### **ZONING PERMIT APPLICATION**

An appointment to submit this application to the Code Enforcement Officer is recommended. Please call Jim Pjura at 222-2559.

(Please submit an A-2 Survey and a \$110.00 filing fee with this application. Check # LOCATION: f. Housing 8-30g) PROJECT DESCRIPTION: Weston OWNER'S NAME: OWNER'S ADDRESS: 205 lowbrook CT 06902 Avenue OWNER'S PHONE: \_( PLEASE ANSWER THE FOLLOWING QUESTIONS. IF YES, SUPPLY A COPY OF THE RESOLUTION/APPROVAL (CIRCLE ONE) IS A SPECIAL PERMIT REQUIRED FOR THIS PROPERTY? (N) NA IF YES, WAS A SPECIAL PERMIT APPROVED BY THE Ν NA PLANNING & ZONING COMMISSION? IN HOME OCCUPATION N NA **APARTMENT** N NA Y D NA 2. IS THE PROPERTY LOCATED IN A SUBDIVISION? IF YES, IS THE SUBDIVISION SITE SPECIFIC? N NA 3. IS PROJECT LOCATED WITHIN A FLOODPLAIN? Ν NA IF YES, WAS A FLOODPLAIN DEVELOPMENT PERMIT (N) NA ISSUED BY THE PLANNING & ZONING COMMISSION? 4. WAS A VARIANCE GRANTED BY THE ZONING BOARD (N) NA OF APPEALS? 5. WAS A CONSERVATION COMMISSION REGULATED ACTIVITY PERMIT ISSUED FOR THIS PROPERTY? APPLICATION DATE: SIGNATURE OF OWNER: I HEREBY CERTIFY THAT THIS APPLICATION IS BEING FILED BY THE UNDERSIGNED AS AGENT FOR THE OWNER NAMED HEREIN. SIGNATURE OF AGENT: AGENT'S ADDRESS: AGENT'S PHONE: (203) 660-2500 BY SIGNING THIS APPLICATION, YOU HEREBY GRANT THE CODE ENFORCEMENT OFFICER THE RIGHT TO ENTER ONTO THE PROPERTY TO CONDUCT NECESSARY INSPECTIONS. FOR OFFICE USE ONLY BELOW THIS LINE RECEIVED N A-2 PROPERTY SURVEY Y 🕦 FOUNDATION AS BUILT BEFORE FRAMING Ν DRIVEWAY PERMIT REQUIRED LOCATED IN HISTORIC DISTRICT RICHELLE HODZA CODE ENFORCEMENT OFFICER SIGNATURE: LAND USE DIRECTOR

ATTORNEYS ATLAN

DATE:

RECEIVED

DE 12 REL

ACCION BLASHOUR LAND USE DIRECTOR TO:

Planning & Zoning Commission Town of Weston, Connecticut

c/o Richelle Hodza - Land Use Director

Weston Town Hall Annex

24 School Road, Weston, CT 06883

RECEIVED

2 2024

RICHELLE HODZA

LAND USE DIRECTOR

FROM:

Weston I, LLC

205 Willowbrook Avenue Stamford, CT 06902

As Applicant

**ACTING HEREIN BY:** 

M. Leonard Caine, III, Esquire Caine & Caine, Attorneys-At-Law 246 East Main Street – Unit 3

Torrington, CT 06790

(203) 560-2500

caineandcaine@aol.com

**SUBJECT** 

**PROPERTY:** 

107 Georgetown Road

Weston, Connecticut

### PREFATORY STATEMENT:

This submittal involves the proposed creation, after amendments to the Zoning Regulations and Map, of an Affordable Housing Development as a "Set Aside Development" upon certain real property located and situated at 107 Georgetown Road in the Town of Weston, County of Fairfield and the State of Connecticut. Upon information and belief, the Zoning Regulations promulgated by the Planning and Zoning Commission of the Town of Weston and/or Weston Land Use Agency, contain no rules and/or regulations pertaining to the creation of an Affordable Housing Development within the said Town of Weston, except in the "Village District" and for apartments (in-law style) located within owner-occupied one (1) family dwellings. Additionally, upon information and belief, there are no Land Use Office Forms, Instructions and/or Directives (there are instructions for what an application for an amendment(s) to the Zoning Regulations must contain) maintained by the Town of Weston Land Use Office specifically pertaining to the creation of an Affordable Housing Development within the Town of Weston. There is an Affordable Housing Plan promulgated by the Town of Weston dated June of 2021 which provides some guidance for the creation of an Affordable Housing Development.

Hence, this manuscript is submitted.

### REPRESENTATION

Weston I, LLC, the owner, applicant and developer of a proposed Affordable Housing Development at 107 Georgetown Road in Weston, Connecticut is represented by M. Leonard Caine, III, Esquire of Caine & Caine, Attorneys-At-Law, 246 East Main Street - Unit 3, Torrington, CT 06790 (MAILING ADDRESS). A document from Weston I, LLC authorizing M. Leonard Caine, III, Esquire to act on behalf of Weston I, LLC in connection with the pursuit of said Affordable Housing Development and any other matters necessary to the underlying development directed to the Land Use Authorities of the Town of Weston is annexed hereto as **Attachment A.** 

### **APPLICATION**

Pursuant to Section 500 of Article V of the Zoning Regulations of the Town of Weston, the Applicant, Weston I, LLC, acting through counsel, M. Leonard Caine, III, Esquire, respectfully submits to the Planning & Zoning Commission this Application for Amendment(s) to the Zoning Regulations and Map in connection with of an underlying Application for an Affordable Housing Development for real property solely located and situated at #107 Georgetown Road in Weston, Connecticut.

Article V Amendments and Miscellaneous <u>Section 500</u> of the Weston Zoning Regulations provides in pertinent part that the Zoning Regulations may be amended upon petition brought by "...one or more owners of property..." in accordance with Chapter 124 of the Connecticut General Statutes, as amended.

As notable background facts the following information is submitted to the Planning & Zoning Commission for its consideration:

The subject property is a small parcel of land, less than a half-acre, where one (1) affordable unit/apartment of a total of four (4) units/apartments is proposed.

A Septic System Plan for the installation of a system sufficient for a building containing four (4) bedrooms in separate units/apartments, and upon information and belief, was approved by the WWHD on 3/20/2014.

That Plan is entitled:

"Septic System Plan, Prepared for Weston I, LLC, 107 Georgetown Road, Weston, Connecticut, Total Area: 18,057 sq. ft., Connecticut Consulting Engineers, LLC, Dated 3/7/2011, Scott Poryanda, P.E."



A property line/boundary line survey of the subject realty was completed in August of 2018 by Juliano & Associates of Cheshire, Connecticut. A Map was created from the results of said survey.

That Map is entitled:

"Property Line/Boundary Line Survey, Land of Weston I, LLC, #107 Georgetown Road, Weston, Connecticut, Dated: 8/10/2018, Scale: 1' = 20' ", by Juliano & Associates, Cheshire, Connecticut. Upon information and belief, the Map was approved by the Weston Code Enforcement Officer on 11/17/2022 and is on file with the Weston Town Clerk as MAP 3908.

Maps/Plans for the reconstruction of the interior of the sole building on the subject real property were prepared by AWA Design Group on or about 06/19/2017. Upon information and belief, those Plans were approved by the WWHD on 10/26/2017 and also approved by the Weston Conservation Commission on 10/26/2017. In addition, upon information and belief, Plans prepared by Lawrence Beausoleil, contractor consultant and construction representative for the Applicant herein, for said reconstruction of the interior of the said building were approved by Weston authorities.

Upon information and belief, sufficient copies as required by Weston Regulations of each Map/Plan specified above are found within the files of the Weston Land Use Offices for this project. (SEE Attachment F)

Additionally, upon information and belief, a new driveway entrance from Samuelson Road into the subject realty was approved by Weston Land Use (Conservation Commission) in January of 2018, as of record appears within the Records of Weston Land Use authorities. The former entrance to the subject real estate was from Georgetown Road.



### ZONING STATUS

The subject real property is located and situated in a Residential Area. More specifically, the real property is found within the R-2A Zone, the regulation under which requires a minimum of two (2) acres. **NOTE:** Assessors Cards on file in the Office of the Assessor for the Town of Weston for this real property indicate that said property is in a "C" Zone. In addition, Assessors Cards identify that the use of the realty is apartments-general, copies of which are included herein as **Attachment B.** Included in **Attachment B** is a copy of the current Weston Zoning Map.

The subject real property is located and situated at #107 Georgetown Road in said Weston on approximately 0.42 acres. In light of the fact that the subject property, as improved before Zoning Rules and Regulations were enacted in the Town of Weston, the subject real property constitutes a permissive non-conforming use. Reference is hereby made to Article II Section 200 of the Zoning Regulations

### PROPOSED AFFORDABLE HOUSING DEVELOPMENT

The underlying intent of the Applicant is to pursue the development of Affordable Housing on the subject real property.

Intended improvements include the construction of three (3) one (1) bedroom residential units/apartments on the subject property. A pre-existing one (1) bedroom unit/apartment was located on the second floor in what was a gasoline service station occupying the real estate for many years before the acquisition of the real property by the Applicant in 2004. Having been pre-existing to the Weston Zoning Regulations and considered a permissive non-conforming use, that residential apartment is not within the scope of this Application.

The project will be that of a set-aside development pursuant to Section 8-30g et seq. of the Connecticut General Statutes. The Applicant intends to rent each residential unit/apartment. It is intended that of the improvements to be made, one (1) residential unit/apartment will be a dedicated housing unit subject to deed restrictions and certain conditions restricting the unit's rental to low and moderate-income persons under and in accordance with the provisions of said Section 8-30g et seq. of the Connecticut General Statutes. The remaining three (3) residential units will be rented at market rate as established by the norms and trends of the local market. As previously indicated a one (1) bedroom apartment had for years been located on the premises and is not part of this Application.



### INTRODUCTION

The Applicant, acting through counsel, respectfully represents:

That upon information and belief, 107 Georgetown Road was constructed on or about 1950 and was originally used as a traditional gasoline station and automobile repair facility with a one (1) unit dwelling (apartment) contained within the structure on the second level of the building.

Ostensibly, after the facility was in operation as a gasoline station and automobile repair facility for many years, for some reason, the facility ceased operations as a gasoline station and automobile repair facility.

The dwelling unit contained within the original structure had remained occupied by tenant(s) for many years during the operation of the gasoline station and automobile repair facility as well as being occupied for years after the discontinuance of operations of the gasoline station and automobile repair facility.

The current zoning status (apartments-general) of the real property and the structure upon it is further reflected in the "Property Card" on file for the subject real property in the Office of the Assessor of the Town of Weston. (SEE Attachment B)

In November of 2015, the Weston Conservation Commission issued a Permit to the Applicant allowing the Applicant to conduct regulated activity(ies) on the subject real property. A copy of the Permit is annexed hereto as **Attachment C.** 

In December of 2017, the Westport Weston Health District (WWHD) issued a Permit to the Applicant to complete a Septic Alteration to a private subsurface sewage disposal system in order to accommodate four (4) bedrooms at the subject real property. A copy of the Permit is annexed hereto as **Attachment D.** 

Upon information and belief, the Applicant has complied with the aforementioned Weston Conservation Commission Permit pertaining to the completion of regulated activity(ies) on the subject real property and the Applicant has complied with the aforementioned Westport Weston Health District (WWHD) Permit pertaining to the completion of allowed and authorized alteration of the private subsurface sewage disposal system at the subject real property by such activity(ies) which will accommodate four (4) bedrooms at the said real property.



A Class A-2 survey depicting the current location of the building constructed in 1950 on said parcel and further showing the dimensions of the subject real property is annexed hereto as **Attachment E.** Upon information and belief, the survey with sufficient copies for purposes of this Application is on file in the records of the Weston Land Use Offices.

A Project Plan dated June 19, 2017, by AWA Design Group, P. C. (Ravi Ahuja, Architect) delineates the residential unit improvements to the subject real property. In addition, upon information and belief, Plans prepared by Lawrence Beausoleil, contractor consultant and construction representative for the Applicant herein, for said reconstruction of the interior of the said building were approved by Weston authorities. Copies of those Plans are annexed hereto as **Attachment F**.

An examination of said Plans detail that the Applicant intends to improve the subject property by the creation of two (2) residential units on the first floor of the building. These two (2) units are solely situated on the first level of the improved building. The residential unit/apartment which will be deed restricted and classified as the affordable unit is one of the two (2) units, solely situated on the first level and located and situated to the easterly side of the improved building. A review of the second page of the said Project Plan shows the affordable unit on the first-floor level of the building and it is the unit to the farthest right position on the Plan.

A further examination of the details of those Plans demonstrates that the Applicant intends to improve the subject property by the creation of one (1) townhouse-style unit. The townhouse-style unit will be entered on the first-floor level and an interior staircase will lead to the upper portion of the residential unit. The bedroom for the townhouse-style unit will be located on the upper level.

Again, each residential unit will contain one (1) bedroom. The so-called "middle unit" (as depicted on those Plans as solely on the first floor) which is located and situated between the townhouse style unit and the affordable unit is a "market rate" residential unit. The townhouse-style unit is a "market rate" residential unit.

In addition, this Application includes the information and data requirements as outlined in Section 8-30g-7 of the Regulations of Connecticut State Agencies. A copy of that Regulation containing those requirements is annexed hereto as **Attachment G**.



### **ADDITIONAL MATTERS**

### SITE PLAN:

Upon information and belief, there is a current Site Plan for the Project on file in the Weston Land Use Offices. This Site Plan was utilized for consideration of the new driveway entrance Application by the Conservation Commission. As stated before herein, that Application was granted by that Commission. The Applicant represents that said Site Plan is sufficient for compliance with Section 500 of Article V of these Regulations as well as sufficient copies being already on file for purposes of this Application.

### **REFERRALS:**

Upon information and belief, there have been several local Land Use Agency approvals for the subject real property as referenced previously herein. The Conservation Commission has addressed and passed upon inland wetland issues for the subject real property and the Westport Weston Health District (WWHD) has approved the construction of an essentially new sewage disposal system for the subject property. Evidence of those approvals is contained in the records of the Weston Land Use Offices and annexed to this Application as attachments described above.

### AMENDMENT(S) TO ZONING REGULATIONS:

The current Weston Zoning Regulations effective June 20, 2022 for Apartments is found at Section 345 (Section 240-34 of the Weston Town Code), a copy of which is annexed hereto as **Attachment H.** 

As indicated above, among other things this Application seeks amendment of the Weston Zoning Regulations for the subject real property.

