

INVITATION TO BID
WESTON TOWN HALL
BASEMENT ALTERATIONS
56 NORFIELD ROAD
WESTON, CONNECTICUT

General Description of the Work: The Project consists of the basement alterations at an existing occupied structure to provide for new Records Storage Room at the Weston Town Hall for the Town of Weston, CT.

Qualifications of Contractors: Eligible Bidders shall be General Contractors with prior experience with similar scope of work.

Owner: Town of Weston, Connecticut

Place for Receiving Bids: Office of the Town Clerk
Weston Town Hall
56 Norfield Road
Weston, CT 06883

Sealed bids for all designated work will be received at the Office of the Town Administrator until **2:00 p.m.**, local time on **Thursday, July 27, 2023**. At that time all bids will be publicly opened and read aloud. Bid proposals sent by facsimile will not be accepted.

Place for Obtaining Bidding Documents: Complete bid documents can be viewed and ordered through Advanced Reprographics, Plainville, CT.

For viewing: Visit www.advancedrepro.net, (select "Planroom"; select "Public Jobs").

To obtain an electronic and paper set of bid documents: A set containing all contract documents in both electronic and paper form may be purchased directly through Advanced Reprographics. This is a purchase and is not refundable.

Bid Documents will be available on or after: **Wednesday, July 5, 2023**

Bid Instructions and Forms: Full instructions and forms are included in the Bidding Documents.

Bid Form: Sealed proposals submitted with bid security. Bid Security shall be issued payable to the "Town of Weston" in the form

of certified check, cashier's check, or bid bond in the amount of 5% of the Base Bid. Label exterior of envelope with project title to avoid premature opening of bid.

- Required Bonds:** Performance Bond and Labor and Material Payment Bond for 100% of the Contract price with a surety company satisfactory to the Owner.
- Withdrawal of Bids:** No bid may be withdrawn for a period of sixty (60) days after the opening of bids without written consent of the Owner.
- Rejection of Bids:** The Town of Weston reserves the right, in its sole discretion, to accept or reject any or all bids and waive any formalities in the bidding.
- Applicable Laws:** The bidding shall be done in accordance with the Code of the Town of Weston, and the laws of the State of Connecticut.
- Wage Requirements:** Attention of bidders is directed to certain requirements of this contract which require payment of State prevailing wage rates, provision of 100% Performance and Labor and Material Payment bonds, and compliance with certain local and state requirements.
- Pre-Bid Conference:** A Pre-Bid Conference will be held on **Tuesday, July 18, 2023, at 11:00 a.m.** local time at the Project Site: Weston Town Hall, 56 Norfield Road, Weston, CT. All prospective bidders are **ENCOURAGED** to attend.

The contractor who is selected to perform this State project must comply with CONN. GEN. STAT. §§ 4a-60, 4a-60a, 4a-60g, and 46a-68b through 46a-68f, inclusive, as amended by June 2015 Special Session Public Act 15-5.

State law requires a minimum of twenty-five (25%) percent of the state-funded portion of the contract for award to subcontractors holding current certification from the Connecticut Department of Administrative Services ("DAS") under the provisions of CONN. GEN. STAT. § 4a-60g. (25% of the work with DAS certified Small and Minority owned businesses and 25% of that work with DAS certified Minority, Women and/or Disabled owned businesses.) The contractor must demonstrate good faith effort to meet the 25% set-aside goals.

For municipal public works contracts and quasi-public agency projects, the contractor must file a written or electronic non-discrimination certification with the Commission on Human Rights and Opportunities.

Forms can be found at:

http://www.ct.gov/opm/cwp/view.asp?a=2982&q=390928&opmNav_GID=1806

An Affirmative Action / Equal Opportunity Employer. Minority / Women's Business Enterprises are encouraged to apply.

END OF INVITATION TO BID