



## **Town of Weston, Connecticut**

### **Board of Selectmen**

### **Meeting Agenda**

**December 7, 2023 at 7:30 pm**

**Weston Town Hall Meeting Room and via Zoom**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81692768723>

Join by Phone: 646 558 8656

Webinar ID: 816 9276 8723

1. Call to Order
2. Pledge of Allegiance
3. Public Hearing: Support Service Fee in the Land Use Fee Ordinance Section 70-2 of Chapter 70, Fees, of the Code of the Town of Weston
4. Discussion and/or Decision regarding the Support Service Fee in the Land Use Fee Ordinance Section 70-2 of Chapter 70, Fees, of the Code of the Town of Weston
5. Discussion and/or Decision to appropriate a down payment from the General Fund to replace fire engine 7
6. Interview Marylou Jamieson for possible appointment to the Beautification Committee
7. Discussion and/or Decision to reappoint Donna Anastasia as Town Clerk for a term expiring December 31, 2027
8. Discussion and/or Decision to Appoint Douglas Ries to the Parks and Recreation Commission for a term ending December 31, 2025
9. Discussion and/or Decision to Appoint Jonny Cruz to the Veteran's Affairs Committee for a term ending June 30, 2025
10. Discussion and/or Decision to Appoint Deborah Low to the Board of Ethics effective January 1, 2024 for a term ending December 31, 2025
11. Discussion and/or Decision to refer the plan for the Weston Center Intersection and Pedestrian Improvements LOTCIP Project to the (1) Planning and Zoning Commission for a report pursuant to Connecticut General Statutes Section 8-24; and (2) the Conservation Commission for review and approval of a permit for the plan.
12. Discussion and/or Decision on the Fiscal Year 2025 Budget Development Calendar
13. Approval of Tax Refunds
14. Approval of Minutes from the November 16, 2023 Regular Board of Selectmen Meeting
15. Adjournment

# Item 3



To: Board of Selectmen

From: Richelle Hodza, Land Use Director

Date: November 15, 2023

Re: Adoption of the Revised Support Service Fee (§70-2 of the Weston Town Code)

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The proposed amendments to this Ordinance were adopted by the Board of Selectmen on October 21, 2021. However, it was recently discovered that the post-adoption notice procedures outlined in Section 4.4 of the Town Charter did not happen. As a result, this request is presented to you again. Thank you!

The Board of Selectmen adopted the Town's current land use fee ordinance on July 1, 2006. §70-2 of the Weston Town Code contains provisions for a Support Service Fee. The Support Service Fee permits the Planning & Zoning Commission, the Zoning Board of Appeals, and the Conservation Commission to engage the services of an outside consultant to evaluate and review an application with the costs of the review paid by the applicant. The Support Service Fee section of the land use fee ordinance expired on June 30, 2021. The Board of Selectmen last extended the Support Service fee on June 22, 2017 for the period of July 1, 2017 to June 30, 2021.

The Support Service Fee is a valuable tool for the land use boards, albeit a tool that they have utilized a limited number of times. I recommend that §70-2 of The Weston Town Code, Support Service Fee, be extended without an expiration date. The Town Attorney agrees with this recommendation. Additional revisions are proposed so the Support Service Fee is consistent with Section 2(b) of Public Act 21-29, permitting municipalities to charge land use board applicants the cost of reasonable fees associated with any necessary review by consultants.

### **History**

In the fifteen years since the Support Service Fee was adopted, the Town's Conservation Commission has voted to require the fee five times. The most recent time was in November 2011 to engage Todd Ritchie, P.E. and Michelle Ford, Registered Professional Soil Scientist of GHD, Inc. to review an application to remediate wetlands violations on a site on Smith Ridge Road. The Commission approved the remediation plans and included permit conditions drafted by Mr. Ritchie. Mr. Ritchie also conducted site visits with staff, the Commission and the owner's landscape architect to assure compliance. The independent review resulted in a successful remediation project. The Planning & Zoning Commission and the Zoning Board of Appeals have never utilized the Support Service Fee.

**Section 70-2. Support Service Fee**

- A. The Weston Planning & Zoning Commission, the Weston Zoning Board of Appeals, and/or the Weston Conservation Commission may require the services of outside consultants WITH EXPERTISE IN LAND USE to evaluate or supplement application materials. Technical areas subject to such ~~services~~ REVIEW include, but are not limited to, ~~soil studies, water studies, traffic studies, building plans, engineering studies, surveys, etc.~~ ARCHITECTURE, ENGINEERING, TRAFFIC, STORMWATER MANAGEMENT, SEWAGE DISPOSAL, WATER SUPPLY AND SIMILAR SYSTEMS.
  
- B. The decision to require the Support Service Fee shall be by affirmative vote of no fewer than five members of the Planning and Zoning Commission, or no fewer than five members of the Conservation Commission, unless there are only four members qualified to vote then a unanimous vote is required. The decision to require the Support Service Fee shall be by affirmative vote of no fewer than four members of the Zoning Board of Appeals. The fees for any outside consultant(s) shall be borne entirely by the applicant and shall be deposited with the Town prior to review of such application.
  
- C. The applicant shall deposit 150% of the estimated cost of REASONABLE FEES ASSOCIATED WITH ANY NECESSARY review of such application by such outside consultant(s), based on a preliminary estimate determined by a qualified party or expert, prior to review of such application. Upon completion of the technical review by the outside consultant(s), the Town shall determine the costs incurred for the review and refund ~~the excess monies~~ ANY AMOUNT OF THE FEE REMAINING AFTER PAYMENT OF ALL EXPENSES FOR SUCH TECHNICAL REVIEW, INCLUDING ANY INTEREST ACCRUED, to the applicant NOT LATER THAN FORTY-FIVE (45) DAYS AFTER COMPLETION OF THE TECHNICAL REVIEW. The applicant will not be responsible for any costs incurred for THE technical ~~assistance~~ REVIEW which exceed 150% of the collected ~~estimate~~ FEES. The effective date of this section of this section of the ordinance shall be July 1, 2008. ~~This section of the ordinance shall expire on June 30, 2021, unless sooner extended by specific vote of the Board of Selectmen.~~

<i>Adopted by Board of Selectmen</i>	<i>June 3, 2008</i>
<i>Effective Date</i>	<i>July 1, 2008</i>
<i>Expired</i>	<i>June 30, 2021</i>
<i>Amended</i>	<i>[April or May, 2023]</i>

*Note: By vote of the Board of Selectmen on 5-7-2009, the support service fee was extended to 6-30-2011. By vote of the Board of Selectmen on 5-23-2011, the support service fee was extended to 6-30-2013. By vote of the Board of Selectmen on 6-10-2013, the support service fee was extended to 6-30-2017. By vote of the Board of Selectmen on 6-22-2017, the support fee was extended to 6-30-2021.*

# Item 5



Samantha Nestor &lt;snestor@westonct.gov&gt;

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**[EXTERNAL] Fwd: Contract revised**

2 messages

**Terry Blake** <car2@wvfd.com>

Mon, Nov 27, 2023 at 11:27 AM

To: Craig Cohen &lt;ccohen@wvfd.com&gt;, Samantha Nestor &lt;snestor@westonct.gov&gt;

Cc: John Pokorny &lt;jpokorny@westonct.gov&gt;

Good morning,

Attached is an updated version of the contract from Firematic for Engine 7.

Terry

Terrence Blake  
Deputy Fire Chief  
Weston Vol. Fire Department  
54 Norfield Road  
Weston CT. 06883  
203-222-2647

Begin forwarded message:

**From:** Jeff Horn <jhorn@firematic.com>**Date:** November 27, 2023 at 11:19:08 AM EST**To:** Terry Blake <car2@wvfd.com>**Subject:** Contract revised

Hello Terry

I'm sorry about this mistake in the first contract of the build time. See attached for the contract with the corrected number of days to build the truck. All other paperwork should be fine seeing this document is the only one that stated build times

Have a great day

*Jeff Horn*

Service Manager/Truck Sales

914-417-2848 P

860-601-3667 C

jhorn@firematic.com



## CONTRACT

**THIS AGREEMENT**, made by Firematic Supply Co., Inc., East Yaphank, NY, first party and Town of Weston, 56 Norfield Rd Weston, CT 06883, by its authorized representative, second party.

### WITNESSETH:

**First.** The said first party hereby agrees to furnish the apparatus and equipment according to the specifications referenced in Bid 1620 and to deliver the same as hereinafter provided.

**Second.** The first party agrees that all material and workmanship in and about said apparatus and equipment shall comply with said specifications. In the event there is any conflict between Customer Specifications and the Firematic Proposal, the Firematic Proposal will prevail. The standard Pierce Manufacturing Warranty will apply.

**Third.** This contract for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of contract signing, and with all National Fire Protection Association (NFPA) guidelines for Automotive Fire Apparatus as published at the time of contract signing, except as modified by customer specifications. Any increased cost incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth below, upon written approval of the second party.

**Fourth.** The said apparatus and equipment shall be ready for delivery from Appleton WI within about 1440 days after receipt and acceptance of this contract at the first party's office at East Yaphank, New York. Delays due to strikes, failures to obtain chassis, materials or other causes beyond its control not preventing, and shall deliver to said party of the second part at Weston Fire Dept

**Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.**

**Fifth.** A competent serviceman shall upon request, be furnished by first party to demonstrate said apparatus for second party and to give its employees the necessary instructions in the operation and handling of said apparatus.