As required by said Zoning Regulations all property owners within the required distance from the subject property (107 Georgetown Road) of the proposed amendment(s) will be notified of this Application. Those property owners identified within that zone are listed in **Attachment I**. Also included in **Attachment I** are Maps showing those properties for which the owners must be notified of the pendency of this Application for convenience of reference purposes. Also, stamped envelopes with those property owners' names and addresses are being furnished to the Weston Land Use Offices with this Application.

RIL

Proposed Amendatory Language to Weston Zoning Regulations.

Section 345, Apartments

Amendatory Language (creation of Section 345 (a) of Regulations) is annexed hereto as an **APPENDIX I.** 

Essentially, this is a combined Application for amendment of the Zoning Regulations and Map and an Application pursuant to Section 8-30g of the Connecticut General Statutes.

Again, the Applicant respectfully represents that this is a unique situation where only one (1) affordable unit in a two (2) story building originally constructed in the 1950ies is proposed along with the construction of two (2) additional units. Comparatively speaking, this is a small development. There is one (1) unit/apartment located within the building which pre-dates Zoning in Weston. Thereupon, the Applicant respectfully requests that a streamlined approach be utilized in considering this Application.

RESPECTFULLY SUBMITTED

WESTON I, ILC

M. Leonard Caine, III for Caine & Caine

Its Attorneys

246 East Main Street – Unit 3

Torrington, CT 06790

203-560-2500

caineandcaine@aol.com

## ATTACHMENT A

### WESTON I, LLC 205 Willowbrook Avenue Stamford, CT 06902

February 22, 2018

Tracy Kulikowski Land Use Director Town of Weston 24 School Road Town Hall Annex Weston, CT 06883

RE: 107 Georgetown Road, Weston, Connecticut Weston Land Records Volume 413, Page 37

Dear Ms. Kulikowski:

As you likely know, Weston I, LLC is the owner of the real property located at and commonly known as 107 Georgetown Road, Weston. I am the Member of the LLC and possess controlling and managing authority over the LLC and that real property.

Acting as the Member of the LLC, I do hereby grant permission to M. Leonard Caine, III, Esquire of Caine & Caine, Attorneys-At-Law, P. O. Box 1940, Waterbury, CT 06722-1940 to act as my (as the said Member of the said LLC) agent in all aspects in order to pursue, obtain and secure an Affordable Housing Project for the said real property situated at 107 Georgetown Road in Weston.

This will allow my agent to answer any and all questions on my behalf (as the said Member of the said LLC) and to sign any and all documents necessary for the pursuit of the said Affordable Housing Project.

Very truly yours,
Weston I, LLC
BY
August Lenhart, Member

## ATTACHMENT B

maintenance of records on the 70% of the estimated market Assessments are computed at value of real property at the time of the last revaluation ownership of properties. The Assessor's office is responsible for the which was 2018.



Records for the Municipality of Weston was last updated on Information on the Property 11/14/2023.



I Çi

Developers Map / Lot:	490 Acres:	Unique ID:	Location:
2066, 3908	0.00	R00831	107 GEORGETOWN ROAD
Census:	Zone:	Map Block Lot:	Property Use:
83430	C	1315	Apartments
	Volume / Page:	Acres:	Primary Use:
	0413/0037	0.4200	Apartments General

## Value Information

Owner's Information

Buildings	Land	
141,561	250,000	Appraised Value
99,090	175,000	Assessed Value
205 WILLOWBROOK AVE STAMFORD, CT 06902	WESTON I LLC	Owner's Data

0	Appra
	Appraised Value
0	Assessed Value

Detached Outbuildings

Canapp.	SO 25 Apt General-						Total
	Spec	Siding:	Heating:	Stories:	Category:		391,561
	Special Features	Vinyl Siding	Forced Hot Air	2.00	Apartments		
Туре:		Roof Material:	Fuel:	Construction:	Use:	Building 1	274,090
Yea	Attacheo	Arch Shingles	Natural Gas	Wood Frame	Apartments General		
Year Built:	Attached Components	Beds/Units:	Cooling Percent:	Year Built:	GLA:		

3

100

1950

3,266

Canopy

Wood Deck

1950

144

1950

177

Area:

# Owner History - Sales

7951	Permit Number		DILLON NANCY R	WESTON I LLC	Owner Name
Roof	Permit Type		0167	0413	Volume
		В	0538	0037	Page
08/29/2017	Date Opened	Building Permits	05/24/1988	04/26/2005	Sale Date
RENOVATION	Reason				Deed Type
			\$0	\$355,000	Sale Price

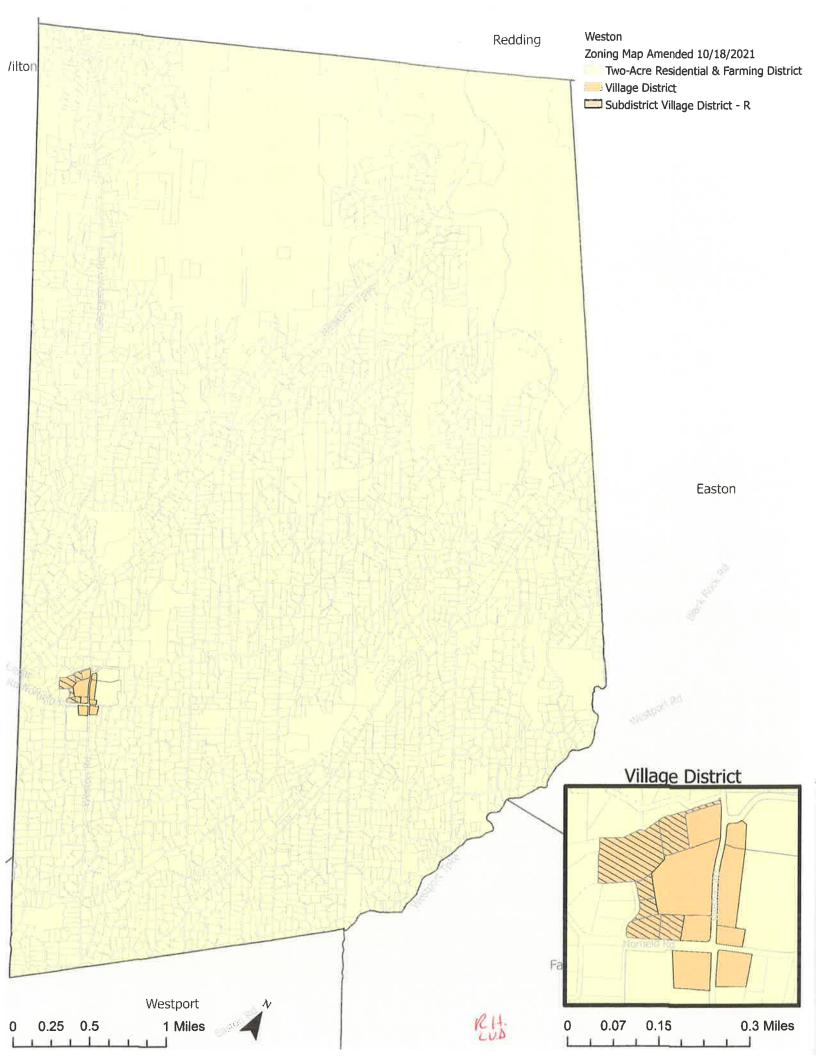
Information Published With Permission From The Assessor

2803

05/18/1993

REMV/RPLC OVRHN

M.H.



## ATTACHMENT C

### **Weston Conservation Commission**

24 School Road Weston, Connecticut 06883-1028

### PERMIT

To conduct a regulated activity or activities under the Inland Wetlands and Watercourses Regulations. This Permit shall expire five years from the date of approval. If permitted activity will not be completed by the expiration date, Application for Permit Renewal must be submitted prior to that date.

Application/Permit Number 15-08

Expiration Date:

Date of Approval: November 19, 2015

Permit Number 15-08

Map 1 Block 3 Lot 15

November 19, 2020

Address of Permitted Property:

107 Georgetown Road

Name of Owner(s):

Weston One LLC

Address:

Name of Applicant/Authorized Agent:

Lawrence Beausoleil

258 Vauxhall St., New London, CT 06320

Activity or Activities: Replace septic system

Reference: Map(s)Plan(s) Title:

Septic System Plan for Weston 1 LLC

By CT Consulting Engineers

Latest Revision Date:

11/19/2015

Report(s): Title:

Latest Revision Date:

Under the provisions of Connecticut General Statutes Section 22a-36 to 22a-45 and the Town of Weston's Inland Wetlands and Watercourses Regulations, and having reviewed all facts and circumstances bearing on the application, the Commission finds that the proposed activity will have no substantial adverse impact on water resources provided that the conditions of this Permit are fully implemented. All Permits are subject to the following general conditions:

- Filing of the contractor's statement. A.
- Implementation of the erosion and sedimentation control plan prior to any site В. preparation activity. The plan must meet minimum standards as set forth in the 2002 "Connecticut Guidelines for Soil Erosion & Sediment Control" issued by the CT DEEP.

C. The following language shall appear on the subdivision maps or deeds to lots which are to be filed on the Weston Land Records:

"No regulated activity as defined in the Public Inland Wetland Watercourse Act of the State of Connecticut Regulations as well as the Town of Weston's Regulations as the same and from time to time as may be amended, shall be permitted in those areas designated and shown as wetlands on the aforementioned maps." The wetland areas as well as any agreed to "buffer zones" designated on the aforementioned maps shall be established as areas whose natural and indigenous character shall be henceforth preserved and not encroached upon for any use that would alter the natural character of the land."

- D. Upon completion of the work, the applicant will submit a letter to the Conservation Commission stating that the property was developed and the work completed as permitted.
- E. All applicable conditions of the Conservation Commission shall be recorded on the maps or linens of the Weston Land Records which are filed with the Town Clerk.
- F. The Conservation Commission reviewed the alternatives to the approved action including a consideration of alternatives which might enhance environmental quality or have a less detrimental effect, and which could feasibly attain the basic objectives of the activity proposed in the application.
- G. Per Sec. 22a-42a (d)(2), "Any permit issued under this section shall be valid for five years. Any such permit shall be renewed upon request of the permit holder unless the agency finds that there has been a substantial change in circumstances which requires a new permit application, provided no permit may be valid for more than 10 years."
- H. Any changes in approved plans shall require notification to the Commission and may require that a new application be made.
- Applicant agrees, represents, and warrants that it will obtain all required federal, state
  and local permits prior to commencing any work on the site.

If you have any questions regarding this decision, please feel free to contact me at (203) 222-2681.

Sincerely,

David R. Pattee

Conservation Planner

P. P

## ATTACHMENT D

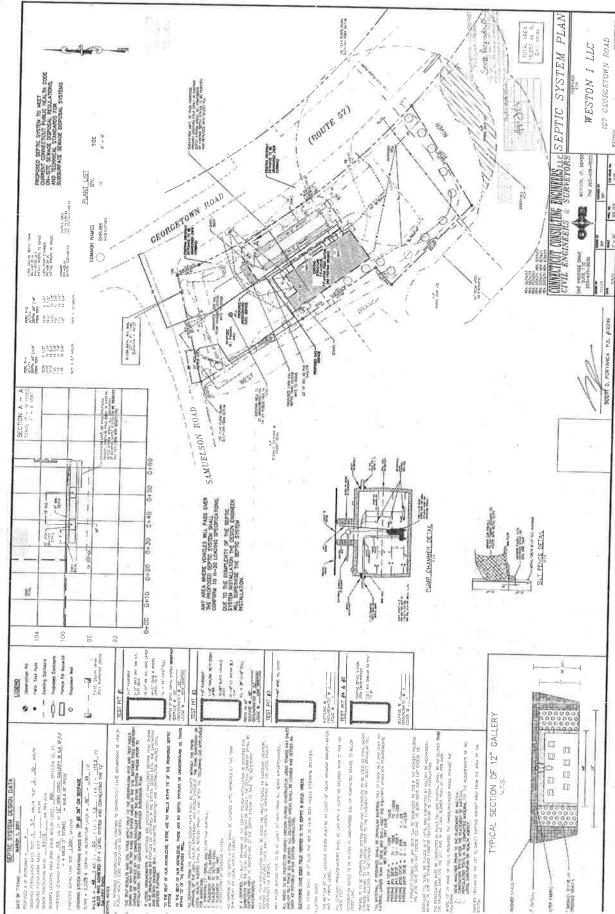


### WESTPORT WESTON HEALTH DISTRICT

180 Bayberry Lane, Westport, CT 06880-2855 Telephone: (203) 227-9571

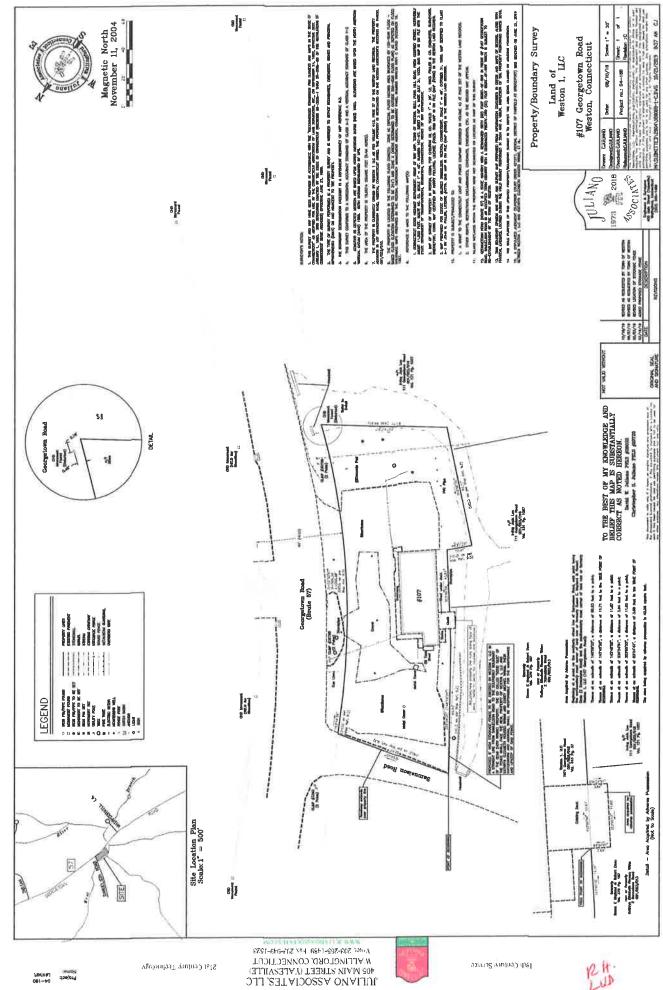
## PERMIT TO CONSTRUCT A PRIVATE SUBSURFACE SEWAGE DISPOSAL SYSTEM

Permit for:			
z ci iiit toi .	New Construction Septic	c Alteration Septic Repair	
r toberty Address:	- 101 Georgitaina Rd	Westport V Waster	
Tank Size: 156	System is based on a 4 bedr	droom dwelling and/or oversized fill and dra	
r durb Chamber;	1000		in tubs.
Type and Size of	Leaching Area: 112 of 12	2" CA112-V	
Date of Approved	3/7/11	Revision Date: 17/19/17	
Engineered Plan	Required: Yes No If yes	s, Name of Engineer Scott Poryanda	
Select Fill Requir	ed: Yes No Sieve Analy	lysis Required. Thes Tho	-
As-Built Required	I from: Septic Installer 🗌 Yes 📗	No Design Engineer Tyes No	
		starting work to schedule inspections.	
Additional Requires		starting work to schedule inspections.	
Installer shall or	ating the county 48 hours of	is for the Scleet fill prior to install prior to install prior to install prior to install and the service of services work ace sewage disposal system at the above	livis Linspe
ì			
ì	EWICACE Beausoleil	5148	
ì			
of	EWICACE Beausoleil	5148	
of	Installer  Address  Pation or design of this system must refer this permit is that future alterations of the Director of Health. This Pet the construed as paradistin.	5148	be of

