forum
  - MGM Resort International Diversity Recruitment and Information Outreach Sessions
  - Bank of America Diversity Information program

- Fairfield County Business Alliance
- Harvard University Diversity Programs
- LISK Diversity Engagement Forum

SYDRENWW, Westport, CT

2003- Present

**Founder/President, Sydrenww**

*Boutique consulting firm connecting brands, consumers, artists and influencers.*

- Conceived, developed, and curated Monaco Music Film Festival in Monte Carlo featuring, *Shut Up and Sing, Rear Window, Straight Outta Puerto Rico*. Honored John Barry (James Bond themes composer) in the presence of HSH Prince Albert of Monaco.
- Pitched and activated strategic beneficial alliances, including partnership with Monaco Tourism Board.
- Deal, employment, talent contract negotiation and drafting. Music rights. Research. Short and long term strategy development.
- Worked with artists, icons and companies including Allan Houston Enterprises, BigPics, Cabin Creek Productions, Dailymotion, FredWrites, Greenwich International Film Festival, HBO, Hard Rock Cafe, Harman International, Hasbro, LionsGate, Melvin Van Peebles, Miramax, Mercedes-Benz, Pete Seeger, Principality of Monaco (including Monaco Tourism Office), Societe des Bains de Mer, Toronto International Film Festival, Yeah and Xenon Pictures.

DIRECTOR'S GUILD OF AMERICA, INC., New York, NY

1993 - 2001

**Assistant Eastern Executive Director (1998-2001)**

- Negotiated and drafted hundreds of contractual provisions of collective bargaining agreements with signatories including ABC, NBC, CBS, FOX, Madison Square Garden, WNET, WGBH and WWOR. Advised members and signatory companies of rights and obligations under DGA agreements.
- Maintained relationships with executives of signatory companies and with prospective signatories.
- Executive staff liaison to Associate Directors Council, Women's Committee and a Diversity Committee. Oversaw and supervised outside counsel.
- Provided leadership on contract initiatives – analyzed, negotiated, drafted and reviewed complex, multi-term agreements, including first ever digital agreement.
- Maintained, developed and strengthened relationships with partners, members, prospective members, signatory companies and influencers

**Eastern Counsel (1993 -1998)**

Managed all aspects of legal operations for eastern region of internationally active labor organization Represented DGA in all eastern region arbitrations. Handled intra-guild disciplinary matters. Reported recommendations to Board of Directors for ratification.

- Initiated claim against ABC that resulted in retired/soap opera directors receiving millions of dollars in residuals
- Won a case against ABC resulting associate directors being allowed training and positions in IBEW - technical union and Directors having all DGA directorial team

**Previous Experience** - WBENC, CDW, On-air legal expert for Court TV, Bergen County (NJ) Prosecutor's Office - argued State v Manfredi - published case, The Los Angeles Raiders, Los Angeles Olympic Organizing Committee

**EDUCATION**

- UCLA School of Law, J.D., (Los Angeles, CA)
- University of Washington, B.A. Economics, (Seattle, WA)

**VOLUNTEER WORK & INTERESTS**

- Advocacy, sailing, organic farming, social media. Co Authored letter to DGA Board on discrimination in Hollywood, referenced by *The Hollywood Reporter*
- Mock Trial program co-advisor/volunteer at Bridgeport, CT's Central and Warren G Harding High Schools First mock Trial, Board member Weston Food Pantry; former member Connecticut Domestic Violence Crisis Center luncheon featuring Joan Lunden; Norwalk Arts Commission; Westport Country Playhouse; former board member Yankee Council of the Boy Scouts; Co-Chair, 2010 CTDVCC; Weston Democratic Town Committee; former member and co-chairman Weston Board of Ethics; Supporter of SeaLegs - a CT-based non-profit foundation offering sailing lessons and ship building skills to underserved children.



Christie Stewart



## Christie Stewart

Director at Fairfield County's Center for Housing Opportunity  
Bridgeport, Connecticut · 500+ connections

Sign in to Connect

Fairfield County's Center for Housing Opportunity

Duke University

Company Website

## Experience



### Director

Fairfield County's Center for Housing Opportunity

Oct 2018 – Present · 1 year 10 months

Bridgeport, CT

Fairfield County's Center for Housing Opportunity is facilitating the intentional, data-driven production of affordable housing in Fairfield County. Through a Collective Impact approach, the center ensures participation of over sixty-five regional stakeholders to ensure access to communities of opportunity for all. Economic stability as the foundation for thriving communities.

Show more

New Reach, Inc.

You're signed out



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Sign in

Join now

Christie Stewart

Supervisor - Executive Director - 3 years 6 months

New Haven, CT

New Reach is the largest provider of homeless services for families in the state of Connecticut with an annual budget of approximately \$6 Million dollars and 85 employees. As a member of the agency's senior leadership team, was responsible for strategic planning and execution in all development areas including business development, communications and marketing, outreach and events, fund development, grants, and donor relations. Managed a staff of 4.

**Director of Special Projects**

Feb 2015 – Sep 2015 · 8 months

CT

Design and implement strategic plans for agency communications, development and outreach. Assess programs and design sustainability strategies.

**Founder / Executive Director**

Moving Families Forward, Inc.

Jan 2010 – Jun 2013 · 3 years 6 months

Greater Los Angeles Area

Non Profit created to furnish apartments for Los Angeles Families leaving homeless shelters.



**Development and Special Events**

Imagine LA

Jul 2011 – Apr 2012 · 10 months

Greater Los Angeles Area

Designed and led the roll out of a corporate dev board relations, special events planning and exe Increased donor revenue by 30% over 9 months

**Dir. Corp. Development**

Payreel /Crew Connection formerly TV Temps

1997 – 2001 · 4 years

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Join now

Christie Stewart

development.

**Production Coordinator**

Hallmark Entertainment (now Sonar Entertainment)

1995 – 1997 · 2 years

Greater New York City Area

Coordinated production on 30-40 television movies per year world-wide. Worked directly with producers, directors, network executives, agents, casting directors, broadcast services and business affairs departments to manage production operations, including the management of production insurance and approval of all credits, logos, scripts and titles. Responsible for the distribution of production materials and delivery elements to broadcast networks throughout all stages of production.

**Education**



**Duke University**

BA · Political Science

1989 – 1993

Activities and Societies: Kappa Alpha Theta

BA in Political Science



**University of California, Los Angeles**

Institutional Development

Certificate courses in Institutional Development, Board Development

**Volunteer Experience**

**Facilitator**

CT Governor's Fairfield County Task Force on Tra

Oct 2019 – Present · 10 months

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Christie Stewart

Dec 2018 – Feb 2019 · 3 months

Politics



**Member**

Social Venture Partners

Jan 2019 – Present · 1 year 7 months

Economic Empowerment



**Development Consultant**

Full Court Peace

Sep 2014 – Present · 5 years 11 months

**Communications Committee Co Chair**

Opening Doors Fairfield County

Oct 2016 – Oct 2018 · 2 years 1 month

Social Services

**Affiliate Group President**

Children's Hospital Los Angeles (CHLA)

Jan 2010 – Dec 2012 · 3 years

Children

- Realigned organizational structure to incorporate best practices and maximize community outreach.

**Board of Advisors**

Imagine LA

2011 – 2012 · 1 year

Poverty Alleviation

- Worked with staff and Board of Directors to de

**VP of Elementary Parent Teacher Council**

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Christie Stewart

**Affiliate group member**

Children's Hospital Los Angeles (CHLA)

2006 – 2012 · 6 years

Children

- Chaired various special events.

**Courses**

Cause related marketing

Institutional fundraising

Working with Boards

Results Based Facilitation

**Organizations**

**Social Venture Partners**

Member

Jan 2019 – Present

**Association of Fundraising Professionals**

2015 – Present

**View Christie's full profile**

See who you know in common

**You're signed out**



Sign in for the full experience

Sign in

Join now

**Gillann Blunsch**  
22 Old Kings Hwy □ Weston, CT, 06883 □ 1(646) 549-0995 □ [gblunsch@gmail.com](mailto:gblunsch@gmail.com)

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Highly driven professional with diverse experience in auditing, corporate accounting, business development, performance reporting, financial analysis and supplier/customer relationship management. Decisive cross functional leader with proven success in strategic thinking and problem solving. Tendency to thrive in dynamic environments while remaining pragmatic and focused.

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#### Overview of Career Skills/ Achievements

- Unique combination of expertise in supply chain, procurement, sourcing, negotiations and contracts with a focus on software
- Selected on team established to streamline the Order Cash Process – Contract Activation
- Instrumental in augmenting the Operations Review metrics/performance measurements presented on a quarterly basis to determine efficiencies and mitigate risk in procurement
- Mentor, counseled and developed at least 60 suppliers in support of Global Supplier Diversity Initiative in Pitney Bowes
- Core team member of Pitney Bowes Women’s Inclusion Network which is designed to support the inclusion and development of women to further the company’s business success
- Gained valued operational and international experience while working as a Product Manager for one of the world’s largest hedge fund-of-fund group based in Switzerland
- Processed hedge fund-of-fund investment operations including hedging of substantial FX risks, performance analysis, cash and collateral management
- Conducted, managed and supervised audits of publicly traded companies
- Directly accountable for the profitability and overall effective implementation of the customer service function in field and site locations at Pitney Bowes
- Exceeded the Pitney Bowes sales goals by effective up-selling of products in customer service

#### Professional Experience

Pitney Bowes Inc., Shelton, CT 2018-Present

*Manager OTC Business Process Operations*

- Lead business process improvement activities and indirect cross functional teams to close process and data gaps
- Review status of Contract/Orders in multiple systems to understand root cause on failures and implement controls to eliminate failures
- Partner with cross functional team to create improved reporting and dashboards in order to support decision making and operational control
- Manage the end to end operations of the sass provisioning onboarding process across platforms to ensure fail points are detected before it becomes a client facing issue
- Support Business Process Automation projects

Pitney Bowes Inc., Shelton, CT

2016-2018

*Customer Service Manager*

- Promoted to customer service representative with 22 direct reports and 78 total indirect reports across the North East region
- Establish and continuously improve communications between clients, field operations, home office and other business units
- Establish and maintain a strong presence with key customers
- Schedule necessary resources to support workload, track performance against established measures and provide feedback to team members and service management
- Support Service and Sales personnel with pre and post-sale activities and customer concerns
- Maximize profits through (a) service revenue generation (i.e.) EMA's, Labor, Parts, Software, and Professional Services (b) productivity improvements and (c) expense management
- Implement and assist in the development of service revenue programs in conjunction with Sales
- Direct day-to-day management of customer service activities to maximize the effectiveness and efficiency of the service operations in line with budget considerations and client satisfaction

Pitney Bowes Inc., Shelton, CT

2013-2016

*Sr. Commodity Specialist*

- Work cross functionally to deliver on RFQ/Procurement cost savings, risk mitigation projects, using forecasts, projected needs, supplier capacity, inventory goals and lead times
- Pursue new vendors in support of business strategy and enforce a competitive advantage through negotiation and implementation of strategic supplier agreements
- Establish and maintain Supplier Relationships in order to quickly and succinctly identify weak spots, risks and opportunities in the global supply chain as well as enhance collaboration and innovation
- Coordinate capacity management assessments and supplier development, activities in order to minimize delivery and quality risks
- Consistently review product movement with demand planners to ensure inventory optimization and product availability
- Collaborate with internal stakeholders including supply management, quality engineers, software engineers, to gain a clear understanding of project requirements and needs
- Coordinate with the Legal Department to identify develop and execute supply agreements in support of corporate strategic initiatives
- Continuously monitor relevant commodity market conditions, trends, and activities
- Support timely new product / vendor developments and launches

Air Age Media, Wilton, CT

2008-2010

*Circulation Analyst*

- Maintained the circulation model for newsstand and subscriptions for all five magazines and special issues, while working with the marketing and finance teams to ensure assumptions reflect the most current trends
- Analyzed and reported circulation results for campaign information, inserts, mail circulation, response rates, database analysis, external market, economic factors, customer service responses and sales results
- Liaison with the fulfillment house to ensure timely execution of production deadlines
- Maintained Data Trax Advertising Reports
- Prepared competitive analysis and conducted market evaluations to determine magazine

pricing

Kafé Bebe Inc., Start-up, New York, NY 2005-2007

*Founder, Focused on Product development and Marketing*

Kafé Bebe's goal was to develop a restaurant chain that provided fresh, natural organic food for babies and infants between the ages of 4 months and 5 years.