**Sixth.** The second party hereby purchases and agrees to pay for said apparatus and equipment, the sum of:

One (1) new Pierce PUC pumper. Includes 1 factory trip with 3 members	\$ 1,256,220.00
Includes \$30,000 in tool mounting	
Prepay discount if \$600,000.00 paid net 30 of contract	\$ (102,229.00)
<b>Total</b>	<b>\$ 1,153,991.00</b>

Payment shall be made directly to first party at its, East Yaphank, New York, office. Under no circumstances shall payment be made to any other party except Firematic Supply Co, Inc.



Any representation that payment is authorized to be made to another party is in violation of this agreement. Net payment is due upon acceptance at the Fire House of the second party.

Payment is due upon delivery and acceptance.

**Seventh.** In case the second party desires to test the apparatus, such test shall be made within ten (10) days after arrival at destination and a written report of such test forthwith delivered to the first party at its principal office at East Yaphank, New York. If no such test is to be made, or if no such report be made by the second party within ten (10) days after arrival, then said apparatus and equipment shall be considered as fully complying with customers specifications.

**Eighth.** It is agreed that the apparatus and equipment covered by this contract shall remain the property of the first party, until the entire contract price has been paid.

**Ninth.** This contract to be binding must be signed and approved by an officer of Firematic Supply Co, Inc., or someone authorized by it to do so. This contract and specifications take precedence over all previous negotiations and no representations are considered as entering into this contract except as are contained herein or in the specifications attached hereto. This contract cannot be altered or modified except by mutual written agreement signed by the parties.

**Tenth.** If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] ("PPI") has increased at a compounded annual growth rate of 5.0% or more between the month Pierce accepts our order ("Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month.

The seller will document any such updated price for the customer's approval before proceeding and provide an option to cancel the order without charge if the updated price isn't accepted.

**IN WITNESS WHEREOF**, the said parties have caused these presents to be executed and the second party has caused its seal to be affixed and attested by its authorized representatives dated on this day of 11/21/2023

**FIREMATIC SUPPLY CO, INC.**

By \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Town of Weston

By \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Weston Volunteer Fire Department Capital Procurement Plan Fiscal Years 2024-2045

Description	Actual Cost 2023-24	Actual Quote 2024-25	Estimate 2025-26	Estimate 2026-27	Estimate 2027-28	Estimate 2028-29	Estimate 2029-30	Estimate 2030-31	Estimate 2031-2032	Estimate 2032-2033	Estimate 2033-2034	Estimate 2034-2035	Estimate 2035-2036	Estimate 2036-2037	Estimate 2037-2038	Estimate 2038-2039	Estimate 2041-2042	Estimate 2043-2044	Estimate 2044-2045	Estimate 2045-2046
Rescue 5 (2003)	\$1,140,000																		\$1,450,000	
Engine 7 (2001)		\$1,153,991																		
Engine 1 (2005)								\$1,250,000												
Engine 2 (2018)															\$1,300,000					
Engine 3 (2009)						\$1,250,000														
Engine 4 (2010)							\$1,300,000													
Truck 6 (2004)				\$90,000																
Truck 8 (2015)								\$95,000												
SCBA (2021)														\$700,000						
SCBA Compressor (2011)									\$125,000											
<b>Total</b>	\$1,140,000	\$1,153,991	\$90,000	\$0	\$0	\$1,250,000	\$1,300,000	\$1,345,000	\$125,000	\$0	\$0	\$0	\$0	\$700,000	\$1,300,000	\$0	\$0	\$0	\$1,450,000	\$1,400,000

Engine 7 was due to be replaced 2/23. Quote current as of November 2023  
 Total projected over next 20 years is \$10,113,991 OR \$505,700 per year on average  
 Current time from order to delivery is 3-4 years

NFPA 1901: Standard for Automotive Fire Apparatus: To maximize fire fighter capabilities and minimize risk of injuries, it is important that fire apparatus be equipped with the latest safety features and operating capabilities. In the last 10 to 15 years, much progress has been made in upgrading functional capabilities and improving the safety features of fire apparatus. Apparatus more than 15 years old might include only a few of the safety upgrades required by the recent editions of the NFPA fire department apparatus standards or the equivalent Underwriters Laboratories of Canada (ULC) standards. Because the changes, upgrades, and fine tuning to NFPA 1901 have been truly significant, especially in the area of safety, fire departments should seriously consider the value (or risk) to fire fighters of keeping fire apparatus more than 15 years old in first-line service.

# Item 6

**Full Name**

Marylou Alexis Jamieson

**Weston Address**

**Position Interested In? (Check all that apply)**

Beautification Committee

**Phone**

**Email**

**Participation requires that you are a registered voter in the Town of Weston. Are you a registered to vote in Weston?**

Yes

**Political Party Affiliation: Per state statute and town charter, this information is required to ensure minority party representation**

Republican Party

**Describe your interest and what you would like to contribute to this Board/Commission/Committee**

My husband has been on the board for several years. We are both avid gardeners, and we have discussed having me joining him on the committee to move the goals of the committee forward. We have offered to cochair when Claudia Hahn retires in June. My husband and I have planted over 2800 flowers and shrubs on our property. So we know how to get our hands dirty.

**Please include a brief bio or email your resume/CV to [executiveassistant@westonct.gov](mailto:executiveassistant@westonct.gov)**

My husband and I have lived in Weston 41 years and have raised our three children here. I've served on various boards and committees in Weston over the years as well as volunteering at the elementary school, the middle school, and the high school where I was instrumental in developing the college representative visits. I recently was elected to the board of assessment appeals in Weston. I am an avid gardener, and I appreciate the beauty and tranquility of gardening.

**Any additional information you would like us to know**

I am a licensed realtor with Coldwell Banker and Westport since 2004 where I have represented both buyers and sellers.

Thank you,  
Town of Weston, Connecticut

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# Item 8

Full Name

douglas ries

Weston Address

Position Interested In? (Check all that apply)

Parks & Recreation Commission

Phone

Email

Participation requires that you are a registered voter in the Town of Weston. Are you a registered to vote in Weston?

Yes

Political Party Affiliation: Per state statute and town charter, this information is required to ensure minority party representation

Republican Party

Describe your interest and what you would like to contribute to this Board/Commission/Committee

I am interested in helping to promote extracurricular activities - primarily sport oriented - within our town. I tend to have the ability to find and present creative solutions to problems and sometimes bring to light problems that may arise in projects. I have Enjoyed working with a group whose primary goal is to promote health and happiness to the people (kids included) of this town. I feel my experience as a "problem solver" in the construction industry will assist and benefit the commission.

Please include a brief bio or email your resume/CV to [executiveassistant@westonci.gov](mailto:executiveassistant@westonci.gov)

I graduated from Downingtown Sr high school in Downingtown Pa. I Attended Clemson Univ 1981 thru 1985. I have lived in Ct since 1985 including Bridgeport, Stratford, Trumbull, and since 2007 lived in Weston with my wife Lynn. I have been working in Weston since 1991. Our daughter Sophia (12) is involved with softball, basketball, and band - previously also tennis and swimming. I am currently a licensed new home, home improvement, and pool contractor, in business since 1989.

Any additional information you would like us to know

I am currently on the softball BOD. I have worked with the parks and rec department, commission and the BOS on field improvements to Morehouse farm park, which are currently underway,

Thank you,  
Town of Weston, Connecticut

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# Item 9

**Full Name**

Johnny Cruz

**Weston Address**

**Position Interested In? (Check all that apply)**

Veterans Affairs Committee

**Phone**

**Email**

**Participation requires that you are a registered voter in the Town of Weston. Are you a registered to vote in Weston?**

Yes

**Political Party Affiliation: Per state statute and town charter, this information is required to ensure minority party representation**

Unaffiliated (no party affiliation)

**Describe your interest and what you would like to contribute to this Board/Commission/Committee**

As a current member of the Air Force, I feel I have valuable insight on the ever changing landscape of veteran's benefits and programs. Additionally, I have a vested interest in caring for the people who have paved the way for what I do today. I would like to learn more about the pulse of the veteran population in Weston, and hopefully foster the development of a veteran community. I have found that often times veterans have trouble explaining situations they've been in and this could solve that

**Please include a brief bio or email your resume/CV to [executiveassistant@westonct.gov](mailto:executiveassistant@westonct.gov)**

I recently moved to Weston, in May of 2020, from New York. I work for the MTA and am a member of the NY Air National Guard. I am currently on a full time military tour. I have served on several councils across both my civilian and military careers. If needed I can provide a resume and my military biography.

**Any additional information you would like us to know**

Thank you,  
Town of Weston, Connecticut

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# Item 10



**Full Name**

Deborah Low

**Weston Address**

**Position Interested In? (Check all that apply)**

Board of Ethics

**Phone**

**Email**

**Participation requires that you are a registered voter in the Town of Weston. Are you a registered to vote in Weston?**

Yes

**Political Party Affiliation: Per state statute and town charter, this information is required to ensure minority party representation**

Democratic Party

**Describe your interest and what you would like to contribute to this Board/Commission/Committee**

My husband and I moved to Weston in 2022 after having lived nearby for 35 years. My career was in education and positions included Superintendent of Schools, Assistant Superintendent, and High School Principal. I worked in Wilton and Ridgefield. After retiring, I was elected to the Wilton Board of Education in 2017 and served as Chair from 2019-2022. I believe my background and experience provides a good foundation from which to assess concerns that would come before the Board of Ethics.

**Please include a brief bio or email your resume/CV to [executiveassistant@westonct.gov](mailto:executiveassistant@westonct.gov)**

I will email my resume.