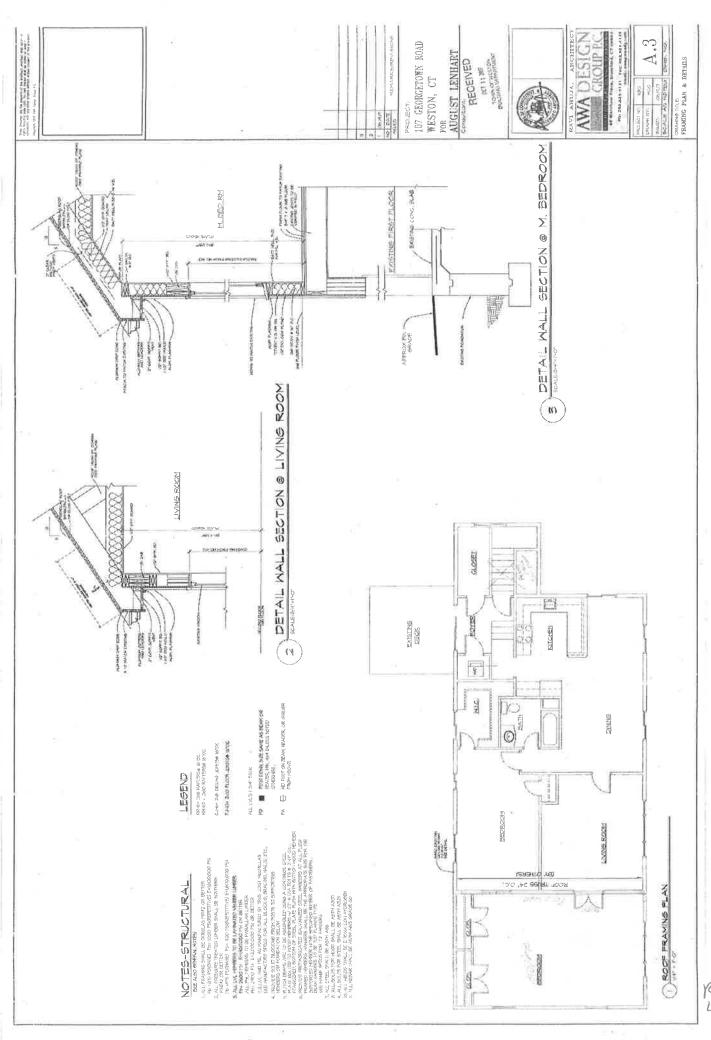


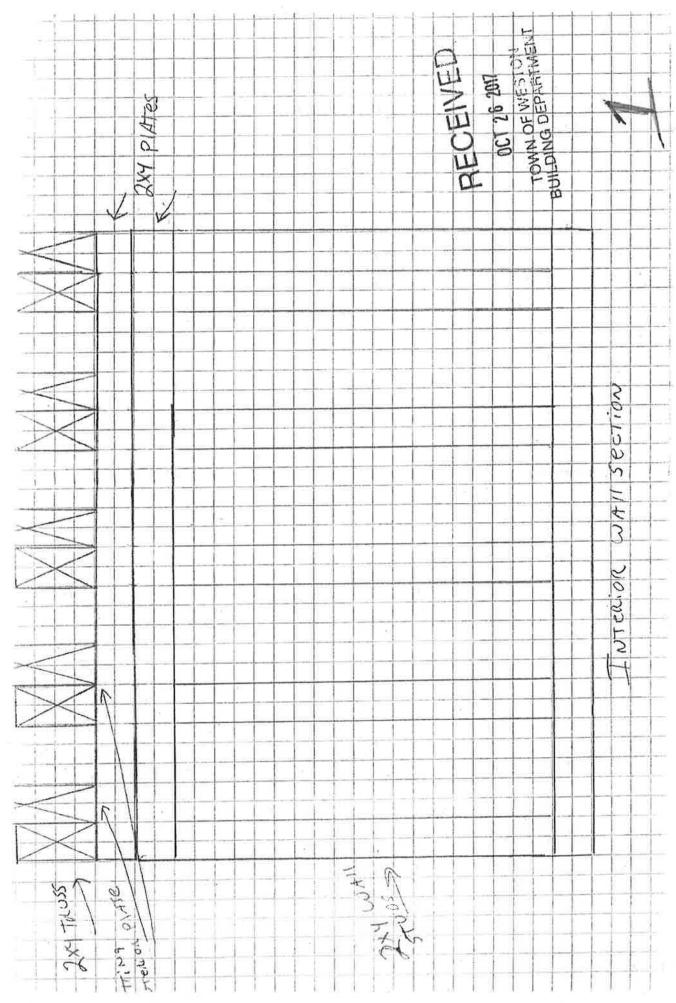
R.H.

## ATTACHMENT E



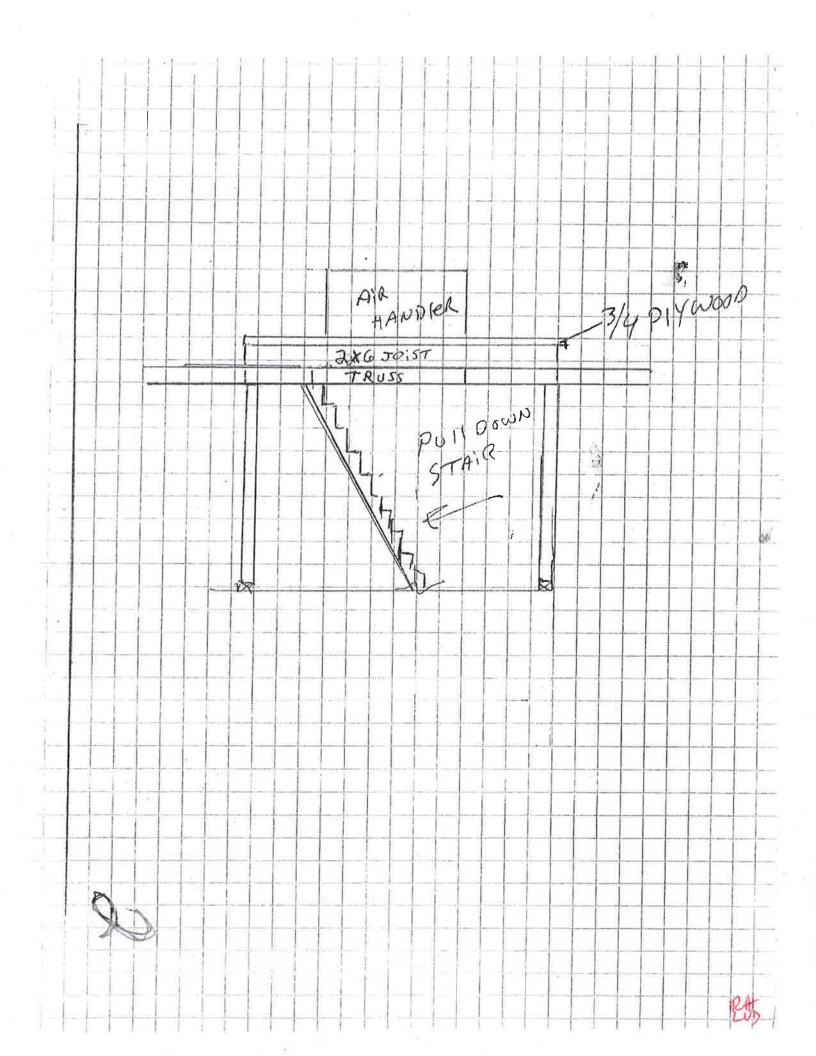
## ATTACHMENT F

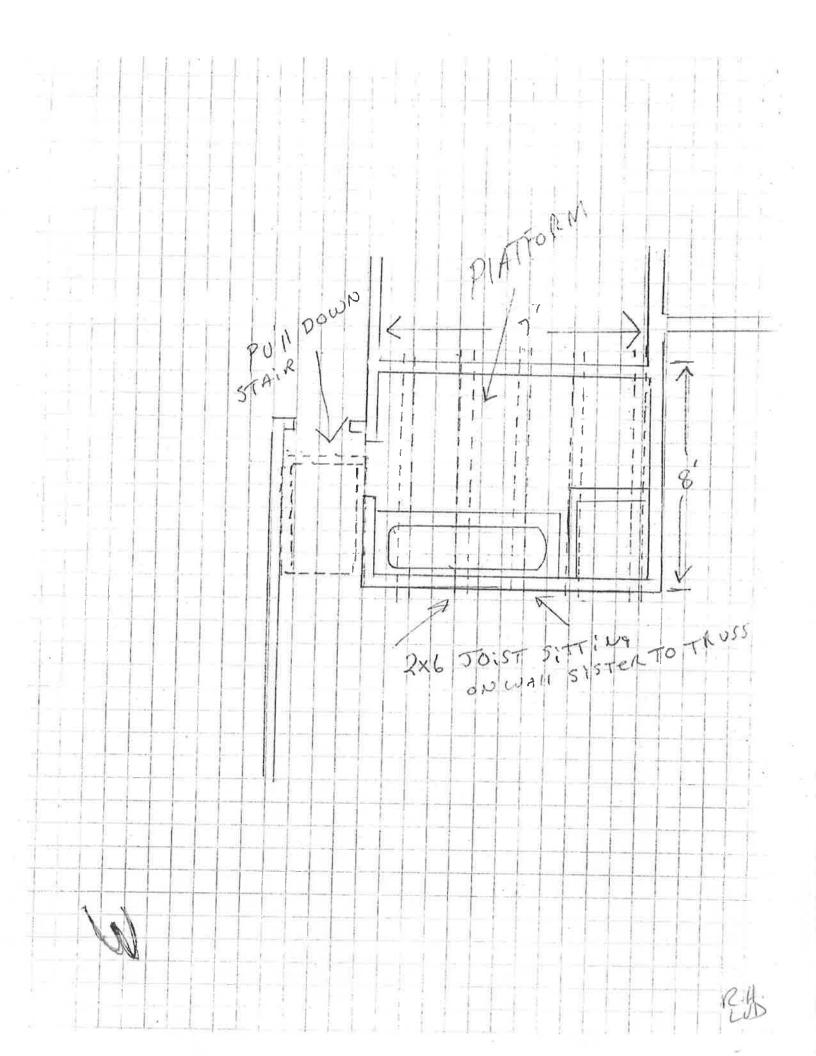


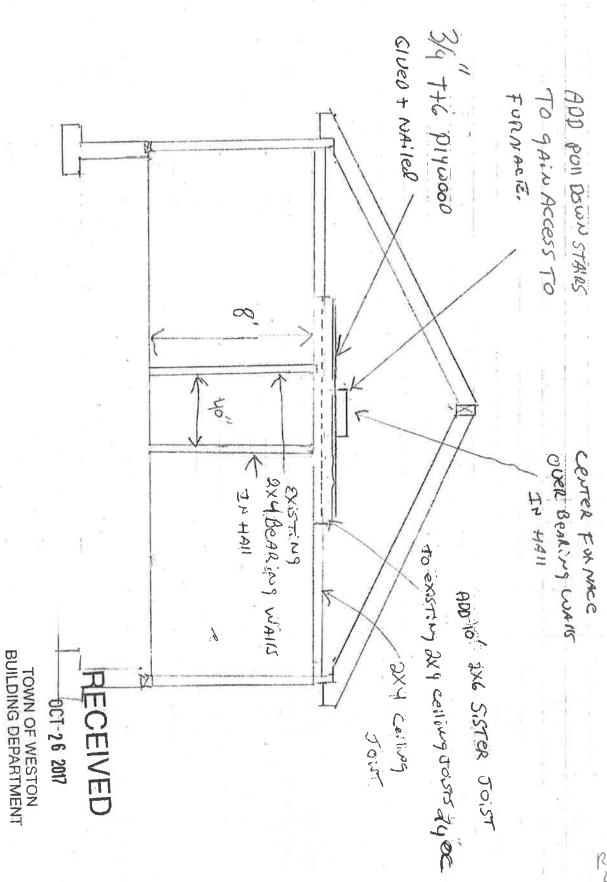


PIATFALM

RHLUD



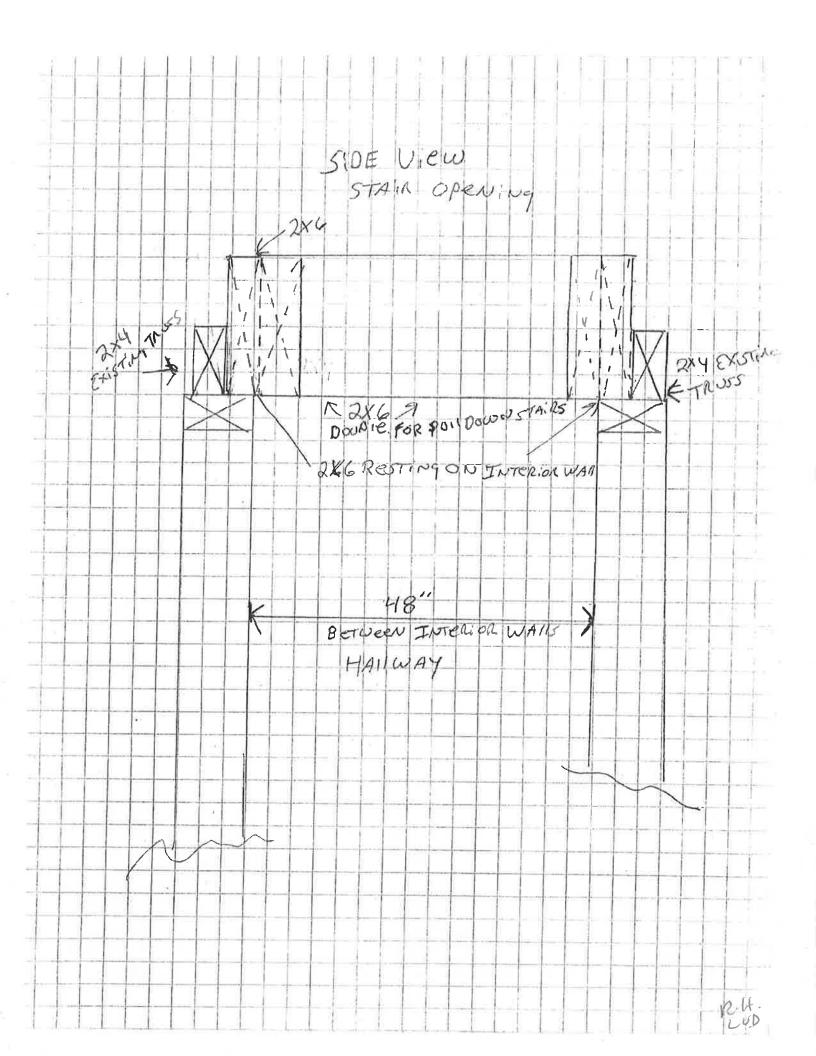




203-052-6001

R.H.