- Originated business idea and assessed the viability of the idea and how best to execute operations
- Researched and ascertained broad-based market, developed specific products and services, including pricing, customer trends and demands, regulatory requirements for organic foods, and industry developments
- Constructed and presented sales forecasts, competitive analyses and profitability analysis
- Solicited and attained two additional investors/partners and secured start up financing

Man Investments AG, Switzerland 2002-2005

*Product Manager for hedge fund-of-fund products*

- Executed FX Trading and reviewed/maintained the FX exposure for funds under management of over 400 million dollars per product
- Analyzed the foreign exchange impact on hedge fund-of-funds' performance
- Prepared, developed and implemented improved methods in which to report detailed analysis on performance data internally and externally
- Managed cash and collateral of funds. Coordinated money market investments and loans as needed on a product level
- Accumulated and reported the firm wide Assets Under Management on a monthly basis
- Ensured compliance of funds with all internal/external guidelines
- Maintained relationships with external counterparties of funds such as administrators, custodians, banks etc.
- Liaison with Auditors during the yearly review/audit of products
- Trained and assisted in the development of new and existing employees

Ziff Davis Media, New York, NY 2001-2002

*Senior Financial Analyst*

- Prepared proforma financial statements and cash flows
- Prepared annual operating budgets and monthly forecasts
- Developed and prepared monthly financial statement reports of actual versus budget/forecast and explained significant variances to management
- Prepared 10-K's, 10-Q's and press releases

Arthur Andersen LLP, Stamford, CT and New York, NY 1997-2001

*Supervisory Senior Auditor in Commercial Division*

Clients included Texaco, Cadbury Schweppes, and HarperCollins Publishers

- Conducted audit services including year-end compilation and pension/retirement plans
- Supervised audits for financial reporting of 10-K's and 10-Q's for companies in the manufacturing, wholesale distribution, healthcare, wireless cable and publishing industries



- Supervised 401(K) and defined benefit plan audits
- Responsible for financial statement preparation and disclosures
- Performed balance sheet and profit and loss analysis
- Reviewed and documented accounting policies and controls
- Researched accounting and audit issues involving FASB, GAAP and industry standards
- Communicated audit engagement status and significant accounting issues to engagement managers and partners
- Drafted audit result reports
- Identified and communicated areas for improvement in clients' internal controls

**Education**

Masters of Business Administration ▫ Sacred Heart University, Fairfield, CT - August 2012

Bachelors of Business Administration ▫ Bernard M. Baruch College, New York, NY

**Language**

German, fluent

## Profile

**Corporate Development • Business Development • Strategy Assessment • Risk Management • Internal Audit/Controls**

Record of success improving business processes/units through:

- **Experienced in M&A, IPO, and private equity transactions**, guiding negotiations, deal structuring, and integrations.
- **Expert ability to gauge target markets** and adapt product/service offerings to seize untapped opportunities.
- **"Quick study" with technical and industry knowledge** to communicate, execute, and drive project/product roadmaps.
- **Experience auditing risk/business data** to implement sufficient controls/compliance.
- **Proven ability to interface at senior and diplomatic levels**, navigating a multitude of factors, forging strong relationships.

### Core Competencies Include

• Financial Analysis & forecasting • Risk Management • Due Diligence Execution • Strategic Business Planning & Execution • Strategic Partnerships • Business Case Development • Emerging Market Opportunities • Go-to-Market Strategy • Team Building & Leadership

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## Professional Experience

**MANAGING DIRECTOR, Spackman Group (a diversified holding company)**, New York, NY/Hong Kong 2002–present

Delivered corporate development, business development and risk management services to the firm including market opportunity analysis, strategy formulation and execution, internal auditing/controls & risk reporting, monetization strategies, fundraising, mergers and acquisitions, and due diligence. Notable contributions:

### Strategy:

- **Spearheaded evolution of the firm's international strategy from organic growth to strategic partnerships** and led critical JV evaluations and negotiations with leading private equity firms across 3 countries.
- Appointed liaison for company acquisitions/financing. **Communicated directly with Chairman** of the organization to evaluate and review all acquisitions and overall company development and market exposure. Assist business units in evaluating new businesses and cross-organization opportunities.

### Financial Service:

- **As interim CFO of BalanceStreet.com**, created complex financial model for the company's business plan and co-built with CEO go-to-market plan and distribution strategy for impending market entry.
- Identified the market and **led the IPO** of Spackman Equities Group onto the Toronto stock exchange resulting in \$40million evaluation. Directed a team of 4.
- Streamlined operations, re-structured companies, and re-negotiated debt to facilitate sale of companies and **ensure successful exit and ROI**.

### Business Development:

- **Directed migration of investment sourcing platform** to English-speaking international properties; streamlined future deal structuring.
- **Identified and evaluated 10+ key deals** in the Media & Entertainment landscape across multiple geographies. Built high-level business case with go-to-market and action plans.

### Risk Management:

- **Handpicked by Board** after financial crisis to oversee risk reporting processes including adequate capital allocations and management, monthly risk reporting, sufficient reserves and corporate controls, finance reconciliations, acceptable credit quality of all portfolio companies' holdings. Direct reporting to Office of Chairman.

### Selected M&A Transactions:

- **Acquisition of Sidus Pictures** - Given responsibility for deal structuring within three weeks of joining team. Co-negotiated significant reduction in asking price. Developed a transaction deal model that has become standard in organization. Successfully sponsored deal through the executive process despite recent arrival. Recommended sale and captured 7x ROI.
- **Acquisition of Key Engineering** - Structured \$100M acquisition to maximize ROI within certain operating constraints while limiting execution risk, both short- and long-term. Successfully moved deal through accelerated process to accommodate urgency of needs while still achieving executive buy-in. Co-led the transaction execution team of six in the valuation of potential merger and capital raising transactions subsequent to acquisition. Suggested company restructure to focus on green issues and alternative energy.

**ASSOCIATE, INVESTMENT BANKING, Goldman Sachs, New York, NY**

2001–2002

Provided M&A, valuation, capital raising, and other investment banking advisory services to clients of the Financial Institutions Group (FIG).

- **Mergers & Acquisitions** - Conducted detailed business due diligence, drafted offering memoranda, internal sales and commitment committee memorandums, sales prospectus and road show materials, and presented at the Board level. Performed discounted cash flow, LBO, precedent transactions, accretion/dilution and comparable company analysis for client presentations, fairness opinions and valuation of acquisition targets. Built stand-alone and detail merger models to analyze pro forma consequences.
- **Corporate Finance** - Analyzed the capital structure of various companies to access their financing needs. Built trading and credit statistics of various peer group companies for comparable analyses.
- **Business Development** - Prepared several presentations to companies regarding their market positions and strategic alternatives such as acquisitions and/or divestitures. Presentations included detailed industry overviews and competitive landscapes.
- **Management** - Managed analysts on various projects by reviewing financial models and valuation analyses. Highly rated by analysts on performance reviews for careful planning of projects and ability to teach.

**ASSOCIATE, GLOBAL MANAGEMENT CONSULTANT, Mitchell Madison Group (ex-McKinsey spinoff), NY / San Francisco**

1994–1998

Developed strategic advice and business strategies for medium to large domestic banks and other large US financial services companies. Promoted from Analyst to Associate after 18 months.

- **Analyzed and renegotiated** the cellular expenditures and contracts of Bank of America, yielding \$25 million in savings over three years.
- **Designed and implemented** a post-merger integration plan, achieving bottom-line cost reductions of 30% for PNC Bank
- **Managed small client transactions** with multiple teams of consultants with a focus on competitive benchmarking, cost rationalization, expansion and acquisition related analysis.

**INTERNSHIPS**

- **United Way Linkages Board Training and Placement Alumni**, 2008
  - Insurance Intern, **OPIC** (Overseas Private Investment Corporation), Washington DC, 2001
  - Investment Banking Intern, **DLJ** (Donaldson, Lufkin & Jenrette), New York, NY, 2000
  - **Inroads** Intern, MILLIMAN, actuarial consulting firm, New York, NY, 1991–1993
- 

**Education**

UNIVERSITY OF PENNSYLVANIA, WHARTON SCHOOL, Philadelphia, PA

**MBA Degree - Risk Management**

1999 - 2001

*Robert A. Toigo Foundation Fellow*

HARVARD UNIVERSITY, Cambridge, MA

**BA Degree - Statistics**1990 -1994

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**Additional Information**

- Regis High School (NY) - alumni and mentor; Wharton Business School - interviewer
- Treasurer for 20 years at PAPT (Non-profit that provides training to parents/guardians to assist their children excel academically)
- Member of the Advisory Boards: Spackman Capital Group and Spackman Equities Group (ticker: SQG)
- Board member of Weston Educational Fund
- Interests include recruiting, mentoring, traveling, jogging, boxing, Indy/NASCAR racing, Caribbean cuisine
- Advanced Excel Modeling and presentation skills (Powerpoint)

Item 3

Marketing Committee

candidate interview: **No  
motion**

# CHRIS RAZAKI

## SALES LEADER

Weston, CT • 813.326.5620  
[chris.razaki@gmail.com](mailto:chris.razaki@gmail.com) • [LinkedIn](#)

### PROFILE

Dynamic and results-driven executive with expertise in all facets of consultative sales, marketing, revenue generation, and program execution. Exceptionally adept in crafting innovative solutions that optimize processes, product positioning, and profitability. Well-versed in designing go-to-market plans for major markets. Strategist with a proven record of solution design and implementation. Articulate communicator, engaging trainer, and champion of driving high-performance, cross-functional teams.

### AREAS OF EXPERTISE

- Consultative Sales Leadership
- Multi-Channel Marketing Management
- Strategic Planning & Execution
- Cross-Functional Team Leadership
- Customer Service & Retention
- Program Design & Development
- Market & Competitive Analysis
- Data Analytics / KPIs / Performance
- Solution Design & Implementation
- Revenue Generation & Growth
- Data-Driven Insights & Recommendations
- Enterprise Employee Engagement
- Channel Marketing Programs
- Loyalty Marketing
- Payment Solutions

### EDUCATION

#### Bachelor of Arts in Political Science

University of Central Florida – Orlando, FL

### TECHNICAL PROFICIENCIES

- Salesforce, MS Office Suite, Google Docs

### PROFESSIONAL EXPERIENCE

ENGAGE PEOPLE – New York (Remote) 2016 – 2020  
**Vice President of Sales (2019 – 2020)**  
**Director of Business Development (2016 – 2019)**

Principal strategist and overseer of sales, business development, process improvements, go-to-market action plans, and talent development. Overhauled the Sales Process. Conceptualized and implemented sales training programs and process-facilitated models for sales and customer service units.