**Any additional information you would like us to know**

Thank you,  
**Town of Weston, Connecticut**

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<b>Administrator for Secondary Curriculum Wilton, CT</b>	<b>1994-1998</b>
Secondary curriculum leadership; budget development; technology and program planning	
<b>Associate Principal, Wilton High School Wilton, CT</b>	<b>1988-1998</b>
Daily building operations; master schedule development; program assessment; staff recruitment and evaluation	
<b>Dean of Students, Wilton High School Wilton, CT</b>	<b>1987-1988</b>
Student activities; student discipline and attendance; staff evaluation; student support services	
<b>Field Placement Coordinator School of Education, University of Michigan Ann Arbor, Michigan</b>	<b>1986-1987</b>
Student teaching placement and coordination	
<b>TEACHING EXPERIENCE</b>	
<b>English teacher, Community High School Ann Arbor, Michigan</b>	<b>1977-1986</b>
<b>Language Arts teacher, West Junior High School Binghamton, New York</b>	<b>1976-1977</b>
<b>RELATED EXPERIENCE</b>	
<b>Executive Board, Connecticut Association of Public School Superintendents (CAPSS)</b>	<b>2011-2014</b>
<b>Board of Directors, Connecticut Association of Public School Superintendents (CAPSS)</b>	<b>2009-2011</b>
<b>President, Southern Fairfield County Superintendent group, Connecticut Association of Public School Superintendents</b>	<b>2009-2011</b>
<b>Mentor, Administrator Aspirant Program Connecticut Principal's Center and Cooperative Educational Services</b>	<b>2001-2003</b>
<b>President, Fairfield County Association of Secondary Principals</b>	<b>2001-2002</b>
<b>Secretary, Fairfield County Association of Secondary Principals</b>	<b>2000-2001</b>
<b>President, Wilton Association of School Administrators</b>	<b>2001-2004</b>

Item 11



Incorporated 1787  
Office of First Selectwoman Samantha Nestor

To: Members of the Planning & Zoning Commission  
From: Samantha Nestor, First Selectwoman  
Subject: Town Center Intersection and Pedestrian Safety Improvements (LOTICIP Funded)  
Date: \_\_\_\_\_

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I submit on behalf of the Board of Selectmen a referral for a report seeking the Planning & Zoning Commission's positive report under Connecticut General Statutes Section 8-24 for improvements associated with the Town Center Intersection and Pedestrian Safety Improvements Project including the sale of a portion of town-owned property to the Connecticut Department of Transportation (CT DOT) for right-of-way purposes.

The project includes improvements in the Town Center:

1. Intersection of Weston Road (Route 57) and School Road: The construction of an exclusive northbound right turn lane, a southbound bypass area and improved traffic signal operations.
2. Lords Highway from the playing field next to School Road to Old Hyde Road: The addition of approximately 2,000 linear feet of 5' wide sidewalks in this area will provide students who currently walk on the grass shoulder or edge of the narrow road with a safer pedestrian experience.
3. Norfield Road from Town Hall Complex to Norfield Church: The addition of approximately 600 linear feet of 5' wide concrete sidewalks along the northern side of Norfield Road will provide sidewalk connections from the Town Hall Complex and Library to the adjacent Norfield Church.

This project will provide a safe and inviting pedestrian environment in and around the Weston Town Center, which includes Town Schools, Municipal Buildings, the Town Library and other destinations. The State awarded the Town a Local Transportation Capital Improvement Program Grant in the amount of \$1.85 million to cover 100% of the construction costs. The Town is responsible for designing the project which has been initiated with SLR Consulting, Inc. A copy of the Roadway and Sidewalk Plans from the 30% Design Plan Set is attached. Construction is anticipated for Spring 2024.

The proposed sale of town-owned property to the CT DOT includes the sale of a portion of both lot Map ID 22-6-27 (5 School Rd) and lot Map ID 22-6-28 (56 Norfield Rd). The land would be deeded to the CT DOT for right-of-way purposes to accommodate the new turning lanes along Weston Rd, CT Route 57 (a state-owned roadway). The total area to be deeded to the CT DOT is approximately 6,617 square feet comprised of one area north of School Rd approximately 1,688 square feet, and one area south of School Rd, approximately 4,929 square feet. A copy of the preliminary right-of-way map is attached.

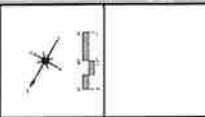
The Board of Selectmen seeks a positive CGS Section 8-24 report from the Planning & Zoning Commission for 1) improvements associated with the Town Center Intersection and Pedestrian Safety Improvements Project and 2) the sale of a portion of town-owned property to the Connecticut Department of Transportation for right-of-way purposes.

Attachments:

- 30% Design Plans (Roadway and Sidewalk Plans Sheets 21-28)
- Preliminary Right-of-Way Map







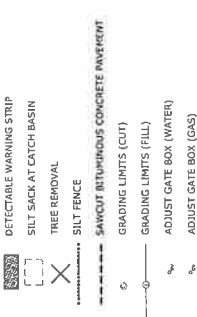
DATE	DESCRIPTION

WESTON, CONNECTICUT  
 WESTON ROAD, SCHOOL ROAD, NORFIELD ROAD, AND LONGS HIGHWAY  
 TOWN CENTER & PEDESTRIAN SAFETY IMPROVEMENTS  
 LOTIP PROJECT L157-001

TS	C/C	PD

141.1311.00022  
 PLN-92  
 22

- LEGEND**
- 5" SIDEWALK
  - 8" PEDESTRIAN RAMP
  - BITUMINOUS CONCRETE SIDEWALK
  - PAVEMENT REPAIR
  - BITUMINOUS CONCRETE RESIDENTIAL DRIVEWAY
  - BITUMINOUS CONCRETE COMMERCIAL DRIVEWAY
  - LOADING AND SEEDING
  - DETECTABLE WARNING STRIP
  - SILT SACK AT CATCH BASIN
  - TREE REMOVAL
  - SILT FENCE
  - SAW/CUT BITUMINOUS CONCRETE PAVEMENT
  - GRADING LIMITS (CUT)
  - GRADING LIMITS (FILL)
  - ADJUST GATE BOX (WATER)
  - ADJUST GATE BOX (GAS)

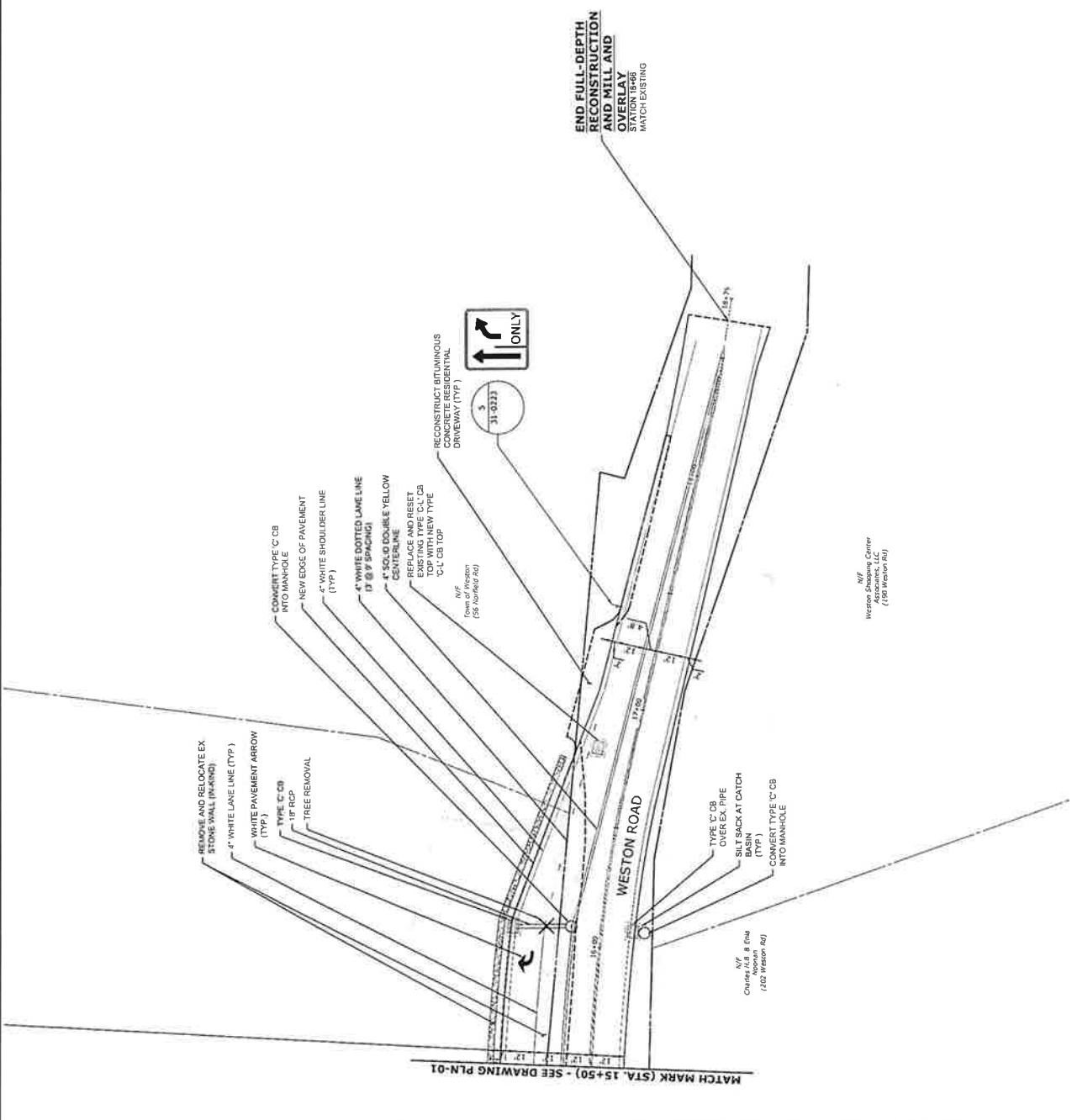


**PAVEMENT MARKING NOTES**

- ALL NEW PAVEMENT MARKINGS TO BE EPOXY RESIN.

