

**PLANNING & ZONING COMMISSION SPECIAL MEETING MINUTES
DECEMBER 9, 2019, 7:15 P.M.
TOWN HALL ANNEX CONFERENCE ROOM**

PAGE 19-23

Present: Ken Edgar, Chairman; Don Saltzman, Vice Chairman; Jane Connolly, Sally Korsh, Harry Falber, Britta Lerner, Richard Wolf

Also Present: James Smith, Conservation Commissioner; Tracy Kulikowski, Land Use Director; members of the public

Digitally Recorded

7:24 p.m. Chairman Edgar called the meeting to order.

DISCUSSION/DECISION: REQUEST FOR LOT DEVELOPMENT BOND RELEASE, REVISED LOT 1, HIDDEN SPRING DRIVE SUBDIVISION, 31 HIDDEN SPRING DRIVE [CEDAR BUILDERS, LLC]

The Commission reviewed the recommendation by John Conte, Town Engineer, for a bond release of the sedimentation and erosion control estimate associated with the lot development. Mr. Conte's letter recommends a release of \$5,465.00 citing that the work has been satisfactorily completed.

Jane Connolly made a motion that the Commission approve the request for a lot development bond release of \$5,465.00, revised Lot 1, Hidden Spring Drive Subdivision, 31 Hidden Spring Drive [Cedar Builders, LLC]. Seconded by Sally Korsh. All in favor, the motion carried (7-0).

DISCUSSION: TOWN PLAN OF CONSERVATION AND DEVELOPMENT – COMMISSIONERS' COMMENTS ON FIRST DRAFT

The Commission reviewed the draft Town Plan and a discussion ensued. The members made amendments to the draft and continued to make comments. Chairman Edgar stated the next steps in the update process of the Town Plan. The members agreed to discuss the revised draft at the next meeting.

DISCUSSION/DECISION: 2020 P&Z MEETING SCHEDULE

The members reviewed the draft schedule. Chairman Edgar made a motion that the Commission approve the 2020 P&Z Meeting Schedule. Seconded by Jane Connolly. All in favor, the motion carried (7-0).

APPROVAL OF MINUTES: OCTOBER 7, 2019

Hearing no comments, the Commission accepted the Minutes of October 7, 2019.

Jane Connolly made a motion that the Commission adjourn the meeting. Seconded by Sally Korsh. All in favor, the motion carried (7-0).

8:45 p.m. Meeting adjourned

Respectfully submitted: AnnMarie Fontana, P&Z Admin. Assistant