- Built and expanded the Enterprise Sales Team across North America remotely as we pivoted to being a full service end to end ecosystem Fintech provider.
- Led, developed, and empowered 4+ cross-functional personnel.
- Boosted profitability by 18% via onboarding and integration of a new sales method.
- Created a business plan for third party partners to leverage the company's SaaS payment system as a Rewards currency, scheduled to launch in Q4 2020.
- Recognized as Top Producer for three consecutive years (2016, 2017, 2018) in Employee Recognition, Sales Incentives, and Loyalty before being promoted .

TIC TOC – Orlando, FL (Remote) 2013 – 2016  
**Director of Sales**

Sales Incentive Leader that drove SaaS enterprise software sales to Fortune 1000 accounts and strategic partners. Developed revenue generation action plans for clients. Identified new opportunities impacting 6 Promotional Products Team members. Worked with on Solution Design through implementation.

- Launched new Sales Channel Loyalty Programs, Sales Promotional Events , Corporate Gifting and Employee Recognition Partnership for over 14 businesses.

HORIZON LOYALTY & INCENTIVES – Tampa, FL 2006 – 2013  
**VP of Sales-Partner**

Co-pioneered a firm, specializing in sales incentives, recognition programs, events, and channel promotions for businesses. Established industry reseller relationships. Translated client business requirements into tangible solutions.

- Provided oversight of the \$3.5M budget and full P&L accountability.
- Maintained a client portfolio of 20 accounts, ensuring retention and referrals.

### ADDITIONAL EXPERIENCE

**Vice President / Brand Manager, THE CMI NETWORK** – Tampa, FL  
**Director of National Accounts, CROWN MARKETING GROUP** – Tampa, FL  
**National Account Executive, CROWN MARKETING GROUP** – Tampa, FL

## Item 4

Interview of candidates  
for the Commission on  
Children and Youth –  
Gillian Donovan, Adam  
Shuty: **No motion**

## **Gillian J. Donovan, Ph.D.**

### **Clinical Psychologist**

446 Newtown Turnpike · Weston, CT 06883  
(646) 784-3423 · [gilliandonovanphd@gmail.com](mailto:gilliandonovanphd@gmail.com)

#### **PROFESSIONAL LICENSES**

Connecticut Psychology License # 003761

New York Psychology License #022431

#### **EDUCATION**

PhD in Clinical Psychology September 2016  
Fairleigh Dickinson University, Teaneck, NJ

Master's Degree, General Theoretical Psychology June 2013  
Fairleigh Dickinson University, Teaneck, NJ

Bachelor of Arts, English May 2006  
Georgetown University, Washington, DC

#### **CLINICAL EXPERIENCE**

**Gillian Donovan, Ph.D., PLLC** September 2019-present  
*Private practice based in Westport, CT*

**Joanna Ball, Ph.D., Independent Psychology Practice** September 2016 – present  
*Staff Psychologist; Post Doctoral Fellow (Sept 2016-August 2017)*

**James J. Peters VA Medical Center** September 2015 -September 2016  
*Clinical Psychology Intern*

- Provided individual psychotherapy for veterans with substance use disorders, PTSD, panic disorder, depression, and other diagnoses
  - Co-lead Seeking Safety group therapy for veterans with SUD and PTSD
  - Conducted intakes of veterans seeking intensive outpatient treatment for SUD
  - Provided brief therapeutic interventions and evaluations of patients newly admitted to the Spinal Cord Injury unit
  - Participated in weekly didactics, seminars, and multi-disciplinary team meetings
- Primary Supervisors: Kristopher Martin, PhD; Laura Pratchett, PsyD; Phyllis Diambrosio, PhD; Julie Thysen, PhD

**New York Presbyterian, Westchester Division** July 2014 – June 2015  
*Neuropsychology Extern*

- Conducted neuropsychological assessments of inpatient psychiatric population

Donovan, Gillian J.

- Scored and interpreted test results and wrote reports
  - Participated in weekly didactics and seminars
- Primary Supervisor: Faith Gunning-Dixon, PhD

**Four Winds Hospital**

September 2013 – May 2014

*Clinical Psychology Extern*

- Co-led Dialectical Behavior Therapy groups for inpatient adolescents
- Provided brief therapeutic interventions and family meetings with inpatients
- Coordinated therapeutic services for patients upon their discharge from the hospital
- Participated in morning rounds and other multidisciplinary team meetings to coordinate care for patients

Primary Supervisor: Jennifer Powell-Lunder, PsyD

**Mount Sinai St. Luke's (St. Luke's-Roosevelt)**

September 2012 – August 2013

*Clinical Psychology Extern*

- Provided individual therapy for adult survivors of trauma who are also in recovery from substance abuse
- Led a weekly DBT-based group
- Conducted intakes of prospective patients of the clinic, including administering standardized measures, writing an intake report, and presenting at staff meeting
- Coordinated treatment planning during weekly multidisciplinary team meetings

Primary Supervisors: Rachel Levine, PhD and Carole Srinivasan, PhD

**Center for Psychological Services,  
Fairleigh Dickinson University,**

June 2011 – August 2012

*Clinical Psychology Extern*

- Administered, scored, and interpreted psychodiagnostic and educational test results
- Integrated test results in a report and presented feedback to clients
- Conducted individual psychotherapy
- Co-led social skills group for children
- Participated in weekly clinic meeting comprised of group supervision and didactics

Therapy Supervisor: Juliana Lachenmeyer, PhD

**Center for Psychological Services,  
Fairleigh Dickinson University,**

September 2010 – June 2011

*Supervised Practicum Student*

- Conducted intakes, wrote intake reports, and presented the case at team meeting
- Conducted screenings of children for social skills groups

**RESEARCH EXPERIENCE**

**Fairleigh Dickinson University, School of Psychology**

September 2010 – May 2013

*Research Assistant*



Donovan, Gillian J.

- Doctoral dissertation topic: *Optimal Strategies for Single Item Scale Development* Chair Robert McGrath, PhD
  - Second year research topic: *Unscheduled behavioral health consults in primary care settings* (poster)
  - Co-wrote article on psychodynamic therapy technique
  - Entered data for study on Rorschach interpretation using RCAP system
- Supervisor: Robert McGrath, PhD

**Beth Israel Medical Center,  
Department of Psychiatry and Behavioral Sciences,**

New York, NY

March 2009 – May 2010

*Research Assistant*

- Prepare and filed study documents with BIMC Institutional Review Board
- Attended weekly rounds with psychiatrist interviewing inpatients and learning the Mental Status Examination
- Attend weekly research meetings reviewing current BIMC and relevant outside research
- Transcribed Adult Attachment Interviews for scoring

Supervisor: Igor Galynker, MD, PhD

### TEACHING EXPERIENCE

**Fairleigh Dickinson University, School of Psychology**

Fall Semester 2014

*Undergraduate Psychology Instructor*

### PUBLICATIONS

McGrath, R. E., & **Donovan, G. J.** (2013). Commenting on process: Highlighting a basic psychotherapeutic technique. *Journal of Psychotherapy Integration*, 23, 193-203.

McGrath, R. E., & **Donovan, G.** (2012). Behavioral healthcare in the brave new healthcare world. [Review of the book *Understanding the behavioral healthcare crisis: The promise of integrated care and diagnostic reform*, by N. A. Cummings & W. T. O'Donohue (Eds.)]. *PsycCRITIQUES*, 57(7). doi:10.1037/a0025310

Galynker, I., Yaseen, Z., Katz, C., Zhang, X., Hirsch, J., **Jennings-Donovan, G.**, ... Winston, A (2011). Distinct but overlapping neural networks subserved depression and insecure attachment. *Social Cognitive and Affective Neuroscience*. doi:10.1093/scan/nsr074

### PRESENTATION

**Donovan, G.**, & McGrath, R. E. (2013, May). *Single-item alternatives to multi-item scales*. Presented at the Association for Psychological Science, Washington, DC.

### POSTERS

*Donovan, Gillian J.*

**Donovan, G. J.**, McGrath, R. E., Greenberg, M., & Linda, W. P. (2012, October). *Unscheduled behavioral health consults in primary care settings*. Poster session presented at the annual meeting of the New England Psychological Association, Worcester, MA.

Katz, C., Mojtabai, R., Bierman, L., Camacho, K., **Jennings, G.**, Samuel, J., & Galynker, I. (2009, May). *Panic attack and suicide risk: A multivariate logistic regression analysis of a national epidemiological survey*. Poster presented at the annual meeting of the American Psychiatric Association, San Francisco, CA.

### **PROFESSIONAL MEMBERSHIPS**

American Psychological Association  
Connecticut Psychological Association

# Adam R. Shuty

Seeking opportunities to Lead and Educate

11 Kettle Creek Rd.  
Weston, CT 06883  
(347) 802-7580  
adam.shuty@gmail.com

## EXPERIENCE

### **ATOMIC Total Fitness, New York, NY — Founder**

SEPTEMBER 2009 - PRESENT

Studio and Online Personal Training, founded in 2009. Handle all aspects of the business: marketing, sales, personnel, facility and program design.

### **Complete Body, New York, NY — Personal Training Manager**

DECEMBER 2019 - PRESENT

Hire, manage, oversee and coach all trainers in sales, continuing education and fostering long term client relationships.

### **Health and Racquet Club, New York, NY — Personal Trainer**

AUGUST 2004 - SEPTEMBER 2009

Client assessment, addressing pre existing conditions, fitness programming and delivery of sessions.

## EDUCATION

### **National Academy of Sports Medicine, Gilbert, AZ — Certified Behavior Change Specialist**

SEPTEMBER 2019 - JUNE 2020

Identification of motivational triggers and application of processes which lead to sustainable positive behavior change.

### **National Strength and Conditioning Association, Colorado Springs, CO — Certified Strength and Conditioning Specialist**

SEPTEMBER 2012 - JUNE 2014

Application of scientific knowledge to train athletes for the primary goal of improving athletic performance.

### **Virginia Polytechnic and State University, Blacksburg, VA — Industrial Systems Engineering**

SEPTEMBER 1996 - JUNE 2000

Bachelor of Science with a focus on management systems, human factors, safety and ergonomics.

## SKILLS

Entrepreneur

Project Manager

Behavior Change Specialist

Strength and Conditioning Specialist

Youth Fitness Instructor

Martial Arts

## ACHIEVEMENTS

**ABC LIVE Top Fitness Instructor** Voted one of the top 5 fitness instructors in the country.

**Educational Coordinator**  
Nominated as the educational coordinator of my local BNI networking chapter.

**Youth Fitness Coach**  
Exemplifying the principles outlined by the Brand-X Youth Coaching method: "What is best for kids?"