**SIGNING NOTES**

- ALL EXISTING SIGNS WITHIN THE PROJECT LIMITS ARE TO BE REMOVED UNLESS OTHERWISE NOTED OR DIRECTED BY ENGINEER.
- SIGNS SHALL BE INSTALLED IN ACCORDANCE WITH DETAIL SHEET ADS-11 EXCEPT AS OTHERWISE NOTED ON THE PLANS.
- ALL STREET NAME SIGNS WITHIN THE PROJECT LIMITS SHALL BE REMOVED UNLESS OTHERWISE NOTED OR DIRECTED BY ENGINEER. THIS WORK IS PAYABLE UNDER ITEM NO. 1205023A - REMOVAL AND RELOCATION OF EXISTING SIGNS.
- EXACT LOCATION OF SIGNS TO BE VERIFIED BY ENGINEER.
- SIGNS SHALL BE AT LEAST 10 FEET FROM UTILITY POLES AND DRIVEWAYS.



WESTON  
 Weston Shading Center  
 Associates, LLC  
 (104 Westford Rd)

KVF  
 Cheryl A. B. & Gina  
 Associates  
 (100 Westford Rd)





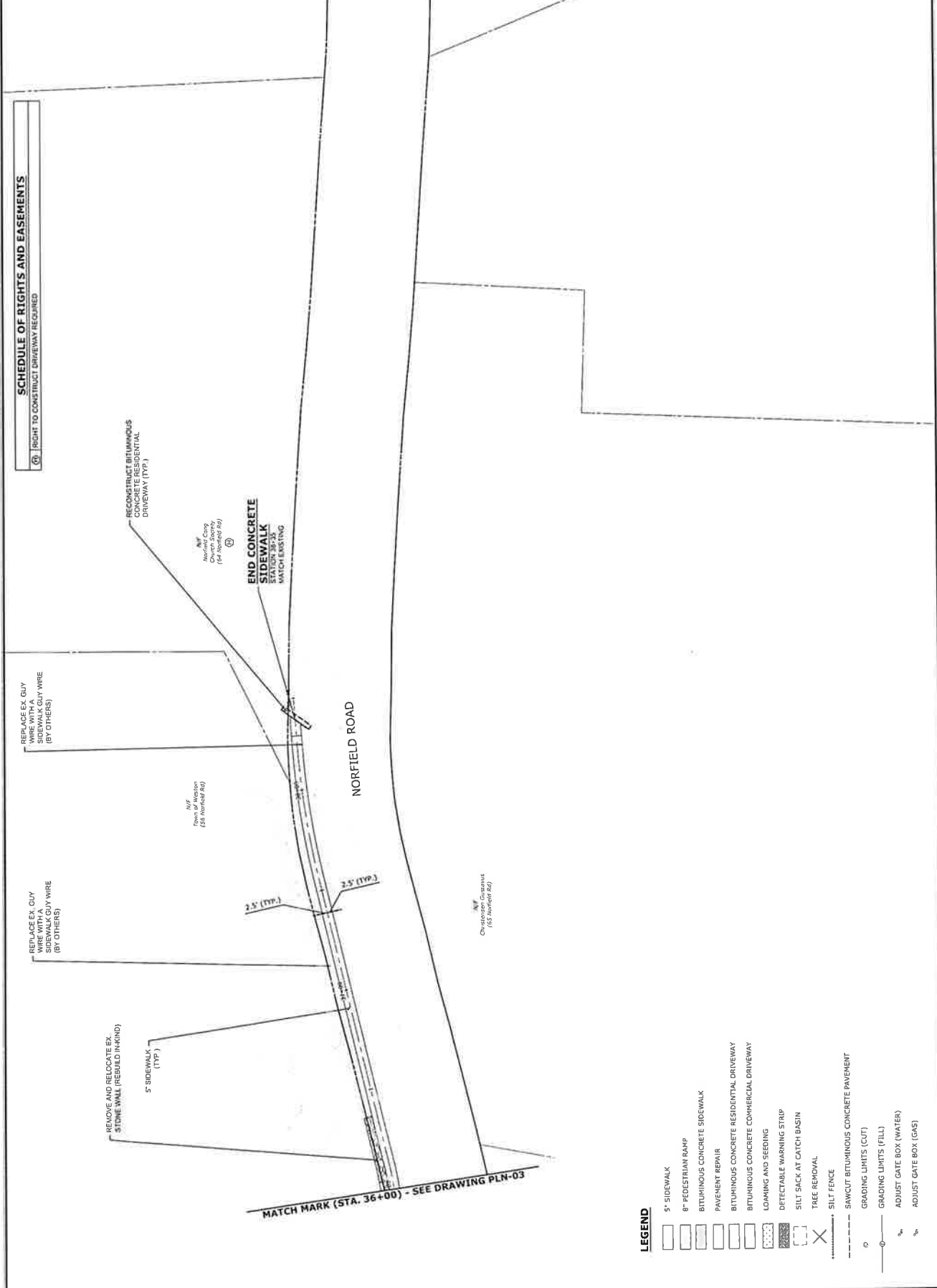


DESCRIPTION	DATE	BY

**SIDEWALK PLANS**  
 TOWN CENTER & PEDESTRIAN SAFETY IMPROVEMENTS  
 LOTCIP PROJECT L157-001  
 WESTON ROAD, SCHOOL ROAD, NORFIELD ROAD, AND LORDS HIGHWAY  
 WESTON, CONNECTICUT

TS	CJC	RD	1"=50'
DATE	JUNE 2023	SCALE	1"=50'
DRAWN BY	14111811.00022	CHECKED BY	PLN-04

**24**



**SCHEDULE OF RIGHTS AND EASEMENTS**

(1)	RIGHT TO CONSTRUCT DRIVEWAY REQUIRED
-----	--------------------------------------

**LEGEND**

- 5' SIDEWALK
- 8" PEDESTRIAN RAMP
- BITUMINOUS CONCRETE SIDEWALK
- PAVEMENT REPAIR
- BITUMINOUS CONCRETE RESIDENTIAL DRIVEWAY
- BITUMINOUS CONCRETE COMMERCIAL DRIVEWAY
- LOAMING AND SEEDING
- DETECTABLE WARNING STRIP
- SILT SACK AT CATCH BASIN
- TREE REMOVAL
- SILT FENCE
- SAWCUT BITUMINOUS CONCRETE PAVEMENT
- GRADING LIMITS (CUT)
- GRADING LIMITS (FILL)
- ADJUST GATE BOX (WATER)
- ADJUST GATE BOX (GAS)

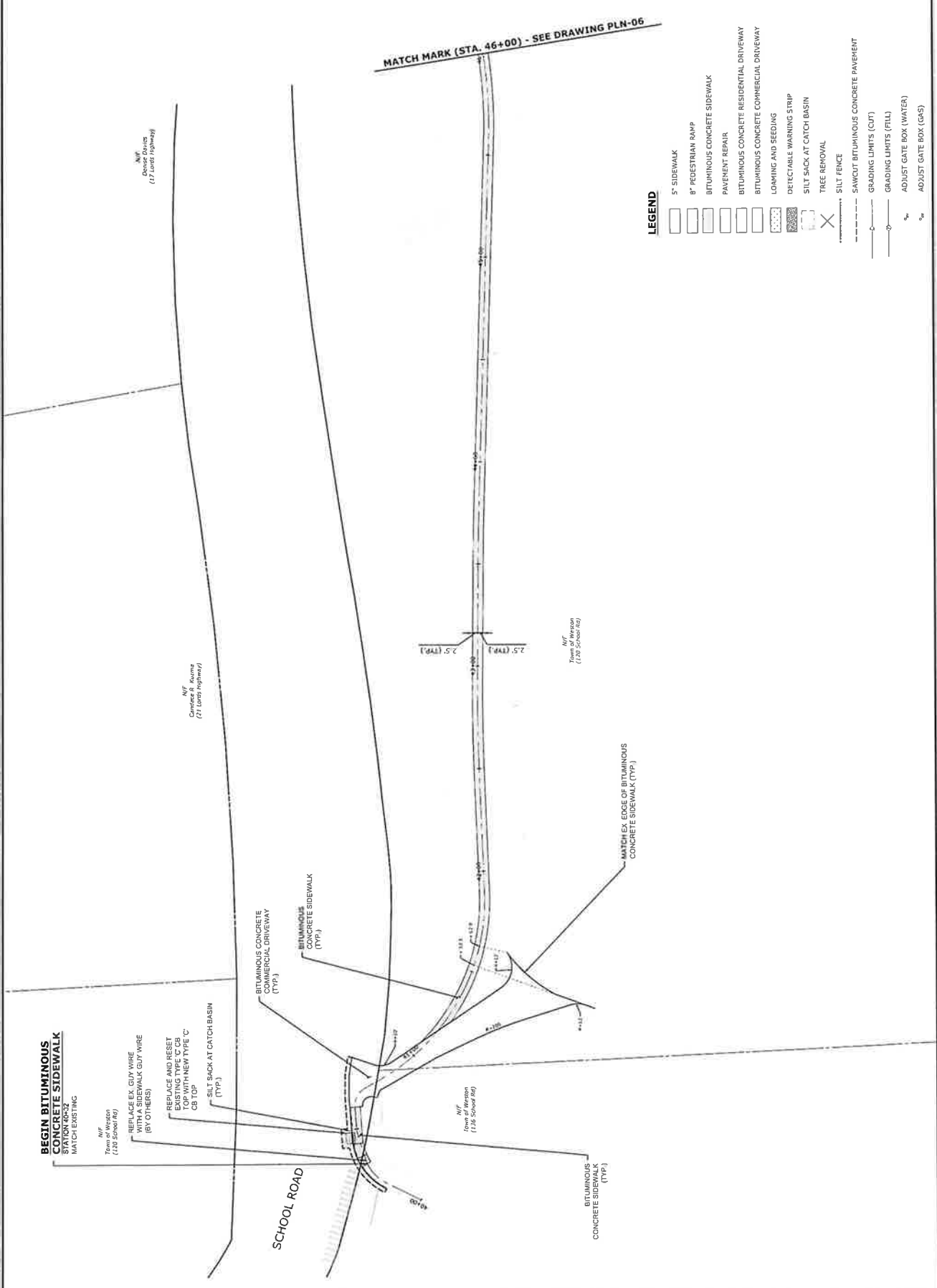


SLR CONSULTING CORP.  
 100 WEST STREET  
 SUITE 200  
 WESTON, CONNECTICUT 06897  
 TEL: 860.339.3333  
 FAX: 860.339.3334  
 WWW.SLRCONSULTING.COM