top view PUIL DOWSTAIR OPENING 2x6 DOUBLE BOX FOR DOUDOWN STAIRS FJRUSS S. Ding on



## ATTACHMENT G

portion of an application for a state certificate, the commissioner may, in addition to revocation, refuse to approve a re-application for a state certificate for up to three (3) years from revocation.

- (m) The department shall prepare and update periodically a list of all municipalities that have been issued a state certificate of affordable housing completion or have obtained provisional approval by publication of valid notices. Such list shall identify the expiration date of each state certificate or provisional approval. The department shall make such list available to the public. Such list shall be updated each time a municipality is issued a certificate or obtains provisional approval.
- (n) A municipality that has been issued a state certificate of affordable housing completion may, at any time, submit an application for another moratorium, provided that such application shall be considered a new application, shall comply in full with these regulations, and may not utilize any dwelling unit that provided housing unit-equivalent points for any previous state certificate. Any application intended to maintain a moratorium without interruption at the expiration of a previouslyapproved state certificate shall be submitted so as to allow the department sufficient time to process

New section published in Conn. Law Journal June 11, 2002, effective April 29, 2002; amendment published in Conn. Law Journal June 7, 2005, eff. May 3, 2005

## Sec. 8-30g-7. Affordability plans and conceptual site plans

- (a) An affordability plan shall include at least the elements set forth in section 8-30g(b)(1) of the Connecticut General Statutes and shall at a minimum contain or comply with the following:
- (1) The designation of the person who will be qualified and responsible for administration of the affordability plan shall include identifying responsibility for:
- (A) Ensuring that households applying for affordable units qualify within applicable maximum income ilmits;
- (B) Assuring the accuracy of sale or resale prices or rents, and providing documentation where necessary to buyers, sellers, lessers, lessees and financing institutions;
- (C) Maintaining minimum percentages in a set-aside development;
- (D) Reporting compliance to the municipality; and
- (E) Executing the affirmative fair housing marketing plan.
- (2) A proposed procedure by which sellers, purchasers, lenders or title insurers may, upon request and in a timely manner, obtain written certification of compliance with applicable set aside, household income, sale, or resale price limitations or requirements.
- (3) With respect to an affirmative fair housing marketing plan filed in accordance with an affordable housing development application, the provisions of sections 8-37ee-1 et seq. of the Regulations of Connecticut State Agencies, and particularly sections 8-37ee-301 and 302, shall serve as the basis for such plan, provided that such regulations, including the procedures therein, shall be guidelines, not requirements. Collection and dissemination of information about available price restricted and market dwelling units shall include, at a minimum:
- (A) Analyzing census and other data to identify racial and ethnic groups least represented in the population;
- (B) Announcements/advertisements in publications and other media that will reach minority populations;
- (C) Announcements to social service agencies and other community contacts serving low-income minority families in the region (including churches, civil rights organizations, housing authorities, and legal services organizations);
- (D) Assistance to minority applicants in processing applications;
- (E) Marketing efforts in geographic area of high minority concentrations within the housing market area;
- (F) Beginning marketing efforts prior to general marketing of units, and repeating again during initial marketing, at fifty percent (50%) completion, and thereafter at reasonable period intervals with respect to resales or re-rentals; and
- (G) Collection of basic racial and ethnic information for all residents and persons on the wait list for the development.
- (4) In an affordability plan or affirmative fair housing marketing plan for an affordable housing development, preferences in application procedures or occupancy for existing residents of the subject municipality shall not be utilized unless members of racial and ethnic groups identified as least likely to apply receive equally-weighted preferences.
- (5) The maximum sale price, resale price, or rent for any affordable unit in a set-aside development shall be determined as set forth in section 8-30g-8 of the Regulations of Connecticut State Agencies.

- (6) In an affordability plan for a set-aside development, a description of the projected sequence in which price-restricted dwelling units will be built and offered for occupancy shall consist of a narrative and schematic plan describing the construction sequence of the proposed site development plan, the location of price-restricted and market-rate dwelling units within that sequence, and a demonstration that such sequence will result in compliance with the set-aside requirements of section 8-30g of the Connecticut General Statutes and sections 8-30g-1 through 8-30g-11, inclusive, of the Regulations of
- (7) A commission, by regulation, may require that an affordable housing application that petitions for a rezoning of the property that is the subject of the application shall be accompanied by a conceptual site plan. Any such regulation, however, shall not require the submission of the type of plans, studies, calculations or similar detailed information that will otherwise be required in connection with site development, subdivision or resubdivision plans which, when approved, will serve as the basis for

New section published in Conn. Law Journal June 11, 2002, effective April 29, 2002; amendment published in Conn. Law Journal June 7, 2005, eff. May 3, 2005

Sec. 8-30g-8. Maximum housing payment calculations in set-aside developments

- (a) The maximum price for any affordable unit that is sold or resold within a set-aside development, for the period of affordability restrictions, to a household earning eighty percent of the median income or less, shall be determined as follows:
- (1) Step 1. Determine area median income and the statewide median as published by the U.S. Department of Housing and Urban Development for the subject municipality, and use the lesser of these
- (2) Step 2. Adjust median income identified in Step 1 by family size by assuming that 1.5 persons will occupy each bedroom of an affordable unit, except in the case of a studio or zero-bedroom unit, in which case 1.0 person shall be assumed. Family size adjustment shall be made with reference to the

PERSONS IN

FAMILY 2 3 PERCENTAGE 5 6 70% 80% 7 90% 8 100% ADJUSTMENT 108% 116% 124% 132% (BASE)

The family size adjustment that involves a half person (such as 4.5 persons) shall be calculated by taking the midpoint between the relevant figures above and below the half. For example, the

- (3) Step 3. Calculate eighty percent (80%) of Step 2.
- (4) Step 4. Calculate thirty percent (30%) of Step 3, representing that portion of household income deemed to be used for housing costs.
- (5) Step 5. Divide step 4 by twelve (12) months to determine the maximum monthly housing
- (6) Step 6. Determine by reasonable estimate monthly housing expenses, including real property taxes; real property insurance; any common interest ownership or similar fee required of all unit purchasers or owners; and heat and utility costs, excluding television, telecommunications, and
- (7) Step 7. Subtract Step 6 from Step 5 to determine the amount available for mortgage principal
- (8) Step 8. Using the amount resulting from Step 7, apply a mortgage term and interest rate that is (8) Step 8. Using the amount resulting from Step 7, apply a mortgage term and interest rate triot is commercially reasonable and available to households likely to apply to purchase such units, in order
- (9) Step 9. Calculate down payment, which shall comply with subsection (c) of this section.
- (10) Step 10. Add Steps 8 and 9 to determine the maximum sale or resale price.
- (b) For a unit required to be sold or resold to a household earning sixty percent (60%) or less of the median income, the formula stated above shall be used, except that in Step 3, sixty percent (60%)
- (c) The maximum allowable down payment used in calculating the maximum sale or resale price of an affordable unit that is sold shall be the lesser of twenty percent (20%) of the total sale price or twenty percent (20%) of the Connecticut Housing Finance Authority (CHFA) maximum sales price limit for a comparably-sized unit in the area, as published by CHFA.
- (d) The maximum monthly payment for a rental unit in a set-aside development, for the period of

affordability restrictions, for a household earning eighty percent of the median income or less, shall

- (1) Step 1. Determine area median income and the statewide median as published by the U.S. Department of Housing and Urban Development for the subject municipality, and use the lesser of
- (2) Step 2. Adjust median income identified in Step 1 by family size by assuming that 1.5 persons will occupy each bedroom of an affordable unit, except in the case of a studio or zero-bedroom unit, in which case 1.0 person shall be assumed. Family size adjustment shall be made with reference to NUMBER OF

## PERSONS IN

FAMILY PERCENTAGE ADJUSTMENT	1 70%	2 80%	<b>3</b> 90%	4 100% (BASE)	5 108%	6 116%	7 124%	<b>8</b> 132%
				(onse)		77		,

The family size adjustment that involves a half person (such as 4.5 persons) shall be calculated by taking the midpoint between the relevant figures above and below the half. For example, the

- (3) Step 3. Calculate eighty percent (80%) of Step 2.
- (4) Step 4. Calculate thirty percent (30%) of Step 3, representing that portion of household income
- (5) Step 5. Divide Step 4 by twelve (12) months to determine the maximum monthly housing
- (6) Step 6. Determine the fair market rent for a unit with the same number of bedrooms in the (a) step a. Determine the roll market rent for a unit with the same number of between in the subject municipality as published by the U.S. Department of Housing and Urban Development.
- (7) Step 7. Multiply the U.S. Department of Housing and Urban Development fair market rent as determined in Step 6 by one hundred twenty percent (120%).
- (8) Step 8. The maximum monthly housing payment for occupants of the subject rental unit shall be
- (9) Step 9. Determine by reasonable estimate monthly expenses for heat and utility costs for which the tenant is directly responsible, excluding television, telecommunications, and information technology services, but including any other periodic fees for which the tenant is directly responsible, such as common charges in the case of a common interest ownership community.
- (10) Step 10. Deduct the estimate of tenant-paid utilities and fees determined in Step 9 from the maximum monthly housing payment in Step 8, which will result in the maximum amount that the developer/owner may charge for this rental unit as the monthly contract rent
- (e) For a unit required to be rented to a household earning sixty percent (60%) or less of the median income, the formula stated above shall be used, except that in Step 3, sixty percent (60%) median income, the formula stated above shall be used, except that in Step 3, saxy percent (80%), shall be used instead of eighty percent (80%), and in Step 7, the U.S. Department of Housing and (120%), and in Step 7, the U.S. Department of Housing and (120%). Urban Development fair market rent shall be used instead of one hundred twenty percent (120%) of the U.S. Department of Housing and Urban Development fair market rent.
- (f) The elements of annual household income, and documentation of such income, used for the purposes of determining whether a household's annual income qualifies it for occupancy of a pricerestricted unit, shall be conducted using the guidelines published by the U.S. Department of Housing

New section published in Conn. Law Journal June 11, 2002, effective April 29, 2002; amendment

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## Sec. 8-30g-9. Model Deed restriction for a set aside development

- (a) On or after the effective date of this subsection, a covenant or restriction imposed upon or otherwise (a) On or after the effective date of this subsection, a covenant or restriction imposed upon or otherwise made applicable to a set aside development or dwelling units within a set aside development as defined in subsection 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State Agencies shall satisfy sections 8-30g-1(14) of the Regulations of Connecticut State 1, 8-30g-7 and 8-30g-8, if the covenant or restriction has a term of at least forty years and contains
- (1) For a set aside development consisting of dwelling units to be rented:

"This development is a set aside development as defined in section 8-30g of the Connecticut General

Statutes and in accordance with the applicable regulations for state agencies that were in effect on the date of the original application for initial local approval \_\_\_\_ (insert appropriate date), containing affordable housing dwelling units, and is therefore subject to limitations on the maximum annual income of the household that may rent the designated affordable housing dwelling units, and on the maximum of the nousehold that may rent the designated arrordable housing dwelling units, and on the maximum rental that may be charged for such affordable housing dwelling units. These limitations shall be strictly enforced, and may be enforced by the zoning enforcement authority of [the municipality] against the record owner of the development or the person identified in the affordability plan as responsible for the

For the duration of this covenant or restriction, no less than fifteen percent (15%) of the dwelling units in this development shall be rented to persons and families whose annual income is less than or equal to eighty percent (80%) of the median income as defined in subsection 8-30g-1(10) of the Regulations of Connecticut State Agencies, and such units may be rented only at a rental equal to or less than the rental determined using the formula for maximum monthly rental amount stated in section 8-30g-8(d) rental determined using the formula for maximum monthly rental amount states in section 6-309 of the of the Regulations of Connecticut State Agencies. In addition, no less than fifteen percent (15%) of the of the regulations of Connecticut State Agencies. In addition, no less than inteen percent (15%) of the dwelling units shall be rented to persons and families whose annual income is less than or equal to 60 percent (60%) of the median income as defined in subsection 8-30g-1(10) of the Regulations of percent (60%) of the median income as defined in subsection 6-309-1(10) of the Regulations of Connecticut State Agencies, and such units may be rented only at a rental equal to or less than the rental determined using the formula for maximum monthly rental amount stated in section 8-30g-8(e)

(2) For a dwelling unit within a set aside development in which individual, designated units are sold or

This dwelling unit is an affordable housing dwelling unit within a set aside development as defined in section 8-30g of the Connecticut General Statutes and in accordance with the applicable regulations for section or only of the configuration deflects and in accordance with the applicable regular state agencies that were in effect on the date of the original application for initial local approval state agencies that were in enect on the date of the original application for minar local approval (insert appropriate date), and is therefore subject to a limitation, at the date of purchase, on the (insert appropriate date), and is therefore subject to a limitation, at the date of purchase, on the maximum annual income of the household that may purchase the unit, and is subject to a limitation on the maximum sale or resale price. These limitations shall be strictly enforced, and may be enforced by the maximum sole or resole price. These limitations shall be strictly emorced, and may be emorted by the person identified in the affordability plan as responsible for the administration of these limitations or the zoning enforcement authority of [the municipality].