## Item 5

Discussion/decision to appoint Anthony Kesselmark to the Economic Vitality Committee: I **move to appoint Anthony Kesselmark to the Economic Vitality Committee for a term to end June 30, 2022**

## Anthony Kesselmark

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16 High Noon Road, Weston CT 06883

203.451.7172

[akesselmark@gmail.com](mailto:akesselmark@gmail.com)

- Objective** To help our wonderful town of Weston Ct in any way possible to help protect the beauty and business climate. To help find someone to operate Cobbs Mill Inn before it deteriorates beyond repair.
- Professional Summary**
- 24 years in the restaurant business as both a restaurant owner and manager.
  - Experienced in the design, development, and opening of new restaurants including outfitting and stocking them, developing and maintaining inventories, and managing the operating budget.
  - Proven leader with strong managerial skills.
  - Team player with exceptional work ethic and commitment to excellence.
  - Creative thinker who easily adapts to new situations and environments.
- Professional Experience**
- Licensed Real Estate Broker in CT and NY  
November 2019- present. Berkshire Hathaway Homeservices
- Franchise Owner**  
*July 2014 - present Burger Fi International, Poughkeepsie, NY*
- In conjunction with 3 partners, opened a Burger Fi franchise. Rapidly learned all company operating requirements, standards and procedures and became proficient in all areas.
  - Manage and train a staff of eighteen including the General Manager, Assistant Manager, and unit supervisors.
  - Directly manage and control the franchise's inventory, marketing, and advertising.
  - Responsible for the Profit and Loss Statement.
- General Manager**  
*August 2013 - July 2014 Terrain Garden Café (Urban Outfitters Corporation), Westport, CT*
- Within 90 days of being hired, completely turned an unprofitable, poorly run restaurant into a smoothly running, profitable business.
  - Managed all restaurant operations.
  - Hired and trained staff of 15 people.
  - Took part in running a new Urban Outfitter concept that brought food and retail together under the same roof.
  - Was offered a promotion before I left but would have had to move to Philadelphia. I was also offered to be a District Manager as Urban opened dining opportunities in the area.
  - Expanded the wine and drink menu

#### **General Manager**

**May 2010 - August 2013 Rizzuto's Wood Fired Kitchen & Bar, Westport, CT**

- Responsible for daily operations including scheduling a staff of 40 and ensuring an effective floor shift to guarantee guest satisfaction.
- Implemented targeted food and labor expenses to increase profitability.
- Developed a new beverage program, which greatly increased customer consumption and reduced operational costs by 50%.
- Assisted in the development and success of off premise catering: \$400k in the first year of catering sales; \$700k projected for the second year.
- Completed profit and loss projections.

#### **Food Service Manager/Partner**

**February 2008 - May 2010 GTC Enterprises, Brooklyn, NY**

- Attained locations for future pizzerias.
- Hired, trained and managed employees.
- Achieved first year revenues of \$650k, first year food cost at 26.9 with sales up 10% with labor down 5%.
- Implemented successful new menu with house-made breads and specials.
- Assisted in off premise daily catering.

#### **Managing Partner**

**September 2006 - February 2008 Carrabba's Italian Grill, Staten Island, NY**

- Managing partner of a \$2.9 million franchise.
- Turned a negative revenue store to a profit, while keeping labor at 28.9%.
- Supervised a staff of 54 employees.
- Developed knowledge of and experience with profit & loss statements and the mechanics of a large corporation.
- Upon resignation, regional director offered me a 20% increase to stay.

#### **Owner/Executive Chef**

**September 2003 - August 2006 Maia Restaurant & Lounge, Poughkeepsie, NY**

- Executive chef and general manager of self-designed restaurant serving seasonal American cuisine; rated 3.5 stars by Zagat.
- Performed all purchasing for this \$750k in revenue business.
- Managed all back office operations and employee hiring and training.
- Planned regularly changing menu and pricing.

#### **Owner/General Manager**

**September 1995 - January 2004 Pizza & Stuff Enterprises, Dutchess County, NY**

- Opened first of 4 pizzerias at age 21.
- Oversaw all business operations.
- Sold each location for a profit, with the original location generating 4 times the original sales.

**Education**

**Culinary Institute of America, Hyde Park, NY**  
*2001-2002*

- Completed program through Cuisines of the America's while running a business and shadowing at 2 Manhattan restaurants; Veritas and L'Impero

**St. John's University, Queens, NY**  
*1991-1992*

## Item 6

Overview of Weston Youth  
Services programming for Fall  
2020, given COVID-19 – **No  
motion**



## *Weston Youth Services*

Weston Youth Services works to support and promote the health and well-being of Weston children and families. Throughout the year Youth Services offers youth enrichment programs, parent education & support, community wellness & recreation programs, and family events.



### ***WOW! After School Programs***

Weston Youth Services' WOW afterschool enrichment programs have been a beloved staple in Weston youth since 1998. WOW programs utilize local instructors with expertise in a variety of areas including cooking, sewing, art, science and business. WOW programs offer Weston youth a chance to learn, have fun and tap into their interests in a safe and supportive space. Our WOW programs always have kids' interests at the forefront as programs change and grow to meet changing needs. Programs are subject to minimal student enrollment; hence **we do not run classes that do not at least break even financially.**

During this pandemic, Weston Youth Services has listened and responded to the needs of the community and **our** children. The safety of Weston youth is, as always, our top priority, followed by the need to keep offering quality enrichment programs for youth to continue to have fun, learn and expand their interests. We believe it is even more important to offer reliable quality programs during these difficult and unpredictable times. We finished the last few weeks of our winter session with the majority of our programs online. Instructors felt the need to connect and the excitement of children seeing their program teacher and their friends was priceless. In spring and summer we took the forefront and offered successful virtual class sessions, ranging from business programs and science to art, creative writing and podcast, always maintaining a steady presence despite all of the chaos.

We look forward to offering in-person classes when it is safe to do so, but we believe that Weston youth benefit from these virtual classes where they are engaged in learning, interacting with peers and connecting with caring adult instructors in a safe, non-academic space.

For Fall 2020, we have put together a rich and varied catalog of 27 virtual courses and anticipate a great Fall WOW session. The full Fall 2020 catalog is attached for your reference, including estimated number of students and daily schedule of activities.



***"Where Kids Come First"***



## Weston Youth Services Virtual Online Fall 2020 After School Programs



**Online Registration Opens Thursday, September 10<sup>th</sup> at 10:01 p.m.**

[www.westonyouthservices.org](http://www.westonyouthservices.org)

Weston Youth Services will be offering virtual Fall WOW! after school programs for students in Grades K-10 beginning the week of September 21<sup>st</sup>. All programs are held through the Zoom app, unless otherwise indicated.

### **Guidelines for Virtual Conferencing:**

- **For Instructors**
  - Instructors will create an invitation, with link, that will be sent to Weston Youth Services and then forwarded to parents.
  - A password will be created for entry to class.
  - Instructors will enable the waiting room feature. This offers a message to students who arrive early that they are in the right place and the instructor will arrive soon. The instructor then admits the students at class start time.
  - Instructors will choose the option to mute participants upon entry. This will ensure that students are not chatting before there is an adult supervising.
  - Instructors can mute a student or class if they are too disruptive when they are talking.
  - Instructors will **not** record the session.
  - Instructors will **not** take any screenshots during the session.
  - Instructors will not enable the chat feature between them and/or the students.
  
- **For parents and students:** Here are the steps WYS WOW! Program is taking to ensure student comfort and safety:
  - Our WOW! instructors are background checked and known to us from previous WOW! after school programs.
  - Classes are setup so that audio is muted and video is off *until* the instructor is present in the video class. Once the Instructor turns on the video and audio, students will be seen and heard by the instructor and other students/unless parents or students choose to turn off their individual audio or video at any time.
  - The email link to enter the video class will be sent to the parents' email provided at registration. We encourage parents to be with the child when they enter the class, but they are not required to stay in the video for the class.

- The classes will be set up with a password and there will be a ding sound when a new participant enters the class. The instructor will carefully monitor participant count so that no unauthorized participants are in the class.
- As noted above, the instructors will mute audio, turn off video or even disconnect a student from the class if they deem it necessary.
- Parents and/or students will not record the session.
- Parents and/or students will not take any screenshots during the session.
- Parents should be mindful where your child is sitting and its background setting during the virtual meeting.

**Permission:**

During the registration process, parents will be asked to check off a box indicating that they have read and agree to the following:

**Video Conferencing Class Permissions**

I give permission for my child to participate in Weston Youth Service WOW! Enrichment courses via video conference platform (*Zoom or Webex*) while enrolled in the *Summer 2020 session*. I understand that:

- My child's WOW! Program instructor will be leading the video conference class.
- Students will be visible to other participants in the video call.
- Students will be able to ask/answer questions during the video call.
- Students and/or parents will have the ability to turn off their individual audio or video at any time during the class.
- Classes will **NOT** be recorded by the instructor or Weston Youth Services. Students and parents agree they will **NOT** video or record the classes.
- Instructors, Weston Youth Services, students, and parents agree they will **NOT** snapshot any pictures of the session.
- The instructor retains the right to mute or turn off any participant's video, or disconnect a child from the program at any time if they deem it necessary.
- **This registration is individual to each registered child. (If someone else is interested in participating in the class please refer them to our website for registration, or have them contact Charlene Monn, [cmonn@westonct.org](mailto:cmonn@westonct.org))**

DISCLAIMER: This is an evolving situation and our current plan. We appreciate your flexibility and look forward to having your children be part of our WOW! Programs.

**Registration:**

Online registration will open on **Thursday, September 10<sup>th</sup> at 10:01 p.m.** If a program is full, you still may register and your child's name will automatically be placed on the wait-list (**No payment is required at this time**). If space does become available, you will be notified via email.

If you do not have an account established with Weston Youth Services, you will need to set up an account online once the registration systems opens at 10:01 p.m. on Thursday, September 10<sup>th</sup>. The system will ask for your email address and generate a temporary password which will then be emailed to you so you can proceed with registration.

**Fees:**

Please see each course listing for specific fees.

Financial Aid is available; please contact Allison Lisbon, Director of Social Services, at 203-222-2663 if you would like to inquire about assistance.

**Payment:**

- ALL payments must be made online by credit card via our secure site.
- Full payment of program fees must be made within **twenty-four (24) hours** of registration. The system has been set up to automatically delete unpaid registrations after **twenty-four (24) hours**. When a registration has been deleted due to non-payment, a system-generated email will be sent stating:

*"This is a notification that the registration for (registrants first name and last initial) has been deleted due to non-payment on (date and time that registration was deleted)."*

**Refund:**

If you cancel your child's registration prior to the day that a program begins, you will be charged a **\$25.00** administrative and processing fee. Once a class begins, we **do not** issue refunds or credits

**Program Dates:**

Classes begin the week of September 21<sup>st</sup> and run through the week of November 30<sup>th</sup>.

**Class Length:**

All HES and WIS programs are scheduled to run from 4:30-5:30 p.m., unless otherwise indicated.  
All WMS and WHS programs are scheduled to run from 3:30-4:30 p.m., unless otherwise indicated.

Please check individual programs for descriptions, grade eligibility, and cost.

Weston Youth Services reserves the right to cancel a class due to lack of student enrollment. If a student is dismissed for disciplinary reasons or withdraws from the program, the parent forfeits the entire program fee.

If you have any questions, please contact Charlene Monn, Weston Youth Services Program Coordinator, at [cmonn@westonct.gov](mailto:cmonn@westonct.gov) or (203) 222-2586.

## HURLBUTT ELEMENTARY SCHOOL PROGRAMS

*All classes will be held from 4:30-5:30 p.m. unless otherwise indicated*

### **Monday Programs**

**9-week session**

**September 21<sup>st</sup> – November 30<sup>th</sup> (no class 9/28, 10/12)**

#### **Paint, Draw & More (K-2<sup>nd</sup> grade)**

**Maximum # of participants: 12 students**

**Fee: \$ 171.00**

Drawing classes teach children to draw what they see, to enhance their drawings with their own ideas and concepts, and to use different materials in creative ways. The class environment is non-competitive, creative, and fun. This program helps students build their self-esteem through their drawing success and enhances hand eye coordination as well as spatial and color relationships. Special holidays and events are considered for project ideas. Multicultural arts and techniques are taught; educating students in history, geography, and storytelling as well. Drawing projects may include collage, mask making, still life, animals, scenery, people, portrait, or architecture. Students may take multiple sessions from year to year and will not repeat projects.