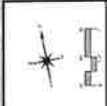
DESCRIPTION	DATE	BY

**SIDEWALK PLANS**  
 TOWN CENTER & PEDESTRIAN SAFETY IMPROVEMENTS  
 LOT/CP PROJECT L-157-001  
 WESTON ROAD, SCHOOL ROAD, NORFIELD ROAD, AND LONGS HIGHWAY  
 WESTON, CONNECTICUT

TS	C.C.	PD
1"=20'		
JUNE 2023		
PLAN-05		
DATE PLOTTED: 11/18/23		
DRAWN BY: J.S.		



- LEGEND**
- 5' SIDEWALK
  - 8' PEDESTRIAN RAMP
  - BITUMINOUS CONCRETE SIDEWALK
  - PAVEMENT REPAIR
  - BITUMINOUS CONCRETE RESIDENTIAL DRIVEWAY
  - BITUMINOUS CONCRETE COMMERCIAL DRIVEWAY
  - LOAMING AND SEEDING
  - DETECTABLE WARNING STRIP
  - SILT SACK AT CATCH BASIN
  - TREE REMOVAL
  - SILT FENCE
  - SAWCUT BITUMINOUS CONCRETE PAVEMENT
  - GRADING LIMITS (CUT)
  - GRADING LIMITS (FILL)
  - ADJUST GATE BOX (WATER)
  - ADJUST GATE BOX (GAS)



5' SIDEWALK  
8" PEDESTRIAN RAMP  
BITUMINOUS CONCRETE SIDEWALK  
PAVEMENT REPAIR  
BITUMINOUS CONCRETE RESIDENTIAL DRIVEWAY  
BITUMINOUS CONCRETE COMMERCIAL DRIVEWAY  
LONING AND SEEDING  
DETECTABLE WARNING STRIP  
SILT SACK AT CATCH BASIN  
TREE REMOVAL  
SILT FENCE

SAW-CUT BITUMINOUS CONCRETE PAVEMENT  
GRADING LIMITS (CUT)  
GRADING LIMITS (FILL)  
ADJUST GATE BOX (WATER)  
ADJUST GATE BOX (GAS)

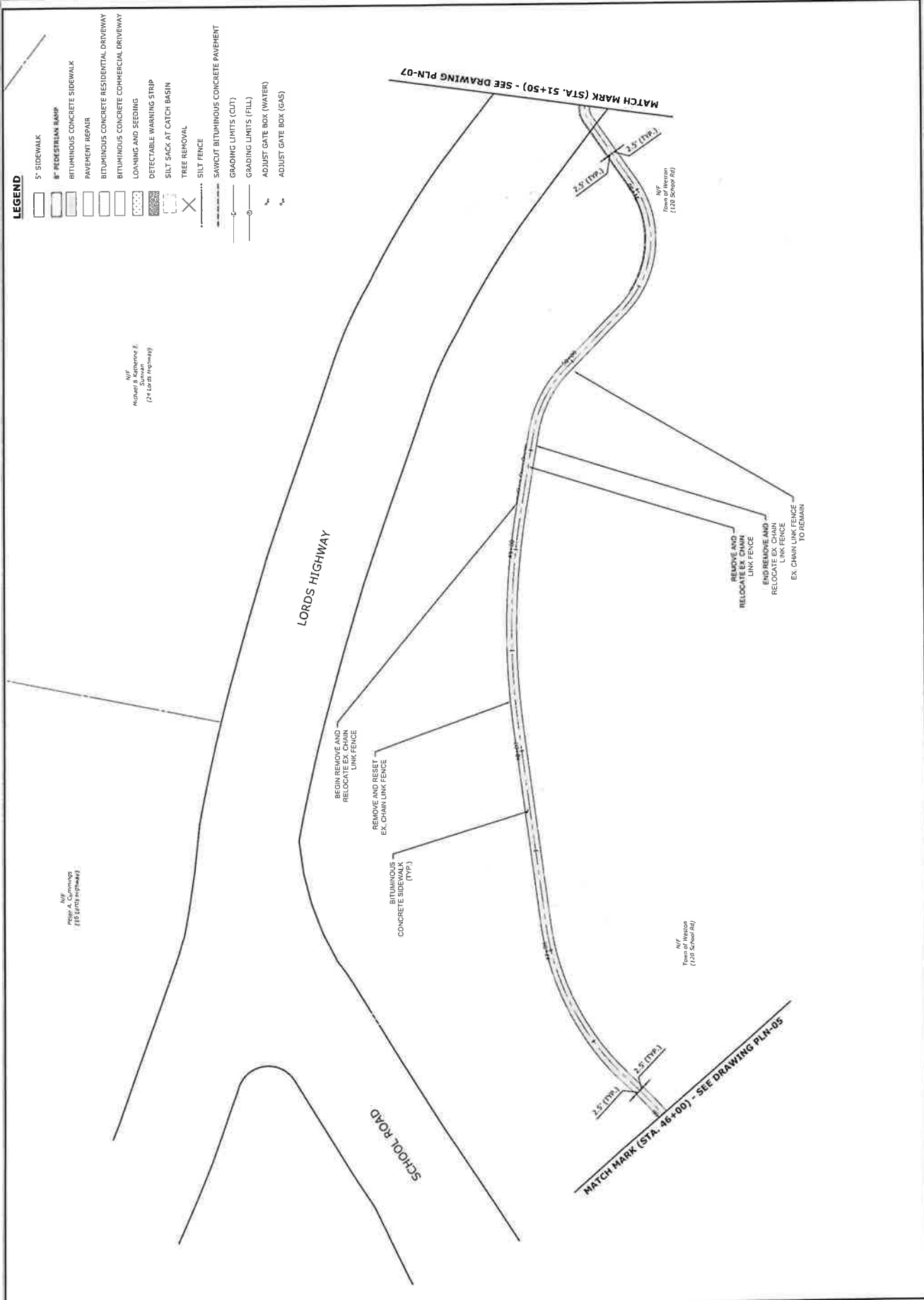
**LEGEND**

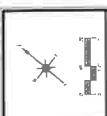
5' SIDEWALK  
8" PEDESTRIAN RAMP  
BITUMINOUS CONCRETE SIDEWALK  
PAVEMENT REPAIR  
BITUMINOUS CONCRETE RESIDENTIAL DRIVEWAY  
BITUMINOUS CONCRETE COMMERCIAL DRIVEWAY  
LONING AND SEEDING  
DETECTABLE WARNING STRIP  
SILT SACK AT CATCH BASIN  
TREE REMOVAL  
SILT FENCE

SAW-CUT BITUMINOUS CONCRETE PAVEMENT  
GRADING LIMITS (CUT)  
GRADING LIMITS (FILL)  
ADJUST GATE BOX (WATER)  
ADJUST GATE BOX (GAS)

