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Ilene Richardson, Chairperson  
Jim Low, Vice Chairperson  
Dan Gilbert, Member  
W. Macleod Snaith, Member  
Richard Wolf, Alternate

## Zoning Board of Appeals

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Regular Meeting  
Tuesday, March 26, 2024, via Zoom

### MINUTES

In attendance: Vice Chairperson Jim Low, Members Dan Gilbert, Macleod Snaith, Alternate Richard Wolf, and Land User Director Richelle Hodza.

#### 1. Call to Order, roll call, seating of alternates

The meeting was called to order by Land Use Director Richelle Hodza at 7:32 p.m. Chairperson Ms. Richardson was not present due to a personal emergency. Vice Chairperson Jim Low led the meeting.

Mr. Wolf was seated as a voting member through the continuation of this hearing.  
Mr. Moran has resigned the commission.

#### 2. Consideration of minutes of previous meeting, February 26, 2024

Mr. Low sought a motion to accept the Minutes. Mr. Gilbert made said motion and Mr. Wolf seconded. All in favor, motion carried 4-0-0

#### 3. Discussion and Decision

**20 Old Kings Highway** | *Application for Variances* | *Craig L. Cohen, Owner/Applicant* | *Relief from §374 which prohibits certain increases to any non-conforming feature or structure.*

Chairperson Mr. Low explained the Applicant the options of voting this day with only four members present or set up a special meeting with all five members.

Mr. Cohen mentioned that he would like to maximize the changes of the application being approved. He was in favor of the Special Meeting.

Ms. Hodza mentioned to the Applicant that he has the prerogative to set up a Special Meeting but would have to be 48 hours after this meeting.

The board members sought alternative dates for the Special Meeting.

Mr. Low sought a motion to have a Special Meeting on Tuesday April 2, 2024 at 7:30 p.m. Mr. Gilbert made said motion and Mr. Wolf seconded. All four members present were in favor. The motion carried 4-0-0

## **5. General discussion**

There were no question nor comments.

## **6. Adjournment**

Hearing no further discussion, Mr. Low sought a motion to adjourn the meeting. Mr. Gilbert made the motion and Mr. Macleod seconded. The meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Patricia D. Manea – Board Clerk

*[Special meeting April 2, 2024 via Zoom at 7:30 p.m.]*