For the duration of this covenant or restriction, this dwelling unit may be sold only to persons and families whose annual income does not exceed \_\_\_\_\_ % (insert 60% or 80% as applicable) percent of median income as defined in subsection 8-30g-1(10) of the Regulations of Connecticut State Agencies, and the state of applicable to this unit as specified in an affordability plan as on file with the [municipality]. In addition, this unit may be sold or resold only at a price equal to or less than the price determined using the this unit may be sold or resold only at a price equal to or less than the price determined using the formula stated in section 8-30g-8(a), or the formula stated in section 8-30g-8(B), as applicable, of the

(b) In order to assist in any determination that the sale or resale price of an affordable housing dwelling (b) in order to assist in any determination that the sale of resale price of an anordable modality diversity unit complies with applicable limitations, any owner, seller, purchaser or prospective purchaser of such unit complies with applicable limitations, any owner, seller, porchaser of prospective purchaser of such dwelling unit may be required by the administrator of the affordability plan to provide documentation of the annual income of the person or family who will occupy the dwelling unit and of compliance with applicable sale price or resale price limitations, which documentation shall be available upon request to the zoning enforcement authority of [the municipality].

New section published in Conn. Law Journal June 7, 2005, eff. May 3, 2005

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Sec. 8-30g-10. Model deed restriction for promulgation of the affordable housing appeals list

(a) On or after the effective date of this subsection, a dwelling unit that is not otherwise counted as part of a set aside development shall qualify to be counted for the purpose of preparing and promulgating the a set aside development shall qualify to be counted for the purpose of preparing and promisigeous the affordable housing appeals list if the unit is subject to a covenant or restriction that contains substantially the following language and meets the duration requirements of subsection (b) of this section:

For a dwelling unit that is rented:

"This unit is an affordable housing dwelling unit and is therefore subject to a limitation on the maximum annual income of the household that may rent the unit, and is subject to a limitation on the maximum rental that may be charged for the unit, these limitations shall be strictly enforced, and may be enforced by the zoning enforcement authority of [the municipality] or owner or landlord of this unit.

For the duration of this covenant or restriction, this dwelling unit shall be rented to persons or familles whose annual income is equal to or less than eighty percent (80%) of the median income as defined in subsection 8-30g-1(10) of the Regulations of Connecticut State Agencies, and may be rented only at a rental equal to or less than the rental determined using the formula for maximum monthly rental amount, including utilities, stated in section 8-30g-8(d) of the Regulations of Connecticut State Agencies.

(2) For a dwelling unit that is sold or resold:

This dwelling unit is an affordable housing dwelling unit and is therefore subject to a limitation at the date of ourchase on the maximum annual income of the household that may purchase the unit, and is subject to a limitation on the maximum sale or resale price. These limitations shall be strictly enforced, and may be

## ATTACHMENT H

Weston Zoning Regulations, Section 345. Apartments (Section 240-34 of the Weston Town Code) Effective June 20, 2022

- 345. Apartments. Except for the uses in the Village District, one (1) apartment is allowed on a single family developed lot, either within the main dwelling or detached therefrom, if the following conditions are met:
- 345.1 Lot Size. The apartment is located on a lot that is two (2) acres or more, or on a pre-existing non-conforming building lot.
- 345.2 Appearance and location.
  - (a) Apartments within the main dwelling shall be designed so that, to the maximum extent possible, the appearance of the building remains that of a one-family residence.
  - (b) Apartments detached from the main dwelling shall be subject to all applicable setback and lot coverage requirements.
  - (c) Apartments detached from the main dwelling must be shorter than the main dwelling and may not exceed twenty-five (25) feet in height.
  - (d) If the apartment is located on top of another detached structure:
    - 1. the apartment itself may not exceed twenty-five (25) feet in height, and
    - 2. in no event may the entire structure be more than thirty-five (35) feet in height.
  - (e) No additional curb cuts shall be allowed in respect of any apartment.
- 345.3 Safe Entrance and Exit. Any apartment shall have safe and proper means of entrance and exit. In addition:
  - (a) A basement apartment shall have at least two separated exits and proper ventilation shall be provided.
  - (b) A detached apartment must meet all applicable building requirements.
- 345.4 Floor Space. The floor space devoted to any apartment shall not exceed nine hundred (900) square feet in gross floor area, nor shall it exceed thirty percent (30%) of the entire floor area of the main dwelling, nor shall it contain more than one (1) bedroom, as that term is defined in the Connecticut Public Health Code, Technical Standards for Subsurface Sewage Disposal Systems, as amended.
- 345.5 **Owner Occupied**. The owner (someone who owns not less than one-quarter (1/4) interest in the lot of the residence) shall occupy the main section of the house or the apartment except for bona fide temporary absences. In no case shall the house and the apartment be rented simultaneously.
- 345.6 **Rental Term**. No rental of an apartment for a period of less than ninety (90) days shall be permitted.

- 345.7 **Application Requirements**. The application for an apartment shall include an accurate description of the facts of the proposed apartment as required by the Commission or its agent. The Commission or its agent may require the applicant to supply architectural drawings, surveyors' maps, engineering data, water and septic compliance and such other information as the Commission or its agent finds necessary to ensure that the application complies with all applicable regulations.
- 345.8 Limitation on Number. Except as permitted within the Village District, there shall be no more than one (1) apartment on any lot, either within the main dwelling or detached.

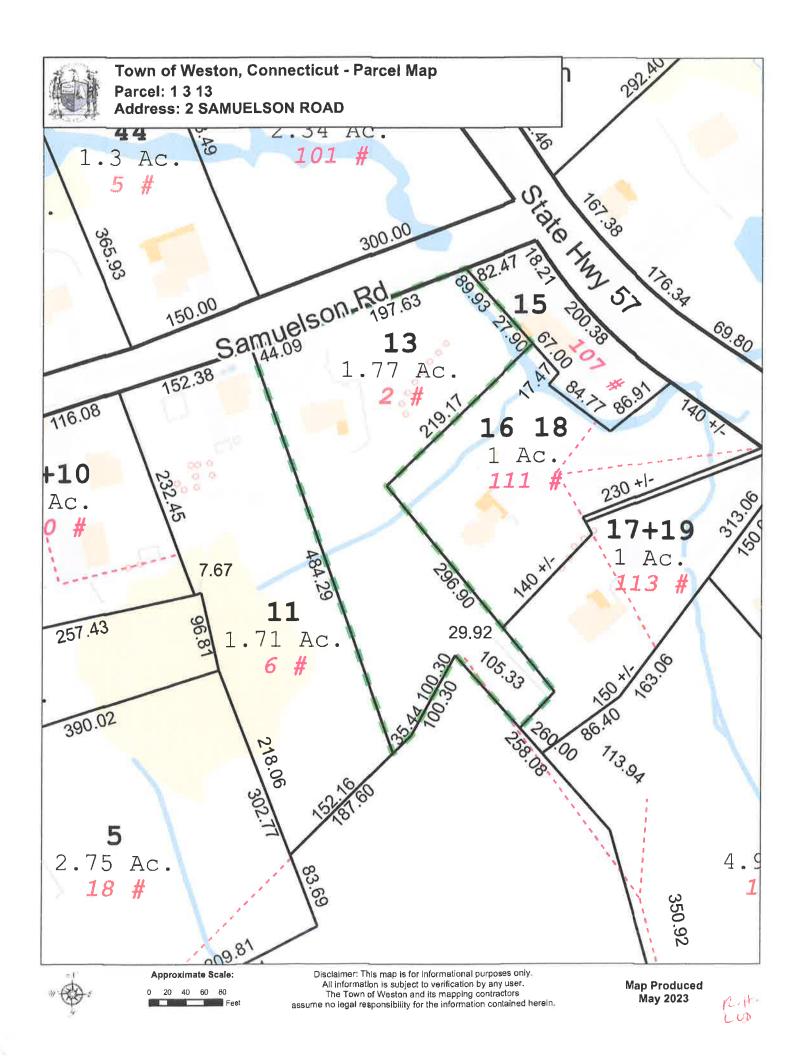
## ATTACHMENT I

#### TOWN OF WESTON, CONNECTICUT

Parcel ID	Site Address	Owner Name
3 1 26	100 GEORGETOWN ROAD	TORRIELLI UMBERTO & NATALIE
3 1 49	GEORGETOWN ROAD	TOWN OF WESTON
1 3 88	WAMPUM HILL ROAD	BELKNAP ROBERT L
1 3 17+19	113 GEORGETOWN ROAD	KRAVCHENKO IGOR & NONNA
		CALBICK CHESTER JOSEPH & CALBICK ADELE
1 3 11	6 SAMUELSON ROAD	E
3 1 19	118 GEORGETOWN ROAD	LENHART AUGUST
3 1 20	120 GEORGETOWN ROAD	BLINDER HELENE & TODD M
3 1 32	5 MEADOWBROOK LANE	FORD ALISON & DUNN RYAN A
1 3 15	107 GEORGETOWN ROAD	WESTON I LLC
1 3 13	2 SAMUELSON ROAD	FLINTON PAUL & BUCCI CAITLIN
3 1 22	112 GEORGETOWN ROAD	FRANK JOAN E
1 2 42	95 GEORGETOWN ROAD	KRUGER ROBERT TR
135	18 SAMUELSON ROAD	WEBER DAVID C & DENISE RAGNO
1 2 45	9 SAMUELSON ROAD	ZARCO MANASES & JENNELLE TR
1 3 16 18	111 GEORGETOWN ROAD	MEENAN GIOVANNA
3 1 18	124 GEORGETOWN ROAD	MAESTRI LUIGINO & EMILY
136	16 SAMUELSON ROAD	ENDRST NINA & HOFFMASTER HUE THI
1 3 21	119 GEORGETOWN ROAD	NORTHEAST 119 LLC
1 3 20	117 GEORGETOWN ROAD	MEHOS NANCY A
3 1 25	102 GEORGETOWN ROAD	DEDMAN BRETT
1 3 9+10	10 SAMUELSON ROAD	STANLEY AMABEL C
3 1 21	7 MEADOWBROOK LANE	FRANK GEORGE
3 1 24	9 MEADOWBROOK LANE	RAVE GARCIA JESSICA
3 1 23	1 MEADOWBROOK LANE	LYON SEAN D & CYNTHIA B
1 2 43	101 GEORGETOWN ROAD	STANLEY AMABEL C
1 2 44	5 SAMUELSON ROAD	MEHTA TIRATH B & SEJAL T

3 1 26 3 1 49 1388 **TOWN OF WESTON BELKNAP ROBERT L TORRIELLI UMBERTO & NATALIE** PO BOX 1007 17 EAST 96 STREET APT 16C 100 GEORGETOWN ROAD WESTON CT 06883 WESTON CT 06883 **NEW YORK** NY 10128 1311 3 1 19 1 3 17+19 **CALBICK CHESTER JOSEPH & CALBICK** LENHART AUGUST **KRAVCHENKO IGOR & NONNA** 205 WILLOWBROOK AVE 6 SAMUELSON RD 113 GEORGETOWN ROAD WESTON STAMFORD WESTON CT 06883 CT 06883 CT 06902 1 3 15 3 1 20 3 1 32 BLINDER HELENE & TODD M FORD ALISON & DUNN RYAN A **WESTON I LLC** 5 MEADOWBROOK LA 205 WILLOWBROOK AVE 120 GEORGETOWN ROAD STAMFORD WESTON CT 06883 WESTON CT 06883 CT 06902 1 2 42 3 1 22 1313 FLINTON PAUL & BUCCI CAITLIN FRANK JOAN E KRUGER ROBERT TR 95 GEORGETOWN RD **2 SAMUELSON ROAD** P O BOX 3329 CT 06883 WESTPORT CT 06880 WESTON CT 06883 WESTON 1 2 45 1 3 16 18 135 MEENAN GIOVANNA **ZARCO MANASES & JENNELLE TR** WEBER DAVID C & DENISE RAGNO 111 GEORGETOWN ROAD 18 SAMUELSON ROAD 9 SAMUELSON ROAD WESTON WESTON CT 06883 CT 06883 WESTON CT 06883 136 1321 3 1 18 ENDRST NINA & HOFFMASTER HUE THE NORTHFAST 119 LLC **MAESTRI LUIGINO & EMILY** 16 SAMUELSON ROAD **123 HABOR DRIVE # 211** 124 GEORGETOWN RD CT 06883 WESTON STAMFORD CT 06902 WESTON CT 06883 1 3 9+10 1 3 20 3 1 25 STANLEY AMABEL C **MEHOS NANCY A DEDMAN BRETT** 117 GEORGETOWN ROAD **102 GEORGETOWN ROAD** 10 SAMUELSON RD WESTON WESTON CT 06883 WESTON CT 06883 CT 06883 3 1 21 3 1 24 3 1 23 **RAVE GARCIA JESSICA** LYON SEAN D & CYNTHIA B FRANK GEORGE 4 SASQUA POND ROAD 9 MEADOWBROOK LANE 1 MEADOWBROOK LANE WESTON CT 06883 WESTON CT 06883 CT 06855 NORWALK 1 2 44 1 2 43 STANLEY AMABEL C **MEHTA TIRATH B & SEJAL T** 101 GEORGETOWN RD **5 SAMUELSON ROAD** WESTON CT 06883 WESTON CT 06883 / - Envelopes Stamped - No Need to mail to Owner/Applicant

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## **Town of Weston**

Geographic Information System (GIS)



Date Printed: 11/14/2023 69 11 28+31 62 70 41.4 50 39 74 21 6 22 43 46 1:1 17+19 49 L.C.No. PEN BPAC 132 #

88

CONSTRUCTION AREA

10.52 Ac.

#### MAP DISCLAIMER - NOTICE OF LIABILITY

92

This map is for assessment purposes only. It is not for legal description or conveyances. All information is subject to verification by any user. The Town of Weston and its mapping contractors assume no legal responsibility for the information contained herein.