Match Mark (Sta. 46+00) - See Drawing PLN-05

Match Mark (Sta. 51+50) - See Drawing PLN-07





NO.	DATE	DESCRIPTION

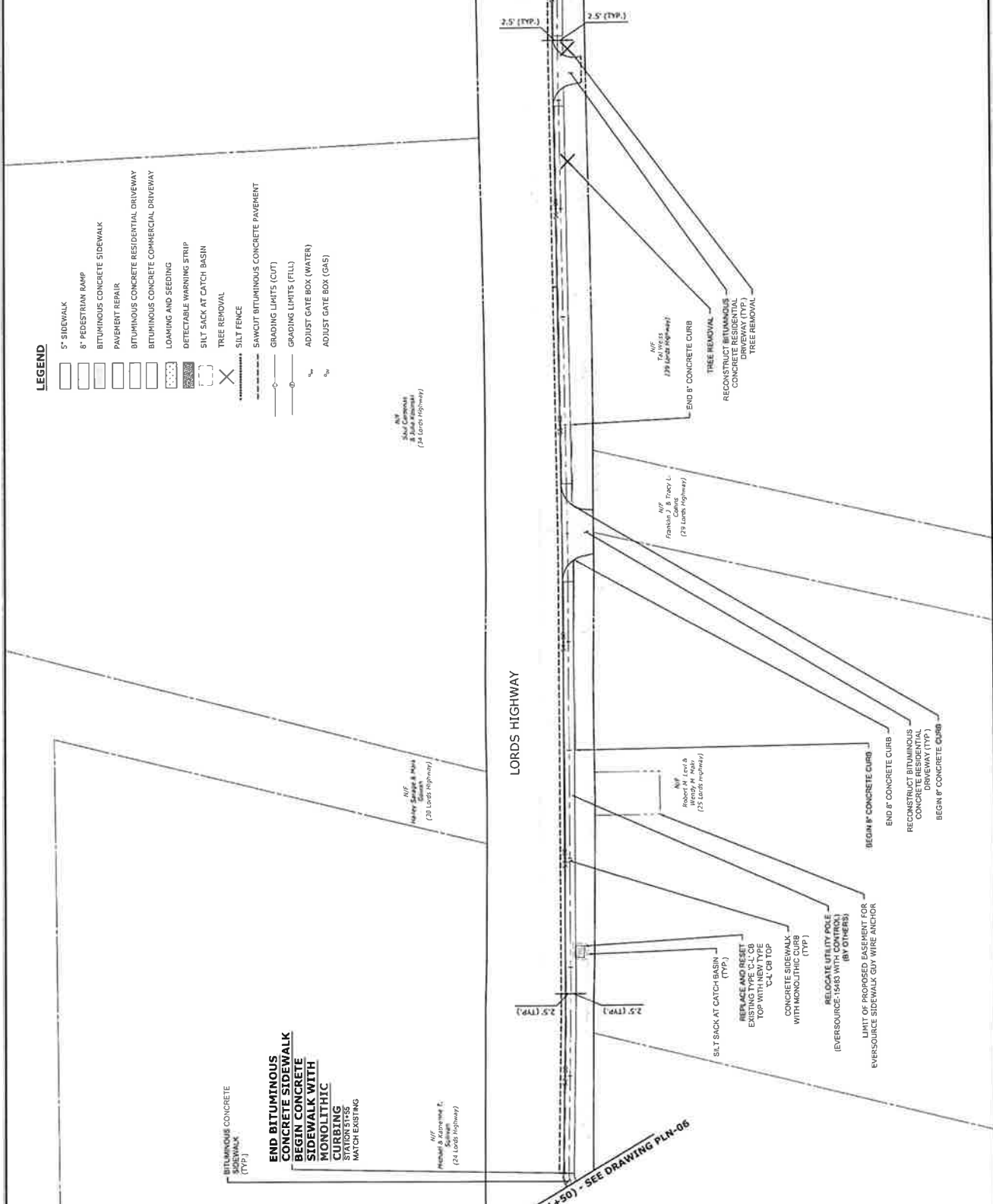



WESTON ROAD, SCHOOL ROAD, NORFELD ROAD, AND LORDS HIGHWAY  
 LOT/CP PROJECT L17-001  
 TOWN CENTER & PEDESTRIAN SAFETY IMPROVEMENTS  
 WESTON, CONNECTICUT

TS	CJC	PD
1-2020		
DATE		
141-11811-00022		
PLAN-07		

27

MATCH MARK (STA. 57+00) - SEE DRAWING PLN-08



**LEGEND**

- 5' SIDEWALK
- 8' PEDESTRIAN RAMP
- BITUMINOUS CONCRETE SIDEWALK
- PAVEMENT REPAIR
- BITUMINOUS CONCRETE RESIDENTIAL DRIVEWAY
- BITUMINOUS CONCRETE COMMERCIAL DRIVEWAY
- LOAMING AND SEEDING
- DETECTABLE WARNING STRIP
- SILT SACK AT CATCH BASIN
- TREE REMOVAL
- SILT FENCE
- SAWCUT BITUMINOUS CONCRETE PAVEMENT
- GRADING LIMITS (GUT)
- GRADING LIMITS (FILL)
- ADJUST GATE BOX (WATER)
- ADJUST GATE BOX (GAS)

**END BITUMINOUS CONCRETE SIDEWALK**  
**BEGIN CONCRETE SIDEWALK WITH MONOLITHIC CURBING**  
 STATION STYCS  
 MATCH EXISTING

N/F  
 Solid Concrete  
 (24 Lords Highway)

N/F  
 Highway Station  
 (30 Lords Highway)

N/F  
 Highway Station  
 (24 Lords Highway)

N/F  
 To Vias  
 (29 Lords Highway)

N/F  
 Franklin Hwy L  
 (29 Lords Highway)

N/F  
 Robert M. Levi  
 (25 Lords Highway)

SILT SACK AT CATCH BASIN (TYP.)

RELOCATE UTILITY POLE (EVERSOURCE-1585) (BY OTHERS)

CONCRETE SIDEWALK WITH MONOLITHIC CURB (TYP.)

RECONSTRUCT BITUMINOUS CONCRETE RESIDENTIAL DRIVEWAY (TYP.)

END 8' CONCRETE CURB

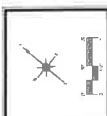
BEGIN 8' CONCRETE CURB

ADJUST GATE BOX (GAS)

ADJUST GATE BOX (WATER)

LORDS HIGHWAY

MATCH MARK (STA. 51+50) - SEE DRAWING PLN-06



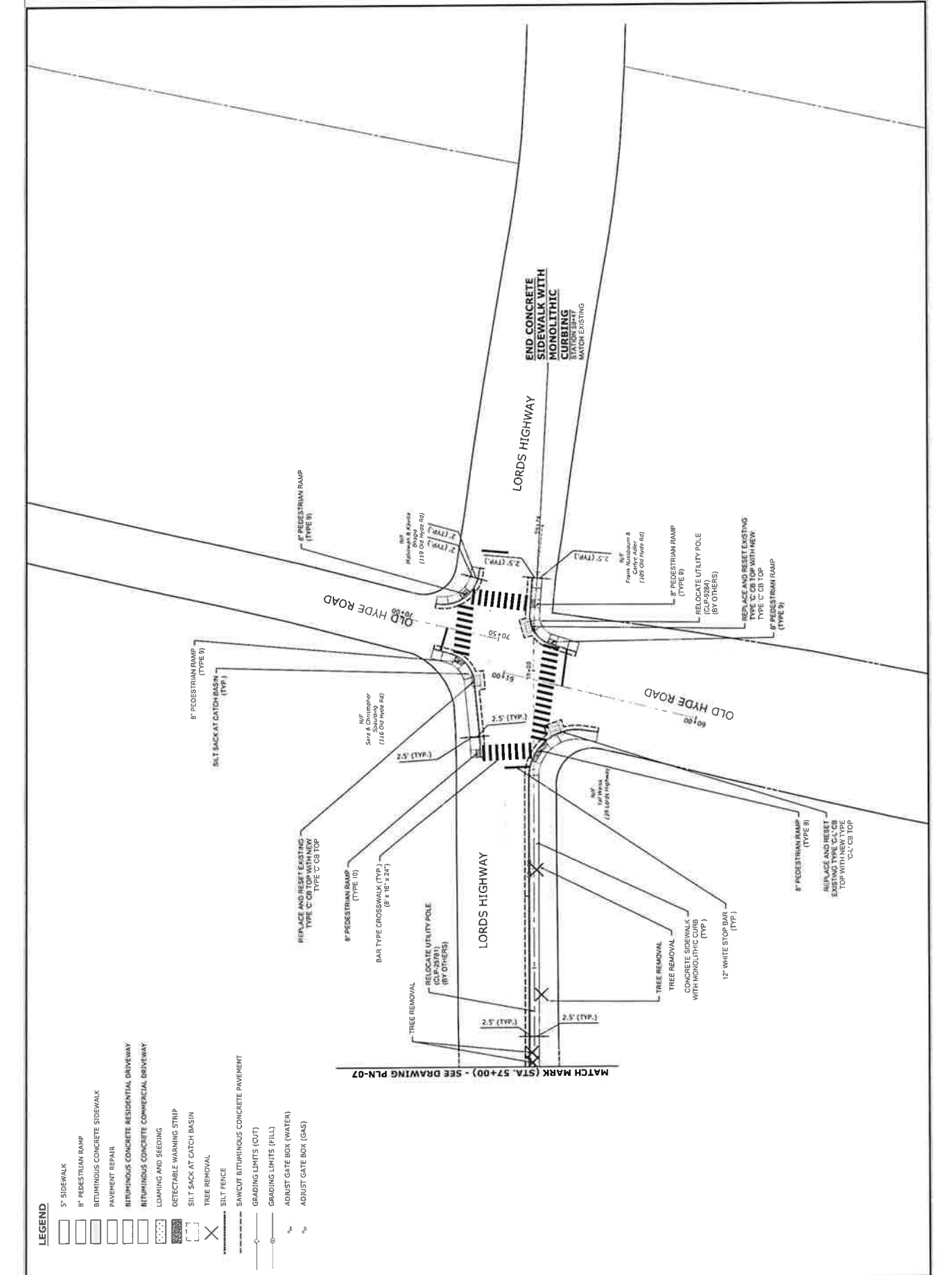
SLR  
 30 SOUTH MAIN  
 SUITE 200  
 WESTON, CONNECTICUT 06097  
 TEL: 860.339.1100  
 FAX: 860.339.1101  
 WWW.SLR.COM

NO.	DESCRIPTION	DATE	BY

**SIDEWALK PLANS**  
 TOWN CENTER & PEDESTRIAN SAFETY IMPROVEMENTS  
 LOT/CP PROJECT L157-001  
 WESTON ROAD, SCHOOL ROAD, NORFIELD ROAD, AND LORDS HIGHWAY  
 WESTON, CONNECTICUT

