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Ilene Richardson, Chairwoman
James Low, Vice Chairman
Dan Gilbert, Member
John Moran, Member
W. Macleod Snaith, Member
Richard Wolf, Alternate

Zoning Board of Appeals

Regular Meeting
Tuesday, January 23, 2024 via Zoom

MINUTES

1. Call to Order

The meeting was called to order by Chairwoman Richardson at 7:44pm.

The Chairwoman sought a motion to add to the agenda the Nomination of Officers to fill the offices of Chair and Vice Chair, which is done annually at the January meeting. The item had been inadvertently omitted. Mr. Gilbert made said MOTION; Mr. Snaith SECONDED. All four members present were in favor (Mr. Wolf had not been seated). The MOTION CARRIED 4-0-0.

2. Election of Officers

Chairwoman Richardson sought nominations from the floor for Chairperson for the year 2024.

Mr. Low made a MOTION TO NOMINATE Ms. Richardson for Chairperson and Mr. Gilbert seconded. Ms. Richardson expressed her gratitude for the vote of confidence. The MOTION was put to vote: All four regular members present were in favor, the MOTION CARRIED (4-0-0).

Mr. Low made a MOTION to NOMINATE Mr. Gilbert for Vice Chairperson. Mr. Gilbert declined the nomination, but thanked Mr. Low.

Mr. Snaith made a MOTION TO NOMINATE Mr. Low for Vice Chairperson and Chairwoman Richardson SECONDED. All were in favor, the motion carried (4-0-0).

[Agenda Item 2 – Consideration of minutes of previous meeting, November 28, 2023 - was taken up at the end of the meeting, see below.]

3. Continuation of Public Hearing and Possible Decision

20 Old Kings Highway | Application for Variances | Craig L. Cohen, Owner/Applicant | Relief from §321.6 which sets the minimum side yard setback at 30 feet and from §374 which prohibits certain increases to any non-conforming feature or structure.

Ms. Richardson communicated to the board members that Land Use Director Hodza had received a

written request from the applicant to continue the public hearing until the next meeting on February 27th. The applicant has given the Board the maximum extension of time to hold the hearing open. Chairwoman Richardson sought a motion to continue the public hearing until February 27, 2024. Mr. Low made a MOTION TO CONTINUE THE PUBLIC HEARING to the next regular meeting. Mr. Gilbert SECONDED.

The Chairwoman reinstated Alternate Member Wolf, who had been seated at the previous meeting in Mr. Moran's place, to the panel. All voting members were in favor, the MOTION CARRIED (5-0).

4. Consideration of minutes of previous meeting, November 28, 2023

Chairwoman Richardson opened the matter up for discussion; hearing none, she called for a motion. Mr. Gilbert made a MOTION TO APPROVE the minutes of November 28, 2023; Mr. Low SECONDED; the MOTION CARRIED unanimously (5-0-0).

5. Adjournment

The meeting was adjourned at 7:56.

[Next regular meeting February 27, 2024 via Zoom at 7:30 p.m.]

Respectfully submitted,

Patricia Manea, Board Clerk*

* Reviewed and edited for clarity by Richelle Hodza, Land Use Director, 1/30/2024