Papers will be mailed to students prior to class. Students can use materials they have at home such as oil or chalk pastels, crayons, color pencils, markers, and watercolor paints for this class. **Note:** If your child cannot attend the Monday program, we also offer a Friday class!

Instructor:

Paint, Draw & More – Steve Burke

#### **Young Diplomats ( 1<sup>st</sup> & 2<sup>nd</sup> grade)**

**Maximum # of participants: 15 students**

**Fee: \$ 158.00**

We are pleased to welcome Spark Business Academy to our HES students this fall! This fun class helps students develop a global mindset and build international awareness early in life, an important skill in today's increasingly interconnected world. Students will explore cultural differences across countries, play geography games, discover famous landmarks, learn world currencies, current global events, the role of international institutions like the United Nations, and more. they will role-play as diplomats and come up with solutions to key global problems like hunger, poverty and pollution.

Instructor:

Spark Business Academy

### **Tuesday Programs**

**10-week session**

**September 22<sup>nd</sup> – December 1<sup>st</sup> (no class 11/3)**

#### **Magic Zoom Club (K-3<sup>rd</sup> grade)**

**Maximum # of participants: 12 students**

**Fee: \$ 170.00**

**NOTE: This is a 40 minute program and runs from 4:30-5:10 p.m.**

Disappearing coins! Magic scarves! Card tricks! Experience the wonder of magic as you learn and build techniques led by Weston's own Magic Genie! Improve your presentation, public speaking, and

leadership skills, build self-confidence and poise, and develop stage presence. We promise a magical experience. Each week, you'll have tricks and goodies to fool your parents and friends! **Note:** Students repeating this class will receive new tricks and... with the wave of a wand, become magical allies for new students.. *A pick-up time for materials will be arranged prior to class.* **Note:** If your child cannot attend the Tuesday program, we're magically offering a Friday class!

Instructor:  
Nisan Eventoff

**Yoga with Judy (1<sup>st</sup> – 5<sup>th</sup> grade)**  
**Maximum # of participants: 10 students**  
**Fee: \$ 170.00**

Judy returns this fall to our WOW! programs with a 60-minute online yoga retreat! Get ready to have fun on your mat as you explore and discover the mind and body connection! Judy takes a creative approach to yoga that can be very helpful for children whose bodies are still developing. The use of animated poses and basic stretching exercises promote strength, flexibility, coordination and body awareness. Judy incorporates breathing and visualization techniques to teach children how to focus, relax, and develop self-control in a fun-filled way.

Instructor:  
Judy Orr

**Kempo Karate ( K – 2<sup>nd</sup> grade)**  
**Maximum # of participants: 12 students**  
**Fee/Option 1: \$195.00 (includes white uniform (Gi))\***  
**Fee/Option 2: \$170.00 (if student already has a uniform (Gi))**

Your martial arts journey is here with Ridgefield Kempo this fall! Train to improve physical conditioning and practical self-defense skills. The goal of this traditional martial arts program is to develop the whole person - body, mind, and character, thereby increasing confidence, focus, self-discipline, self-control, and respect for self and others. Kempo Karate is a great way to provide efficient guidance for children in their listening skills, discipline, motor skill development, obedience, patience, and self-control. Children who participate in this program will produce optimal involvement in simple everyday tasks, challenges/struggles, making wise decisions and facing life situations when it comes to self-defense, and mastering the mind. \* A karate uniform is not required, but suggested.

**Note:** If your child cannot make the Tuesday class, we also offer a Thursday program!

**Special Note:** Students may be invited to test for an advanced belt pending successful completion of learned techniques. Parents will be notified directly by Ridgefield Kempo. Please know that there is an additional cost for the test, payable to Ridgefield Kempo, and is not part of the WOW! fee.

Instructor:  
Ridgefield Kempo

**Wednesday Programs**  
**8-week session**  
**September 30<sup>th</sup> – December 2<sup>nd</sup> (no class 10/21, 11/25)**

**Junior Performers (1<sup>st</sup> & 2<sup>nd</sup> grade)**  
**Maximum # of participants: 10 students**  
**Fee: \$ 136.00**

This class will introduce children to elements of theater and performance in a fun and creative way. Students will bring their own characters to life by creating the character, writing a short script, and putting together costumes and set pieces all while learning basic theater terminology. As this is a virtual program,

junior performers will work to create a piece to contribute to an end-of-session iMovie for friends and family to watch.

Instructor:  
Amy MacRae

**Science Wonders and Phenomena (K-2<sup>nd</sup> grade)**

**Maximum # of participants: 20 students**

**Fee: \$ 178.00**

Come explore the world of science wonders and phenomena! Each session is a live, INTERACTIVE on-line one-hour genuine Mad Science program with demos, activities, and your own easy to do hands-on experiment. This program will help students discover how spectacular science is! With crazy optical illusions, underwater volcanoes, rainbow spectrums, mysterious Dry Ice, and electrifying experiments students will be leaving each class wanting to dive into more science! **Each student will receive a home kit, delivered to your house with most materials needed for class.** (A few simple household material required)

Instructor:  
Mad Science of Fairfield & New Haven Counties

**Thursday Programs**

**10-week session**

**September 24<sup>th</sup> – December 3<sup>rd</sup> (no class 11/26)**

**Kempo Karate ( K – 2<sup>nd</sup> grade)**

**Maximum # of participants: 12 students**

**Fee/Option 1: \$195.00 (includes white uniform (Gi))\***

**Fee/Option 2: \$170.00 (if student already has a uniform (Gi))**

Your martial arts journey is here with Ridgefield Kempo this fall! Train to improve physical conditioning and practical self-defense skills. The goal of this traditional martial arts program is to develop the whole person - body, mind, and character, thereby increasing confidence, focus, self-discipline, self-control, and respect for self and others. Kempo Karate is a great way to provide efficient guidance for children in their listening skills, discipline, motor skill development, obedience, patience, and self-control. Children who participate in this program will produce optimal involvement in simple everyday tasks, challenges/struggles, making wise decisions and facing life situations when it comes to self-defense, and mastering the mind. \* A karate uniform is not required, but suggested.

**Note:** If your child cannot make the Tuesday class, we also offer a Tuesday program!

**Special Note:** Students may be invited to test for an advanced belt pending successful completion of learned techniques. Parents will be notified directly by Ridgefield Kempo. Please know that there is an additional cost for the test, payable to Ridgefield Kempo, and is not part of the WOW! fee.

Instructor:  
Ridgefield Kempo

**Chess (1<sup>st</sup> & 2<sup>nd</sup> grade)**

**Maximum # of participants: 14 students**

**Fee: \$ 210.00**

The Chess Club of Fairfield County is pleased to offer online classes that our students can take from home! This course for beginners builds logical and critical thinking, helps develop patience and concentration, and informs students about the history and evolution of chess strategy. Students will learn the basics of the game of chess, including, but not limited to board set up, the value of pieces, elementary



tactics, and endgame strategy. Students will be able to see each other and discuss positions with the CCFC instructor.

Instructor:  
Chess Club of Fairfield County

**Friday Programs**  
**9-week session**  
**September 25<sup>th</sup> – December 4<sup>th</sup> (no class 11/6, 11/27)**

**Paint, Draw & More (K-2<sup>nd</sup> grade)**  
**Maximum # of participants: 12 students**  
**Fee: \$ 171.00**

Drawing classes teach children to draw what they see, to enhance their drawings with their own ideas and concepts, and to use different materials in creative ways. The class environment is non-competitive, creative, and fun. This program helps students build their self-esteem through their drawing success and enhances hand eye coordination as well as spatial and color relationships. Special holidays and events are considered for project ideas. Multicultural arts and techniques are taught; educating students in history, geography, and storytelling as well. Drawing projects may include collage, mask making, still life, animals, scenery, people, portrait, or architecture. Students may take multiple sessions from year to year and will not repeat projects.

Papers will be mailed to students prior to class. Students can use materials they have at home such as oil or chalk pastels, crayons, color pencils, markers, and watercolor paints for this class. **Note:** If your child cannot attend the Monday program, we also offer a Monday class!

Instructor:  
Paint, Draw & More – Heather Bennett

**Magic Zoom Club (K-3<sup>rd</sup> grade)**  
**Maximum # of participants: 12 students**  
**Fee: \$ 153.00**  
**NOTE: This is a 40 minute program and runs from 4:30-5:10 p.m.**

Disappearing coins! Magic scarves! Card tricks! Experience the wonder of magic as you learn and build techniques led by Weston's own Magic Genie! Improve your presentation, public speaking, and leadership skills, build self-confidence and poise, and develop stage presence. We promise a magical experience. Each week, you'll have tricks and goodies to fool your parents and friends! **Note:** Students repeating this class will receive new tricks and... with the wave of a wand, become magical allies for new students.. *A pick-up time for materials will be arranged prior to class.* **Note:** If your child cannot attend the Tuesday program, we're magically offering a Friday class!

Instructor:  
Nisan Eventoff



## **WESTON INTERMEDIATE SCHOOL PROGRAMS**

*All classes will be held from 4:30-5:30 p.m. unless otherwise indicated*

### **Monday Programs**

**9-week session**

**September 21<sup>st</sup> – November 30<sup>th</sup> (no class 9/28, 10/12)**

#### **Debate Club (3<sup>rd</sup> – 5<sup>th</sup> grade)**

**Minimum/Maximum # of participants: 5 minimum/15 maximum students**

**Fee: \$ 158.00**

Students will learn the art of persuasion and help select debate topics they find interesting. They will work in rotating groups and practice their debating skills in a supportive environment, including developing arguments, issuing rebuttals, providing examples, rebuilding their case and summarizing points of view. Students will learn to think on their feet and enhance their public-speaking skills, gaining self-confidence in the process.

Instructor:

Spark Business Academy

#### **Theater Bound**

**Maximum # of participants: 10 students**

**Fee: \$ 153.00**

All levels of theater experience are welcome to join us this fall! We'll explore all elements of theater from understanding the technical side to acting and performing. Children will learn all about the theater through games, improvisation and working on scenes, dances and songs from kids/junior versions of theater productions. As this class is a virtual program, theater students will create an end-of-session iMovie to share performances with family and friends.

Instructor:

Amy MacRae

#### **Bake My Day with Gabriela! (3<sup>rd</sup> – 5<sup>th</sup> grade)**

**Maximum # of participants: 10 students**

**Fee: \$ 171.00**

Surprise your family with a homemade treat that you baked in your kitchen! We'll bake virtually together and you'll be your own chef, ready with the recipe, cookware, and ingredients. Gabriela will stand by, demonstrating different baking steps and answering questions, while you and your friends mix, measure, and prep. The recipes in this 60-minute online class may include yeast-based bread and pizzas, muffins, and cakes. See you in the kitchen!

Instructor:

Gabriela Low – Atelier SEW FUN Enterprises, LLC

**Tuesday Programs**  
**10-week session**  
**September 22<sup>nd</sup> – December 1<sup>st</sup> (no class 11/3)**

**Podcast Pioneers (for students entering Grades 3-10)**  
**Minimum # of participants: 12 students**  
**Fee: \$ 170.00**

It seems like everywhere you look - or listen - that everyone has a podcast these days. Podcasts are produced by many different people, in many different topic areas, using many different technology tools. Do you have information or a story that you want to share with the world? Do you know people in your life (maybe distant relatives or friends) that you'd like to interview? Do you want to document what it's like to live through this challenging time as a student?

In this program, Weston's own Rudd Anderson, will take you through the process to create your very own podcast.