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Approximate Scale: 1 inch = 50 ft

1.10 #

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#### APPENDIX I

# APPLICATION TO AMEND ZONING REGULATIONS OF THE TOWN OF WESTON SECTION 345A APARTMENTS (PROPOSED) 107 Georgetown Road District (New)

#### 345A Purpose and Intent

It is the purpose and intent of this regulation to promote and authorize an affordable housing plan development that will offer alternative housing for, among others, the less affluent members of the community who are elderly, the younger members of the community, and town employees, by development at a greater density while minimizing certain improvements to reduce costs in the delivery of dwelling units and thereby encourage the construction of housing that is affordable as defined by state statutes and to assist in meeting the town's need for affordable residential alternatives.

Any affordable housing development (AHD) constructed in the 107 Georgetown Road District shall be in full compliance with all requirements of the regulations as set forth in this section which are consistent with this unique development. Further, an AHD under this Section is separate and distinct from any other regulations of affordable housing within the Town of Weston especially given that the 107 Georgetown Road District is a unique one (1) affordable housing unit within a reconfigured structure where a preexisting unit is joined by and within an AHD.

A building permit for the construction of all or any part of an affordable housing development shall not be issued unless and until the Zoning Commission shall have approved a site plan application. (NOTE: Upon information and belief the approval contemplated here occurred at a prior time.)

An affordable housing development means a proposed housing development which is a set-aside development as stated in Connecticut General Statutes §8-30g.

"Planned Affordable Housing Unit" means a set-aside development in which not less than thirty (30%) percent of the dwelling units will contain covenants or restrictions that shall require that, for at least forty (40) years after the initial occupation of the proposed AHD, such dwelling unit(s) shall be rented at, or below, prices which will preserve the unit(s) as housing for which persons and families pay thirty (30%) percent or less of their annual income, where such income is less than or equal to eighty (80%) percent of the median income.

"Median Income" means after adjustments for family size, the lesser of the state median income or the area median income for the area in which the municipality containing the AHD is located, as determined by the United States Department of Housing and Urban Development.

A" Monthly Payment," as used in connection with an Affordable Housing Unit under this regulation, shall mean the maximum allowable monthly payment for an AHD unit that is rented shall include the cost of rent, heat, and utility costs, including hot water and electricity, but excluding telephone, internet connections, and cable or other television service.

A description of the projected sequence in which, within a set-aside development, the affordable dwelling units will be built and offered for occupancy and the general regulations, conditions of approvals, restrictive covenants, or lease provisions that will govern the affordable dwelling units shall be completed. (NOTE: This requirement has been substantially completed.)

Draft zoning regulations, conditions of approvals, restrictive covenants, or lease provisions that will govern the affordable dwelling units shall be completed before the rental of the AHD unit/apartment.

The "Developer" Weston I, LLC or its designee or assignee will be the "Administrator" and property manager.

#### Requirements for Planned Affordable Housing Units

The final site plan for an AHD and documents submitted supporting such development shall comply with the requirements set forth below. These requirements shall apply to any rental, and subsequent lease, and conversion, if any, to common interest ownership and subsequent resale of a Planned Affordable Housing Unit. (NOTE: The Site Plan or equivalent had been submitted and approved at a prior time.)

- a. Planned Affordable Housing Units shall be of a construction quality and size that is comparable to market-rate units within the development and shall be dispersed throughout the development.
- b. A Planned Affordable Housing Unit shall be occupied only as the tenant's primary residence. To the extent that subletting is permitted by lease, subletting at a rental greater than the "maximum monthly payment" as defined above shall be strictly and specifically prohibited in the lease for each affordable unit.
- c. The developer or its successor may change the designation of which units within the development shall be set aside as affordable, provided that the minimum thirty (30%) percent set aside shall be maintained, and the development shall continue to comply with all paragraphs of this section.

#### Site Plan Submission Requirements

In conjunction with the submission of an application for approval of a site plan application and the approval of a zone change permitting the AHD, the Applicant shall submit an "Affordability Plan," which shall describe in detail how the development will comply with this article and how the affordability covenants and restrictions will be administered. Such plan shall include provisions for: procedures for notice of affordable units; procedures for verification and periodic re-verification of unit occupancy income and compliance with affordability requirements; and periodic reports concerning compliance with this Article. (NOTE: The Site Plan or equivalent had been submitted and approved at a prior time.)

#### Site and Location of Zone

The AHD shall be located solely on approximately 0.42 acres of the parcel of land or lot located and situated at 107 Georgetown Road, Weston, Connecticut.

#### Structures

There shall not be any building or structure erected, altered, occupied or used, arranged or designed to be used within this AHD for other than:

- a. One (1) building containing an already constructed one (1) bedroom unit/apartment (pre-existing and not a part of this AHD) and three (3) additional one (1) bedroom units/apartments, as shown on "Map/Plans RE: Interior Reconstruction for 107 Georgetown Road, by AWA Design Group, dated 06/19/2017" which Map/Plans was approved by the WWHD and the Weston Conservation Commission on 10/26/2017 as part of this AHD. (NOTE: Said Map/Plans by AWA Design Group and by Lawrence Beausoleil are on file with Weston Land Use Office and included in Attachment F to this Application.)
  - b. Parking spaces for eight (8) motor vehicles.

#### Density

The density of the AHD is that of three (3) new units/apartments located within a remodeled two (2) story structure constructed in the 1950ies and containing a pre-existing one (1) bedroom unit/apartment on the second floor of the building. The structure comprising the AHD is the sole structure on the premises (0.42 approx. acres).

As indicated previously, this is a unique situation where a former gasoline service station with an auto repair facility was situated on the subject real property which later became a non-conforming use. (NOTE: This proposal causes the real property to be more in compliance with the Weston Zoning Code.)

At present, because the gasoline service station and auto repair facility (one unit) were not "grandfathered", for whatever reason, the Applicant is left with a property not in conformance with the Zoning Regulations.

The AHD shall be serviced by public utilities which shall be placed in locations convenient to users.

The property shall have sufficient parking for four (4) one (1) bedroom units/apartments. There is sufficient parking space on the premises to accommodate motor vehicles.

The property shall have sufficient systems for water and septic. There is a sufficient and approved septic system on the subject property as well as a sufficient system to provide water to the premises.

#### Landscaping

Land that is not covered with impervious surfaces such as building, driveway, parking area, and walkways, shall be suitably landscaped or retained in its natural state. The subject property, except for those portions covered by impervious surfaces, consists of grass and a few trees and bushes which will be maintained by the Developer.

#### Application for Zone Change Approval

The entirety of the subject property, in essentially its "as is" condition, constitutes the Application for Amendment of the Zoning Regulations as well as the Zoning Map. The real property subject of this Application is a small piece of realty containing one (1) building which, as proposed, will contain four (4) rental units, three (3) units at market rates and one (1) affordable unit. Again, there will be only one (1) structure located on the subject property.

This Application is an integrated Application for Amendment of the Zoning Regulations as well as the Zoning Map. It is proposed that the Zoning Map be amended to provide that the entirety of the subject real property be known as the "107 Georgetown Road Affordable Housing District."

Because the footprint of the sole building comprising the AHD and its one (1) affordable unit situated on one (1) parcel of real property will remain the same there is no need to provide provisions for Minimum Building Lines and Limits on Heights and Bulk of Buildings in this Application.

#### Preliminary building plans

The building plans were presented to the appropriate Weston Town Officials on previous occasions and upon information and belief the same were approved.

#### Projected Sequence of Building

Construction-wise, the building which will contain the market rate units and the one (1) affordable unit is substantially complete and the remaining tasks to full completion will take less than ninety (90) days.

#### Standards for Zone Change Approval

This integrated Application contains the supporting information for this Application for amendment to the Zoning Regulations and Zoning Map. The standard of review of this proposal and Application is contained in and pursuant to Connecticut General Statutes §8-30g.

#### Accessibility

In accordance with Connecticut General Statutes §30-269 and §30-273, there will be at least one (1) residential unit on the AHD which shall be accessible to and adaptable for persons with disabilities or handicaps as defined in the American with Disabilities Act as well as the federal Fair Housing Act.

#### Affordability Requirements

Please see Attachment A to this APPENDIX.

#### APPENDIX ATTACHMENT A

Responsible Entity for Administration and Compliance.

The affordability plan will be administered by Weston I, LLC, located at 205 Willowbrook Avenue, Stamford, CT 06902, its successors and assigns, who will be the property manager of the subject property. The administrator shall submit a written status report to the Planning & Zoning Commission, in compliance with this Affordability Plan annually, no later than September 1st each year. The administration of this plan may be transferred to another entity, provided that such entity has the expertise to administer the plan and further provided that such entity or individual is approved after due notice to the Planning & Zoning Commission.

Notice of initial Rental of Affordable Unit.

Except as provided in Section VIII, the Administrator shall provide notice of the initial availability for rent of the Affordable Unit. Such notice shall be provided at a minimum, by advertising at least two times in a newspaper of general circulation in the Town. The Administrator shall also provide such notice to the Weston Planning & Zoning Commission, the Town of Weston, and the Weston Board of Education. Such notices shall include a description of the available Affordable Unit, the eligibility criteria for potential tenants, the maximum rent (as hereinafter defined), and the availability of the application forms and additional information. All notices shall comply with the federal Fair Housing Act, 42 U.S.C § 3601 et seq. and the Connecticut Fair Housing Act C.G.S. § 46a-64b, 64c, collectively referred to as the "Fair Housing Acts", as may be applicable.

Application for Affordable Housing and Eligibility

A family or household seeking to rent the Affordable Unit must complete an application to determine eligibility. Eligibility shall be determined by the Administrator in accordance with Section §8-30g and state regulations, as amended.

#### A. Application Form

The application form for an Affordable Unit will be provided by the Administrator and must include an income certification form. Eligibility will be based on the applicant family's total anticipated income from all sources for the 12-month period following the date the application is submitted (the "Application Date"). If the applicant's financial disclosure indicates a significant change in the applicant's financial income during these 12 months, the Administrator shall not consider this change unless there is reasonable evidence that the change will actually occur.

After the time of initial occupancy, the applicant's income must be re-verified. In determining what is to be included in the definition of family annual income, the Administrator will use the criteria set forth by HUD. To determine whether a household's annual income qualifies for occupancy of an Affordable Unit, the guidelines published by the U.S. Department of Housing under Section 2 of the C.F.R. § 5.609, as amended, shall be followed.

Upon submission of the completed application, the Administrator is responsible for interviewing the Applicant. Specifically, during the interview, the Administrator shall undertake the following tasks:

During the interview, the Administrator will conduct the following procedures with the Applicant:

Review of Information: The Administrator will review with the Applicant all the information provided on the application form.

Explanation of Eligibility Requirements: The Administrator will explain to the Applicant the requirements for eligibility, including the verification procedures and the penalties for providing false information.

Verification of Income and Assets: The Administrator will verify that all sources of family income and family assets have been listed in the application. It will be made clear that the term "family" includes all individuals who are to occupy the home, and that no relationship by blood or marriage is required.

Signing of Release Forms: The Applicant will be requested to sign the necessary release forms to be used in verifying income. The Applicant will also be informed of what verification and documentation must be provided before the application is deemed complete.

Information on Decision Timeline: The Applicant will be informed that a decision regarding eligibility will not be made until all items on the application have been verified.

If it is evident from the income certification form provided by the Applicant that they are not eligible, additional verification procedures will not be necessary. However, if the Applicant appears to be eligible, the Administrator shall require verification of the Applicant's reported income.

In such cases, the Applicant must provide the documentation listed on Schedule B, attached to the application. This list is not exhaustive, and the Administrator may require any other verification or documentation deemed necessary to confirm eligibility. This process ensures that all potential occupants of Affordable Units meet the specified income criteria, maintaining the integrity of the affordability program.

In the event that the number of qualified applicants exceeds the number of Affordable Units, the Administrator will hold a lottery, taking into account the preferences outlined in Section VII. The Affordable Units will be offered according to the ranking resulting from the lottery. It is important to note that a lottery will not be conducted for any subsequent rental of the Affordable Unit.

Employees of the Town who meet the eligibility criteria as set forth in Section VII will be given priority before conducting the lottery for the rental of the Affordable Unit. However, these employees must be full-time employees of the Town or of the Weston Board of Education. If a lease agreement with a town or board of education employee is not executed within forty-five (45) days of the initial notice, the apartment may then be rented without any preference.

The preference category for town employees is subject to revision as may be required by the Federal Office of Fair Housing and Equal Opportunity. This preference shall apply only to the initial rental of the Affordable Unit, but not to any subsequent rental.

To determine the maximum monthly rental price for any affordable unit during the restricted period, the following steps should be followed:

Determine Area and State Median Income: First, determine both the area median income and the state median income. Use the lower of these two figures.



Adjust for Family Size: Adjust the area median income (from Step 1) by making adjustments for family size as published by HUD.

Calculate 80% of Median Income: Calculate eighty percent (80%) of the adjusted median income from Step 2. This figure represents the maximum income limit for eligibility.

Determine Housing Cost Proportion: Calculate thirty percent (30%) of the figure from Step 3. This represents the portion of income that is used for housing costs.

Determine Monthly Housing Payment: Divide the figure from Step 4 by twelve (12) to determine the maximum monthly housing payment.

Estimate Reasonable Monthly Expenses: Determine the reasonable minimum monthly expenses for the household and utility costs, excluding costs for television, telecommunications, and information technology services. The utility cost estimation should follow the utility estimates periodically provided by the Weston Housing Authority Utility Allowance Schedule.

These steps ensure that the pricing of the affordable unit being rented is aligned with the income levels of eligible households while considering reasonable living expenses.

The steps outlined are part of a detailed process to determine the maximum allowable sale or rental price for Affordable Units, in compliance with the regulatory guidelines.

Here's a breakdown:

Step 7: Calculate Rental Payment:

Subtract the utility allowance determined in Step 9 from the maximum monthly housing payment calculated in Step 5 to find the maximum amount that can be charged for the rental unit.

Step 8: Apply Rental Rate Cap:

Ensure that the rental rate does not exceed one hundred twenty percent (120%) of the Fair Market Rent (FMR) as established by HUD for the greater Stamford metropolitan area.

Step 9: Estimate Reasonable Utility Costs:

Calculate a reasonable estimate of monthly utility costs for the unit, which the tenant is directly responsible for (excluding television, telecommunications, and information technology services), as set forth in the Weston Housing Authority Utility Allowance Schedule.

