

TOWN OF WESTON

REQUEST FOR QUALIFICATIONS

ENGINEERING AND ADMINISTRATIVE SERVICES IN SUPPORT STATE PROJECT #0157-0088 AND ADDITIONAL CAPITAL IMPROVEMENT PROJECTS

The Town of Weston seeks to engage a Consulting Engineering Firm to provide Engineering and Administrative Services in support of various capital improvement projects, planned or underway, in the Town of Weston. Current capital projects include bridge rehabilitation and replacement projects funded under the Federal Local Bridge Program, facility improvements to Town facilities funded under the Connecticut STEAP Program, roadway rehabilitation projects funded under the LOTCIP Program, and drinking water system improvements funded through the SRF Program.

The desired Consultant Engineer will have the background and knowledge to help manage the variety of project types both underway and upcoming for the Town of Weston. The Consulting Engineer will be evaluated and selected based on technical competence, the capacity and capability to perform the work within the time allotted, past record of performance, and knowledge of Federal, State and Town of Weston policies and procedures, approximately weighted in descending order of importance.

Firms responding to this request should be of adequate size and sufficiently staffed to perform the assignment described above. The selected firm must meet all Town of Weston, State and Federal affirmative action and equal employment opportunity practices.

A letter of interest, together with general information on the firm and proposed sub consultants, the firm's brochure, current Federal GSA Form 330, experience of the firm, and a resume of key personnel should be addressed to:

Samantha Nestor, First Selectwoman
56 Norfield Road, Weston, CT 06883

Interested firms must submit a detailed statement including the organizational structure under which the firm proposes to conduct business. Proposed sub consultants, if any, should be clearly identified. The relationship to any "parent" firm or subsidiary firm, with any of the parties concerned, must be clearly defined.

Questions about this request for qualifications are to be submitted electronically to:

Larry Roberts, Director of Public Works and Facilities
lroberts@westonct.gov

All submitted questions and answers will be on the Town of Weston website. Questions will be accepted until 4:30 P.M. on December 7, 2023; answers will be submitted by 4:30 P.M. on December 11, 2023. Interested firms are required to submit one original copy via digital media of their qualifications to Larry Roberts, no later than December 18, 2023. Submissions may be made via email, shared file service, or USB drive; the Town does not assume responsibility for failure of submissions to be received by the Town by the date and time noted above. Responses received after this date will not be considered.

The Town of Weston is an Affirmative Action Equal Opportunity Employer. Minority/Women's Business Enterprises are encouraged to apply.

Samantha Nestor
First Selectwoman
Town of Weston