

Weston Public Library Board
SPECIAL MEETING
Building & Grounds Committee
Friday, May 3, 2024, 3:30 pm
Conference Room A

PRESENT: Barbara Groves, Amy Sanborn, Jennifer Muscato, Lori Goertz, Sharon Murphy, Anne Hunt and Library Director Ian Parsells

The meeting was called to order at 3:45 PM.

Discussion of circulation desk

A draft proposal needs to be sent out to the five architects whose websites were sent to the committee.

Architects will probably need to come to the library to assess the project.

Pictures can be sent to help them evaluate the project

Inclusions:

Mahogany wood to be used

Counter needs to move book drop and allow for stools to be stored underneath

Wall area behind desk needs to accommodate book carts

Tri-City needs to assess access to vents on that wall

Suggestions of additional architects:

Rob Sanders, Wilton. Worked with Senior Center and Lachat

Jim Jamison, Beautification Committee

At such time as project is posted for solicitations, there may be additional interested parties.

Ian will contact Town Administrator, Karl Kilduff, to update draft RFP and ask at what stage Building Committee needs to be included in discussions.

Proposed projects

- #1: Staff office. Larry Roberts and Bernie can handle renovation
Needs to be done to accommodate storage for books with following projects
- #2: Art book relocation. Shelving needs to be dismantled and reassembled
- #3: Teen space.

Grant application

Need to submit Intent to File form to state covering circulation desk, air handler, windows and generator

Sal Giannitti possibly has information on the generator since it has been considered before.

All funding must be in place prior to beginning the projects. Grant awards will be issued January, 2026 allowing work to commence in July, 2026.

Estimates of cost for the air handler and windows are currently available,

Landscaping at Eugene Lequin Memorial Park

Pictures of the plantings and estimated sizes were handed out.

Beautification was supposed to decide where to locate the 9-11 bench currently located at Town Hall. After the meeting, the committee walked out to the park to consider where to put it.

Anne and Amy will investigate installing a walkway.

Community Room Ramp

Ian will co-ordinate with Larry Roberts and Larry Liggett to discuss revisions to the ramp and revised drawings. Changes include a different railing, surface covering of ramp and color and drawing of underneath of ramp. Painting the railing was declined.

Tetron renovations and repairs will take place next week.

Date and time of next meeting TBD.

Lori moved to adjourn, Barbara seconded. Unanimous. The meeting adjourned at 4:58 PM.

Anne Hunt