Topics we'll explore will include:

- The basic elements of a podcast
- Topic Selection
- Planning
- Interviewing strategies
- Recording tools
- Editing
- Sound enhancements

Class requirements:

- A recording device - Phones are great for this
- Sound editing software - For instructional purposes, Mr. Anderson will be using Audacity. This is a free sound editing software that [can be downloaded here](#). Students may work with another editing software (i.e. Garageband) if they are comfortable with the editing tools in that software.

The structure of the class will consist of mini-lessons on a given topic and/or technical skill, class discussions, and time for students to work on their own and get troubleshooting advice/guidance and feedback from Mr. Anderson. There may be occasional "assignments" (i.e. podcast examples) for students to listen to help prepare for class discussions.

Instructor:  
Rudd Anderson

**Yoga with Judy (1<sup>st</sup> – 5<sup>th</sup> grade)**  
**Maximum # of participants: 10 students**  
**Fee: \$ 170.00**

Judy returns this fall to our WOW! programs with a 60-minute online yoga retreat! Get ready to have fun on your mat as you explore and discover the mind and body connection! Judy takes a creative approach to yoga that can be very helpful for children whose bodies are still developing. The use of animated poses and basic stretching exercises promote strength, flexibility, coordination and body awareness. Judy incorporates breathing and visualization techniques to teach children how to focus, relax, and develop self-control in a fun-filled way.

Instructor:

Judy Orr

**Cartooning (3<sup>rd</sup> thru 5<sup>th</sup> grade)**

**Maximum # of participants: 12 students**

**Fee: \$ 190.00**

Whether together in the classroom or together on-line, Paint Draw & More is committed to offering fun and valuable art classes. We'll work with the art supplies you have at home, focusing on pencils, colored pencils, markers and water colors. Please join us for our successful virtual art classes.

Learn to create cartoon characters, super heroes and comic strips with Heather Bennett! Students will learn to develop characters and story lines with associated dramatic illustration. The first few classes will concentrate on drawing and technique which students will then apply while designing and drawing their own projects for the rest of the session.

Instructor:

Paint, Draw & More – Heather Bennett

**Magic Zoom Club (K-3 grade)**

**Maximum # of participants: 12 students**

**Fee: \$ 170.00**

**NOTE: This is a 40 minute program and runs from 4:30-5:10 p.m.**

Disappearing coins! Magic scarves! Card tricks! Experience the wonder of magic as you learn and build techniques led by Weston's own Magic Genie! Improve your presentation, public speaking, and leadership skills, build self-confidence and poise, and develop stage presence. We promise a magical experience. Each week, you'll have tricks and goodies to fool your parents and friends! **Note:** Students repeating this class will receive new tricks and... with the wave of a wand, become magical allies for new students.. *A pick-up time for materials will be arranged prior to class.* **Note:** If your child cannot attend the Tuesday program, we're magically offering a Friday class!

**Wednesday Programs**

**8-week session**

**September 30<sup>th</sup> – December 2<sup>nd</sup> (no class 10/21, 11/25)**

**Entrepreneurs Club (3<sup>rd</sup> – 5<sup>th</sup> grade)**

**Minim/Maximum # of participants: 5 minimum/15 maximum students**

**Fee: \$140.00**

If you like "Shark Tank," this club is for you! Join other intrepid students and learn what it takes to launch your own business. Students will build self-confidence while developing business skills in strategy, marketing and finance. Students will select a business idea, learn to develop a business plan and make a pitch presentation on the last day. They may even create a real website and design their own business cards!

Instructor:

Spark Business Academy

**Chess (3<sup>rd</sup> – 5<sup>th</sup> grade)**

**Maximum # of participants: 12 students**

**Fee: \$136.00**

We're thrilled to bring Dan Starbuck Pelletier and his team of chess coaches to our WOW! after school programs this fall! DIG USA teachers use chess to improve strategic thinking, problem solving and patience in a fun, engaging way. We teach how the pieces move and how they work together using

tactics like forks, pins and discover attacks. We will use Chess.com (free to set up an account and free to use) and Zoom to teach the students. This class is for beginners, intermediate and advanced. We'll make it interesting for everyone, while teaching content and material that is understandable for all!

Instructor:  
DIG USA

**Bonjour mes Amis – French Online! (3<sup>rd</sup>-5<sup>th</sup> grade)**  
**Maximum # of participants: 8 students**  
**Fee: \$ 152.00**

Come learn the beauty of the French language and its charm with Madame Sylvie. Bonjour mes Amis Online will begin with a greeting followed by the weather and include colors, and numbers. A video will be emailed to parents the day before class related to the following day's lesson. Games, songs, and play will be incorporated into the class to keep the students engaged and motivated to learn more French with Madame Sylvie.

**Thursday Programs**  
**10-week session**  
**September 24<sup>th</sup> – December 3<sup>rd</sup> (no class 11/26)**

**Advanced Paint, Draw & More! (3<sup>rd</sup>-5<sup>th</sup> grade)**  
**Maximum # of participants: 12 students**  
**Fee: \$ 190.00**

Paint Draw & More is proud to have perfected the art of igniting children's creative instincts. Our fun and informative drawing and painting classes for older students are specially designed to build on your child's knowledge of drawing and teach them technical skills as they develop their own unique style. We encourage students to work in black and white, or color; whichever best achieves their vision. Students may take multiple sessions from year to year and will not repeat projects.

Papers will be mailed to students prior to class. Students can use materials they have on hand at home such as oil or chalk pastels, crayons, color pencils, markers, and watercolor paints for this class.

Instructor:  
Paint, Draw & More – Thomas Pendelton

**Cooking for Life! (3<sup>rd</sup>-5<sup>th</sup> grade)**  
**Maximum # of participants: 10 students**  
**Fee: \$ 190.00**

Imagine, you made dinner tomorrow night! We'll cook virtually together and you'll be your own chef, ready with the recipe, cookware, and ingredients. Christine will stand by, demonstrating different cooking steps, and answering questions, while you and your friend's peel, mix and prepare. Recipes in this 60-minute online class may include noodle soup, baked potato with vegetables, breakfast omelet, and others. Cooking is fun! See you in the kitchen

Instructor:  
Christine Walder- Atelier SEW FUN Enterprises LLC

**Science Wonders and Phenomena (3<sup>rd</sup> – 5<sup>th</sup> grade)**  
**Maximum # of participants: 20 students**  
**Fee: \$ 220.00**

Come explore the world of science wonders and phenomena! Each session is a live, INTERACTIVE on-line one-hour genuine Mad Science program with demos, activities, and your own easy to do hands-on experiment. This program will help students discover how spectacular science is! With crazy optical illusions, underwater volcanoes, rainbow spectrums, mysterious Dry Ice, and electrifying experiments students will be leaving each class wanting to dive into more science! Each student will receive a home kit, delivered to your house with most materials needed for class. (A few simple household material required)

Instructor:  
Mad Science of Fairfield & New Haven Counties

**Friday Programs**  
**9-week session**  
**September 25<sup>th</sup> – December 4<sup>th</sup> (no class 11/6, 11/27)**

**Finding Your Brave (3<sup>rd</sup> – 5<sup>th</sup> grade)**  
**Maximum # of participants: 6 students**  
**Fee: \$36.00**  
**Note: This is a 6-week program and ends on October 30<sup>th</sup>**

Join Weston Youth Services Director Laura Cleary for a fun class about understanding & outsmarting worry and fear so that you can do what's important to you, even the things that feel hard or scary. We will do some crafts (make a worry box and calming glitter jar), play games, learn/practice fun new coping skills, and more. This small class will help build confidence, courage and social-emotional skills. We will provide all needed supplies and deliver to registrants prior to class start date.

**Magic Zoom Club (K-3<sup>rd</sup> grade)**  
**Maximum # of participants: 12 students**  
**Fee: \$ 153.00**  
**NOTE: This is a 40 minute program and runs from 4:30-5:10 p.m.**

Disappearing coins! Magic scarves! Card tricks! Experience the wonder of magic as you learn and build techniques led by Weston's own Magic Genie! Improve your presentation, public speaking, and leadership skills, build self-confidence and poise, and develop stage presence. We promise a magical experience. Each week, you'll have tricks and goodies to fool your parents and friends! **Note:** Students repeating this class will receive new tricks and... with the wave of a wand, become magical allies for new students.. *A pick-up time for materials will be arranged prior to class.* **Note:** If your child cannot attend the Friday program, we're magically offering a Tuesday class!

Instructor:  
Nisan Eventoff



## **Weston Middle School / Weston High School Programs**

***All classes will be held from 3:30-4:30 p.m. unless otherwise indicated***

### **Monday Programs**

**9-week session**

**September 21<sup>st</sup> – November 30<sup>th</sup> (no class 9/28, 10/12)**

#### **Bulls & Bears- The Stock Market Game (6<sup>th</sup> – 8<sup>th</sup> grade)**

**Minimum/Maximum # of participants: 5 minimum/15 maximum students**

**Fee: \$ 158.00**

**NOTE: This class will be held from 4:30-5:30 p.m.**

Start investing in the stock market at a young age and make your money grow! Students will pick their own \$100,000 portfolio with stocks like Apple, Google or Amazon using a cool stock-trading simulation. This hands-on experience will empower students with the tools and mindset to face future investment decisions with confidence and "buy low, sell high." A solid foundation for successful future investors!

Instructor:

Spark Business Academy

#### **Podcast Pioneers (3<sup>rd</sup> – 10<sup>th</sup> grade)**

**Minimum # of participants: 12 students**

**Fee: \$ 170.00**

**NOTE: This class will be held from 4:30-5:30 p.m.**

It seems like everywhere you look - or listen - that everyone has a podcast these days. Podcasts are produced by many different people, in many different topic areas, using many different technology tools. Do you have information or a story that you want to share with the world? Do you know people in your life (maybe distant relatives or friends) that you'd like to interview? Do you want to document what it's like to live through this challenging time as a student?

In this program, Weston's own Rudd Anderson, will take you through the process to create your very own podcast.

Topics we'll explore will include:

- The basic elements of a podcast
- Topic Selection
- Planning
- Interviewing strategies
- Recording tools
- Editing
- Sound enhancements

Class requirements:

- A recording device - Phones are great for this
- Sound editing software - For instructional purposes, Mr. Anderson will be using Audacity. This is a free sound editing software that [can be downloaded here](#). Students may work with another editing software (i.e. Garageband) if they are comfortable with the editing tools in that software.

The structure of the class will consist of mini-lessons on a given topic and/or technical skill, class discussions, and time for students to work on their own and get troubleshooting advice/guidance and

feedback from Mr. Anderson. There may be occasional "assignments" (i.e. podcast examples) for students to listen to help prepare for class discussions.

Instructor:  
Rudd Anderson

**Wednesday Programs**  
**8-week session**  
**September 30<sup>th</sup> – December 2<sup>nd</sup> (no class 10/21, 11/25)**

**Creative Writing: Finding your Creative Voice! (6<sup>th</sup> – 10<sup>th</sup> grade)**  
**Maximum # of participants: 12 students**  
**Fee: \$ 136.00**

This workshop, offered by award winning author Nora Raleigh Baskin, is about digging deep, taking the risk, and finding an inner bravery. Nora will begin the course with a short writing topic for discussion, and then students will be given a single trigger word (not prompt). After a timed ten-minute free write, everyone will read their work out loud, without comments, or critiquing, without judgments, or suggestions. As the week progresses, the class will begin sharing positive "reactions." Was there a sentence, an emotion, a phrase, an image that spoke to you? Moved you? Made you feel or think? See something in a different way? **Discovering the voice that is inside all of us, this after all, is what writing is all about!**

**Chess (3<sup>rd</sup> – 5<sup>th</sup> grade)**  
**Maximum # of participants: 12 students**  
**Fee: \$136.00**

We're thrilled to bring Dan Starbuck Pelletier and his team of chess coaches to our WOW! after school programs this fall! DIG USA teachers use chess to improve strategic thinking, problem solving and patience in a fun, engaging way. We teach how the pieces move and how they work together using tactics like forks, pins and discover attacks. We will use Chess.com (free to set up an account and free to use) and Zoom to teach the students. This class is for beginners, intermediate and advanced. We'll make it interesting for everyone, while teaching content and material that is understandable for all!