#### Step 10: Determine Maximum Chargeable Amount:

Deduct the estimated tenant-paid utilities and fees from the maximum monthly housing payment to arrive at the maximum amount that the developer/owner may charge for the rental unit as the monthly contract rent.

For units restricted to households earning sixty percent (60%) or less of the area median income, use the first seven steps as above, but with sixty percent (60%) as the standard in Step 7, and use the U.S. Department of Housing and Urban Development's fair market rent in Step 8 instead of one hundred twenty percent (120%).

Income verification and documentation of such income as per 24 C.F.R § 5.609 are required for determining whether a household's annual income qualifies for occupancy of an Affordable Unit.

Sample Calculations for Units:

For eighty percent (80%) units:

One bedroom - Maximum rent: \$1,060.00

For sixty percent (60%) units:

One bedroom - Maximum rent: \$967.50

These steps and calculations ensure that Affordable Units are priced within regulatory guidelines, making them accessible to eligible households while complying with affordability criteria.

Affordable Units will be occupied only as a principal residence. Sub-leasing of Affordable Units that have been rented is prohibited.

Tenants are required to maintain their units. They must not destroy, damage, or impair the apartment or commit waste of the apartment. When an Affordable Unit is again offered for rent, the Administrator shall ensure the apartment is inspected and the unit must be restored to a rentable/as-leased condition, as specified.

Violating the Affordability Plan does not result in forfeiture of rent, but the Planning & Zoning Commission retains all enforcement powers granted by the General Statutes, including Section 8-12. These powers include, but are not limited to, the authority to inspect the property at any reasonable time and to examine the books and records of the Administrator to determine compliance of Affordable Units with the affordable housing regulations.

Attached as "Schedule C" and the Model Deed are the suggested land use restrictions, which shall be recorded on the land records and shall be binding upon any subsequent purchaser or owner of the property and any mortgagee or lienholder with an interest in or against the property.

Ther lease/rental of both Housing Opportunity Units and market rate units shall be publicized, using State regulations for affirmative fair housing marketing programs as guidelines. The purpose of these efforts shall be to inform residents of municipalities with relatively high concentrations of minority populations about the availability of such units. The Administrator shall be responsible for compliance with this section. Notices of initial availability of units shall be provided, at a minimum, by advertising at least two times in a newspaper of general circulation in such identified municipalities. The Administrator shall also provide such notices to the Planning and Zoning Commission, the Town of Weston, any local housing authority, and the Weston Board of Education. Such notices shall include a description of the available Housing Opportunity Units, the eligibility criteria for potential lessees, the Maximum Rental Price (as hereinafter defined), and the availability of application forms and additional information.

Using the referenced State regulations as guidelines, the dissemination of information about available affordable and market rate units shall include:

- A. Analysis of Demographic Data: Utilize census data, Connecticut Department of Economic and Community Development town profiles, and other data to identify racial and ethnic groups less likely to apply based on representation in Stamford's population. This includes Asian Pacific, Black, Hispanic, and Native American populations.
- B. Targeted Announcements and Advertisements: Place announcements and advertisements in publications and other media that reach minority populations. This includes local newspapers circulated in Weston, Stamford, Norwalk and Fairfield and other towns in the metropolitan statistical area and regional planning area.
- C. Outreach to Social Service Agencies and Community Contacts: Make announcements to social service agencies and other community contacts serving low-income minority families. This includes churches, civil rights organizations, housing authorities and other housing authorities in towns represented in the Greater Stamford Planning Agency, legal services organizations, etc.
- D. These strategies are designed to ensure a wide and fair distribution of information about the availability of affordable and market-rate units, particularly to minority groups and communities less likely to be aware of these opportunities. This approach aligns with affirmative fair housing marketing programs to promote equal housing opportunities.

The marketing efforts for the affordable housing project will include:

- E. Targeted Marketing in Areas with High Minority Concentrations: Marketing efforts should focus on geographic areas within the housing market area and metropolitan statistical area with high minority concentrations. This ensures that information about the available units reaches communities that might otherwise be underrepresented in the application process.
- F. Timely and Repeated Marketing Efforts: Begin affirmative marketing efforts prior to sixty (60) days before the affordable unit will be available for occupancy.

All notices and marketing materials must comply with the federal Fair Housing Act (42 U.S.C. §§ 3601 et seq.) and the Connecticut Fair Housing Act (Conn. Gen. Stat. §§ 46a-64b, 64c, and others), collectively known as the "Fair Housing Acts."

The Developer will complete construction of the AHP as soon as practicable after approval of this Application.

Such sequencing must comply with the on-site requirements of Conn. Gen. Stat. § 8-30g, as well as the Regulations of Connecticut State Agencies.

Schedule A outlines the definitions and elements of annual family income, which is crucial for determining eligibility for affordable housing. This schedule would provide detailed guidelines on how annual family income is calculated, taking into account various income sources and adjustments based on family size and other factors, as per HUD guidelines and state regulations. (NOTE: Examples of such calculations are found in the Town of Weston Affordable Housing Plan.)

Annual family income for determining eligibility for affordable housing includes, but is not limited to, the following components:

- (a) Wages and Employment Income: This includes the full amount, before any payroll deductions, of wages and salaries, overtime pay, commissions, fees, tips, bonuses, and other compensation for personal services.
- (b) Net Income from Business or Profession: This is the net income from the operation of a business or profession, calculated before any capital expenditures but including any allowance for depreciation expenses.
- (c) Income from Personal Property: This includes interest, dividends, and other net income of any kind from real or personal property.
- (d) Periodic Payments: The full amount of periodic payments received from social security, annuity insurance policies, retirement funds, pensions, disability or death benefits, or other similar types of periodic payments.
- (e) Payments in Lieu of Earnings: This includes payments such as unemployment and disability compensation, worker's compensation, and severance pay.
- (f) Welfare Assistance: If the welfare assistance payments include an amount specifically designated for shelter and utilities that is subject to adjustment by the welfare assistance agency in accordance with the actual cost of shelter and utilities, the amount of welfare assistance to be included as income consists of the following:
- (i) The amount of the allowance exclusive of the amounts designated for shelter or utilities, plus
- (ii) The maximum amount that the welfare assistance agency could in fact allow the family for shelter and utilities.



These components collectively form a comprehensive understanding of an individual's or family's total income, ensuring a thorough and fair assessment of eligibility for affordable housing.

In addition to the previously mentioned components, annual family income for determining eligibility for affordable housing also includes:

- (g) Periodic and Determinable Allowances: This encompasses alimony and child support payments, as well as regular contributions or gifts received from persons not residing with the Applicant. This includes periodic gifts from family members, churches, or other sponsored groups, even if the gifts are designated as support for rent or other assistance.
- (h) Military Pay and Allowances: All regular pay, special pay, and allowances of a member of the armed forces.

Exclusions from income include:

- (i) Income from Employment of Children: This refers to income earned by children under the age of 18.
- (i) Payments for Foster Care: Payment received for the care of foster children.
- (k) Lump-Sum Additions to Family Assets: Such as inheritances, insurance payments, capital gains, and settlement for personal or property losses.
- (l) Medical Expense Reimbursements: Amounts received that are specifically for, or in reimbursement of, the cost of medical expenses for any family member.
- (m) Educational Scholarships: Amounts of educational scholarships paid directly by the student to the educational institution, and amounts paid by the government to a veteran in connection with education costs.
- (n) Training Program Income: Amounts received under training programs funded by HUD.

These guidelines ensure that all relevant forms of income are considered in a comprehensive and fair manner when assessing an individual's or family's eligibility for affordable housing.

Net family assets for the purpose of computing annual income include:

- (a) Trust Interests: The current market value of a trust for which any household member has an interest.
- (b) Real Estate and Capital Investments: The current market value, less any outstanding loan balances, of any real estate or other capital investments.
- (c) Stocks, Bonds, and Other Investments: The current market value of all stocks, bonds, treasury bills, certificates of deposit, and money market funds.
- (d) Retirement or Pension Funds: The cash value of a retirement or pension fund that the family member can withdraw without terminating employment or retiring.
- (e) Lump-Sum Receipts: Any lump-sum receipts not otherwise included in income, such as inheritances, capital gains, one-time lottery winnings, and settlements from insurance claims.

These asset calculations are essential in assessing the overall financial situation of a family or individual applying for affordable housing, ensuring a comprehensive evaluation of their economic status.

These components are essential in determining the total economic resources available to a family or individual, which is a crucial factor in assessing eligibility for affordable housing.

For determining income eligibility under Schedule B, the following documentation should be provided to the Administrator:

#### Verification of Employment Income:

- (a) Employment Verification Form: Completed by the employer, this form must specify the frequency of pay, the effective date of the last pay rate increase, and the probability and expected date of any increase during the next twelve (12) months.
- (b) W-2 forms: If the Applicant has been in the same job for at least two years and pay increases can be accurately projected.
- (c) Notarized statements, affidavits, or income tax returns: Signed by the Applicant, these documents should describe self-employment and amount of income or income from tips and other gratuities.

#### Social Security, Pensions, Disability Income:

- (a) Benefit Verification Form: Completed by the agency providing the benefits.
- (b) Award or Benefit Notification Letters: Prepared and signed by the authorizing agency. If state checks or bank deposit slips show only net amounts remaining after deducting Social Security or Medicare, they can be used only when an award letter cannot be obtained.
- (c) Social Security Administration (SSA) Verification: If SSA offices refuse to provide written verification, the Administrator should meet with the SSA office supervisor. If the supervisor refuses to complete the verification forms, the Administrator may accept a check or automatic deposit slip as interim verification of Social Security or SSI benefits, as long as any Medicare or state health insurance withholdings are included in the annual income.

These documents ensure a thorough and accurate assessment of an applicant's income, crucial for determining eligibility for affordable housing.

For determining income eligibility, the following additional documents should be provided where applicable:

#### Unemployment Benefits:

(a) Records from the unemployment office listing payment dates and amounts.

Government Assistance Programs:

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- (a) Agency's written statements as to the type and amount of assistance the Applicant is currently receiving and any changes in assistance expected during the next twelve (12) months.
- (b) For "As-paid" Programs: Agency's written schedule or statement that describes how the "as-paid" system works, the maximum amount the Applicant may receive for shelter and utilities, and if applicable, any factors used to reasonably reduce the Applicant's grant.

#### Alimony or Child Support Payments:

- (a) A copy of a separation or settlement agreement or a divorce decree stating the amount and type of support and payment schedules.
- (b) A letter from the person paying the support.
- (c) A copy of the latest check indicating the date, amount, and number of the check.
- (d) The Applicant's notarized statement or affidavit of the amount received or that support payments are not being received and the likelihood of support payments being received in the future.

The Administrator must consult with the Applicant and use this data to estimate income for the next twelve (12) months. This comprehensive approach ensures a thorough and accurate assessment of an applicant's financial situation for eligibility purposes.

For the purpose of determining income eligibility, the following additional documentation related to IRS Tax Returns and other sources of income should be provided:

#### IRS Tax Return, Form 1040:

- (a) Schedule C (Small Business): For applicants running a small business.
- (b) Schedule E (Sale of Rental Property Income): For income derived from the sale or rental of property.
- (c) Accountant's Calculation of Depreciation Expense: Using straight-line depreciation rules, especially required when accelerated depreciation was used on the tax return or financial statement.
- (d) Copy of Recent Loan Application: Listing income derived from the business during the previous twelve (12) months.
- (e) Applicant's Notarized Statement or Affidavit: Detailing any income not realized from the business during the previous years.

#### Gifts and Assistance:

- (a) Notarized Statement or Affidavit by the Person Providing Assistance: Must include the purpose, dates, and value of gifts.
- (b) Applicant's Notarized Statement or Affidavit: Providing the information above.

Scholarships, Grants, and Veterans Administration Benefits for Education:

- (a) Benefactor's Written Confirmation: Of the amount of assistance and educational institution's written confirmation of expected costs (tuition, fees, books, and equipment) for the next twelve (12) months. Assistance amounts equal to or less than actual educational costs are excluded from the Applicant's gross income; any excess is included.
- (b) Copy of Latest Benefit Checks: If benefits are paid directly to the student.
- (c) Copies of Canceled Checks or Receipts: For tuition, fees, books, and equipment, if such income and expenses are not expected to change for the next twelve (12) months.
- (d) Lease, Rent Receipts, or Bills: For rent and utility costs paid by students living away from home.

These documents enable a detailed and accurate assessment of an applicant's income and financial resources, crucial for determining eligibility for affordable housing programs.

For assessing the current cash value of liquid assets and disposed assets, the following documentation should be provided:

#### Liquid Assets:

- (a) Verification Forms, Letters, or Documents from Financial Institution: These should detail the current cash value of the asset.
- (b) Bank Statements: Including passbook, checking account statements, certificates of deposit, bonds, or financial statements completed by a financial institution or broker.
- (c) Quotes from a Stockbroker or Real Estate Agent: Indicating the net amount the Applicant would receive if they liquidated securities or real estate.
- (d) Real Estate Bill Statements: From the tax authority to approximate market value.
- (e) Closing Documents: Showing the selling price, the distribution of the sales proceeds, and the net amount to the borrower.
- (f) Appraisals of Personal Property Held as an Investment: To assess the current value of such assets.
- (g) Applicant's Notarized Statements or Signed Affidavits: Describing assets or verifying the amount held at the Applicant's home or in safe deposit boxes.



#### Assets Disposed of for Less Than Fair Market Value (FMV):

- (a) Applicant's Certification: Regarding whether they have disposed of assets for less than FMV during the two (2) years preceding the Application Date.
- (b) Written Statement by the Applicant: If the Applicant states that they did dispose of assets for less than FMV, then a written statement must include the details of such transactions, including the type and value of assets disposed, the date of disposal, the amount received (if any), and the reasons for disposal at less than FMV.

This comprehensive documentation ensures an accurate and fair assessment of the Applicant's financial resources, crucial for determining eligibility for affordable housing programs.

For further assessing the Applicant's financial resources, the following additional documentation related to income from assets and specific situations should be provided:

#### Income from Assets:

- (a) Amount Received: Documentation indicating the amount the Applicant received from the disposal or earnings of assets.
- (b) Account Statements: Passbooks, certificates of deposit, etc., showing relevant information and signed by the financial institution.
- (c) Broker's Quarterly Statements: Showing the value of stocks or bonds and the earnings credited to the Applicant.
- (d) IRS Form 1099: If accepted from the financial institution for prior year's earnings, the Administrator must adjust this information to project earnings expected for the next twelve (12) months.