TS	C/J	PD

DATE: JUNE 2023  
 SCALE: 1"=20'  
 PROJECT NO.: 157-001-00022  
 PLAN NO.: 28



**LEGEND**

[Symbol]	5' SIDEWALK
[Symbol]	8' PEDESTRIAN RAMP
[Symbol]	BITUMINOUS CONCRETE SIDEWALK
[Symbol]	PAVEMENT REPAIR
[Symbol]	BITUMINOUS CONCRETE RESIDENTIAL DRIVEWAY
[Symbol]	BITUMINOUS CONCRETE COMMERCIAL DRIVEWAY
[Symbol]	LOAMING AND SEEDING
[Symbol]	DETECTABLE WARNING STRIP
[Symbol]	SALT SACK AT CATCH BASIN
[Symbol]	TREE REMOVAL
[Symbol]	SILT FENCE
[Symbol]	SAWCUT BITUMINOUS CONCRETE PAVEMENT
[Symbol]	GRADING LIMITS (CUT)
[Symbol]	GRADING LIMITS (FILL)
[Symbol]	ADJUST GATE BOX (WATER)
[Symbol]	ADJUST GATE BOX (GAS)

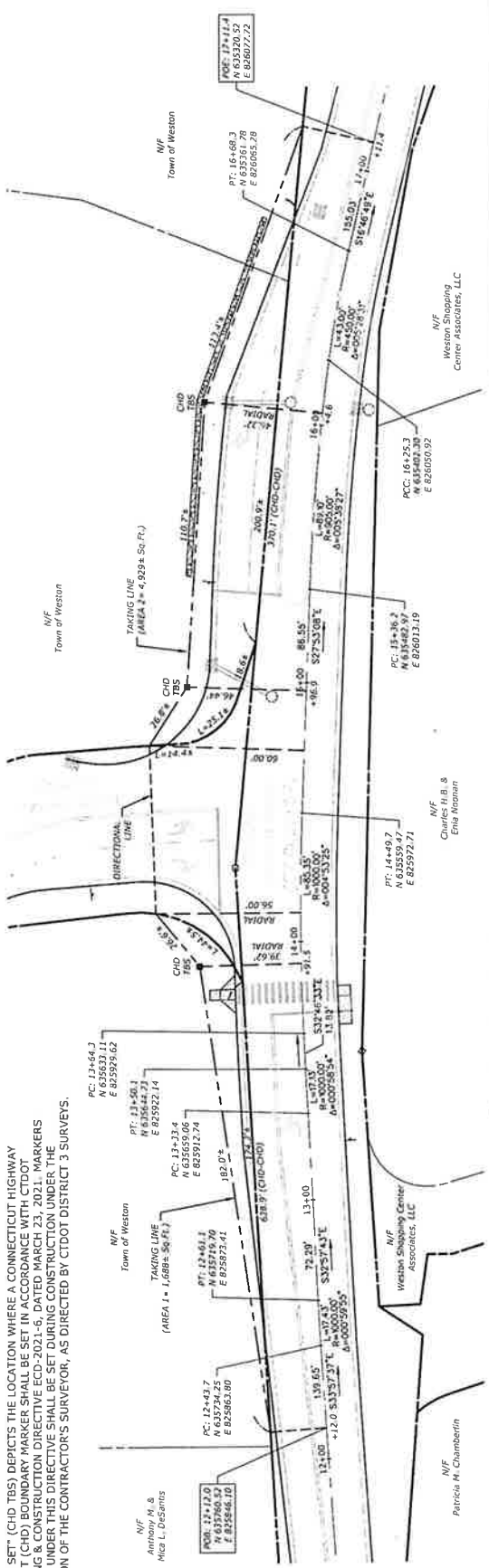
MATCH MARK (STA. 57+00) - SEE DRAWING PLN-07



**TOWN OF WESTON**

LAND TO BE DEEDED TO STATE OF CONNECTICUT  
TOTAL AREA = 6,617± Sq. Ft.

- NOTES:**
- THIS SURVEY HAS BEEN PREPARED PURSUANT TO THE REGULATIONS OF CONNECTICUT STATE AGENCIES SECTIONS 20-300b-1 THROUGH 20-300d-20 AND THE "STANDARDS AND SUGGESTED METHODS AND PROCEDURES FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS ADOPTED BY THE BOARD OF SURVEYORS AND MAPPERS, INC. ON AUGUST 29, 2015.  
TYPE OF SURVEY: RIGHT OF WAY  
BOUNDARY DETERMINATION - ORIGINAL (EASEMENTS)  
ACCURACY CLASS - A-2-BASELINE - D-BASE MAPPING  
THIS PLAN WAS COMPILED FROM OTHER MAPS, RECORD RESEARCH OR OTHER SOURCES OF INFORMATION. IT IS NOT TO BE CONSTRUED AS HAVING BEEN OBTAINED AS THE RESULT OF A FIELD SURVEY, AND IS SUBJECT TO SUCH CHANGE AS AN ACCURATE FIELD SURVEY MAY DISCLOSE. THIS PLAN IS INTENDED TO DEPICT LOCATIONS OF EASEMENTS NECESSARY FOR CONSTRUCTION PURPOSES.
  - NORTH BASED UPON THE CONNECTICUT COORDINATE SYSTEM (NAD 1983), PER NOTE 5.A.
  - VERTICAL DATUM BASED UPON NAVD 1988, PER NOTE 5.A.
  - PROPERTY AND EASEMENT LINES ARE DEPICTED PER RECORD MAPPING AND ARE APPROXIMATE IN NATURE. THEY ARE FOR INFORMATIONAL PURPOSES ONLY AND DO NOT REPRESENT A BOUNDARY OPINION.
  - REFERENCE IS HEREBY MADE TO THE FOLLOWING SURVEY & MAP:  
A. TOPOGRAPHIC SURVEY, WESTON ROAD, SCHOOL ROAD, NORFIELD ROAD, AND LORDS HIGHWAY, WESTON, CONNECTICUT, PREPARED FOR TOWN OF WESTON, DATED: DECEMBER 2022, SCALE: 1"=20', BY SLR.  
B. "TOWN CENTER & PEDESTRIAN SAFETY IMPROVEMENTS, WESTON ROAD, SCHOOL ROAD, NORFIELD ROAD, AND LORDS HIGHWAY, WESTON, CONNECTICUT," DATED: JUNE 2023, BY SLR.  
C. "CONNECTICUT STATE HIGHWAY DEPARTMENT, RIGHT OF WAY MAP, TOWN OF WESTON, WESTON - WESTPORT ROAD FROM CORB'S MILL SOUTHERLY ABOUT 10,200 FEET, ROUTE NO. 57", SCALE 1"=40', DATED JUNE 30, 1932, CTDOT MAP NUMBER 157-01, SHEET NO. 1 OF 3
  - ALL UNDERGROUND UTILITIES MAY NOT BE SHOWN. UNDERGROUND UTILITY, STRUCTURE AND FACILITY LOCATIONS DEPICTED HEREON HAVE BEEN COMPILED, IN PART, FROM RECORD MAPPING AND OTHER DATA SUPPLIED BY RESPECTIVE UTILITY COMPANIES, GOVERNMENTAL AGENCIES AND/OR OTHER SOURCES. THESE LOCATIONS MUST BE CONSIDERED APPROXIMATE IN NATURE. ADDITIONALLY, OTHER SUCH FEATURES MAY EXIST ON THE SITE, THE EXISTENCE OF WHICH ARE UNKNOWN TO SLR INTERNATIONAL CORPORATION. THE EXISTENCE, LOCATION AND DEPTHS OF ALL UTILITIES MUST BE DETERMINED AND VERIFIED IN THE FIELD BY THE APPROPRIATE AUTHORITIES PRIOR TO BEGINNING CONSTRUCTION.  
\*CALL BEFORE YOU DIG\* DIAL 811 OR 1-800-922-4455.
  - "CHD TO BE SET" (CHD TBS) DEPICTS THE LOCATION WHERE A CONNECTICUT HIGHWAY DEPARTMENT (CHD) BOUNDARY MARKER SHALL BE SET IN ACCORDANCE WITH CTDOT ENGINEERING & CONSTRUCTION DIRECTIVE ECD-2021-5, DATED MARCH 23, 2021. MARKERS IDENTIFIED UNDER THIS DIRECTIVE SHALL BE SET DURING CONSTRUCTION UNDER THE SUPERVISION OF THE CONTRACTOR'S SURVEYOR, AS DIRECTED BY CTDOT DISTRICT 3 SURVEYS.