Instructor:  
DIG USA

**Thursday Programs**  
**10-week session**  
**September 24<sup>th</sup> – December 3<sup>rd</sup> (no class 11/26)**

**Jr CEOs (6<sup>th</sup> -8<sup>th</sup> grade)**  
**Minimum/Maximum # of participants: 5 minimum/15 maximum students**  
**Fee: \$ 175.00**  
**NOTE: This class will be held from 4:30-5:30 p.m.**

How cool would it be for you to be the boss of Apple or Amazon for a day? In this leadership class, you can! Students will act as CEOs for leading companies and work in groups to make strategic recommendations to address real business issues. Case studies include popular companies, such as Apple, Amazon, Coke, McDonald's, Under Armour, Nike, Tesla, Uber and more. Students will enhance their problem-solving skills, develop business savvy and cultivate a strategic mindset as future leaders.

Instructor:  
Spark Business Academy







*Weston Youth Services  
Fall 2020 Virtual Programs  
Estimated Attendance*

<b>Program</b>	<b>Day</b>	<b>Min/Max # of students</b>	<b>Est. # of Students</b>
Paint, Draw & More	Mondays	5 min/ 12 max.	6-8 students
Young Diplomats	Mondays	4 min / 15 max.	8-10 students
Debate Club	Mondays	4 min/ 15 max	8-10 students
Bulls & Bears - Stock Market Game	Mondays	4 min/ 15 max	10-12 students
Theater Bound	Mondays	5 min/ 10 max	8-10 students
Bake My Day!	Mondays	4 min/ 10 max	6-8 students
Podcast Pioneers	Tuesdays	5 min/12 max	9-12 students
Yoga	Tuesdays	5 min/ 10 max	5-8 students
Magic	Tuesdays	5 min/ 12 max	5-7 students
Karate	Tuesdays	5 min/ 12 max	8-10 students
Cartooning	Tuesdays	5 min/ 12 max.	8-10 students
Creative Writing	Wednesdays	5 min/ 12 max.	6-8 students
Bonjour mes Amis	Wednesdays	4 min/8 max	4-6 students
Chess (WIS)	Wednesdays	5 min/ 12 max	8-10 students
Chess (WMS)	Wednesdays	5 min/ 12 max	8-10 students
Budding Entrepreneurs	Wednesdays	4 min/ 15 max	8-10 students
Science Wonders & Phenomena	Wednesdays	10 min/20 max	10-12 students
Junior Performers	Wednesdays	5 min/ 10 max	9-10 students
Karate	Thursdays	5 min/ 12 max	8-10 students
Advanced Paint, Draw & More	Thursdays	5 min/ 12 max.	6-8 students
Junior CEOs	Thursdays	4 min/ 15 max	8-10 students
Science Wonders & Phenomena	Thursdays	10 min/20 max	10-12 students
Chess	Thursdays	8 min/ 14 max	10-12 students
Cooking for Life	Thursdays	4 min/ 10 max	6-8 students
Magic	Fridays	5 min/ 12 max	5-7 students
Paint, Draw & More	Fridays	5 min/ 12 max.	6-8 students
Finding Your Brave	Fridays	4 min/6 max	4-6 students

**"Where Kids Come First"**

Item 7

Update on FY 20/21 tax  
collection – **No motion**



Jonathan Luiz <jluiz@westonct.gov>

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## Tax Collections report

1 message

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**Rick Darling** <rdarling@westonct.gov>

Wed, Aug 12, 2020 at 2:35 PM

To: Steven Ezzes <sezzes@westonct.gov>, Rone Baldwin <rbaldwin@westonct.gov>, Allan Grauber <agrauber@westonct.gov>, Jeffrey Farr <jfarr@westonct.gov>, Richard Bochinski <rbochinski@westonct.gov>, Amy Gare <agare@westonct.gov>, Cathleen Neblett <cneblett@westonct.gov>, Jonathan Luiz <jluiz@westonct.gov>, Christopher Spaulding <cspaulding@westonct.gov>, Stephan Grozinger <sgrozinger@westonct.gov>, Samantha Nestor <snestor@westonct.gov>, Gregory Murphy <gmurphy@westonct.gov>

Attached is the final weekly report that captures all of the first half tax installment collections that were received by the due date. We have collected 95.8% of the first half installment compared to 98.1% last year. Deferment applications in the amount of \$609,120 account for 1.6% of the first half installment. If all of those accounts had paid in full without the three month deferment program in place, collections would be at 97.4%.

Overall, the results are cautiously encouraging, but we will keep track of payments over the next seven weeks until the end of September when the \$609,120 will be due without interest penalties. The tax office did process a deposit today in the amount of \$120,000, but that amount is not included in the spreadsheet totals since those payments were not received on time to avoid the interest charge. It's typical that we receive a modest amount of additional collections in August after the due date.

--

Rick Darling

Finance Director/Asst. Town Administrator/Treasurer

Town of Weston, CT

56 Norfield Road

Weston, CT 06883

(203) 222-2678 (Voice)

(203) 222-2557 (Fax)



**Tax Collection activity.xlsx**

14K

**Tax Collections week of 2019:**

**Original Levy = 71,784,975**  
**1st Half Install. 37,737,360**

**Tax Collections week of 2020:**

**Original Levy = 71,967,265**  
**1st Half Install. 37,820,893**

Week ending	current levy	Cumulative		Week ending	current levy	Cumulative		3 Month Tax Deferment	Cumulative	
		% of levy	Cum. % of 1st half install			% of levy	Cum. % of 1st half install		% of levy	Cum. % of 1st half install
5-Jul	3,824,099	5.3%	10.1%	10-Jul	3,777,821	5.2%	10.0%	318,762	0.4%	0.8%
12-Jul	4,770,754	12.0%	22.8%	17-Jul	2,749,840	9.1%	17.3%	25,898	0.5%	0.9%
19-Jul	3,368,252	16.7%	31.7%	24-Jul	3,515,531	14.0%	26.6%	169,854	0.7%	1.4%
26-Jul	2,267,089	19.8%	37.7%	31-Jul	4,639,089	20.4%	38.8%	78,384	0.8%	1.6%
6-Aug	8,589,572	31.8%	60.5%	11-Aug	7,312,713	30.6%	58.2%	16,222	0.8%	1.6%
Total Escrow pmt	14,207,437	51.6%	98.1%	Total Escrow pmt.	14,235,671	50.3%	95.8%			
	37,027,203	51.6%	98.1%	Totals	36,230,665	50.3%	95.8%	609,120	0.8%	1.6%
	non-escrow 22,819,766			non-escrow	21,994,994	30.6%	58.2%			
	escrow accts. 14,207,437			escrow accts.	14,235,671	19.8%	37.6%			

Note: Escrow amounts reflect only those amounts received from the larger service providers; for purposes of the analysis, escrow payments from smaller banks are included as non-escrow.

## Item 8

Approval of Property Tax Refunds – **I move to approve property tax refunds totaling \$17,040.99, as presented.**

2019-3-51393	COLLINS STIRLING	67.36	8/27/2020	6AJEP6
2019-3-51648	DAIMLER TRUST	295.34	8/14/2020	AS58063
2019-3-53018	GUZEWICZ MICHAEL	185.8	8/14/2020	AL32994
2019-3-52555	ISHIN ZOYA	14.76	8/14/2020	AN36333
2019-3-53639	JONES AMY	41.85	8/14/2020	125YHG
2018-3-54597	LUBLINER ELIZABETH	36.26	8/14/2020	417MAK
2019-3-56058	PUCCI VITO	33.47	8/31/2020	9ANHE2
2018-3-55317	NARINS DOUGLAS	103.58	8/14/2020	687ZXW
2019-3-56407	RUZA JANET	72.83	8/14/2020	996XKW
2019-3-56460	SANDAK AMY	525.04	8/14/2020	2APSH5
2019-1-3242	SMITH KATHLEEN	10391.74	8/14/2020	REAL ESTATE
2018-3-57472	TOYOTA LEASE TRUST	558.16	8/28/2020	3528CR
2018-3-57505	TOYOTA LEASE TRUST	1097.99	8/28/2020	AM20289
2018-4-81420	USB LEASING LT	283.56	8/27/2020	825YHG
2019-3-57834	VW CREDIT LEASING LTD	209.76	8/26/2020	0apnx9
2018-3-58107	VW CREDIT LEASING LTD	54.45	6/18/2020	AF85950
2018-3-58025	VW CREDIT LEASING LTD	160.3	6/18/2020	AC38699
2018-3-58097	VW CREDIT LEASING LTD	401.06	6/18/2020	AA57379
2017-3-58155	VW CREDIT LEASING LTD	35.73	6/18/2020	AA57379
2018-3-57968	VW CREDIT LEASING LTD	178.85	6/18/2020	493YFG
2018-3-57932	VW CREDIT LEASING LTD	253.78	6/18/2020	AH1709
2018-1-00136	WALSH COLLEEN	2039.32	8/14/2020	REAL ESTATE
	TOTAL	17040.99	SUBMITTED FOR 9/3/2020 MEETING	



## Item 9

Minutes approval –July

16<sup>th</sup> August 20th and

August 25<sup>th</sup>: I move to

approve the unapproved

minutes of July 16<sup>th</sup>,

August 20<sup>th</sup> and August

25<sup>th</sup> as presented

Board of Selectmen  
Regular Meeting Minutes  
Thursday, July 16, 2020 at 7:30 pm  
Meeting was held virtually due to COVID-19

- 1- **Call to Order** – First Selectman Chris Spaulding called the meeting to order at 7:30pm. Also present were Selectman Stephan Grozinger, Selectwoman Samantha Nestor, Town Administrator Jonathan Luiz and Residents.
- 2- **Pledge of Allegiance** – the pledge was recited
- 3- **Discussion/decision to hire Max Eastus as Part Time Dispatcher.** The Board of Selectmen interviewed Max Eastus. John Ojarovsky reviewed the interview process. Selectwoman Nestor moved to hire Max Eastus as Part Time Dispatcher, effective July 20<sup>th</sup>, 2020. Selectman Grozinger seconded. Motion carried unanimously.
- 4- **Discussion/decision regarding the resignation of Marc Levey from Board of Ethics.** Selectwoman Nestor moved to accept the resignation of Marc Levey from the Board Ethics effective immediately. Selectman Grozinger seconded. Motion passed unanimously.
- 5- **Discussion/decision regarding the resignation of Bob Machson from Zoning Board of Appeals.** Selectman Grozinger moved to accept the resignation of Bob Machson from the Zoning Board of Appeals, effective immediately. Selectwoman Nestor seconded. Motion passed unanimously.
- 6- **Discussion/decision regarding the resignation of Ed Parker from Lachat Town Farm Commission.** Selectwoman Nestor moved to accept the resignation of Ed Parker from Lachat Town Farm Commission, effective immediately. Selectman Grozinger seconded. Motion passed unanimously.
- 7- **Interview Board of Ethics candidate:** The Board of Selectmen interviewed Aarti Khosla.
- 8- **Interview of candidate for the Commission for the Arts:** The Board of Selectmen interviewed Gretchen Wright.
- 9- **Interview of candidates for the Diversity Committee: Gretchen Wright; Jasper Richardson; Chris Razaki, and Karen Pattani-Hason.** First Selectman Spaulding read the charge of the Diversity Committee. The Board then interviewed Gretchen Wright, Jasper Richardson, Chris Razaki, Shara Kolodney and Karen Pattani-Hason.
- 10- **Motion to an agenda item to add *Discussion/decision to appoint Glenn Van Deusen to the Zoning Board of Appeals to fill the vacancy left by Bob Machson.*** Selectwoman Nestor moved to add this item to the agenda. Selectman Grozinger seconded. Motion carried unanimously.
- 11- **Discussion/decision to appoint Glenn Van Deusen to the Zoning Board of Appeals to fill the vacancy left by Bob Machson.** Selectman Grozinger moved to appoint Glenn Van Deusen to the Zoning Board of Appeals. Selectwoman Nestor seconded. Motion carried unanimously.
- 12- **Discussion about a possible private donation to replace a building at Lachat Town Farm** - Mr. Luiz explained how he was recently made aware that the Friends want to tear down and build a new structure with a donation from the Daniel Edward Offutt, III Private Foundation Trust. Carol Baldwin said new building would allow for

classes such as knitting and cooking and provide a kitchen. First Selectman Spaulding and Mr. Luiz spoke about the approval process that the Friends would have to go through in order for the project to become a reality.