Adjustments for Changes Expected During the Next Twelve Months:

- (a) IRS Form 1040 with Schedule E: For Sale of Rental Income.
- (b) Documentation of Applicant's Income and Expenses in Renting: This includes rental income statements, insurance premiums, receipts for reasonable maintenance and utilities, bank statements, or amortization schedules showing monthly interest expenses.
- (c) Lessor's Written Statement: Identifying monthly payments due to the Applicant and the Applicant's affidavit as to net income realized.
- (d) Written Verification from School Officials: From the registrar's office or appropriate school official.



(e) School Records: Indicating enrollment for a sufficient number of credits to be considered a full-time student by the school.

These documents will provide a detailed understanding of the Applicant's financial situation, especially regarding income from assets and any expected changes in the near future. This information is vital for accurately determining eligibility for affordable housing programs.

#### Schedule C

The Land Use Restrictions for the 107 Georgetown Road Affordable Housing Development, as described in Exhibit A attached, are subject to the following key points:

Applicability: The property described is subject to land use restrictions, assurances, and covenants.

Acceptance of any deed or interest in the property obligates the grantee to adhere to these restrictions.

Affordable Housing Requirement: A certain percentage, thirty (30%) percent, of the units in 107 Georgetown Road Affordable Housing Development are designated as "Affordable Units" and must comply with the regulations set forth herein.

Enforcement: The Affordable Unit Restrictions can be enforced by the Declarant of the 107 Georgetown Road Affordable Housing Development or any official of the Town of Weston who has been given authority by the town to enforce such restrictions. Enforcement can include actions to remove or prevent the occupancy of any person not allowed under the Affordable Unit Restrictions and can seek an injunction in case of violation.

Legal Liability in Case of Violation: In case of a violation of the Affordable Unit Restrictions, each "Responsible Party" (including any tenant of the Affordable Unit during the violation) is jointly and severally liable to pay for the reasonable costs of enforcement proceedings, including reasonable attorney's fees.

Definition of 'Family': For the purposes of these restrictions, 'family' has the same meaning as defined in Connecticut General Statutes § 8-30g and Regulations 8-30g-2 of the Regulations of State Agencies, and as defined in publications by the United States Department of Housing and Urban Development pertaining to area median income.

Amendment of Income Limits: The income limits for family size as stated above may be amended from time to time to reflect changes in guidelines.

Duration and Binding Effect: The Affordable Unit Restrictions are covenanted to run with the land and are binding on any owner of the property for forty (40) years from the date on which the first affordable unit is first rented to a tenant.

These restrictions ensure the maintenance of the one (1) affordable housing unit in the 107 Georgetown Road Affordable Housing Development, in accordance with local and state affordable housing regulations, and provide mechanisms for enforcement and amendment as necessary.

In the event of changes to local zoning regulations and/or state statutes that would affect the requirements for Affordable Unit Restrictions, the following provisions apply:

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Amendment of Restrictions: If future changes in zoning regulations or state statutes no longer require the existence of Affordable Unit Restrictions, or if they can be less restrictive than initially drawn, these land use restrictions permit amendments to such restrictions. However, these amendments must not result in the property violating the Weston Zoning Regulations or any other law pertaining to the maintenance of a certain number of Affordable Units.

Compliance with Affordable Housing Laws: Any amendments to the restrictions must still align with laws relating to affordable housing. This means that while the restrictions can be modified to reflect changes in the law, they must still adhere to the overall objective of maintaining affordable housing units.

Recording of the Deed: The deed or instrument recorded in the Weston Land Records shall be similar to the Model Deed attached to these restrictions. The Model Deed serves as a template ensuring that the essential terms and conditions governing the affordable housing units are consistently applied and legally recorded.

These provisions ensure that the affordable housing units remain in compliance with evolving legal requirements while maintaining the core objective of providing affordable housing within the community.

When affordable housing units are re-rented, the rental price must adhere to specific regulatory guidelines to maintain their affordability. Specifically, the rental price must be equal to or less than the price determined using the formula stated in §8-30g-8(b) of the Regulations of Connecticut State Agencies.

This regulation is designed to ensure that:

Affordability is maintained: The regulation ensures that the units remain affordable to future tenants who meet the income eligibility criteria.

Compliance with State Regulations: Adhering to the formula in §8-30g-8(b) ensures compliance with state-mandated affordable housing guidelines.

Fair Pricing: The formula is designed to set a fair rental price that reflects factors such as market conditions and income levels, thereby balancing the interests of the current owner and future affordable housing needs.

Continued Availability of Affordable Housing: This approach helps to preserve the stock of affordable housing over time, ensuring that it serves the community for years to come.

Overall, this pricing guideline is a critical component in the sustainable management of affordable housing resources, ensuring that these units remain accessible to those who need them most.

Model Deed Restrictions for a set-aside development

For a set-aside development consisting of dwelling units to be rented.

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The land use restrictions for the 107 Georgetown Road Affordable Housing Development are designed to ensure compliance with local and state regulations regarding affordable housing. These restrictions include:

- 1. \*\*Affordable Unit Restrictions\*\*: A designated percentage of the dwellings in the development are to be affordable units as defined by these regulations. These restrictions are enforceable by the 107 Georgetown Road Affordable Housing Development or by officials of the Town of Weston.
- 2. \*\*Enforcement of Restrictions\*\*: Violations of the Affordable Unit Restrictions can result in legal action, including injunctions, and those responsible for the violations may be liable for the costs of enforcement, including attorney's fees.
- 3. \*\*Income Definitions\*\*: The restrictions adhere to the definitions of 'family' and income as per Connecticut General Statutes and the Regulations of State Agencies, with references to the U.S. Department of Housing and Urban Development publications relating to area median income. These definitions and income limits may be subject to updates.
- 4. \*\*Duration of Restrictions\*\*: The Affordable Unit Restrictions are covenanted to run with the land and are binding for forty (40) years from the date of the first affordable unit's rental.
- 5. \*\*Maximum Rental Price\*\*: The maximum rental price for affordable units is set as a percentage of the area median income and is subject to regulations and guidelines that may be updated over time.
- 6. \*\*Eligibility \*\*: Restrictions on who may occupy the affordable units are defined, ensuring that these units serve the intended demographic. There are also provisions for how these units can be rented in the future.
- 7. \*\*Compliance with Zoning Regulations\*\*: The development and its affordable units must comply with the local regulations of the Town of Weston where applicable and any relevant state statutes.
- 8. \*\*Adjustment and Amendments\*\*: The restrictions allow for amendments in response to changes in laws or regulations, provided they remain compliant with affordable housing requirements.
- 9. \*\*Enforcement Rights\*\*: Rights of enforcement are detailed, specifying who may enforce the restrictions and under what conditions.

These restrictions are critical in maintaining the affordability and accessibility of housing units in the 107 Georgetown Road Affordable Housing Development, ensuring compliance with legal requirements and serving the community's housing needs.

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### **APPENDIX 11**

WARRANTY DEED WITH PROPERTY DESCRIPTION

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#### STATUTORY WARRANTY DEED

NANCY R. DILLON of 718 Redding Road, Redding, Connecticut, for consideration paid in the amount of Three Hundred Fifty Five Thousand Dollars (\$355,000.00) does grant to WESTON I LLC, 205 Willowbrook Avenue, Stamford, Connecticut, with rights of survivorship, with WARRANTY COVENANTS the following premises:

#### SEE SCHEDULE A ATTACIED HERETO AND MADE A PART HEREOF

TO HAVE AND TO HOLD the premises hereby conveyed with the appurtenances thereof, unto the Grantee and unto the survivor of the Grantee and unto such survivor's heirs and assigns forever, to their proper use and behoof, and the Grantor does for herself, her heirs, successors and assigns, covenant with the Grantee and with the survivor of the Grantee and with such survivor's heirs and assigns, that the Grantor is well seized of the premises as a good indefeasible estate in FEE SIMPLE; and has good right to grant and convey the same in manner and form as is herein written and the same are free from all encumbrances whatsoever, except as herein stated.

AND FURTHERMORE, the said Grantor does by these presents bind herself and her heirs, successors and assigns forever to WARRANT AND DEFEND the premises hereby conveyed to the Grantee and to the survivor of the Grantee and to such survivor's heirs and assigns against all claims and demands whatsoever, except as herein stated.

TO HAVE AND TO HOLD the above granted and bargained premises with the appurtenances thereof, unto the said Grantee and unto the survivor of the said Grantee and unto such survivor's heirs and assigns forever, to them and their own proper use and behoof.

IN WITNESS WHEREOF I have hereunto set my hand and seal this & day of April, 2005.

WITNESSETH BY

Carpenta A. Followings

of Padding CT

STATE OF CONNECTICUT

COUNTY OF FAIRFIELD

The foregoing instrument was acknowledged before me this & day of April, 2005 by Nancy R. Dillon.

**CONVEYANCE TAX RECEIVED** 

J-\$ 837.50 partinales &= \$ 3350.00

Commission of Superior Court/

Notary Public

TOWN CLERK OF WESTON

VOL 4 1 3 PG 0 0 3 8

## PROPERTY DESCRIPTION

ALL THAT CERTAIN piece or parcel of land with all buildings and other improvements thereon standing, and the appurtenences thereor strong structed in the Town of Meston, County of Fairfield and State of Connectacut, described and delineated on a certain map entitled, "Meston Survey of Property in Weston, Conn., for Chevron Oil Co., Ecale 1" 20, Burch 12, 1969, cartified substantially correct by Harry Pidluski Fuller & Co., Engineers and Surveyore, which map is on file the Weston Town Clerk's Office as Map No. 2066. Said premises are more particularly bounded and described as follows, to wit:

BECINFING at a point on the southwesterly taking line of Georgetown Road (Route 57), said point being designared as a monument site; thence southwesterly along said taking line being a curve of said point being designared as a monument radius 508.339 feet for a distance of 200.38 feet to a monument site, and point being the end of the curve; thence westerly at an exterior mentioned taking line for a distance of 86.91 feet; thence northwesterly at an interior angle of 103° at 100° for a distance of 86.91 feet; thence northwesterly at an interior angle of 104.77 distance of 17.47 feet; thence northwesterly at an interior angle of 87° 28° feet for a 262° 56° 32° for a distance of 67.00 feet; thence further northwesterly at an interior angle of 67° 20° for a cry pt an interior angle of 176° 41° 30° for a distance of 89.93 feet of the apparent southerly street line of Samuelcon Road; thence casterly along said street line at an interior angle of 70° 35° 20° for a Road; thence southeasterly along said taking line of Georgenown of 103° 09° 24° for a distance of 18.21 feet to the point of heginning.

#### Subject to:

- Any and all provisions of any ordinance, municipal regulations, public or private law, including but not limited to the planning and zoning regulations of the City and Town of Weston.
- Any assessments or pending assessments for which a lien or liens have not as yet been filed or recorded in the Town Clerk's office.
- Taxes due the Town of Weston on the Grand List of October 1, 2003, hereafter due and payable.
- Grant to The Connecticut Light and Power Company dated August 24, 1948 and recorded in Volume 43 at Page 257 of the Weston Land Records.
- Notice of Enforcement Action and Consent Order issued by the State of Connecticut Department of Environmental Protection dated November 21, 2002 and recorded in Volume 331 at Page 335 of the Weston Land Records.



#### Proposed Amendment to Zoning Regulations re Affordable Housing Apartments

1 message

Richelle Hodza <rhodza@westonct.gov>

Wed, Feb 21, 2024 at 2:00 PM

To: Donna Anastasia <danastasia@westonct.gov>, Shawn Amato <samato@westonct.gov>

Cc: Felippo Scandizzo <landuseadmin@westonct.gov>

Dear Donna,

Please receive for public inspection per CGS Sec 8-3(a) the attached **proposed zoning regulation amendment**. Also attached is the **Notice of Public Hearing** regarding the same matter. (I have ordered publication of the Notice is being published in the Norwalk Hour on 2/22/24 and 2/28/24.)

Thank you

Sec. 8-3. Establishment and changing of zoning regulations... A copy of such proposed regulation or boundary shall be filed in the office of the town, city or borough clerk, as the case may be, in such municipality, but, in the case of a district, in the offices of both the district clerk and the town clerk of the town in which such district is located, for public inspection at least ten days before such hearing, and may be published in full in such paper.

Richelle Hodza | Director | Land Use Department
Town of Weston | 24 School Road | office 203 222 2530 | cell 203 604 5054
Office Hours | M T W | 9 - 4 | or by appointment

#### 2 attachments

107 G'town Rd - Proposed Zoning Text Amendment.pdf 290K





CONNECTICUT POST | THE NEWS-TIMES | THE ADVOCATE | The Hour | GREENWICH PTIME

Darien News | Fairfield Citizen | New Canaan News | The Spectrum | Westport News | Wilton Villager

#### **Order Confirmation**

Ad Order Number

**Customer Account** 

109906

0002828537 Sales Rep.

Customer Information

sreed

TOWN OF WESTON-LAND USE

Order Taker

56 NORFIELD ROAD WESTON CT 06883

sreed

USA

Ordered By

Felippo Scandizzo, EMAIL

Phone: 2032222677

Order Source

2032228871

Fax:

Phone

EMail: Imontgomery@westonct.gov -

Ad Cost \$117.00

Payment Amt \$0.00

Amount Due

\$117.00

Blind Box

Materials

**Order Notes** 

Ad Number 0002828537-01 External Ad #

Pick Up Number

0002825672

Ad Type

Ad Size

PO Number

Legal Liners

2 X 15 II

Color

\$0.00

Color Requests

Product and Zone

# Inserts

Placement

Norwalk Hour

2

**Public Notices** 

Note: Retail Display Ads May Not End in Identified Placement

Run Dates 2/22/2024, 2/28/2024

Ad Content Proof

Note: Ad size does not reflect actual ad

NOTICE: The following Public Hearings will be held by Weston's PZC on 3/4/24 at 7:15 pm via Zoom: (a) application re 107 Georgetown Rd to amend the town's zoning regs and map for an affordable housing project pursuant to Conn Gen Statutes Sec. affordable housing project pursuant to contribute Stational Statio shall be received and interested persons shall be heard. The files are available for inspection in the Land Use Office, Town Hall Annex, 24 School Rd, Weston, For more information, and the Zoom link call 203 222 2618 or visit www.westonct.gov.