CHD MON TO BE SET (TBS) AS DIRECTED BY CTDOT DISTRICT 3 SURVEYS (SEE NOTE 7)

RIGHT OF WAY SURVEY

TOWN OF WESTON  
MAP SHOWING LAND ACQUIRED FROM  
TOWN OF WESTON  
BY  
STATE OF CONNECTICUT  
CT ROUTE 53 (WESTON ROAD)  
INTERSECTION AND PEDESTRIAN SAFETY IMPROVEMENTS  
SCALE: 1" = 30'  
AUGUST 2023

**PRELIMINARY**  
FOR THE TOWN OF WESTON, CONNECTICUT, PROJECT NO. 157-001, SHEET NO. 01 OF 1

TOWN NO. 157  
PROJECT NO. L157-001  
SERIAL NO. 01  
DATE 8/15/2023  
MICHAEL J. CLARK, L.S.  
SLR International Corporation

Drawn By: JMS Date: 08/15/2023  
Checked By: GAS Date: 08/15/2023  
File: L157-001-001-001.dwg

Item 12



## BUDGET DEVELOPMENT CALENDAR FISCAL YEAR 2024-25 BUDGET

Nov. 28, 2023	Budget package/forms sent to departments
Dec. 28, 2023	Departments submit budget requests via email to Darcy at <a href="mailto:executiveassistant@westonct.gov">executiveassistant@westonct.gov</a> by Noon (Charter requires submission by Jan. 14)
Jan. 8 through Jan. 12, 2024	Departments meet with First Selectwoman, Town Administrator & Finance Director for a review of initial budget requests
Week of Jan. 15 <sup>th</sup>	Select departments (TBD) meet with First Selectman, Town Administrator & Finance Director for the purpose of follow up discussions
Feb. 2, 2024	Board of Selectmen receives proposed budgets from the Board of Education (Charter requires by Feb. 3 <sup>rd</sup> )
Feb. 9, 2024, 6:00 pm	Board of Selectmen receives First Selectwoman proposed budget books (Charter requires by Feb. 10 <sup>th</sup> )
Feb. 14, 2024, 6:00 pm	Board of Selectmen reviews Board of Education proposed budget.
Feb. 15, 2024, 6:00 pm	Board of Selectmen reviews the First Selectwoman's proposed budget
Feb. 26, 2024, 6:00 pm	Board of Selectmen votes on and transmits First Selectwoman's budget including any alterations as proposed, as well as the Board of Education budget (Charter requires by March 1 <sup>st</sup> ). Board of Selectmen also nominates moderator for the ATBM.
March 4, 2024	Board of Selectmen proposed budget books sent to the Board of Finance
March 6, 2024, 6:00 pm	Board of Finance reviews Board of Education budget request
March 12, 2024, 6:00 pm	Board of Finance reviews Board of Selectmen budget request
March 14, 2024, 6:00 pm	Board of Finance continues reviews of Board of Education's budget request and Board of Selectmen's Budget, if necessary
March 22, 2024	Town Clerk to publish notice of public hearing on budget (Charter requires 10 days prior to public hearing)
April 2, 2024, 6:00 pm	Board of Finance holds public hearing on budget request (Charter requires this meeting be held at least two weeks prior to ATBM)
April 4, 2024, 6:00 pm	Board of Finance budget deliberation meeting
April 8, 2024, 6:00 pm	<i>(if necessary)</i> Board of Finance budget deliberation meeting
April 19, 2024	Town Clerk to publish and post notice of Annual Town Budget meeting (Charter requires at least five days prior to meeting)
April 24, 2024, 8:00 pm	Annual Town Budget meeting at Weston High School Auditorium
May 4, 2024, 12-8:00 pm	Annual Town Budget Referendum at Weston Town Hall
May 6, 2024	Board of Finance meets to set mill rate

*This schedule was adopted by the Board of Selectmen on \_\_\_\_\_ and is subject to change  
For the latest schedule, visit <https://www.westonct.gov/government/municipal-departments/finance>*

# Item 13

2022-3-51540	DAIMLER TRUST	\$	139.48	11/8/2023
2022-3-53599	JP MORGAN CHASE BANK NA	\$	154.05	11/29/2023
2022-3-53566	JP MORGAN CHASE BANK NA	\$	613.79	11/20/2023
2022-3-55719	PORSCHE LEASING LTD	\$	1,026.45	11/8/2023
2022-3-55715	PORSCHE LEASING LTD	\$	567.95	11/8/2023
2022-3-55717	PORSCHE LEASING LTD	\$	2,899.33	11/8/2023
2022-3-57188	TOYOTA LEASE TRUST	\$	810.43	11/1/2023
2022-3-57260	TOYOTA LEASE TRUST	\$	198.07	11/1/2023
2022-3-57196	TOYOTA LEASE TRUST	\$	206.93	11/1/2023
2022-3-57228	TOYOTA LEASE TRUST	\$	815.72	11/1/2023
2022-3-57245	TOYOTA LEASE TRUST	\$	287.11	11/1/2023
2022-3-57174	TOYOTA LEASE TRUST	\$	190.12	11/13/2023
2022-3-57241	TOYOTA LEASE TRUST	\$	85.92	11/13/2023
2022-3-57190	TOYOTA LEASE TRUST	\$	68.88	11/15/2023
2022-3-57723	VW CREDIT LEASING LTD	\$	694.65	11/20/2023
2022-3-57687	VW CREDIT LEASING LTD	\$	415.68	11/20/2023

**TOTAL** \$ 9,174.56 SUBMITTED FOR 12/7/23 BOS MEETING

Item 14



## Town of Weston, Connecticut

### Board of Selectmen

### Meeting Minutes

November 16, 2023 at 7:30 pm

Weston Town Hall Meeting Room and via Zoom

1. **Call to Order:** First Selectwoman Samantha Nestor called the meeting to order at 7:30 pm. Also in attendance were Selectman Anthony Pesco, Selectman Kerem Dinlenc, Executive Assistant Darcy Barrera-Hawes, Director of Public Works and Facilities Larry Roberts, Commission for the Arts member Marc Fontaine, Douglas Ries, Johnny Cruz, Deborah Low, and members of the public. First Selectwoman Nestor welcomed Selectman Tony Pesco and Selectman Kerem Dinlenc to their first meeting as members of the Board of Selectmen.
2. **Pledge of Allegiance:** Selectman Pesco and Selectman Dinlenc led in the Pledge of Allegiance.
3. **Interview Marylou Jamieson for possible appointment to the Beautification Committee:** Postponed
4. **Interview Douglas Ries for possible appointment to the Parks and Recreation Commission:** The Board of Selectmen interviewed Douglas Ries for the possible appointment to the Parks and Recreation Commission.
5. **Interview Jonny Cruz for possible appointment to the Veteran's Affairs Committee:** The Board of Selectmen interviewed Johnny Cruz for possible appointment to the Veterans Affairs Committee.
6. **Interview Deborah Low for possible appointment to the Board of Ethics:** The Board of Selectmen interviewed Deborah Low for a possible appointment to the Board of Ethics.
7. **Reappointment of Tree Warden, Tom Failla, for a term ending June 30, 2024:** Selectman Pesco made a motion to reappoint Tom Failla to the position of Tree Warden for a term ending June 30, 2024. Selectman Dinlenc seconded the motion. Motion passed unanimously.
8. **Reappointment of Tax Collector, Cathleen Neblett, for a term ending June 30, 2025:** Selectman Dinlenc made a motion to reappoint Cathleen Neblett as Tax Collector for a term ending June 30, 2025. Selectman Pesco seconded the motion. Motion passed unanimously.
9. **Reappointment of Town Treasurer, Richard Darling, for a term ending June 30, 2025:** Selectman Pesco made a motion to appoint Richard Darling as Town Treasurer for a term ending June 30, 2025. Selectman Dinlenc seconded the motion. Motion passed unanimously.
10. **Reappointment of Emergency Management Director and LEPC Chair, Sgt Joseph Miceli, for an indefinite term:** Selectman Pesco made a motion to reappoint Sgt Joseph Miceli as Emergency Management Director and Local Emergency Planning Committee Chair for an indefinite term. Selectman Pesco seconded the motion. Discussion took place regarding the term ending date. Motion passed unanimously.

11. **Discussion and /or Decision to re-establish the position of Assistant Transfer Station Operator from January 1, 2024 through June 30, 2024:** Discussion took place with Larry Roberts, Director of Public Works and Facilities, it was stated than an appropriation would not be required to fund this position in this fiscal year. Selectman Dinlenc made a motion to approve re-establishing the position of Assistant Transfer Station Operator from January 1, 2024 through June 30, 2024. Selectman Pesco seconded the motion. Motion passed unanimously.
12. **Discussion and/or Decision to approve a supplemental appropriation of \$3,000 for the Commission for the Arts:** Discussion took place with Marc Fontaine of the Commission for the Arts regarding the request for a supplemental appropriation for the holiday music festival and tree lighting to be held November 30, 2023. Selectman Pesco made a motion to approve a supplemental appropriation of \$3,000 for the Commission for the Arts. Selectman Dinlenc seconded the motion. Motion passed unanimously.
13. **Authorization of the First Selectwoman to execute the certified resolution for the 2023 Small Town Economic Assistance Program (STEAP) Grant for \$428,240:** Discussion took place with Larry Roberts regarding the STEP Grant for the Department of Public Works roof solar panel project. Selectman Dinlenc made a motion to execute the certified resolution to accept the 2023 Small Town Economic Assistance Program Grant for \$428,240. Selectman Pesco seconded the motion. Motion passed unanimously.
14. **Discussion and/or decision to set a public hearing date for a proposed Support Service Fee Ordinance §70-2 of Town Code:** First Selectwoman Nestor discussed the Support Service Fee Ordinance. Selectman Pesco made a motion to set a public hearing date of December 7, 2023 at 7:30 pm for the adoption of the Support Service Fee Ordinance, Town Code Section 70.2. Selectmen Dinlenc seconded the motion. Motion passed unanimously.
15. **Discussion and/or decision to set the Board of Selectmen meeting calendar for 2024 per Section 4.3 of the Town Charter:** Selectman Dinlenc made a motion to set the 2024 Board of Selectmen meeting calendar for the first and third Thursday of every month at 7:30 pm. Selectman Pesco seconded the motion. Motion passed unanimously.
16. **Discussion and/or decision to elect from the BOS a Selectman who, in the temporary absence of the First Selectman, shall act as First Selectman per Section 5.2 of the Town Charter:** Selectman Dinlenc made a motion to elect Tony Pesco as Acting First Selectman per Town Charter Section 5.2. First Selectwoman Nestor seconded the motion. Motion passed unanimously.
17. **Adjournment:** Selectman Pesco made a motion to adjourn. Selectman Dinlenc seconded the motion. Motion passed unanimously. Meeting adjourned at 8:31 pm