- 13- Discussion/decision to accept a donation of \$1,000 from the Dana & Steven Spencer Charitable Fund for the benefit of the Weston Police Department.** Selectman Grozinger moved to accept the donation of \$1,000 from the Dana & Steven Spencer Charitable Fund for the benefit of the Weston Police Department. Selectwoman Nestor seconded. Motion carried unanimously.
- 14- Discussion/decision about applying for a Small Town Economic Assistance Program Grant** First Selectman Spaulding explained that since there is a 2 year deadline to spend this money and the bridge projects that we had in mind are not eligible. He said that he and the Town Administrator would work on the grant.
- 15- Discussion/decision to establish a public hearing on August 6<sup>th</sup> at 6:15 pm for the purpose of discussing a grant application for the Local Transportation Capital Improvement Program** First Selectman explained we felt we should spend more time advertising and wanted to postpone. Selectman Grozinger moved to establish a public hearing on August 6<sup>th</sup> at 6:15 pm for the purpose of discussing a grant application for the Local Transportation Capital Improvement Program . Selectwoman Nestor seconded. Motion carried unanimously.
- 16- Discussion/decision to establish a Public Hearing on August 6<sup>th</sup> at 6:45 pm for the purpose of discussing the adoption of an ordinance regulating construction start and stop times** First Selectman explained we tabled this item to see how Chief Henion would enforce this. Mr. Luiz reviewed the enforcement process including warnings and fines. Selectwoman Nestor moved to establish a Public Hearing on August 6<sup>th</sup> at 6:45 pm for the purpose of discussing the adoption of an ordinance regulating construction start and stop times. Selectman Grozinger seconded. Motion carried unanimously.
- 17- Discussion/decision to establish a Special Town Meeting on August 6<sup>th</sup> at 7:00 pm for the purpose of approving a sale of 2,736 square feet of real estate adjacent to the Davis Hill Road Bridge, to the State of Connecticut. Said real estate being depicted on a right-of-way survey dated May 27, 2020, prepared by the State of Connecticut Department of Transportation.** Selectman Grozinger moved to establish a Special Town Meeting on August 6<sup>th</sup> at 7:00 pm for the purpose of approving a sale of 2,736 square feet of real estate adjacent to the Davis Hill Road Bridge, to the State of Connecticut. Said real estate being depicted on a right-of-way survey dated May 27, 2020, prepared by the State of Connecticut Department of Transportation. Selectwoman Nestor seconded. Motion carried unanimously.
- 18- Discussion/decision to approve Board of Selectmen Minutes: July 2, 2020** Selectwoman Nestor moved to approve the Minutes of July 2, 2020 as presented. Selectman Grozinger seconded. Motion carried unanimously.
- 19- First Selectman's Update on Affordable Housing Grant Award** First Selectman Spaulding said the grant has been approved and that Planning and Zoning will take the lead on the project. Selectwoman Nestor spoke about the new Town website as well as the launch of the Everbridge software. She credited Agata Tria for a new logo.
- 20- Adjournment** - Selectman Grozinger moved to adjourn at 9:21pm. Selectwoman Nestor seconded. Motion carried unanimously.

Minutes submitted by: Randi Derene

**Board of Selectmen Regular Meeting Minutes**  
**August 20, 2020 at 7:30pm**  
**Meeting held virtually due to COVID-10**

- 1- **Call to Order:** First Selectman Christopher Spaulding called the meeting to order at 7:32 pm. Present were Selectman Stephan Grozinger, Selectwoman Samantha Nestor, Town Administrator Jonathan Luiz and Weston residents.
- 2- **Pledge of Allegiance:** The pledge was recited.
- 3- **Discussion / Decision to hire Timothy Lestrage as a part-time dispatcher:** The Board interviewed Mr. Lestrage. Selectwoman Nestor moved to hire Timothy LeStrange as a part-time dispatcher effective August 31, 2020. Selectman Grozinger seconded. Motion carried unanimously.
- 4- **Interview of Diversity Committee candidates** - The Board interviewed Kirk Skodis.
- 5- **Discussion/decision to appoint Aartie Khosla to the Board of Ethics:** Selectman Grozinger moved to appoint Aartie Khosla to the Board of Ethics for a term to end December 31, 2020. Selectwoman Nestor seconded. Motion carried unanimously.
- 6- **Discussion/decision to appoint William Weiss III to the Board of Ethics:** The Board interviewed Mr. Weiss. Selectwoman Nestor moved to appoint William Weiss III to the Board of Ethics for a term to end June 30, 2022. Selectman Grozinger seconded. Motion carried unanimously.
- 7- **Discussion/decision to appoint Gretchen Wright to the Commission for the Arts:** Selectman Grozinger moved to appoint Gretchen Wright to the Commission for the Arts for a term to end June 30, 2022. Selectwoman Nestor seconded. Motion carried unanimously.
- 8- **Discussion/decision to appoint Sally Eiler to the Commission for the Arts:** Selectwoman Nestor moved to appoint Sally Eiler to the Commission for the Arts for a term to end June 30, 2022. Selectman Grozinger seconded. Motion carried unanimously.
- 9- **Discussion / decision to appoint Christina Koether to the Lachat Town Farm Commission:** Selectman Grozinger moved to appoint Christina Koether to the Lachat Town Farm Commission for a term to end June 30, 2023. Selectwoman Nestor seconded. Motion carried unanimously.
- 10- **Acceptance of the resignation of Charles Shipman from the Economic Vitality Committee:** Selectwoman Nestor moved to accept the resignation of Charles Shipman from the Economic Vitality Committee. Selectman Grozinger seconded. Motion carried unanimously.
- 11- **Discussion/decision to appoint Anthony Kesselmark to the Economic Vitality Committee:** Tabled.

- 12- **Discussion/decision to appoint Steve Ash as Deputy Fire Marshal:** Item addressed at previous meeting.
- 13- **Acceptance of the resignation of John Rogers from the Building Committee:** Selectman Grozinger moved to accept the resignation of John Rogers from the Building Committee effective immediately. Selectwoman Nestor seconded. Motion carried unanimously.
- 14- **Discussion/decision to appoint George Dumitru to the Building Committee:** The Board interviewed Mr. Dumitru. Selectwoman Nestor moved to appoint George Dumitru to the Building Committee for a term to end June 30, 2021. Selectman Grozinger seconded. Motion carried unanimously.
- 15- **Discussion/decision to appoint Joseph Stromwall to the Building Committee:** The Board interviewed Mr. Stromwall. Selectman Grozinger moved to appoint Joseph Stromwall to the Building Committee for a term to end June 30, 2022. Selectwoman Nestor seconded. Motion carried unanimously.
- 16- **Public Comment on whether or not the Town should sell 2,736 square feet of Town-owned real estate located adjacent to the Davis Hill Road Bridge to the State of Connecticut for the price of \$2,900 – said real estate being depicted on a right-of-way survey dated May 27, 2020, prepared by the State of Connecticut Department of Transportation:** Selectwoman Nestor moved to open public comment. Selectman Grozinger seconded. Motion carried unanimously. Margeret Wirtenburg of 15 Wilson Road spoke in favor of the sale. Selectman Grozinger moved to close public comment. Selectwoman Nestor seconded. Motion carried unanimously.
- 17- **Discussion/decision by the Board of Selectmen, pursuant to Governor Lamont’s Executive Order 7JJ, to sell 2,736 square feet of Town-owned real estate located adjacent to the Davis Hill Road Bridge to the State of Connecticut for the price of \$2,900 – said real estate being depicted on a right-of-way survey dated May 27, 2020, prepared by the State of Connecticut Department of Transportation:** Selectman Grozinger moved that pursuant to Governor Lamont’s Executive Order 7JJ, the Town sell 2,736 square feet of Town-owned real estate located adjacent to the Davis Hill Road Bridge to the State of Connecticut for the price of \$2,900 – said real estate being depicted on a right-of-way survey dated May 27, 2020, prepared by the State of Connecticut Department of Transportation. Selectwoman Nestor seconded. Motion carried unanimously.
- 18- **Notification of Conservation Planner David Pattee’s resignation effective October 1, 2020:** The Board of Selectman praised Mr. Pattee’s many years of service to the Town of Weston.
- 19- **Discussion about anticipated Covid-19 related expenses this Fiscal Year:** Mr. Luiz presented a spreadsheet of expected costs for Covid-19. He stated that the Town is able to fund these expenses through savings found from competitively bidding insurance policies.
- 20- **Adjournment:** Selectwoman Nestor moved to adjourn at 8:36 pm. Selectman Grozinger seconded. Motion carried unanimously.

Minutes submitted by: Randi Derene, Administrative Assistant

Board of Selectmen  
Special Meeting Minutes  
Meeting held August 25, 2020 at 3:00pm  
Meeting held virtually due to COVID-19

- 1- Call to Order: First Selectman Christopher Spaulding called the meeting to order at 3:00 pm with Selectwoman Samantha Nestor and Selectman Stephan Grozinger present.
  
- 2- Discussion/decision to authorize First Selectman Christopher Spaulding to apply for and accept, on behalf of the town, a State grant from the Neglected Cemetery Account; and to authorize him to enter into and execute any and all agreements, contracts and documents necessary to obtain said grant should the town be selected for a grant award: **Selectwoman Nestor MOVED to authorize First Selectman Christopher Spaulding to apply for and accept, on behalf of the town, a State grant from the Neglected Cemetery Account; and to authorize First Selectman Christopher Spaulding to enter into and execute any and all agreements, contracts and documents necessary to obtain said grant should the town be selected for a grant award. The Motion was seconded by Selectman Grozinger. The MOTION CARRIED UNANIMOUSLY.**
  
- 3- Adjournment: Selectmen Grozinger MOVED to adjourn. Selectwoman Nestor Seconded. **The MOTION CARRIED UNANIMOUSLY at 3:02 pm.**

Minutes were recorded by Town Administrator Jonathan Luiz.

Item 10

Adjournment:

**I move to adjourn**